Minutes of the
Special Meeting of the State Board of Agriculture
December 7, 1939

Present: Mr. Halstead, Chairman; Mr. Berkey, Mr. Downing, Mr. Jakway, Mrs. Hasselink; President Shaw; Treasurer Wilkins; Secretary Hannah.

Absent: Mr. Brody; Dr. Elliott

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

RESIGNATION AND APPOINTMENTS

1. Resignation of Dr. Thorold Moeller, Instructor in Chemistry, effective January 1, 1940. Dr. Moeller has accepted a position at the University of Illinois.

2. Appointment of Dr. William McFarland as instructor in Physiology at a salary of $1,000 for the six-month period from January 1 to June 30, 1940. This is an additional position provided for in the budget for 1939-40.

On motion of Mr. Jakway, seconded by Mr. Berkey, it was voted to approve the above two items.

MISCELLANEOUS

1. Recommendation that diplomas be granted those students completing the requirements for degrees at the end of the full term, 1939, as recommended by the faculty. (see page 1579)

2. The Alumni Varsity Club proposes to establish a scholarship fund honoring Del Vandervoort, the exact use of the fund to be determined after it is raised and depending upon its size. The approval of the Board is requested.

3. Invitation to the Michigan Press Association to hold its meeting on the campus during the last week in January and to be guests of the College at their banquet.

4. Payment of $12.65 to Jerry Shoemaker, employee of the Plumbing Division of the Buildings and Grounds Department, as compensation for time lost because of an eye injury.

5. Report from Mr. Wilkins that the College has received a refund of $7,064.84 from the Lincoln National Life Insurance Company covering the adjustment of insurance after the fiscal year for the operation of this group policy.

6. Recommendation of Mr. Wilkins that Mr. Cress be instructed to hold $125,000 worth of the State Board of Agriculture dormitory revenue bonds, Series 1, 3%, and State Board of Agriculture Power Plant Addition revenue bonds, 3%, for investment of College trust funds.

On motion of Mr. Jakway, seconded by Mr. Berkey, it was voted to approve the above items.

7. Mr. Wilkins reported that there has accumulated from the segregation of student fees for the payment of the indebtedness on the Olin Memorial Health Center sufficient funds to pay the note due December 15th and two additional notes.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to authorize Mr. Wilkins to use the funds segregated for Health Service building payments for this purpose with the suggestion that the last notes to mature be retired first.

8. Recommendation of Mr. Wilkins that he be permitted to carry an account not to exceed $400 for CAA notes on hospital to be paid off.

Mr. Wilkins to carry acct not to exceed $400 for CAA

On motion of Mr. Berkey, seconded by Mrs. Hasselink, it was voted to approve the above recommendation.

PRESIDENT'S REPORT

1. The following action was taken on items referred by the Board to the President and Administrative Group with power:

a. Railroad coach fare only for E. T. Oeterson and R. G. Hill to attend the Midwest Wildlife Conference at St. Paul, Minnesota, on December 1-2.


c. No delegation to be sent to the annual conference of the Association of College Unions to be held at the University of Florida on January 4-6.
2. Railway coach mileage only for George Amundsen and E. C. Sauve to attend the meetings of the American Society of Agricultural Engineers in Chicago on December 4 and 5.

3. Full expenses for L. R. Schroer to represent the College at a conference of the Northern Lakes States Regional Committee at Madison, Wisconsin, on December 4 and 5. The meeting is being called by N. W. Torbek, Chairman of the Northern Lakes States Regional Committee of the National Resources Board.

4. Acceptance of a grant of $1000 from the American Poultry Industries for the investigation of the bacteriology of eggs and its relation to Public Health; the project to be handled through the Poultry Products Refunding Fund, Inc.

5. Acceptance of a check for $200 from J. F. Macklin which is to become a part of a scholarship fund being raised by the alumni varsity club in honor of Del Vandervoort.

6. Payment of a total amount of $696.90 to members of the staff for services rendered during the 1939 football season in mailing sell-sheets and taking tickets, etc.

On motion of Mr. Jakway, seconded by Mr. Berkey, it was voted to approve the President’s Report.

SECRETARY’S ITEMS

1. In the original grant for the Field House and Gymnasium, provision is made for $10,000 of the total cost to be used in landscaping, grading, paving, sidewalks, etc., outside of the building. All of the funds available in the Construction Account are required to pay for the construction of the building. The Committee acting for the Board has requested the Federal Government to delete this item and to make available all funds for construction purposes.

2. William Oimuen, Buildings and Grounds employee, suffered a hernia while carrying heavy freight. He is confined to the College Hospital, having been operated on December 6. In similar cases in the past, the Board has authorized hospital costs, including operation, and has retained the employee on the payroll during the period of incapacity.

3. An additional 12-passenger sedan bus is required for the transportation of student teachers and other groups. A Chevrolet motor with a Fittjohn body is recommended at a cost of $1991.50.

4. The Athletic Council recommends the purchase of glass basketball back stops for the Field House at a cost of $1350. This equipment is approved by the architects and engineers and will be charged to the athletic funds.

5. Dean Emmons requests certain partitions and alterations in the offices of the Education Department to make possible a more satisfactory setup for interviewing those hiring prospective teachers, etc. The cost of these changes has been estimated by the buildings and grounds department to be $260.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the above item.

6. An amount of $13,652.12 was appropriated by the Board some time ago for certain work in the basement of the Veterinary Clinic Addition to be done by the general contractor on the building. Dorr Granger. The job has now been completed and there is an overdraft of $471.68 and an appropriation covering this amount is needed.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above item.

7. Recommendation of Dr. Holland that operations, necessary because of football injuries, be performed on the following students during Christmas vacation:

   Edward Abdo - Knee injury
   Edwin Gregg - Knee injury
   Hazel Edwards - Loose body in knee

   And that dental work be done on the following students:

   Victor Beardall
   Edward Ripmaster

   On motion of Mrs. Masselink, seconded by Mr. Berkey, it was voted to approve the above recommendation.

8. Dr. Holland recommends an arrangement similar to that used at other institutions making it possible for students referred by the Health Service to purchase glasses at wholesale prices at a savings of from $5.00 to $7.00 for each pair of glasses.

   Referred to Mr. Wilkins with the request that he report in greater detail at the next meeting.

9. Mr. Ha Nowack, editor of the Michigan State Digest, requests an advertisement in a special issue which he is preparing for next week. It is being financed by the government of Cuba.

   No action.

Travel

Acceptance of grant of $1000 Am. Poultry Ind.

$200 from Macklin for school fund.

Payment athletic dept. payroll, for extra services rendered.

FHA requested to delete $10,000 landscaping item in Field House.& gym.

Operation Mr. Oimuen

Purchase of additional bus.

Purchase of glass basketball back stops Field House.

Approval alterations Edu. Dept.

Approp. of $471.68 approved to cover overdraft Vet Clinic Addition.

Approval of operations on students during Xmas vacation.

Also dental work.

Arrangement whereby student can purchase glasses ref. Mr. Wilkins.

No action on request of Mr. Nowack for adv. for Mich. State Digest.
Resolution approving Trust Agreement and Sale of Power Plant Bonds

This resolution authorizes the sale of power plant bonds at 101 bearing 3% interest and authorizes the calling of the outstanding issues.

On motion of Mr. Berkey, seconded by Mrs. Halstead, it was voted to approve the following resolution:

WHEREAS, the Ann Arbor Trust Company, of Ann Arbor, Michigan, has presented to this Board a Trust Agreement providing for the issuance of said bonds, which substantially incorporates the terms prescribed in said resolution, which Trust Agreement has been approved as to form by the firm of Shields, Ballard, Jennings & Taber, Attorneys for this Board; and

WHEREAS, the Ann Arbor Trust Company, as Fiscal agent of this Board, has represented that the Dormitory Revenue Bonds to be issued under said agreement, may be sold at their face value plus accrued interest and a premium of one per cent (1%) of the face value thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE STATE BOARD OF AGRICULTURE that Robert S. Shaw, President of Michigan State College of Agriculture and Applied Science, and John A. Hannah, its Secretary, be and they are hereby authorized and directed to enter into the Trust Agreement above referred to, substantially in the form submitted to this Board, with such changes therein as they shall approve. Provided, however, no change shall be made in the provisions therein for the amount to be borrowed, the interest to be paid thereon, the payments required to be made to the Trustee, or the security to be pledged.

BE IT FURTHER RESOLVED that said officers be and they are hereby authorized to enter into an agreement to sell said Dormitory Revenue Bonds at their face value plus accrued interest and a premium of one per cent (1%) of the face value thereof.

Resolution approving Trust Agreement and Sale of Power Plant Bonds

2. Resolution approving Trust Agreement and Sale of Power Plant Bonds. This resolution authorizes the sale of power plant bonds at 101 bearing 3% interest.

On motion of Mr. Berkey, seconded by Mr. Jenney, it was voted to approve the following resolution:

WHEREAS, The State Board of Agriculture, at a meeting held by it on November 29, 1939, by appropriate resolution, authorized the issuance and sale of Michigan State College of Agriculture and Applied Science Power Plant Bonds of the aggregate principal amount of Five Hundred Thousand Dollars ($500,000.00), to be issued in two series; Power Plant Bonds, Series A, to be in the aggregate principal amount of One Hundred Sixty Thousand Dollars ($160,000.00), and Power Plant Bonds, Series B, to be in the aggregate principal amount of Three Hundred Forty Thousand Dollars ($340,000.00), which bonds shall be dated December 1, 1939, shall be in the denomination of One Thousand Dollars ($1,000.00) each, and shall bear interest at the rate of three per cent (3%) per annum, payable semi-annually; and

WHEREAS, the Ann Arbor Trust Company, of Ann Arbor, Michigan, has presented to this Board a Trust Agreement providing for the issuance of said bonds, which substantially incorporates the terms prescribed in said resolution, which Trust Agreement has been approved as to form by the firm of Shields, Ballard, Jennings & Taber, Attorneys for this Board; and

NOW, THEREFORE, BE IT RESOLVED BY THE STATE BOARD OF AGRICULTURE that Robert S. Shaw, President of Michigan State College of Agriculture and Applied Science, and John A. Hannah, its Secretary, be and they are hereby authorized and directed to enter into the Trust Agreement

FURTHERMORE, from the Jenison Estate, it is recommended, subject to Board approval, that an annuity insurance policy be purchased from the Travelers Insurance Company with provision for Miss Matilda Walker who was with the Jenisons as housekeeper for 17 years. This policy is to provide a monthly income of $38.16 per month after the age of 65. Should Miss Walker live beyond the age of 65 but not long enough to have and paid to her the accumulated value of the policy, the first $1000 of the remainder is to be paid to her estate, the balance to the College. The cost of this policy is $4,000 in a single payment.

On motion of Mr. Berkey, seconded by Mrs. Halstead, it was voted to record the fact that the Board has no objections to the above-mentioned recommendation provided it meets with the approval of the Probate Court.

Resolution approving Trust Agreement and Sale of Dormitory bonds

1. Resolution approving Trust Agreement and Sale of Dormitory bonds. The resolution authorizes the sale of dormitory bonds at 101 bearing 3% interest, and authorized the calling of the outstanding issues.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the following resolution:

WHEREAS, The State Board of Agriculture, at a meeting held by it on November 20, 1939, by appropriate resolution authorized the issuance and sale of Michigan State College of Agriculture and Applied Science Dormitory Revenue Bonds, Series I, of the aggregate principal amount of One Million Seven Hundred Twenty-five Thousand Dollars ($1,725,000.00), which bonds shall be dated December 15, 1939, shall be in the denomination of One Thousand Dollars ($1,000.00) each, shall be numbered one (1) to seventeen hundred twenty-five (1725), both inclusive, and shall bear interest at the rate of three per cent (3%) per annum, payable semi-annually; and

WHEREAS, the Ann Arbor Trust Company, of Ann Arbor, Michigan, has presented to this Board a Trust Agreement providing for the issuance of said bonds, which substantially incorporates the terms prescribed in said resolution, which Trust Agreement has been approved as to form by the firm of Shields, Ballard, Jennings & Taber, Attorneys for this Board; and

RESOLVED that said officers be and they are hereby authorized to enter into the Trust Agreement above referred to, substantially in the form submitted to this Board, with such changes therein as they shall approve. Provided, however, no change shall be made in the provisions therein for the amount to be borrowed, the interest to be paid thereon, the payments required to be made to the Trustee, or the security to be pledged.

NOW, THEREFORE, BE IT RESOLVED by the State Board of Agriculture that Robert S. Shaw, President of Michigan State College of Agriculture and Applied Science Dormitory Revenue Bonds, Series I, to be issued under said Agreement, may be sold at their face value plus accrued interest and a premium of one per cent (1%) of the face value thereof.

This policy will provide a monthly income of $38.16 per month after the age of 65. Should Miss Walker live beyond the age of 65 but not long enough to have paid to her the accumulated value of the policy, the first $1000 of the remainder is to be paid to her estate, the balance to the College. The cost of this policy is $4,000 in a single payment.

On motion of Mr. Berkey, seconded by Mrs. Halstead, it was voted to record the fact that the Board has no objections to the above-mentioned recommendation provided it meets with the approval of the Probate Court.

Resolution approving Trust Agreement and Sale of Power Plant Bonds

2. Resolution approving Trust Agreement and Sale of Power Plant Bonds. This resolution authorizes the sale of power plant bonds at 101 bearing 3% interest.

On motion of Mr. Berkey, seconded by Mr. Jenney, it was voted to approve the following resolution:

WHEREAS, The State Board of Agriculture, at a meeting held by it on November 20, 1939, by appropriate resolution, authorized the issuance and sale of Michigan State College of Agriculture and Applied Science Power Plant Bonds of the aggregate principal amount of Five Hundred Thousand Dollars ($500,000.00), to be issued in two series; Power Plant Bonds, Series A, to be in the aggregate principal amount of One Hundred Sixty Thousand Dollars ($160,000.00), and Power Plant Bonds, Series B, to be in the aggregate principal amount of Three Hundred Forty Thousand Dollars ($340,000.00), which bonds shall be dated December 1, 1939, shall be in the denomination of One Thousand Dollars ($1,000.00) each, and shall bear interest at the rate of three per cent (3%) per annum; and

WHEREAS, the Ann Arbor Trust Company, of Ann Arbor, Michigan, has presented to this Board a Trust Agreement providing for the issuance of said bonds, which substantially incorporates the terms prescribed in said resolution, which Trust Agreement has been approved as to form by the firm of Shields, Ballard, Jennings & Taber, Attorneys for this Board; and

NOW, THEREFORE, BE IT RESOLVED by the State Board of Agriculture that Robert S. Shaw, President of Michigan State College of Agriculture and Applied Science, and John A. Hannah, its Secretary, be and they are hereby authorized and directed to enter into the Trust Agreement.
Resolution approving Trust Agreement and Sale of Power Plant Bonds.

... referred to, substantially in the form submitted to this Board, with such changes therein as they shall approve. Provided however, no change shall be made in the provisions therein for the amount to be borrowed, the interest to be paid thereon, the payments required to be made to the Trustee, nor the security to be pledged.

BE IT FURTHER RESOLVED that said officers be and they are hereby authorized and directed to sell said Michigan State College of Agriculture and Applied Science Power Plant Bonds, Series A, of the aggregate principal amount of One Hundred Sixty Thousand Dollars ($160,000.00) at their face value plus accrued interest and a premium of one per cent (1%) of the face value thereof.

Degrees granted at the close of the fall term 1939:

DIVISION OF AGRICULTURE

Degree: Bachelor of Science
- a, Agriculture; 1, Landscape Architecture

Edmond William Alchin, a
Henry Frank Burgess, 1
Raymond Theron Floate, a

Perry Austin Forman, 1
Francis Montgomery, a
Percy John Nugent, a

Degree: Bachelor of Science

Howard Walter Fox
George Edward Genaux

DIVISION OF ENGINEERING

Degree: Bachelor of Science
- m, Mechanical; c, Civil; e, Electrical; ch, Chemical

Kenneth Kay Carpenter, ch.
William Nelson Hall, ch

Robert Harvey Pets, ch
William Jacob Smith, ch
*Max Leland Young, m

DIVISION OF HOME ECONOMICS

Degree: Bachelor of Science

Betty-Jane Austin
Lucille Mildred Callison
Dorothy Mae Davey

Elen Jane Giffen
Hildred Clark Harris
Lois LaVerne Killian
Lillian Marian Kulaea

DIVISION OF APPLIED SCIENCE

Applied Science

Degree: Bachelor of Science

George Harrison Branch
Allen Cleland Buck
Douglas Apest Cardwell
Eugene Stanley Ciolek
Bromley Francis Cooper

William Ira Crissman
Gerald Stevens Dolen
Don Earl Parkas
Robert Waldo Harper
Charles Arthur Klimpchild
Homer Johnson Page

DIVISION OF LIBERAL ARTS

Degree: Bachelor of Arts

Robert Donald Cooper
Jean Louise Demling
Mercedes Louise Garces
Jack Carey Jones

Lottie Lee Lawson
William Benton Otto
Catherine Ennis Parker

Charles Moffat Sawyer, as of June 11, 1934

*With honor
Degrees granted at close of fall term 1939, continued:

Business Administration
Degree: Bachelor of Arts
Donald D. Anderson  Neil Francis Mahaney
Mary Jane Hagens  George Thomas Hovanic

Hotel Administration
Degree: Bachelor of Arts
William James Gross  Mahlon Bray Hammond
Arthur Jay Libbers

DIVISION OF VETERINARY MEDICINE
Veterinary Science
Degree: Doctor of Veterinary Medicine
Edwin George Balle  Ellsworth Nelson Pearson
Wilson B. Uler  Harold T. Rose

ADVANCED DEGREES
Master of Arts
Hazel Birdie Shaft, Education

Master of Science
Father Gerard Bosse, Horticulture
William Vincent Golding, Poultry Husbandry
Douglas Edward Lake, Chemical Engineering

Doctor of Philosophy
John Broderick Routien  Botany

The meeting adjourned at 11:30 A.M.

Present: Mr. Halstead (Chairman); Messrs. Berkey, Brody, Jakway; Mrs. Masselink; Dr. Elliott; President Shaw, Treasurer Wilkins and Secretary Hannah. The two new Board members elect, Mr. Forest H. Akers and Mr. Melville B. McPherson, were also present.

Absent: Mr. Downing.

The meeting was called to order at 10:15 A.M.

The minutes of the last meeting were approved after the attention of the Secretary was called to the fact that the name of Mr. Downing was omitted from the list of those absent. The correction will be made.

RESIGNATIONS, LEAVES AND APPOINTMENTS
1. Resignation of Miss Georgia Robb (now Mrs. Bliss) as stenographer in the Horticulture Department, effective February 29, 1940. Miss Robb was married on Thanksgiving Day.

2. Resignation of Nelson Vandelayster as Instructor in the Foreign Language Department, effective December 31, 1939.

3. Resignation of Glen KenKnight, Assistant in Plant Pathology, effective December 31, 1939. Mr. KenKnight has accepted another position.