Minutes of the Special Meeting
of the
State Board of Agriculture
June 5, 1952

Present: Mr. Brody, Chairman; Messrs. Akers, Armstrong, Sweller, Smith; President Hannah, Treasurer May, Secretary Donel.

Absent: Miss Jones; Dr. Thurston

The meeting convened immediately following luncheon in the Union Building at 12:15 p.m.

The minutes of the previous meeting were approved.

President's Report

Resignations and Terminations

1. Robert A. Campbell as Ottawa County 4-H Club Agent, effective May 31, 1952, to farm in partnership with his father.

2. J. Geoffrey Moore as Instructor in Effective Living, effective August 31, 1952, to accept a position as Dean of the College at Franklin College, Franklin, Indiana.

3. David J. Kahler as Instructor (Research) in Bacteriology and Public Health, effective May 31, 1952, to accept a position at Camp Detrick in Maryland.

Leaves

1. Leave of absence without pay for Ruth Broten, Instructor in Institution Administration and Dormitory Dietitian, from June 1 to July 31, 1952, to do some food service work at Gatlinburg, Tennessee, for the University of Tennessee.

Appointments

1. Reappointment of Kerstin Hardenberg as Instructor in Physical Education, Health, and Recreation for Women at a salary of $2,500 per year, effective September 1, 1952 and subject to tenure rules.

2. Appointment of Owendolyn Freer as Instructor in Speech, Dramatics, and Radio Education at a salary of $700 for the 6-week summer session.

3. Appointment of George Lyle Blair as Managing Editor of the Michigan State College Press at a salary rate of $7,200 per year, effective for the period from June 1 to December 31, 1952.

Miscellaneous

1. Accepted a grant of $3,000 from the Genesee County Alumni of Flint to be used to cover the tuition charges for three students from Genesee County for the spring term 1952.

2. Accepted a grant of $2,000 from Albert Pick, Jr. of Chicago to be awarded to a student in Hotel Management on the basis of excellence of work, participation in extra-curricular activities, financial requirements, personality, and general attitude of the student.

3. Approved a memorandum of agreement with The Greater Muskegon Chamber of Commerce covering a grant of $60 to be used under the direction of David J. Lock in the Bureau of Business Research to determine the buying habits and attitudes of residents of the Muskegon area, and also their opinions on certain community matters.

4. Approved a memorandum of agreement with The Saginaw News of Saginaw covering a grant of $90 to be used under the direction of David J. Lock in the Bureau of Business Research in conducting a survey of newspaper readership of residents of Saginaw.

5. Approved a memorandum of agreement with Sharples Chemicals, Inc., a Subsidiary of the Pennsylvania Salt Manufacturing Company of Philadelphia, covering a grant of $450 to be used under the direction of G. H. Grigsby in Botany in testing herbicidal trials of the Sharples product.

6. Approved a contract with the Wright-Air-Development Center of Dayton, Ohio, covering a grant of $1,000 to be used under the direction of C. J. Alexopoulos and E. S. Beneke in Botany in the development of fungi with high cellulolytic activity.

7. Approved an appropriation for the purchase of apparatus for Swedish Gymnastics not to exceed $2,000.

8. Approved giving the contract for the new sewer for the Basic College Building to Thomas McNamara, Inc., the low bidder, at a cost of $2,052. Following are the bids:

   - Thomas McNamara, Inc. $2,052.00
   - N. Nearing & Son $2,131.00
   - Angell Construction Co. $2,711.25
   - Maclean Construction Co. $3,023.00
NEW BUSINESS

Resignations and Terminations

1. William H. Loughran as Assistant Professor of Physical Science, effective August 31, 1952.
2. Francis E. Barnhart as Instructor in Written and Spoken English and in Speech, Dramatics, and Radio Education, effective August 31, 1952, to accept a position with the Central Intelligence Division of the United States Defense Department.
3. Robert R. Mallory as Instructor in General Business, effective June 30, 1952, to accept a position in private industry. Mr. Mallory has been on military leave since October 1, 1950.
4. Ernest B. Gaunt as Assistant Professor of Hotel Management, effective August 31, 1952.
5. R. C. Deckert as Assistant Professor of Forest Products, effective July 15, 1952.

Leaves

1. Leave of absence without pay for D. B. Want, Professor of Agricultural Engineering, from June 1-30, 1952, to complete the preparation of material for a textbook on Rural Electrification.
2. Change in the effective date in leave without pay for one year for George E. Landsbury, Saginaw County Agricultural Agent, from May 1 to May 25, 1952.
3. Leave of absence with full pay for John E. Haag, Mecosta County Agricultural Agent, from July 1 to August 8, 1952, to attend the Regional Extension Summer School at Colorado A. & M. College.
4. Leave of absence without pay for William G. Butt, Instructor in Written and Spoken English, from September 1, 1952, to August 31, 1953, to complete his doctorate. Mr. Butt has been on leave since September 1, 1950.
5. Leave of absence without pay for James W. Miller, Associate Professor of Political Science and Public Administration, for one year beginning September 1, 1952, to accept a position with the Citizenship Clearing House. This leave is to supplement the sabbatical leave previously granted.
6. Extension of leave without pay for Evelyn Zwemer, Assistant Professor of Home Management and Child Development, to December 31, 1952. Miss Zwemer has been on leave without pay since September 1, 1951.
7. Leave of absence with full pay for Ray Hutson, Professor and Head of the Department of Entomology, from August 15 to November 15, 1952, to travel in England and France and to attend the International Congress in London and the International Congress of Phytopharmacology at the Sorbonne.
8. Leave of absence with full pay for Mrs. Jane E. Smith, Assistant Professor of Geology and Geography, for one year beginning September 1, 1952, to study for the doctorate at the University of Michigan. Mrs. Smith has been on the staff since January 1, 1949.
9. Extension of leave without pay for Beatrice L. Fessenhen, Assistant Professor in Counseling, to August 15, 1952. Miss Fessenhen has been on leave without pay since April 1, 1952, to work on her doctorate.
10. Leave of absence with full pay for Esther Anson, Associate Professor of Continuing Education, from July 1 to December 31, 1952, with the understanding that her services will be terminated as of that date.

Appointments

1. Appointment of Lloyd R. Champion as Assistant Professor of Poultry Husbandry at a salary of $620 per year on a 12-month basis, effective July 1, 1952, to replace Frank N. Barrett, subject to tenure rules. His salary is to be paid one-half from College and one-half from Experiment Station funds.
2. Appointment of Patricia Kathryn Kusisto as Home Demonstration Agent in Clare and Gladwin Counties at a salary of $3500 per year on a 12-month basis, effective July 1, 1952.
3. Appointment of Esther Ann Ballard as Van Buren County Home Demonstration Agent at a salary of $3500 per year on a 12-month basis, effective July 1, 1952, to replace Leona Seyfred, resigned.
4. Appointment of Ardath Marie Blood as Hillsdale County Home Demonstration Agent at a salary of $3500 per year on a 12-month basis, effective July 1, 1952, to replace Nyna S. Org, resigned.
5. Appointment of Gladys Swarthout as Instructor in Written and Spoken English at a salary of $2900 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Kenneth Macomber, on leave.
6. Reappointment of Myron S. Miller as Instructor in Written and Spoken English at a salary of $3500 per year on a 10-month basis, effective for one year only beginning September 1, 1952.
7. Appointment of Gordon H. Sheeke as Associate Professor of Police Administration at a salary of $7000 per year on a 10-month basis, effective August 1, 1952. This is a new position.
NEW BUSINESS, continued

Appointments

8. Reappointment of Ralph Schrader as Instructor in Political Science at a salary of $4000 per year on a 10-month basis, effective September 1, 1952, and subject to tenure rules.

9. Appointment of Gladys A. Schubert, Jr., as Assistant Professor of Political Science at a salary of $5000 per year on a 10-month basis, effective September 1, 1952. This is a new position.

10. Appointment of Dalton Edward McFarland as Assistant Professor of General Business at a salary of $6000 per year on a 10-month basis, effective September 1, 1952, to replace Frank S. Montgomery.

11. Appointment of John H. Roeland as Assistant Professor of General Business at a salary of $5000 per year on a 10-month basis, effective September 1, 1952, to replace Stanley H. Bryan.

12. Appointment of Penrod A. Shull as Assistant Professor of General Business at a salary of $3000 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace E. C. Zehler, on leave.

13. Appointment of Phyllis Irene Holmes as Assistant in the Spartan Nursery School and in Home Management and Child Development at a salary of $250 for the period from June 23 to August 1, 1952, to replace Betty Lee Morris, resigned.

14. Appointment of Helen Myler Knowles as Assistant Professor of Home Management and Child Development at a salary of $5200 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Shirley Nevin, resigned.

15. Reappointment of Mrs. Ruth O. Kettunen as Instructor in Home Management and Child Development at a salary of $2700 per year on a 12-month basis, effective July 1, 1952, for an indefinite period, and paid from Michigan Heart Association funds.

16. Appointment of Roger F. Keller as Instructor in Zoology at a salary of $3000 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace H. A. Stiles, on leave.

17. Appointment of C. B. Beincke as Assistant Professor of Education at a salary of $800, effective for the period from June 23 to August 1, 1952.

18. Reappointment of Alice Davis as Assistant Professor of Elementary Education at a salary of $5600 per year on a 10-month basis, effective September 1, 1952, and subject to tenure rules.

19. Appointment of Lois Burley as Instructor in Music at a salary of $3000 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Howard Silverer, on leave.

20. Reappointment of Mrs. Marcelle A. Ahel as temporary Instructor in Foreign Languages at a salary of $2110 per year on a 10-month basis, effective for one year only beginning September 1, 1952.

21. Reappointment of Joe B. Hills as temporary Instructor in Sociology and Anthropology at a salary of $400 per month, effective for one year beginning July 1, 1952.

22. Appointment of Albert Conrad Poss as Counselor in Counseling at a salary of $1000 for the period from June 29 to August 29, 1952, to assist in the Counseling Clinics. Mr. Poss is a member of the Written and Spoken English staff.

Miscellaneous

1. Reappointment of Lewis B. Mayhow as Assistant Professor on the Board of Examiners at a salary of $2900 per year on a 10-month basis, half-time, effective from July 1, 1952, to June 30, 1953. Mr. Mayhow has been on leave without pay since April 1, 1950, to work on the American Council on Education Cooperative Study of Evaluation.

2. Change in status of Harold L. Dahnoke, Assistant Professor on the Board of Examiners, from full time at $3200 to half-time at $1600, effective from July 1, 1952, to June 30, 1953. Mr. Dahnoke will work half-time for the American Council on Education.

3. Recommendation that Miss Jeannette Lee, Acting Dean of Home Economics, be paid an additional $200 per month during the period she serves as Acting Dean, effective as of January 1, 1952.

4. Receipt of 500 shares of South American Gold and Platinum Company stock from Albert H. Case to be credited to the account of the Albert Vaughan Case Memorial Scholarship Fund.

5. Grant of $394.13 from the Lansing-East Leasing Branch of the A.A.U.W. to be administered by the Faculty Committee on Scholarships as a scholarship to enable a married woman to attend college.

6. Grant of $25 from the Chi Omega Fraternity of East Lansing to be used as an annual award to the woman student who has done the most outstanding work in the field of sociology during her senior year.
7. The following staff promotions are recommended to be effective July 1, 1952:

To Professor
Agriculture
C. W. Duncan - Agricultural Chemistry
Raleigh Barlowe - Agricultural Economics

Basic College
V. A. Bohnstedt - History of Civilization

To Associate Professor
Agriculture
E. L. Barger - Agricultural Economics
John Stone - Agricultural Extension
J. G. Hay - Dairy
Lee H. James - Forestry
Joseph Duncan - Information Services

Basic College
R. A. Carlin - Social Science

Engineering
Call C. Blosquist - Civil Engineering

To Assistant Professor
Agriculture
E. G. Kramer - Agricultural Economics
C. C. Shepard - Poultry Husbandry
Dale Hathaway - Agricultural Economics

Basic College
A. R. Gilpin - History of Civilization
R. A. Kirk - History of Civilization
A. S. Quinby - History of Civilization
C. D. Cutler - Literature and Fine Arts
F. S. Livingston - Literature and Fine Arts
P. M. Barrett - Natural Science
E. W. Bierce - Natural Science
D. R. Schoenhard - Natural Science
Allen Tucker - Natural Science
E. L. Jenkins - Written and Spoken English
T. S. Strandsness - Written and Spoken English
A. C. Potts - Written and Spoken English

Veterinary Medicine
R. G. Schirmer - Surgery and Medicine

8. Grant of $205 from the Sigma Lambda Chi fraternity to be used as a student loan fund for needy students of the Light Construction and Lumber Merchandising major.

9. Check for $200 from the Michigan Associated Food Men to be used to provide $50 scholarships for students in the Elevator and Farm Supply Training Short Course.

10. Check for $50 from Farm Bureau Services, Inc. to provide a scholarship for a student in the Elevator and Farm Supply Training Short Course.

11. Check for $5000 from The Caulkins Foundation of Detroit to be added to the Henry L. Caulkins Scholarship Fund. This fund provides scholarships for young men in agriculture, preferably students who will be returning to the vocation of full-time farming.

12. Grant of $700 from the Sparrow Hospital Alumni Association to be used as a loan fund to encourage and promote nursing education. This is to be known as the Vivian Biggar Memorial Loan Fund.

13. Approval of a memorandum of agreement with the Research Division of Armour & Company of Chicago covering a grant of $4000 to be used under the direction of R. W. Lomke in Agricultural Chemistry in a study of the growth promoting properties of surfactants for swine.

14. Grant of $8107 from the U. S. Atomic Energy Commission of Washington to be used under the direction of M. C. Strong in Botany in a study of the effectiveness of fungicides in controlling diseases of tomatoes.

15. Continuation of the memorandum of agreement with the Miamis Chemical Division of Food Machinery and Chemical Corporation of Middletown, New York, covering a grant of $300 to be used under the direction of M. C. Strong in Botany in a study of the effectiveness of fungicides in controlling diseases of tomatoes.

June 5, 1952
NEW BUSINESS, continued

Miscellaneous, continued

June 5, 1952

16. Grant of $200 from the H. H. Robertson Company of Pittsburgh to be used under the direction of J. H. Muncie in Botany in testing the effectiveness of fungicides on potatoes.

17. Grant of $100 from the H. H. Robertson Company of Pittsburgh to be used under the direction of W. C. Strong in Botany in testing fungicides on tomatoes.

18. Grant of $350 from the Automotive Safety Foundation through the Association of Land-Grant Colleges and Universities of Washington to be used under the direction of J. H. Muncie in Continuing Education for a study of safety needs and resources available to meet such needs in land-grant colleges.

19. Changes in Room 242B in Gillette Hall for use as a research laboratory at an estimated cost of $1700, to be charged to Alterations and Improvements 1951-52.

20. Repairs to the pool in the Women's Gymnasium at an estimated cost of $4000 to be charged to Alterations and Improvements 1951-52.

21. Changes in one of the Air Force buildings at an estimated cost of $3100, to be charged to Alterations and Improvements 1951-52.

22. Payment of the following amounts to salaried employees since the last Board meeting:

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<th>Miscellaneous</th>
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Inc. salary

1.33 to $15,500

23. Increase in salary for Homer L. Harden, Director of Continuing Education, from $10,500 to $12,500 effective June 1, 1952.

Question of Mr. Brady, seconded by Mr. Mueller, it was voted to approve the President's Report and all New Business.

SPECIAL MISCELLANEOUS

1. A question has arisen as to the basis upon which C. J. Munson, Architect, is to be compensated for architectural services on Gillette Hall.

On motion of Mr. Brady, seconded by Mr. Armstrong, it was voted to authorize payment on the usual basis of 5% of the contract plus authorized change orders in the amount of $251,199.39, and to authorize an appropriation of this amount.

2. Byron L. Ballard, for more than 20 years attorney for the State Board of Agriculture, died on May 25, 1952.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to employ the firm of Sigler and Anderson as attorneys for the Board, effective as of June 1, 1952. It is understood that Sigler and Anderson are to be reimbursed $300.00 per month for which they are to perform the usual routine legal services rendered by the institution. In the event of litigation or other activities requiring unusual amounts of time or service, the firm is to be compensated additionally at terms that are mutually satisfactory.
SPECIAL MISCELLANEOUS, continued

3. The President reported at length upon certain matters involving the Intercollegiate Conference of Faculty Representatives.

After discussion, on motion of Mr. Mueller, seconded by Mr. Brody, it was voted to commend the officers of the College for the manner in which the matter has been handled to date and to instruct them to use every possible means to protect the best interests of Michigan State College.

4. Consideration of the request from the Secretary of the Board of Education of the Kellogg School for additional acreage amounting to six to ten acres to the north of the present school building.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to instruct the Secretary of this Board to notify the Secretary of the Board of Education of the Kellogg School that there is no possibility of our granting their request.

The meeting adjourned at 3:30 p.m.

The Board convened in executive session after adjournment of the regular meeting and by unanimous action voted the following to amend the Minutes of the Meeting of the State Board of Agriculture October 18, 1951, changing item six page 3014 of the permanent records to read as follows:

"In view of the inflationary trend of recent years and the probability that such trend will continue in the future, it appears to this Board that the provisions heretofore made for retirement income to John A. Hannah, Karl H. McDonel and Philip J. May will be entirely inadequate to allow them to maintain a reasonable standard of living to which their outstanding contributions deservedly entitle them.

"It is hereby resolved that in the opinion of this Board said John A. Hannah, Karl H. McDonel and Philip J. May, after their retirement in accordance with age or disability clauses in our regular retirement program, should during the remainder of their lives be entitled to payment at the rate of one-half of the annual salary which they may individually be receiving at the time of such retirement or disability.

"It is further resolved that this Board should review the situation at least once every two years, and attempt to determine by the use of recognized tables and statistics whether the cost of living has increased or decreased to such an extent as to render advisable a modification of the terms of the preceding paragraph hereof; it being the intent of this resolution to establish a policy whereby said John A. Hannah, Karl H. McDonel and Philip J. May will be assured of a comfortable standard of living after their retirement or disability as heretofore stated, and will be protected so far as reasonably possible, against substantial changes in the purchasing power of any payments which they shall thereafter receive."


