Adjournment for lunch.

Called to order at 1:30 at which time the board listened to members of the staff regarding the matters of interest and also to consider the building program for the next six year.

Meeting adjourned at 4:30.

REGULAR MEETING OF THE STATE BOARD OF AGRICULTURE

President’s Office

December 17
1924
11 o’clock

CALL TO ORDER AND MINUTES

Present: President Butterfield, Messrs. McColl, McPherson, Gowdy, Brody, Mrs. Stockman and Secretary Halladay.

REPORTS FOR PROCEED AND INFORMATION

The President reported:

Out-of-State travel

1. The following authorizations for Out-Of-State travel:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Dates</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. Hasselman</td>
<td>Chicago, Ill.</td>
<td>Dec. 4 &amp; 5</td>
<td>all expenses</td>
</tr>
<tr>
<td>T. C. Grove</td>
<td>&quot;</td>
<td>28</td>
<td>&quot;</td>
</tr>
<tr>
<td>One member of Math Dept.</td>
<td>Washington, D.C.</td>
<td>20</td>
<td>&quot;</td>
</tr>
<tr>
<td>E. N. Hesselman</td>
<td>Chicago, Ill.</td>
<td>3</td>
<td>&quot;</td>
</tr>
<tr>
<td>George A. Brown</td>
<td>&quot;</td>
<td>3</td>
<td>&quot;</td>
</tr>
<tr>
<td>W. E. J. Edwards</td>
<td>&quot;</td>
<td>28 - 31</td>
<td>&quot;</td>
</tr>
<tr>
<td>W. O. Hadrick</td>
<td>&quot;</td>
<td>29 - 31</td>
<td>&quot;</td>
</tr>
<tr>
<td>E. Mumford</td>
<td>&quot;</td>
<td>3</td>
<td>&quot;</td>
</tr>
<tr>
<td>S. E. Hill</td>
<td>&quot;</td>
<td>3</td>
<td>&quot;</td>
</tr>
<tr>
<td>G. E. Reed</td>
<td>&quot;</td>
<td>3</td>
<td>&quot;</td>
</tr>
<tr>
<td>H. C. Moore</td>
<td>Washington, D.C.</td>
<td>29 - 31</td>
<td>&quot;</td>
</tr>
<tr>
<td>Mrs. E. E. Landon</td>
<td>Chicago, Ill.</td>
<td>Jan. 1 - 2</td>
<td>&quot;</td>
</tr>
<tr>
<td>G. Patch</td>
<td>Chicago, Ill.</td>
<td>Dec. 1, 2, 3</td>
<td>&quot;</td>
</tr>
<tr>
<td>Dept. of Education (3)</td>
<td>Indianapolis, Ind.</td>
<td>10, 11, 12</td>
<td>$50. each</td>
</tr>
<tr>
<td>E. A. Bessey</td>
<td>Washington, D. C.</td>
<td>20, 31</td>
<td>all expenses</td>
</tr>
<tr>
<td>Charles R. Chapman</td>
<td>&quot;</td>
<td>&quot;</td>
<td>&quot;</td>
</tr>
<tr>
<td>V. O. Card</td>
<td>Chicago, Ill.</td>
<td>11</td>
<td>&quot;</td>
</tr>
<tr>
<td>Four students</td>
<td>&quot;</td>
<td>&quot;</td>
<td>&quot;</td>
</tr>
<tr>
<td>W. W. Johnston</td>
<td>New York City</td>
<td>29 - 31</td>
<td>&quot;</td>
</tr>
<tr>
<td>A. E. Nelson</td>
<td>Chicago, Ill.</td>
<td>&quot;</td>
<td>&quot;</td>
</tr>
<tr>
<td>Betsy. Delegates</td>
<td>&quot;</td>
<td>&quot;</td>
<td>$100. (total)</td>
</tr>
<tr>
<td>Dr. Coons</td>
<td>&quot;</td>
<td>Jan. 2</td>
<td>all expenses</td>
</tr>
<tr>
<td>R. C. Huxton</td>
<td>&quot;</td>
<td>Dec. 27 - 31</td>
<td>&quot;</td>
</tr>
<tr>
<td>D. V. Steere for Rhodes scholarship</td>
<td>Chicago, Ill.</td>
<td>Dec. 1 - 2</td>
<td>&quot;</td>
</tr>
<tr>
<td>Stone for Union Bldg.</td>
<td>&quot;</td>
<td>&quot;</td>
<td>&quot;</td>
</tr>
</tbody>
</table>

2. The appointment of Douglas V. Steere for Rhodes Scholarship.

3. The removal of part of the "Half-Way Stone" to the front of the Union Building.

RESIGNATIONS

The President reported:

J. T. Ellis resigns

The resignation of Glenn T. Ellis, Field Instructor, Veterans Bureau, effective November 12.

On motion of Mr. Brody it was voted that the resignation be accepted.

EXECUTIVE ORDERS FOR CONFIRMATION

1. The President reported that he had authorized V. Gunson to prepare equipment for the purpose of removing three maple trees now standing in the way of the West roadway of the new entrance, and to incur such expense as may be necessary.

On motion of Mr. McColl it was voted that the recommendation be accepted.
4. That Prof. A. H. Nelson serve as secretary to the Department of English, at the rate of $25 per month extra, effective January 1, and to the end of the academic year.

On motion of Mr. Brody it was voted that the appointment be authorized.

5. On motion of Mrs. Stockman it was voted that a communication from Mr. E. G. Shreck be referred to the Forest Lands committee for a report at the next meeting of the Board.

REPORTS FROM COMMITTEES OF THE BOARD.

The President presented at this time certain recommendations approved by Dean Shaw who was asked to make a statement concerning them.

1. That C. E. Skiver devote four months of the year to Short Course Teaching and the balance of the year to Farm Crops Extension work.

On motion of Mr. Brody it was voted that the recommendation be adopted.

2. That J. H. Harman, Extension Specialist in insect control, be placed on half-time during the coming winter term in order to do graduate work.

On motion of Mr. McPherson it was voted that the recommendation be adopted.

3. That George Girbach, Extension Specialist in Dairy Husbandry, have his appointment extended until June 30, 1925 at the rate of $2400 per year.

On motion of Mr. Brody it was voted that the recommendation be adopted.

4. That H. C. Stinson be appointed County Agricultural Agent for Newaygo, to begin December 1 at a total salary of $2500, at the rate of $1800 to be paid from Federal Lever funds for the month of December, and $1200 per year thereafter.

On motion of Mr. Brody it was voted that the appointment be authorized.

5. That B. B. Adams's resignation as County Agent Calhoun County effective December 31st be accepted.

On motion of Mr. Goward it was voted that the resignation be accepted.

6. That on recommendation of Dean Shaw, Miriam Carpenter be appointed Assistant in Plant Pathology at $1500 per year, half to come from vacant assistantship, and the other half from the Experiment Station budget of the Botany Department. Also that she be paid by monthly requisition or Department pay roll up to July 1, 1925.

On motion of Mr. McPherson it was voted that the appointment be authorized.

7. Dean Shaw read a form of agreement between the Michigan Agricultural College and the Grand Rapids Celery Growers' Association, regarding the disposition of celery seed.

On motion of Mrs. Stockman it was voted that the agreement be authorized.

8. Dean Shaw read a report on behalf of the Special Committee on the Dunbar School, Upper Peninsula.

On motion of Mr. McCall it was voted that the report of the committee be accepted and adopted and that Mr. Shaw be authorized to communicate with the authorities of the Dunbar school relative to the recommendations of the board. Copy of the report is on file in the Secretary's office.

9. On motion of Mr. McCall it was voted that Mr. Jas. H. Ritchie of Boston, be employed to design the President's house at a fee of not more than 6 percent, and expenses for three trips to be taken subsequent to January 1, 1925.
Contract for Chem. Lab awarded
Mr. Bowd to draw plans

Legislative Budget

On motion of Mr. McPherson it was voted that Malcolmson & Higgenbotham be offered the contract for designing the Chemistry laboratory with the understanding that they should begin as soon as money is available for its construction; and further that it will be agreeable to the Board for the above architects to make a deal with Mr. Bowd in connection with the construction work on any basis satisfactory to them both.

On motion of Mrs. Stockman it was voted that Mr. Bowd be requested to draw plans for a Recitation Hall also for an addition to the Women's Building Design for Recitation Hall at a fee of not more than $60; addition to Women's Building under present contract.

The President submitted recommendations for a Legislative budget. Various changes were suggested and, on motion of Mr. McPherson it was voted that the following budget be approved and submitted to the Budget Committee of the Administrative Board as the requests of the Michigan Agricultural College for the ensuing two years.

M. A. C. LEGISLATIVE BUDGET
1925-26

FOR CURRENT EXPENSE

1. CHEMISTRY BUILDING AND EQUIPMENT AND TUNNELS
2. RECITATION HALL
3. DEMONSTRATION HALL
4. NEW DIARY BARN AT CHATHAM
5. ELEVATOR AND STORAGE OF FEEDS
6. PAVING CAMPUS ROADS AND CAMPUS LIGHTING
7. BEE CELLAR AND HONEY HOUSE
8. TWO NEW BULLS
9. PAVING-football field and track
10. ADDITION TO DAIRY BUILDING
11. BEE CELLAR AND HONEY HOUSE
12. ADDITION TO WOMEN'S DORMITORY
13. PAVING-roads and walks
14. REPAIR TO WOMEN'S DORMITORY-
15. EQUIPMENT FOR PHYSICAL EDUCATION
16. ADDITION TO WOMEN'S DORMITORY
17. PAVING-roads and walks
18. ADDITION TO WOMEN'S DORMITORY
19. PAVING-roads and walks
20. ADDITION TO WOMEN'S DORMITORY
21. EQUIPMENT FOR PHYSICAL EDUCATION
22. ADDITION TO WOMEN'S DORMITORY
23. BEE CELLAR AND HONEY HOUSE
24. TWO NEW BULLS
25. PAVING-roads and walks
26. ADDITION TO WOMEN'S DORMITORY
27. BEE CELLAR AND HONEY HOUSE
28. TWO NEW BULLS
29. PAVING-roads and walks
30. ADDITION TO WOMEN'S DORMITORY
31. BEE CELLAR AND HONEY HOUSE
32. TWO NEW BULLS
33. PAVING-roads and walks
34. ADDITION TO WOMEN'S DORMITORY
35. BEE CELLAR AND HONEY HOUSE
36. TWO NEW BULLS
37. PAVING-roads and walks
38. ADDITION TO WOMEN'S DORMITORY
39. BEE CELLAR AND HONEY HOUSE
40. TWO NEW BULLS
41. PAVING-roads and walks
42. ADDITION TO WOMEN'S DORMITORY
43. BEE CELLAR AND HONEY HOUSE
44. TWO NEW BULLS
45. PAVING-roads and walks
46. ADDITION TO WOMEN'S DORMITORY
47. BEE CELLAR AND HONEY HOUSE
48. TWO NEW BULLS
49. PAVING-roads and walks
50. ADDITION TO WOMEN'S DORMITORY

FISCAL YEAR 1925-26

AGRICULTURAL EXTENSION
CONTINUING EDUCATION
Rural communities; Youth not in school; Engineering Extension
RESEARCH
Marketing; Food supply; Home Economics; Engineering
ADDITIONAL MAINTENANCE, to provide for increased attendance
EMERGENCIES AND RESERVES

$ 200,000. 75,000. 75,000. 75,000. 75,000. $ 250,000. 100,000. 100,000.
$ 50,000. $ 10,000. $ 20,000. $ 25,000. $ 50,000. 15,000. 20,000. 20,000.
$ 20,000. $ 25,000. $ 50,000. $ 25,000. $ 75,000. $ 100,000. $ 75,000.
$ 100,000. $ 100,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 100,000. $ 100,000. $ 100,000. $ 100,000. $ 100,000. $ 100,000. $ 100,000.
$ 20,000. $ 20,000. $ 20,000. $ 20,000. $ 20,000. $ 20,000. $ 20,000.
$ 25,000. $ 25,000. $ 25,000. $ 25,000. $ 25,000. $ 25,000. $ 25,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 15,000. $ 15,000. $ 15,000. $ 15,000. $ 15,000. $ 15,000. $ 15,000.
$ 25,000. $ 25,000. $ 25,000. $ 25,000. $ 25,000. $ 25,000. $ 25,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 150,000. $ 150,000. $ 150,000. $ 150,000. $ 150,000. $ 150,000. $ 150,000.
$ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000. $ 50,000.
$ 100,000. $ 100,000. $ 100,000. $ 100,000. $ 100,000. $ 100,000. $ 100,000.
$ 200,000. $ 200,000. $ 200,000. $ 200,000. $ 200,000. $ 200,000. $ 200,000.
$ 250,000. $ 250,000. $ 250,000. $ 250,000. $ 250,000. $ 250,000. $ 250,000.
$ 1,455,000. $ 1,455,000. $ 1,720,000. $ 1,720,000.

MISCELLANEOUS BUSINESS FROM THE PRESIDENT, SECRETARY, DEANS, ETC.

Secretary Halladay made the following report:

As to the condition of the budget of the Department of Maintenance and Repair of Buildings - $50,000. was appropriated by the last Legislature as a special appropriation to make improvements on the Womans Building, Wells Hall and the Johnston House. $40,000. of this amount has been used for these purposes. This amount was substituted for an equal amount of Mill tax which was not appropriated to this budget for general maintenance and repair of buildings. It was also authorized to have the sum of $5,000. added to the cleaning account.

On motion of Mrs. Stockman it was voted to appropriate $61,300, the additional amount required for Maintenance and Repair of Buildings, and $9,600, the additional amount required for Cleaning.
The Secretary also made a report relative to the Radio Broadcasting which is as follows:

2. A conference was held between Mr. Bissell, Mr. Lavers, Mr. Hasselman and Secretary Halladay. It was decided to appoint a committee to make recommendations to the Board as to the future policy of the Radio Broadcasting station WKAS.

The following resolution was made and concurred in by Mr. Lavers and Professor Foltz: (copy of which is on file at Secretary's Office.)

On motion of Mr. McColl it was voted that the Radio Broadcasting station be put in direct charge of Secretary Halladay and that $4,500. be appropriated in addition to the $500. now available for the use of the station.

3. On motion of Mr. Brody it was voted that the recommendation from the Department of Botany that the Botanical Garden be given the name of the "W. J. Beal Botanical Garden" be accepted.

4. It was voted that the faculty recommendation allowing students graduating in January from high schools be admitted to the college at mid-year be accepted.

5. On motion of Mr. McColl it was voted that the following telegram be sent:

"CHAIRMAN GARFIELD DINNER
$250 PANTYLAND
PANTYLAND HOTEL, GRAND RAPIDS

I AM INSTRUCTED BY THE STATE BOARD OF AGRICULTURE TO EXTEND TO ONE OF ITS FORMER MEMBERS CHARLES W. GARFIELD ITS HEARTY CONGRATULATIONS AND VERY BEST WISHES. MR. GARFIELD IS A DISTINGUISHED GRADUATE OF THE MICHIGAN AGRICULTURAL COLLEGE, DISTINGUISHED NOT ALONE FOR PERSONAL ACHIEVEMENT AND REPUTATION, BUT FOR UNUSUAL SERVICE TO THE COLLEGE, TO MICHIGAN HORTICULTURE AND FORESTRY AND TO AGRICULTURAL EDUCATION. OF STILL MORE SIGNIFICANCE IS MR. GARFIELD'S FRIENDLINESS FOR AND HELPFULNESS TO HUNDREDS OF STUDENTS AND GRADUATES OF THIS COLLEGE, MANY OF WHOM OWE TO HIM THE GREAT INSPIRATION OF THEIR LIVES."

(Signed) KENTON L. BUTTERFIELD.

On motion of Mr. Gowdy it was voted that the meeting for January be held on the 15th., for February the 17th., for March the 17th., for April the 21st., for May the 19th.

MEETING ADJOURNED.

5:45 o'clock p.m.

[Signature]
President

[Signature]
Secretary

REGULAR MEETING OF THE STATE BOARD OF AGRICULTURE.

President's Office.

January 15, 1925

11 o'clock

I. CALL TO ORDER AND MINUTES

Present: President Butterfield, Messrs. McColl, Brody, Gowdy, Mrs. Stockman and Secretary Halladay.

II. REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

A. The President reported:

1. The acceptances of Mr. Bow, of Mr. Ritchie, and of Kalsomn, Higginsbotham and Company, of arrangements for architectural services voted by the Board at its December meeting.


3. A memorandum to be sent to the heads of Departments, etc., relative to keeping within the budget.