Minutes of the Meeting of the State Board of Agriculture
January 17, 1935

Present: Messrs. Brody, Chairman, Berkey, Downing, Halstead, Mrs. Wilson, President Shaw, Secretary Hannah.*

Absent: Mr. Daane, Superintendent Voelker.

The meeting was called to order at 10:30 P.M.

The minutes of the previous meeting were approved having been in the hands of the Board members.

RESIGNATIONS, APPOINTMENTS, AND LEAVES:

1. Request for the continuance of the appointment of Mr. C. A. Jacokes as part-time Instructor in Mathematics for the months of January, February, and March at the rate of $66.67 per month. Mr. Jacokes was appointed for the period October 1st to December 1st at the rate of $55.55 per month.

2. Request for the continuance of the appointment of Mr. Paul Dressel as part-time Instructor in Mathematics for the period January 1st to June 30th, at the rate of $100.00 per month. Mr. Dressel was employed for the fall term at $88.88 per month.

3. Request for the continuance of the appointment of Mr. Harry E. Rice as half time graduate assistant in Economics for the winter term. Mr. Rice was appointed for the period October 1st to December 31st at the November 3rd Board meeting.

4. Request for the continuance of the appointment of Miss Katherine Hume as full-time Instructor in English for the remainder of the year at a salary of $1700 per year. Miss Hume was appointed for the fall term only on this same basis.

5. Request for the continuance of the appointment of Miss Laura Heminger as full-time Instructor in English for the period January 1st to June 30th at the rate of $166.67 per month. Miss Heminger was appointed on this basis for the fall term only.

6. Request for the continuance of the appointment of Mrs. Ethel Rathke as Instructor in Modern Languages for the period January 1st to June 30th, at the rate of $167.00 per month. Mrs. Rathke was appointed on this basis for the fall term only.

7. Request for the appointment of Mr. Charles Noble, half-time graduate assistant in Chemistry, at $60.00 per month, as full-time graduate assistant at $120.00 per month for January, February and March.

8. Request for the appointment of Mr. H. C. Dawes, quarter-time graduate assistant in Chemistry at $50.00 per month, as half-time graduate assistant at $60.00 per month for January, February and March.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the eight items listed above.

9. Request of Mr. H. C. Dutton, Research Associate in Horticulture, for eight months' leave of absence without pay, effective April 1st so that he may complete cooperative experimental projects under way with the Dow Chemical Company.

10. Recommendation of Director Gardner that Mr. L. R. Farish be appointed Assistant in Research for the eight months' period of Mr. Dutton's leave, effective April 1st at $125.00 per month.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve items 9 and 10.

TRAVEL:

1. R. H. Young and C. A. Bachman to Notre Dame, Indiana, for the annual Notre Dame football banquet January 16th. Automobile mileage for one car and maintenance expenses are requested. The Board recommends automobile mileage only.

2. Glen O. Stewart to Chicago for a district meeting of Alumni Secretaries February 1st and 2nd; railroad transportation allowed.

3. S. L. Austin to Atlantic City, New Jersey, for the meetings of the National Educational Association February 24th to 27th; railroad fare and pullman expenses are requested.

4. F. T. Mitchell to Atlantic City, New Jersey, for the meetings of the National Education Association February 24th to 27th; railroad fare and pullman expenses are requested. (The Board recommends that one person only, either Dr. Austin or Dr. Mitchell be delegated to attend the Atlantic City meeting.


6. Paul M. Banner to Columbus, Ohio, to appear on the program of the Ohio Farmers' Week during the week of January 29th. Expenses are to be paid by the Farmers' Week organization.
1. Approval of the appointment, on recommendation of the Graduate Council, of Miss Estelle Nelson as graduate assistant in home management on a one-third time basis at $50.00 per month for the period from January 1st to June 30th. Miss Nelson replaces Miss Louise Zerweck, appointed on a quarter-time basis at the July 5th Board meeting, who did not report for service.

2. Approval of the appointment, on recommendation of the Graduate Council, of Miss Lillian E. Ets as quarter-time graduate assistant in nutrition, at a salary of $300.00 (from Purnell funds) for the six-month period from January 1st to June 30th. Miss Ets replaces Miss Isabel Dickson, resigned December 31st.

Travel of King and Casteel

3. Authorization of travel to New York City for T. H. King and Miles Casteel with expenses paid from Athletic Association funds, so that they might attend the various meetings held there during Christmas week.

4. Authorization of an emergency trip to Chicago taken by Clifford Patch, with full expenses allowed. Mr. Patch attended hearings on acreage allotments to Michigan sugar beet producers, and was requested by Agricultural Adjustment Administration officials.

5. Delegation of L. C. Emmons to attend the annual meeting of the Association of American Colleges held in Atlanta, Georgia, January 17th and 18th, with all expenses paid.

6. Authorization of maintenance expenses for one day for C. L. Nash who was asked to meet representatives of the American Fruit and Vegetable Shippers' Association in Chicago December 15th.

7. Mr. Nash assumed the expenses of travel.

8. Authorization of railroad transportation to Chicago and return for C. H. Mahoney, who was asked to attend a meeting of the National Canners Association on January 13th. Expenses are to be derived from funds of the Horticultural Section of the Experiment Station.

9. Authorization of railroad and pullman fare to Philadelphia and return for J. O. Swain, replacing mileage allowance to the meeting of the Modern Language Association granted at the December 15th Board meeting. It was thought inadvisable to drive because of adverse weather conditions.

10. Approval of Health Service office calls made by Buildings and Grounds employees Daniels, Cowdry, Morgan and Faustman during the month of December and totalling $6.50.

On motion of Mr. Halsted, seconded by Mrs. Wilson, it was voted to approve the President's Reports.

Report on P. W. A. loan


On motion of Mrs. Wilson, seconded by Mr. Berkey, it was voted to authorize the President and the Secretary to make formal application to the Federal Government for a P. W. A. loan for the proposed new dormitory for women - the total amount of the request of $86,134 to be divided as follows:

- New Dormitory: $86,134.00
- Remodeling Old Dormitory: $48,550.00
- Equipment costs - Power Plant: $124,005.00
REPORTS, continued

2. Report from the Finance Committee on the release of bonds held in escrow by the Grand Rapids Trust Company (for which the East Lansing State Bank has deducted $12597.30 from College account).

This item was referred to the Finance Committee at the last meeting of the Board and no report was made at this meeting.

3. Report from the Finance Committee on the designation of the following banking connections for the various College Experiment Stations (general item approved at the December 15th Board meeting):

   South Haven Station - - - - - - - - - - - - Citizens State Bank, South Haven
   Lake City Station - - - - - - - - - - - - - - - Cadillac State Bank, Cadillac
   Chatman Station - - - - - - - - - - - - - - - First National Bank of Alger
   County, Manistee
   Kellogg Bird Sanctuary - - - - - - - - - - - - - State Bank of Augusta, Augusta
   Kellogg Demonstration Farm - - - - - - - - - - - - State Bank of Augusta, Augusta
   Graham Station - - - - - - - - - - - - - - - Peoples National Bank, Grand Rapids
   On motion of Mr. Halstead, seconded by Mr. Downing, it was voted to approve the above report of the Finance Committee in designating the various banks for the College Experiment Stations.

4. Report on further inquiry into possible construction of new Farm Lane Bridge.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted that the State Board of Agriculture, in accordance with Act 77 of the Public Acts of 1929, hereby requests the State Highway Department to take over the control and maintenance of Farm Lane from Grand River Avenue to Mt. Hope Road including the bridge over Red Cedar River and the State Highway Department is requested to take such steps as are necessary to place and maintain this road in good condition and it is recommended that a new bridge over the Red Cedar River be constructed at an early date.

MISCELLANEOUS

1. Recommendation of the Faculty that the Board ruleing "that students carrying nine credits or less be exempt from the payment of student fees ($6.45) except for the final term before graduation, with the fees optional in other terms" be changed to read "that students carrying nine credits or less be exempt from the payment of student fees"; i.e., payment of student fees is optional in all terms.

On motion of Mr. Halstead, seconded by Mr. Downing, it was voted to approve the recommendation of the Faculty regarding payment of student fees.

2. Recommendation of the Faculty that the revision of entrance requirements required by the Board, to become effective September, 1938 and to become obligatory September 1939 (entrance under old or new requirements is optional until that date).

On motion of Mr. Halstead, seconded by Mr. Downing, it was voted to approve the above recommendation of the Faculty.

3. Recommendation of Dean Dye that the Division of Home Economics be divided into the following four departments (per organization statement on file): Foods and Nutrition; Home Management and Child Development; Institution Administration; Textiles, Clothing and Related Arts.

On motion of Mrs. Wilson, seconded by Mr. Brody, it was voted to approve the above recommendation of Dean Dye.

4. Further recommendations of Dean Dye that the following partial changes in title, made necessary by departmentalization, be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Title</th>
<th>Proposed Title</th>
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<tbody>
<tr>
<td>Kathleen S. Dietrich</td>
<td>Asst. Prof. Home Economics</td>
<td>Asst. Prof. Nutrition</td>
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<tr>
<td>Jean E. Hanks</td>
<td>&quot;</td>
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<tr>
<td>Margaret A. Chilson</td>
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<tr>
<td>Margaret E. Kiltzaker</td>
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<tr>
<td>Sylvia L. Heasler</td>
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<tr>
<td>A. Y. L. Heasler</td>
<td>&quot;</td>
<td>&quot;</td>
</tr>
<tr>
<td>Beatrice V. Grant</td>
<td>Instr. Home Economics</td>
<td>Instr. Foods</td>
</tr>
<tr>
<td>Mary Lewis</td>
<td>&quot;</td>
<td>&quot;</td>
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<tr>
<td>Irma H. Gross</td>
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<tr>
<td>Estelle A. Nelson</td>
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<tr>
<td>Mabelle L. Ehlers</td>
<td>Asst. Prof. Home Economics</td>
<td>Asst. Prof. Institution</td>
</tr>
<tr>
<td>Katherine H. Hart</td>
<td>Director of Food Service</td>
<td>Instr. Institution Administration and Supervisor of Food Service</td>
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Division of Home Economics to be divided into departments.

State Highway requested to take over Farm Lane - recommended that a new bridge over Red Cedar be constructed.

Students carrying 9 credits or less exempt from payment of student fees.

Revision of entrance requirements approved.

Partial changes in title for H.E. staff approved.
MISCELLANEOUS, continued

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<thead>
<tr>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Marian A. Neidert</td>
<td>Director Food Service in Men's Commons</td>
<td>Instr. Institution Administration and Supervisor Dormitories</td>
</tr>
<tr>
<td>Ethel F. Trump</td>
<td>Instr. Home Economics</td>
<td>Instr. Institution Administration and Supervisor of Dormitories</td>
</tr>
<tr>
<td>Joe Hartman</td>
<td>Supervisor of Dormitories</td>
<td>Instr. Institution Administration and Supervisor of Dormitories</td>
</tr>
<tr>
<td>Ethel Jelliff</td>
<td>Assoc. Prof. Home Economics</td>
<td>Assoc. Prof. Clothing</td>
</tr>
<tr>
<td>Minfred S. Gettens</td>
<td>Assoc. Prof. Home Economics</td>
<td>Assoc. Prof. Clothing</td>
</tr>
<tr>
<td>Julia J. Tear</td>
<td>Asst. Prof. Home Economics</td>
<td>Asst. Prof. Textiles and Related Arts</td>
</tr>
<tr>
<td>Hazel B. Strahan</td>
<td>&quot;</td>
<td>Asst. Prof. Clothing</td>
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<tr>
<td>Marion Hillhouse</td>
<td>&quot;</td>
<td>Instr. Clothing</td>
</tr>
<tr>
<td>Irene J. Shaben</td>
<td>&quot;</td>
<td>Instr. Related Arts</td>
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On motion of Mrs. Wilson, seconded by Mr. Brody, it was voted to approve the changes in title as recommended by Dean Dye for members of her division.

Students completing requirements for graduation approved for teachers' certificates.

5. Presentation by the Registrar of the following list of students who have completed requirements for graduation, with the request that granting of diplomas in June be authorized. The partial list is presented at this time to enable these to secure teachers' certificates.

- Edwin L. Shreve
- Benjamin H. Demorest
- Jean Hunsfield
- Robert H. Gardner
- Harry G. Graham
- Laura Gainerley
- Jack Elwood McKeown

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the above item.

Acceptance of Rackham Fund.

6. Presentation for formal acceptance of the $1,000.00 grant made by the Horace H. and Mary A. Rackham Fund to the College for research work in brucellosis.

On motion of Mr. Brody, seconded by Mr. Bonning, it was voted to accept the grant made by Horace H. and Mary A. Rackham.

O. J. Sorenson appointed to Rackham Fellowship.

Recommendation of Dean Giltner that Mr. O. J. Sorenson be appointed to the Rackham Fellowship on a two-thirds time basis at the rate of $960.00 per year, effective January 1st.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the appointment of O. J. Sorenson to the Rackham Fellowship.

Approval of increase in salary, for C. R. Horwood.

$90.00 transferred from Cont. Fund to Chem. budget.

7. Recommendation for an increase in the salary of Mr. Russell Horwood, Extension Specialist in Dairy Husbandry, from $2,040.00 to $2,400.00 per year, effective January 1st. Mr. Horwood has been offered the position of Dairy Extension Extension Specialist at the University of West Virginia at a yearly salary of $3,000.00.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the transfer of $90.00 from the Contingent Fund to the budget of the Chemistry Department for the purpose of employing an additional assistant during the winter term.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve item 7.

Controller to notify bonding Co. that Mr. Halladay is no longer Sec. of Cont. Fund.

8. Request for the release of Mr. Halladay from the $10,000.00 bond placed on him in March, 1954 as Military Property Custodian. R. E. Battenberg, present Military Property Custodian, is now under bond in that amount.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted that the Controller be directed to notify the bonding company that Mr. Halladay is no longer Secretary of the State Board of Agriculture and Military Property Custodian, his term having expired January 1, 1955.

$1,940.00 transferred from Cont. Fund for Publicity to H. S.:

9. Request for the release of Mr. Halladay from the $10,000.00 bond placed on him in March, 1954 as Military Property Custodian. R. E. Battenberg, present Military Property Custodian, is now under bond in that amount.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted that the Controller be directed to notify the bonding company that Mr. Halladay is no longer Secretary of the State Board of Agriculture and Military Property Custodian, his term having expired January 1, 1955.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the transfer of $1,940.00 from the Contingent Fund for the administration of the program of publicity to High Schools.

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On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the transfer of $1,940.00 from the Contingent Fund for the administration of the program of publicity to High Schools.

10. Recommendation that the sum of $1,940 be transferred from the Contingent Fund for the administration of the program of publicity to high schools for the coming year. $2,000.00 was allocated by the Board in February, 1954, for this purpose; a balance of $180.00 remains in the account.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the transfer of $1,940.00 from the Contingent Fund for the administration of the program of publicity to High Schools.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the transfer of $1,940.00 from the Contingent Fund for the administration of the program of publicity to High Schools.

11. Request of Mr. Hannah for the addition of $4,000 to the budget of the Secretary's Office for the remainder of the current year.

12. Request of the Comptroller for the transfer of $6,000 to the Contingent Fund, now depleted.


14. Request of Mr. Davenport for the purchase of two cars of nut and slack coal, at $1.90 per ton.
Accident report - J. D. Murdoch

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve items 11, 12, 13, 14 and 15. Purchase of 17 passenger bus approved.

Request from Det. Trust Co. for resumption of payment of $6,357.50 yearly on the reserve for repairs and replacements, in connection with the Dormitory Trust Certificates. This amount has not been paid for the last two years.

On motion of Mr. Downing, seconded by Mrs. Wilson, it was voted that the above matter be laid over until the next meeting of the Board at which time Mr. Halstead will make a report regarding it.

Proof of claim against Bankers Trust Co. for defaulted bonds #26676 and #26677 held by the College.

On motion of Mr. Downing, seconded by Mr. Halstead, it was voted to refer the above item to the Finance Committee with power to act.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to refer the above item to the Finance Committee with power to act.

On motion of Mr. Wilkins for (1) permission to withdraw funds now on deposit in the East Lansing State Bank, or (2) authorization of this bank as a depository, with absolving of Treasurer from liability for any loss of funds because of future financial difficulties of the bank. The State Treasury and the Lansing National Bank were named depositories at the November 22nd Board meeting, although College money was on deposit in the East Lansing State Bank.

On motion of Mr. Downing, seconded by Mr. Halstead, it was voted to approve the recommendations of the Building Committee.

Acceptance of sum of $250 to be used as a student loan fund.

Two large ventilating fans to be installed in smoking rooms in basement of Mary Mayo Hall.

Resolutions on death of former President Kedzie.
Resolutions on the Death of Former President Kedzie

WHEREAS, Almighty God in His divine wisdom has seen fit to remove from our midst Frank Stewart Kedzie, and

WHEREAS, Mr. Kedzie devoted his long and useful life to the upbuilding of Michigan State College having been officially connected with the College as Instructor, Associate Professor, Professor of Chemistry, President, Dean of Applied Science and Historian for a period of more than fifty years, and during the long period contributed much to the growth of Michigan State College, and

WHEREAS, Mr. Kedzie's inspirational leadership, pleasant personality and continued work endeared him to the thousands of students coming under his influence, to the faculty and to the friends of Michigan State College, and

WHEREAS, Mr. Kedzie's passing is a real loss to the faculty, students, friends, alumni and administrative officers of Michigan State College,

BE IT RESOLVED, that the State Board of Agriculture in regular meeting assembled on the campus of Michigan State College in East Lansing, on January 17, 1955 does hereby express its regret at the passing of Mr. Kedzie and extends its most sincere sympathy to the surviving relatives.

The Secretary is instructed to spread this resolution upon the permanent records of the College and is instructed to forward copies of this resolution to the bereaved family, and to the M. S. C. Alumni Record.

Resolutions on the Death of Former President Gorton

WHEREAS, CLIFFORD GORTON, President of Michigan Agricultural College 1895 to 1898, died January 2, 1935, at the age of seventy-five years. Although many years have elapsed since Mr. Gorton left the institution, yet his memory is fresh in the minds of his surviving associates on the faculty and in the hearts of those who were students during his regime. His commanding presence and his genial and kindly personality left their indelible impression upon all who came in contact with him. It is with the most sincere regret that his passing is recorded.

To the end that a perpetual record may be made of the esteem in which Mr. Gorton was held at this institution, and of the sorrow caused by his death,

BE IT RESOLVED, that this memorial be entered at large upon the records of the State Board of Agriculture, and that copies hereof be transmitted by the Secretary to the bereaved son and family of Mr. Gorton and to the Michigan State College Alumni Record.

The Board adjourned at 5:30 P.M.

[Signature]
President

[Signature]
Secretary