Minutes of the Meeting of the State Board of Agriculture
December 15, 1952

Present: Messrs. Brody, Chairman, Berkey, McColl, McPherson, Daane, Mrs. Wilson; Superintendent
Pearce, President Shaw and Secretary Halladay.

Absent: No one.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

APPOINTMENT
1. Temporary appointment of Miss Panola Coulter as substitute assistant cataloguer in the Library
   for winter and spring terms 1953, at $139.50 a month. (At the last Board meeting Mrs. Nelson,
   whose place Miss Coulter is taking, was granted this leave of absence without pay.)

On motion of Mr. Brody, it was voted to approve the temporary appointment of Miss Panola Coulter.

TRAVEL BEQUESTS
1. Dr. Kimball to the meeting of the Mathematical Society, Atlantic City, December 28th, railroad
   and pullman charged to the Department of Mathematics. (Cost of trip approximately $50.00)

2. Dr. Newlin to the meeting of the Modern Language Association at New Haven, Connecticut,
   December 29th to 31st, railroad and pullman fares charged to English Department. (Expenses
   approximately $55.00)

3. Dr. J. C. Svin to attend the Modern Language Convention at Yale, December 29th and 31st, to
   be charged to Modern Language Department, expenses approximately $50.00. (railroad and pullman)

4. Messrs. Dunford, Wyngarden, Ulrey and Patton of the Department of Economics to attend the
   meetings of the American Economic Association, American Statistical Association, American
   Farm Economic Association, December 28th to 30th, at Cincinnati, Ohio. Railroad and pullman
   fare to be charged to Department of Economics. (return railroad fare is $18.48)
   Delegation on the basis of two trips with all transportation charged is allowed by the Board.

5. Miss Ruth Y. Johnston to attend the American Historical Association at Toronto, Canada,
   December 27th to 29th, with transportation paid by Department of History and Political
   Science.

6. Mr. E. B. Hill to attend the American Farm Economic Association meeting at Cincinnati, Ohio,
   December 28th to 30th, mts railroad fare and pullman, charged to Department of Farm Management.

7. Director V. R. Gardner to attend the meeting of the Association for the Advancement of
   Science, December 28th to 30th, at Atlantic City, with railway and pullman fares charged to
   Director's office fund.

8. Dr. Mumford to attend the Rural Sociology meeting in Cincinnati, Ohio, December 28th to
   30th, railway and pullman fare to be paid by Sociology section, Experiment Station.

9. Dr. R. V. Gunn and Mr. H. A. Berg to attend the Annual Agricultural Outlook Conference in
   Washington, D.C., January 25th to 27th. All expenses to be paid - Mr. Gunn's expenses from
   the Department of Economics and Mr. Berg's expenses from the Department of Farm Management.

10. Mr. R. C. Huston to attend the scientific meetings held in Atlantic City, December 28th to
    30th, railway and pullman charged to Experiment Station allotment to the Botanical Section.

11. Prof. Huston to attend the meetings of the American Association of Economic Entomologists,
    the Entomological Society of America, and the American Association for the advancement of
    Science at Atlantic City, December 28th to 31st, railway fare and pullman to be paid by the
    Department of Entomology.

12. Prof. W. A. Kelly to attend the meeting of the Geological Society, during the week following
    Christmas, at Boston, expenses estimated at $59.31, to be charged to the Geological Department
    budget.

13. Dean R. C. Huston to attend the American Association for the Advancement of Science at Atlantic
    City, and the meetings of Physical Education and Health Association at New York City, during
    week of December 28th; all expenses to be charged to Dean of Applied Science.

14. Dr. R. M. Olm to attend the annual meeting of the American Student Health Association at New
    York City, December 28th to 30th, expenses charged to Health Service.

15. Ralph E. Young, James H. Crowley, and Lyman L. Frimodig to the following meetings; American
    Football Coaches Association, Society of Directors of Physical Education, the Sportsmanship,
    Brotherhood, American Health Association and the National Collegiate Association, December
    28th to 30th inclusive, in New York City. (The expenses to be paid as follows: Coach Young,
    from Physical Education budget and Mr. Frimodig and Mr. Crowley from the Athletic Association
    budget).

On motion of Mrs. Wilson, it was voted to approve the travel requests.
1. Travel authorization for James Crowley, Ralph Young, John Kobs and Lyman Prinmodig to attend the Western Conference meetings in Chicago, December 2nd, and 3rd, all expenses.

2. Travel authorization for Mrs. Merle D. Byers and Mr. B. A. Walpole to attend the American Association meeting in Kansas City, December 7th to 9th, transportation expenses only.

3. Travel authorization for Glen Stewart and Mr. Emmons to attend alumni club in Toledo, Ohio, on December 14th, mileage for one car.

On motion of Mr. Berkey, it was voted to approve the report of the President.

4. Continuance of the Lawson Memorial Prize.

On motion of Mr. McPherson, it was voted to continue the Lawson Memorial Prize for 1933-34. In the minutes of the October 22, 1932 meeting, there is a motion to the effect that "after this year the contest be discontinued until the funds produce an income to cover the prize". This new motion renews this part of Mr. Berkey's motion in the October meeting.

MISCELLANEOUS

1. Recommendation that a uniform allotment of an amount not to exceed $2100 from State and Federal funds be made to the first agent employed in each county and not to exceed $1800 for each additional agent, effective January 1, 1933. At present there is a variance from $1800 to $8400 with apparently no correlation of factors on which this allotment might be based.

On motion of Mr. McPherson, it was voted to refer the above item to the Advisory Committee to report back to the Board at its next meeting.

2. Recommendation that a price of $125.00 be charged for the car which Mr. Hasselman wishes to purchase, and which he had been driving under college license No. 6.

On motion of Mr. Broddy, it was voted to approve the above recommendation regarding the sale of Mr. Hasselman's car.

3. Recommendation by the Administrative Group that the deposit for the Military uniforms be reduced from ten to five dollars each, with the recommendation that credit in Military Science for the last term attended be withheld until the uniform is returned to the Military Department.

On motion of Mr. Berkey, it was voted to approve the above recommendation effective September 1, 1933.

4. Authorization requested by Department of Education to negotiate with some school system, preferably Lansing, for teacher training work in Public School Music for the winter term 1935, at a cost of $25.00 per student. Eighteen students have enrolled this winter term, and only eleven can be accommodated in the East Lansing schools. This cost would be charged to teacher training expenditures.

On motion of Mr. Berkey, it was voted to approve the above item.

5. Following recommendations made by the Committee on Refund of Fees:

1. That part-time assistants be excused from out of state fees on the same basis that graduate students are excused.

2. That students paying term fees on the credit-hour basis should be charged additional fees for special examinations in subjects for which they have not been regularly enrolled, the rate to be $2.50 per credit hour.

3. That undergraduate students who have already secured degrees from this or another college should be required to pay the student activity fees.

4. That the privilege of taking one examination in any subject in which they have been regularly enrolled be granted to students without payment of extra fees. (This is to cover examinations for the removal of incompletes.)

5. That the residence status of a wife of a graduate student be considered the same as that of her husband.

On motion of Mr. Daane, it was voted to approve the above recommendations from the Administrative Group.


On motion of Mr. Berkey, it was voted that, inasmuch as Senator Foster had asked for an interview with the President and Secretary, the Board not consider his letter until after he had had such an interview.

7. Athletic Association Budget. (Total amount of budget included in and approved with general budget in July, but the allocation of funds had not been approved.)

On motion of Mr. Daane, it was voted to approve the Athletic Association Budget as presented and to place it on file in the Comptroller's Office.
REPORTS

1. Report from Secretary on school bus for Education Department.
   No report.

2. Report by Secretary on the tract of land offered by George C. Shaver of Laingsburg.
   On motion of Mr. McPherson, it was voted that Mr. Shaver's offer for the tract of land in Bath
   township be not accepted.

3. Report by Secretary regarding service from Consumers Power to muck tract, and location of
   well on muck experiment field.
   No report.

ADDITIONAL MISCELLANEOUS

Committee appointed to consider relationships of Music Dept. & Institute.

1. Committee to be appointed to consider matters of relationships of the College Department of
   Music and the Institute of Music and Allied Arts.
   On motion of Mr. Brody, it was voted to authorize President Shaw to appoint a committee to con-
   sider such recommendations as he has to offer relating to matters of relationships of the College
   Department of Music and the Institute of Music and Allied Arts, in conjunction with a Committee
   representing the Board of Directors of the Institute of Music and Allied Arts, to report back to
   the Board not later than December 31st.

2. Mr. Schepers, the Treasurer of the College, submitted a report to the Board on emergency fee
   loans and requested that a revolving fund of $10,000 be set up for the purpose of extending
   credit to students for payment of their fees.
   On motion of Mr. McPherson, it was voted to set up a sum of $10,000 from the reserve as a
   revolving fund for the purpose of extending credit to students for payment of their fees.

3. Appointment of Committee on Loans made by President confirmed by Board.
   On motion of Mr. McPherson, it was voted to confirm the appointment made by the President of a
   Committee on Loans to take care of Revolving Loan funds, this Committee to be empowered to dis-
  tribute the work among its members as they see fit.

4. Two members of the Wolverine staff appeared before the Board with a view of getting the Board's
   reaction to placing the collection of the Wolverine fee with the regular fees imposed upon
   students.
   On motion of Mr. Brody, it was voted that, in view of the economic stress and the need of money for
   other things, it is inadvisable to consider any increase of student fees, at this time.

5. A plan for a men's Cooperative Boarding Club is being worked out at Wells Hall to be opened at
   the beginning of the Winter Term. Request that the College furnish heat, light, water for this
   project.
   On motion of Mr. Brody, it was voted to have the college furnish the service requested and to charge
   the cooperative Boarding Club just what it cost the college, for heat, light, water and any other
   service which the college may furnish.

The meeting adjourned at 4:30.

[Signatures]
President
Secretary