MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 11, 1954

Present: Mr. Brody (Chairman); Messrs. Akers, Armstrong, Mueller, Rouse; Miss Jones; Dr. Taylor, President Hannah, Treasurer May and Secretary McDonell

Absent: No one

The meeting was called to order at 10:15 a.m.

The minutes of the last meeting were approved.

Since this was the first meeting of the full Board since January, when the new six-year terms as members of the Board began for Clark L. Brody and Arthur R. Rouse, an item of business was the organization of the Board.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was unanimously voted to re-elect Mr. Brody as Chairman of the Board for the two-year period ending December 31, 1955.

PRESIDENT'S REPORT

Appointments

1. Appointment of LaVerne William Wegener as Assistant County Agricultural Agent in St. Clair County at a salary of $6000 per year on a 12-month basis, effective May 10, 1954. This is a new position to be paid one-half from Smith-Lever and one-half from State Offset funds.

2. Appointment of Lawrence L. Boger as Professor and Head of the Department of Agricultural Economics at a salary of $10,000 per year, effective May 10, 1954.

3. Appointment of Laszlo Borbas as assistant Professor of Foreign Languages at a salary of $5200 per year on a 10-month basis, effective September 1, 1954, to replace B. R. Dunn, resigned.

Miscellaneous

1. Assignment of Bernard D. Kuhn, State Agricultural Extension Leader, to the project at the University of the Ryukyus at a salary of $11,750 per year, effective July 16, 1954.

2. Corrected the date of the resignation of Frederick B. Rainsberry Instructor in Humanities, from March 31 to April 30, 1954.

3. Change in the effective date of the reinstatement of H. H. Anderson, Professor and Head of the Department of Psychology, from May 16 to May 26, 1954.

NEW BUSINESS

Resignations and Terminations

1. George K. Johnson as 4-H Club Agent in Cheboygan, Otsego, and Montmorency Counties, effective June 30, 1954, to accept another position.

2. Marjorie Knoll as Instructor in Home Management and Child Development, effective June 30, 1954. Miss Knoll has been on leave without pay since September 1, 1952.


4. Miriam Stutzman as Assistant Professor of Nursing Education, effective September 22, 1954, for further training in her field.

5. Harold R. Dunn as Instructor in Foreign Languages, effective August 31, 1954. Mr. Dunn has been on leave without pay since September 1, 1953.

6. Lucia C. Yorgas as Assistant Professor of Speech, effective June 30, 1954, because of illness in the family.

7. John H. Jennings as Assistant Professor of Speech, effective August 31, 1954, to move to California.

8. Henry A. Hanson as Instructor in Mathematics, effective August 31, 1954, to accept a position at Upsala College in New Jersey.

9. Harry C. Allen, Jr. as Assistant Professor of Physics and Astronomy, effective August 31, 1954, to accept a position at the National Bureau of Standards.

10. Elbert S. Churchill as Instructor in Bacteriology and Public Health, effective June 30, 1954. Mr. Churchill has been on military leave since March 30, 1951. He is a lieutenant commander in the Navy.
NEW BUSINESS

Resignations and Appointments, continued

11. Thomas N. Johnson as Assistant Professor of Physiology and Pharmacology effective August 31, 1954, to accept a position at George Washington University School of Medicine.

12. Frederick H. Johnson as Continuing Education Editor in Information Services, effective July 31, 1954 to take a position more suited to his abilities and skills.

13. Mary Collogo as Home Economics Broadcaster at Station WJPR, effective June 30, 1954, for health reasons.

14. Mary Wells Morse as Instructor in the Counseling Center, effective August 31, 1954, to devote full time to her home.

15. The following staff members at the end of their probationary appointments in accordance with tenure rules, effective August 31, 1954:
   - Robert A. Jackson, Instructor on the Board of Examiners
   - Morton S. Malter, Assistant Professor of Secondary Education
   - Kenneth G. Kelson, Assistant Professor of Secondary Education
   - William T. Payne, Assistant Professor of Physics and Astronomy
   - Kenneth G. Brown, Assistant Professor in the Counseling Center

Leaves

1. Leave of absence with half pay for Frank A. Kadaski, County Agricultural Agent in Houghton and Keweenaw Counties, for one year beginning July 1, 1954, to study for his Master's degree at Michigan State College. He has been a member of the staff since May 14, 1946.

2. Leave of absence with half pay for Orion Ulrey, Associate Professor of Agricultural Economics, for one year beginning September 1, 1954, to accept a Fulbright award at Peshawar University in Pakistan. He has been a member of the staff since September 1, 1928.

3. Leave of absence with full pay for Jeannette A. Lee, Assistant to the Dean of Home Economics, from February 1 to July 31, 1955, to study at Columbia University and to travel in Europe. Miss Lee has been a member of the staff since September 1, 1937.

4. Leave of absence with half pay for C. J. Alexopoulos, Professor of Botany and Plant Pathology, for one year beginning September 1, 1954, to accept a Fulbright Award as a Research Scholar "Class A" to conduct studies on the Fungi of Greece. He has been a member of the staff since January 1, 1947.

5. Leave of absence with half pay for Arthur W. Sirinanni, Assistant Professor of Foreign Languages, for one year beginning September 1, 1954, to accept an appointment under the Fulbright Act and the American Commission for Cultural Exchange with Italy to participate in the Summer Seminar for American Teachers of Italian, and to teach English in the secondary schools of Genoa. He has been a member of the staff since September 1, 1947.

6. Leave of absence with pay for Gail E. Bowers, Menominee County Agricultural Agent, from June 7-20, 1954, to attend the Extension Summer School at the University of Wisconsin.

7. Extension of leave of absence without pay for George E. Landsburg, Saginaw County Agricultural Agent, to June 7, 1954. Mr. Landsburg has been on leave since May 25, 1952, to serve in India under the Point Four program.

8. Leave of absence without pay for Bernetta Kahabka, Home Demonstration Agent in Ontonogan and Gogebic Counties, for the month of July 1954. Miss Kahabka has been on leave with half pay during the past year.

9. Extension of leave of absence without pay for Clarence E. Prentice, Assistant Professor (Extension) of Agricultural Economics, for one year beginning August 1, 1954, to continue his work as Administrator of the Agricultural Stabilization and Conservation Committee.

10. Leave of absence without pay for Robert K. Hudson, Assistant Professor of Forestry, from July 1 to August 18, 1954, to complete the field work for his dissertation.

11. Leave of absence without pay for William Schwab, Instructor in Communication Skills, for one year beginning September 1, 1954 to accept a Fulbright Lectureship in English at the University of the Philippines.

12. Leave of absence without pay for Elmer R. Roth, Assistant Professor of Textiles, Clothing, and Related Arts, for one year beginning September 1, 1954, to continue working on her doctorate. Miss Roth was on leave with half pay during the past year.

13. Leave of absence without pay for Jerry L. Hall, Assistant Professor of Geology and Geography, from October 1 to December 31, 1954, to complete the requirements for his doctorate at Ohio State University.

14. Leave of absence without pay for Etouyele White, Activities Director of the Union, from July 1 to August 31, 1954, for health reasons.

15. Leave of absence without pay to June 30, 1955, for military service for the following employees:
   - Waldo F. Keller, Instructor in Surgery and Medicine, effective July 1, 1954.
   - Richard A. Heuer, Cameraman II in Television Development, effective June 1, 1954.
June 11, 1954

Appointments

1. Appointment of Ingrid Carolyn Bartelli as Consumer Information Agent at a salary of $4500 per year on a 12-month basis, effective July 1, 1954. This is a new position to be paid from Michigan Agricultural Marketing Education funds in the Extension Service.

2. Appointment of Miriam Jay Kelley as Assistant State Leader in Consumer Information with the rank of Assistant Professor (Extension) at a salary of $6800 per year on a 12-month basis, effective July 1, 1954, to replace Mary Bodwell, resigned. Her salary is to be paid from SSA, Project 95, funds.

3. Transfer of John C. Post from 4-H Club Agent at Large to 4-H Club Agent in Cheboygan, Otsego, and Montmorency Counties at the same salary of $4800 per year, effective July 1, 1954.

4. Appointment of Meta Amalie Vasold as Assistant State 4-H Club Leader and Assistant Professor (Extension) at a salary of $5800 per year on a 12-month basis, effective June 16, 1954. Miss Vasold was a member of the staff from July 1, 1946 to August 7, 1953 and is to be given credit, when computing retirement benefits, for this previous service to Michigan State College.

5. Appointment of Willis Simon Ross as Ottawa County 4-H Club Agent at a salary of $4500 per year on a 12-month basis, effective July 1, 1954, to replace E. F. Dice, transferred. His salary is to be paid one-half from Smith-Lever and one-half from State Offset funds.

6. Appointment of James Samuel Willoughby as Van Buren County 4-H Club Agent at a salary of $4500 per year on a 12-month basis, effective June 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.

7. Appointment of Charles Robert Zappack as County 4-H Club Agent at Large at a salary of $4000 per year on a 12-month basis, effective July 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.

8. Appointment of Archie Roosevelt Johnson as Assistant County Agricultural Agent at a salary of $4600 per year on a 12-month basis, effective July 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.

9. Appointment of Lois Jean Knopf as Newaygo County Home Demonstration Agent at a salary of $3800 per year on a 12-month basis, effective July 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.

10. Appointment of Loyal Alfred Witterling as Macomb County Assistant Agricultural Agent at a salary of $4200 per year on a 12-month basis, effective July 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.

11. Appointment of Marjorie Anne Estes as Jackson County Home Demonstration Agent at a salary of $4400 per year on a 12-month basis, effective August 1, 1954, to replace M. Alfreda McGuire, resigned. Her salary is to be paid one-half from Smith-Lever and one-half from State Offset funds.

12. Appointment of Henry K. Fukui as Instructor (Research) in Agricultural Chemistry at a salary of $5200 per year on a 12-month basis, effective August 1, 1954. This is a new position paid from Dow Chemical Company funds.

13. Appointment of Milton H. Steinmuelier as Instructor (Research) in Agricultural Economics at a salary of $300 per month, effective from July 5 to September 15, 1954, and paid from Experiment Station funds.

14. Appointment of William G. Long as Assistant Professor (Research) of Horticulture at a salary of $5500 per year on a 12-month basis, effective June 1, 1954, and paid from Atomic Energy Commission funds. This is a new position.
21. Appointment of James A. Cook as Assistant Professor (Research) of Horticulture at a salary of $250 per year on a 12-month basis, effective July 1, 1954. This is a new position paid from Experiment Station funds.

22. Appointment of Harold A. Freer, Jr. as Assistant Professor of Landscape Architecture and Urban Planning at a salary of $5500 per year on a 10-month basis, effective September 1, 1954, to replace T. A. Harton, resigned.

23. Appointment of Frank N. Barrett as Lecturer in Poultry Husbandry at a salary of $250 per month, effective from October 20, 1954, to March 5, 1955. This is in addition to his retirement pay.

24. Appointment of Harry Ellis Hathaway as Assistant Professor (Extension) of Poultry Husbandry at a salary of $7000 per year on a 10-month basis, effective July 1, 1954 to replace H. C. Zindel, promoted, and paid from Extension funds.

25. Reappointment of Kyron S. Miller as Instructor in Communication Skills at a salary of $3200 per year on a 10-month basis, effective for one year only beginning September 1, 1954. Mr. Miller is assigned to the Arithmetic Improvement Service.

26. Appointment of Glendon Swarthout as Instructor in Communication Skills at a salary of $4500 per year on a 10-month basis, effective September 1, 1954, to replace Richard Harper, resigned. Mr. Swarthout has been a temporary staff member since October 1931. With this appointment, he is subject to tenure rules.

27. Reappointment of Charles H. Kegel as Instructor in Communication Skills at a salary of $4800 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace W. F. Eaves, on leave.

28. Appointment of Arthur F. Kautz as Assistant Professor of Humanities at a salary of $5200 per year on a 10-month basis, effective September 1, 1954, to replace R. A. Kirk, resigned.

29. Appointment of Henry I. Kennedy as Instructor in Humanities at a salary of $4800 per year on a 10-month basis, effective September 1, 1954, to fill a new position.

30. Appointment of Joseph L. Druse as Instructor in Humanities at a salary of $4600 per year on a 10-month basis, effective September 1, 1954, to replace F. R. Rainesberry, resigned.

31. Appointment of Charles H. Winston as Instructor in Social Science at a salary of $4800 per year on a 10-month basis, effective September 1, 1954, to replace Arnold Form whose appointment has expired.

32. Reappointment of Jack R. DeLora as Instructor in Social Science at a salary of $4200 per year on a 10-month basis, effective for one year only beginning September 1, 1954.

33. Reappointment subject to tenure rules of Joseph A. Schlesinger as Instructor in Social Science at a salary of $4600 per year on a 10-month basis, effective September 1, 1954, to replace Harry Hendrickson whose appointment has expired.

34. Reappointment of Ruth M. Van Der Jagt as Instructor in Business Education and Secretarial Studies at a salary of $4035 per year on a 10-month basis effective September 1, 1954, for one year only.

35. Reappointment of Russell H. Moore as Lecturer in General Business at a salary of $644.44 per month, effective from October 1, 1954 to June 30, 1955.

36. Reappointment of Leo J. Merten as Lecturer in General Business at a salary of $5800 for the period from September 1, 1954, to June 30, 1955.

37. Appointment of John Wagner Hanson as Assistant Professor of Foundations of Education at a salary of $6000 per year on a 10-month basis, effective September 1, 1954, to replace Morton Walter, resigned.

38. Appointment of Joseph Dzenowagis as Assistant Professor of Physical Education, Health and Recreation at a salary of $4500 per year on a 10-month basis, effective September 1, 1954, to fill a vacancy.

39. Appointment of Shirley Brehm as Instructor in Teacher Education at a salary of $3600 for the period from October 1, 1954 to June 30, 1955. This is a new position.

40. Appointment of Thomas W. Walton as Instructor in Teacher Education at a salary of $4500 for the period from October 1, 1954 to June 30, 1955. This is a new position.

41. Appointment of the following temporary Instructors in Administrative and Educational Services, effective the dates shown and paid from Continuing Education funds:

- John G. Odgers, $275 for the period from August 2-13, 1954
- Lynn B. Reeder, $600 for the period from June 22 to July 30, 1954
- Robert S. Reade, $400 for the period from June 22 to July 30, 1954
- Herbert Rhoads, $500 for the period from June 22 to July 30, 1954
- Curtis O. Culver, $250 for the period from June 22 to July 30, 1954
- C. D. Reinecke, $700 for the period from June 15 to August 6, 1954.
Appointments, continued

42. Appointment of George W. Swenson, Jr. as Associate Professor of Electrical Engineering at a salary of $6900 per year on a 10-month basis, effective September 1, 1954, to replace W. M. Nellis, resigned.

43. Appointment of Kayland F. Smith as Assistant Professor of Mechanical Engineering at a salary of $5700 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace F. B. Harris, who is to be assigned to the project in Brazil.

44. Reappointment of John J. Lensky as Instructor in Mechanical Engineering at a salary of $3600 per year on a 10-month basis, effective for one year only beginning September 1, 1954.

45. Reappointment of Mildred Evans as Instructor in Foods and Nutrition at a salary of $2000 per year on a 10-month basis for part-time work, effective for one year only beginning September 1, 1954.

46. Reappointment of Linda Nelson as Instructor in Home Management and Child Development at a salary of $4000 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Marjorie Knoll, resigned.

47. Appointment of Mary V. Cobb as Instructor in Nursing Education at a salary of $4500 per year on a 12-month basis, effective for one year only beginning September 1, 1954. This is a new position.

48. Appointment of Henry Harris as Associate Professor of Music at a salary of $6000 per year on a 10-month basis, effective September 1, 1954, to replace Howard Silverer.

49. Appointment of Willi A. Uschald as Instructor in Foreign Languages at a salary of $4000 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace A. W. Shirani, on leave.

50. Reappointment of M. Doreen Leonhardt as Instructor in Foreign Languages at a salary of $3250 per year on a 10-month basis, effective for one year only beginning September 1, 1954.

51. Reappointment of Marcelle A. Abell as Instructor in Foreign Languages at a salary of $3250 per year on a 10-month basis, effective for one year only beginning September 1, 1954.

52. Appointment of Albert William Bluem as Instructor in Speech at a salary of $4800 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Clair Tettmar, on leave.

53. Appointment of Robert W. Hammer as Assistant Professor of Chemistry at a salary of $4950 per year on a 10-month basis, effective September 1, 1954. This is a new position.

54. Reappointment of Ralph K. Birdwhistell as Assistant Professor of Chemistry at a salary of $4600 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Max Rogers, on leave.

55. Reappointment of Richard A. Smith as Lecturer in Geology and Geography at a salary of $330 per month, effective from July 1 to August 31, 1954 and paid from Social Research Service funds.

56. Appointment of Andre G. Laurent as Instructor in Mathematics at a salary of $4500 per year, on a 10-month basis, effective September 1, 1954, to replace A. H. Hanson, resigned.

57. Appointment of Ralph Duncan Jones as Visiting Professor of Mathematics at a salary of $8500 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace C. D. Robinson who has been on the staff one year.

58. Appointment of David Sherman Lovejoy as Assistant Professor of History at a salary of $5200 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace S. E. Brown, on leave.

59. Appointment of James D. Cochig as Instructor (Research) in Sociology and Anthropology at a salary of $350 per month, effective from July 1 to August 31, 1954 and paid from Social Research Service funds.

60. Reappointment of Clyde K. Smith as Instructor in Bacteriology and Public Health at a salary of $4600 per year on a 12-month basis, effective July 1, 1954, and subject to tenure rules.

61. Appointment of Thomas Jay Skinner as Instructor in Surgery and Medicine at a salary of $9000 per year on a 12-month basis, effective June 16, 1954, to replace W. F. Keller, on military leave. Dr. Skinner is appointed on a temporary basis.


63. Appointment of Wilfred C. Lane as Instructor in Surgery and Medicine at a salary of $5300 per year on a 12-month basis, effective June 16, 1954 to fill a new position.

64. Appointment of Herbert A. Amer as Continuing Education Editor in Information Services at a salary of $6500 per year on a 12-month basis, effective June 1, 1954, to replace Broderick Johnson, resigned.
Appointment of James A. Cook as Assistant Professor (Research) of Horticulture at a salary of $2500 per year on a 12-month basis, effective July 1, 1954. This is a new position paid from Experiment Station funds.

Appointment of Harold A. Green, Jr. as Assistant Professor of Landscape Architecture and Urban Planning at a salary of $5500 per year on a 10-month basis, effective September 1, 1954, to replace T. A. Barton, resigned.

Appointment of Frank N. Barrett as Lecturer in Poultry Husbandry at a salary of $250 per month, effective from October 20, 1954, to March 5, 1955. This is in addition to his retirement pay.

Appointment of Harry Ellis Hathaway as Assistant Professor (Extension) of Poultry Husbandry at a salary of $7500 per year on a 12-month basis, effective July 1, 1954 to replace H. G. Zinmel, promoted, and paid from Extension funds.

Reappointment of Myron S. Miller as Instructor in Communication Skills at a salary of $300 per year on a 10-month basis, effective for one year only beginning September 1, 1954. Mr. Miller is assigned to the Arithmetic Improvement Service.

Appointment of Glenon Swarthout as Instructor in Communication Skills at a salary of $4000 per year on a 10-month basis, effective September 1, 1954, to replace Richard Harper, resigned. Mr. Swarthout has been a temporary staff member since October 1951. With this appointment, he is subject to tenure rules.

Appointment of Charles H. Regal as Instructor in Communication Skills at a salary of $400 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace W. F. Tarr, on leave.

Appointment of Arthur F. Kautz as Assistant Professor of Humanities at a salary of $5200 per year on a 10-month basis, effective September 1, 1954, to replace R. A. Kirk, resigned.

Appointment of Myron I. Kennedy as Instructor in Humanities at a salary of $4500 per year on a 10-month basis, effective September 1, 1954, to fill a new position.

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Appointment of John Wagner Hanson as Assistant Professor of Foundations of Education at a salary of $5000 per year on a 10-month basis, effective September 1, 1954, to replace Morton Walter, resigned.

Appointment of Joseph Demowagis as Assistant Professor of Physical Education, Health and Recreation at a salary of $5000 per year on a 10-month basis, effective September 1, 1954, to fill a vacancy.

Appointment of Shirley Breim as Instructor in Teacher Education at a salary of $3600 for the period from October 1, 1954 to June 30, 1955. This is a new position.

Appointment of Thomas W. Walton as Instructor in Teacher Education at a salary of $4500 for the period from October 1, 1954 to June 30, 1955. This is a new position.

Appointment of the following temporary Instructors in Administrative and Educational Services, effective the dates shown and paid from Continuing Education funds:

John G. Odgers, $275 for the period from August 21-3, 1954
Lynn Beatty, $350 for the period from June 25 to July 20, 1954
Robert S. Hale, $400 for the period from June 22 to July 30, 1954
Herbert Rhodes, $500 for the period from June 22 to July 30, 1954
Orville Custis, $250 for the period from June 22 to July 30, 1954
C. D. Reincke, $700 for the period from June 15 to August 6, 1954.
June 11, 1954

NEW BUSINESS, continued

Appointments, continued.

42. Appointment of George W. Swenson, Jr. as Associate Professor of Electrical Engineering at a salary of $6900 per year on a 10-month basis, effective September 1, 1954, to replace W. M. Halls, resigned.

43. Appointment of Wayland P. Smith as Assistant Professor of Mechanical Engineering at a salary of $7000 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace F. P. Harris, who is to be assigned to the project in Brazil.

44. Reappointment of John J. Lenosky as Instructor in Mechanical Engineering at a salary of $3600 per year on a 10-month basis, effective for one year only beginning September 1, 1954.

45. Reappointment of Mildred Evans as Instructor in Foods and Nutrition at a salary of $2000 per year on a 10-month basis for part-time work, effective for one year only beginning September 1, 1954.

46. Reappointment of Linda Nelson as Instructor in Home Management and Child Development at a salary of $4000 per year on a 10-month basis, effective September 1, 1954, subject to tenure rules, to replace Marjorie Knoll, resigned.

47. Appointment of Mary V. Cobb as Instructor in Nursing Education at a salary of $4500 per year on a 12-month basis, effective June 16, 1954. This is a new position.

48. Appointment of Henry Harris as Associate Professor of Music at a salary of $6000 per year on a 10-month basis, effective September 1, 1954, to replace Howard Silberer.

49. Appointment of Willi A. Uschald as Instructor in Foreign Languages at a salary of $4000 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace A. M. Sirianni, on leave.

50. Reappointment of M. Dorciern Leonardt as Instructor in Foreign Languages at a salary of $3250 per year on a 10-month basis, effective for one year only beginning September 1, 1954.

51. Reappointment of Marcelle A. Abell as Instructor in Foreign Languages at a salary of $3250 per year on a 10-month basis, effective for one year only beginning September 1, 1954.

52. Appointment of Albert William Bluem as Instructor in Speech at a salary of $4800 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Clair Lettenmeier, on leave.

53. Appointment of Robert H. Hamer as Assistant Professor of Chemistry at a salary of $4750 per year on a 10-month basis, effective September 1, 1954. This is a new position.

54. Reappointment of Ralph K. Birdwhistell as Assistant Professor of Chemistry at a salary of $4600 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Max Rogers, on leave.

55. Reappointment of Richard A. Smith as Lecturer in Geology and Geography at a salary of $1100 per year, effective for one year only beginning September 1, 1954.

56. Appointment of Andre G. Laurent as Instructor in Mathematics at a salary of $4500 per year, on a 10-month basis, effective September 1, 1954, to replace Howard Silberer.

57. Appointment of Ralph Duncan James as Visiting Professor of Mathematics at a salary of $8500 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace G. D. Robinson, who has been on the staff one year.

58. Appointment of David Sherman Lovejoy as Assistant Professor of History at a salary of $5200 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace H. E. Brown, on leave.

59. Appointment of James D. Cowshig as Instructor (Research) in Sociology and Anthropology at a salary of $350 per month, effective from July 1 to August 31, 1954 and paid from Social Research Service funds.

60. Reappointment of Clyde K. Smith as Instructor in Bacteriology and Public Health at a salary of $5600 per year on a 12-month basis, effective July 1, 1954, and subject to tenure rules. He will replace E. S. Churchill, resigned.

61. Appointment of Thomas Jay Skinner as Instructor in Surgery and Medicine at a salary of $5000 per year on a 12-month basis, effective June 16, 1954, to replace W. P. Keller, on military leave. Dr. Skinner is appointed on a temporary basis.

62. Appointment of Mark P. Rines as Instructor in Surgery and Medicine at a salary of $5000 per year on a 12-month basis, effective June 16, 1954, to replace H. M. Westcott, resigned.

63. Appointment of Wilfred C. Lane as Instructor in Surgery and Medicine at a salary of $3000 per year on a 12-month basis, effective June 16, 1954 to fill a new position.

64. Appointment of Herbert A. Auer as Continuing Education Editor in Information Services at a salary of $6500 per year on a 12-month basis, effective June 1, 1954, to replace Frederick Johnson, resigned.
Appointments continued

65. Appointment of Paul T. King, Jr. as Assistant Professor in the Counseling Center at a salary of $5700 per year on a 12-month basis, effective September 1, 1954, to replace G. R. Austin, deceased.

66. Appointment of Norman B. Price as Instructor in the Counseling Center at a salary of $5300 per year on a 12-month basis, effective September 1, 1954, to replace R.G. Brown, resigned.

67. Appointment of Harry A. Grater, Jr. as Instructor in the Counseling Center at a salary of $4800 per year on a 12-month basis, effective July 1, 1954, to replace Mary Wells Morse, resigned.

68. Appointment of the following to the staff for the 6-week summer session June 22 to July 30, 1954:

- Home Management and Child Development
  - Thelma Dunn, $350 for the period, Instructor
  - Wilma Warner, Instructor, $350 for the period

- Speech
  - A. Craig Baird, Associate Professor, $900 for the period
  - Lewis Goff, Assistant Professor, $800 for the period
  - Betty Thomas Girling, Director, $800 for the period
  - Bea Olmstead, Director, $700 for the period
  - James Bukowski, Assistant, $200 for the period

- Sociology and Anthropology
  - Harry R. Dammers, Assistant Professor, $400 for the period

69. Appointment of the following to the Speech Department staff from August 2-20, 1954:

- Frank K. Whiting, Co-Director, $500 for the period
- Minifred Ward, Associate, $400, for the period

70. Appointment of Harry S. Downs as Instructor in Administrative and Educational Services at a salary of $350 for the 9-week summer session from June 22 to August 22, 1954.

Miscellaneous

1. Reinstatement of George Landsburg as Saginaw County Agricultural Agent at a salary of $6100 per year, effective June 7, 1954. Mr. Landsburg has been on leave to work in India on the Point Four program since May 25, 1952.

2. Recommendation that Burton F. J. Cargill, Instructor (Research) in Agricultural Engineering, be paid $2200 for the period from July 16 to October 15, 1954, from funds of the Foreign Operations Administration of the U. S. Department of Agriculture for handling a special farm mechanization training course. Mr. Cargill will not be paid a salary from Experiment Station funds during this period.

3. Change in source salary funds for L. J. Bratzler, Associate Professor of Animal Husbandry, from one-half Experiment Station and one-half College to three-fourths Experiment Station and one-fourth College, effective August 1, 1954.

4. Change in status of Robert E. Lucas from Associate Professor (Extension) to Associate Professor of Soil Science with his salary paid one-tenth from College and nine-tenths from Extension funds, effective July 1, 1954.

5. Transfer of J.E. Mausteller, Instructor, from the Forestry Department to the Conservation Division where he will serve as summer camp manager and forest property manager, effective July 1, 1954. This action removes Mr. Mausteller from the tenure system.

6. Payment of $1000 to Austin L. Moore, Associate Professor of Humanities, for work during the summer of 1954 with the Counseling Clinic.

7. Payment of $2000 to Melvin Lostutter, Assistant Professor of Journalism, for work during the summer doing special research and writing for the Centennial Office and paid from the Centennial budget.

8. Transfer of Byron Van Roekel from Assistant Professor of Communication Skills to Assistant Professor of Teacher Education, effective July 1, 1954.

9. Designation of Robert L. Hopper, Professor of Education, as Professor and Director of the Bureau of Research and Service in the School of Education, effective July 1, 1954.

10. In connection with the reorganization of the School of Education, the following title changes are recommended to be effective July 1, 1954:

a. William B. Davley, change to Professor and Head of the Department of Vocational Education
b. Milosh Hnutyan, change to Professor and Head of the Department of Foundations of Education
c. Raymond N. Batch, change to Professor of Education and Assistant to the Dean of the School of Education.
June 11, 1956

NEW BUSINESS, continued

Miscellaneous, continued

11. Due to the reorganization of the departments in the School of Education, it is recommended that staff members be reassigned as follows:

**Dean of Education**
- Clifford A. Erickson: Dean
- Raymond W. Latch: Professor and Assistant to the Dean
- Margaret Crabb: Secretary to the Dean
- Margaret Simons: Secretary-Departmental II
- Jessie May: Secretary-Executive

**Bureau of Research and Service**
- Robert L. Roper: Professor and Director

**Department of Administrative and Educational Services**
- Clyde Campbell: Professor
- Carl Horn: Professor (also Continuing Education)
- Walter Johnson: Professor

**Department of Administrative and Educational Services (continued)**
- Floyd Reeves: Professor (also President's Office)
- William Roe: Associate Professor
- Harry Scales: Associate Professor
- Charles Schuler: Associate Professor (also Audio-Visual Center)
- Julian Smith: Associate Professor
- Julian Savard: Assistant Professor (also Continuing Education)
- Donald Leu: Assistant Professor
- Charles Hargrave: Assistant Professor (also Audio-Visual Aids)
- Milla Norris: Assistant Professor
- Edward Pfau: Assistant Professor
- D. Jack Sorrells: Assistant Professor
- Frederic Bennett: Instructor (also Placement Office)
- James Tinters: Instructor
- Mary James Coyle: Office Assistant
- Estelle Silverman: Clerk-Departmental II
- Frissella Canning: Clerk-Stenographer I
- Hydle Moore: Clerk-Stenographer I

**Department of Foundations of Education**
- Milosh Huntian: Professor and Head
- Carl Gross: Professor
- Victor Holl: Professor (Research)
- Troy Stearns: Professor
- Lorraine Shepard: Associate Professor
- E. V. Sundell: Associate Professor
- Louise Sause: Assistant Professor
- Wilson Schwahn: Instructor
- Donna Hinton: Clerk-Stenographer I

**Department of Teacher Education**
- Harold Dillon: Professor (also Continuing Education)
- William Micro: Associate Professor
- Walker Hill: Associate Professor (also Basic College)
- Leslie Silvermax: Associate Professor (also Continuing Education)
- Alice Davis: Assistant Professor
- Arthur Delong: Assistant Professor
- Samuel Jones: Assistant Professor
- Ruby Jungen: Assistant Professor
- Leonard Jackson: Assistant Professor
- George Frey: Assistant Professor
- Donald O'Brien: Assistant Professor
- Robert Pfeiffer: Assistant Professor
- Elizabeth Hynk: Assistant Professor (also Basic College)
- Byron Van Noekel: Assistant Professor
- Mary Fatenge: Secretary-Departmental II
- Judith Lamphere: Clerk-Stenographer I
- Elaine Franke: Clerk-Stenographer I (half-time)

**Department of Vocational Education**
- William Hawley: Professor and Head
- Harold Pyram: Professor
- Lawrence Borosage: Associate Professor
- Raymond Clark: Associate Professor
- John Putak: Associate Professor
- Mary Lee Hart: Associate Professor
- E. Paul Sweany: Associate Professor
- Raymond Garner: Assistant Professor
- Amy Holmblad: Assistant Professor

(continued)
Reorganization
School of Education

June 11, 1954

NEW BUSINESS, continued

Miscellaneous, continued

Department of Vocational Education, continued

Rosalind Mentzer Assistant Professor
Beatrice O'Donnell Assistant Professor
Jacob Schoempeler Assistant Professor
Walter Schroeder Assistant Professor
Guy Timmons Assistant Professor
Neta Yosebarink Assistant Professor
Joe Paul Ball Assistant Teacher Trainer
Dorothy Dawey Assistant Teacher Trainer
Helen Funk Assistant Teacher Trainer
Frances Gelier Secretary-Departmental II
Marek Sychman Clerk-Stenographer I
Nadine Murphy Clerk-Stenographer I (half-time)
Phyllis Neieman Clerk-Stenographer I
Vivian Sebol Clerk-Stenographer I
Barbara Browne Clerk-Stenographer I (half-time)

Department of Health, Physical Education and Recreation

Clarence L. Mann Professor and Head (also Director of Athletics)
Ralph N. Young Professor and Head (on retirement furlough)
Lydia Lightwing Professor
Ring McEristal Professor
S. F. Van Atalynes Professor
Randolph Webster Professor
Melba Bishop Associate Professor
Dorothy Kersh Associate Professor
Ann Kuehl Associate Professor
Henry Montoya Associate Professor
Harold Beeman Assistant Professor
Amo Beskone Assistant Professor
Lucille Dailey Assistant Professor
A. D. Daubert Assistant Professor
Francis Dittrick Assistant Professor
Harold Faulsen Assistant Professor
Kerstin Radasah Assistant Professor
Jane Mider Assistant Professor
Charles Schmitter Assistant Professor
Blanche Simon Assistant Professor
George Sypula Assistant Professor
Wayne Van Huss Assistant Professor
Joseph Deenowagis Assistant Professor
Helen E. Bartour Instructor
John Brotzman Instructor
Elisabeth Droback Instructor
Ruth Doversky Instructor
John Frederick Instructor
Janice Ford Instructor
Pauline Beas Instructor
Gayle Mikels Instructor
Ellen Moore Instructor
Roy Miesmeyer Instructor
Dale Thomas Instructor
Dorothy Miller Secretary-Departmental II
Mary Lonten Secretary-Departmental I
Elis Parkinson Clerk-Stenographer II
Janet Miller Clerk-Stenographer I

The following are to be listed in the Department of Literature and Fine Arts in the School of Science and Arts, effective July 1, 1954:

Paul Love (also Art)
Hans Batian (also Music)
Charles D. Cutler (also Art)
R. S. Edngstion (also Music)
David Loshak (also Art)

13. Transfer of George Wexler, Instructor, from half-time in Audio-Visual Aids and half-time in Art to full-time in the Art Department, effective September 1, 1954.

14. Change in status of E. A. Hiedemann, Professor (Research) of Physics and Astronomy, from a 12-month to a 10-month basis at a salary of $21,000 per year, effective July 1, 1954.

15. Payment of $500 to William H. Form, Professor of Sociology and Anthropology for work during the summer on the Lansing City Plan project and paid from funds provided for that project to the Social Research Service.

16. Increase in retirement pay from $2825 to $3000 per year for the following staff members, effective July 1, 1954:

E. L. Anthony, Dean Emeritus of Agriculture
L. G. Miller, Dean Emeritus of Engineering
R. E. Hunt, Professor and Head Emeritus of Zoology
18. Gift of four rare books, valued at $225, for the Library from Mrs. Edward Lowenthal of Highland Park, Illinois, as follows:

a. A gold-tooled, leather bound illuminated Latin Manuscript breviary on parchment leaves.

b. A miniature Arabic manuscript with ten illuminated letterings, bound in gold-tooled leather, with a cloth case and shoulder cord.

c. A miniature vellum bound Latin Manuscript, three by two inches and two inches thick.

d. A miniature Book of Common Prayer in modern print with a metal cover.

19. Gift of two Model 26 Teletypewriter machines from the Michigan Bell Telephone Company of Lansing, valued at $400, to be used in the Electrical Engineering Department.


21. Gift from Oldsmobile Company of Lansing of a scale model of a section of the Rocket Engine Plant to be used in Mechanical Engineering. This is valued at $500.

22. Gift from the Robert S. Shaw Estate of eighteen sugar maple and American elm trees valued at $183.60 to be used in the landscape development in the men's dormitory area on Harrison Road.

23. Gift from the Benson Manufacturing Company of Kansas City, Missouri, of three 30-gallon aluminum drums valued at $30 to be used for research in fertilizer placement in the Agricultural Engineering Department.
Scholarships
accepted

Grants as follows to be administered by the Scholarship Committee for scholarship purposes:

24. $350 from the L. Ferrigo Company in Allegan to be used for the graduate fellowship in Chemistry, the recipient to be selected by the Head of the Chemistry Department.

25. Grant of $400 from the Standard Oil Foundation, Inc. of Chicago to establish a fellowship in Physics for 1954-55 to pay tuition and other expenses involved. Any remaining funds are to be considered a gift to the College.

26. Grant of $125 from the Pittsburgh Plate Glass Company of Moorestown, New Jersey, to be used under the direction of J. H. Muncie in Botany to evaluate Coro-SDD as a potato fungicide.

27. Grant of $100 from the Pittsburgh Plate Glass Company of Moorestown, New Jersey, to be used under the direction of S. K. Ries and H. B. Tukey in Horticulture to evaluate the effect of certain plant nutrients and cultural practices on the yield and quality of pickling cucumbers. The agreement provides for a special graduate research assistant.

28. Grant of $400 from the Kellogg Company of Battle Creek to be used to construct additional min housing.

29. Renewal of a memorandum of agreement with the Ballowe Company—Michigan Association of Stile Manufacturers—covering a grant of $170 to be used under the direction of A. W. Farrell in Agricultural Engineering on research on self-feeding silos.

30. Renewal of a memorandum of agreement with the Michigan Dairy Herd Improvement Association, Inc., of East Lansing, covering a grant of $1000 to be used under the direction of N. P. Ralston in the utilization of dairy records in dairy cattle breeding.

31. Approval of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of $1000 to be used under the direction of C. L. Bedford and W. G. Robertson in Horticulture in a study of the off-flavor and residue studies concerning actidione on cherry fruit.

32. Approval of a memorandum of agreement with the Niagara Chemical Division, Food Machinery and Chemical Corporation of Middleport, New York, covering a grant of $600 to be used under the direction of A. E. Mitchell and H. B. Tukey in Horticulture in a study of the effects of Vanicide 596N and Vancide 955N on cherry and apple trees. The agreement provides for a special graduate research assistant.

33. Approval of a memorandum of agreement with the National Pickle Packers Association of Saginaw covering a grant of $4000 to be used under the direction of S. K. Ries and H. B. Tukey in Horticulture to evaluate the effect of certain plant nutrients and cultural practices on the yield and quality of pickling cucumbers. The agreement provides for a special graduate research assistant.

Miscellaneous, continued

Grants as follows to be credited to the University of the Ryungus Scholarship Loan Fund:

34. $8.50 from the Couples Club of the First Presbyterian Church in Marquette.

35. $9.90 from the Rosary-Altar Society of St. Augustine's Church in Ishpeming.

36. $10.90 from the Rosary-Altar Society of St. Augustine's Church in Ishpeming.

37. $18.75 from Eastern Star Wo. #24 in Munising.

38. $25 from the Columbus Circle No. 509, Daughters & Isabella, in Ishpeming.

39. $15.40 from the Rosary-Altar Society of St. Augustine's Church in Ishpeming.

40. Approval of a memorandum of agreement with the American Institute of Park Executives of Chicago covering a grant of $500 to be used under the direction of A. T. Wilcox in Land and Water Conservation to aid in printing manuals on park tables and sanitation.

41. Grant of $100 from the Michigan Farm Bureau of Lansing to be used under the direction of L. Perrigo.

42. Grant of $100 from the Michigan Farm Bureau of Lansing to be used under the direction of L. Perrigo.

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NEW BUSINESS, continued

Miscellaneous, continued

42. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of the spring term 1954. (List is on file in Registrar's Record Office).

43. Report that the Michigan State College Scholarship Awards for this year were won by the following students:
   a. Donald J. Frayer, Ann Arbor, majoring in Agricultural Economics - average of 3.890
   b. Patricia M. Peterson, Greenville, majoring in Medical Technology - average of 3.820

44. Honorary degrees granted at Commencement on June 6, 1954, as follows:
   Arthur S. Adams, Doctor of Laws
   E.L. Anthony, Doctor of Agriculture
   Alfred Iddles, Doctor of Engineering

45. Half-time Secretary-Departmental I position in the Department of Philosophy.

46. Reclassify a Secretary-Departmental I to a Secretary-Departmental II position in Audio-Visual Aids.

47. Reclassify Head Nurse IV to Head Nurse IV AB with a salary range of $4720 to $5100 per year at the Health Service.

48. Report of the sale to the highest bidders of 76 expandable trailers at a total sale price of $14,696.24. There are 36 trailers still to be sold.

49. The Board authorized the officers to take bids for the installation of a steam main to the Married Student Housing Project and distribution within the project and to let the contract if the bids were within the sum set aside for the purpose. The contract was let to R. L. Spitzley Heating Company, the low bidder, at $49,632, which is $9,000 less than the estimated cost. Bids were received as follows:

   R. L. Spitzley Heating Co. $49,632
   Rickey, Shaw, Winkler Co. 51,375
   United Piping & Erecting Co. 52,885
   Distel Heating Co. 58,900
   Branz Plumbing and Heating Co. 61,700
   Davis, Inc. 73,000

50. Recommendations as follows to complete the reorganization of the School of Education, to be effective July 1, 1954:

   a. Establishment of a committee of deans, with each dean having an equal vote, under the chairmanship of the Dean of the School of Education. This committee of deans to be appointed by the President and to have the following functions:
      1. To organize and direct the total training programs for all Secondary School teachers.
      2. To serve as an advisory body to the entire program of the School of Education.
      3. This committee will convene at least once a term.

   b. All candidates for Secondary School teaching to be enrolled, advised, and granted degrees by the appropriate School and the School of Education. The enrollment officer will be assigned from the student's major field by the dean of the appropriate School in joint agreement with the Dean of the School of Education. All candidates for Secondary School teaching must be approved by the School of Education before they undertake a teacher training program and continuously thereafter.

   c. The President will appoint, upon the recommendation of the committee of deans, a Michigan State College Committee on Secondary School teaching. The purpose of this committee is to develop plans for the training programs and the handling of students, consistent with Recommendation VII. Chairman of the committee would be the Head of the Department of Teacher Education. The members would include one representative from each School, including the School of Education and the Director of Teacher Placement from the Dean of Students' Office, and a representative of the Registrar's Office. This committee will serve as a contact agency with the Office of High School Cooperation, the State Board of Education, and the Department of Public Instruction.

   d. Authorize the Committee of Deans to establish such sub-committees of the Michigan State College Committee on Secondary School teaching as may be necessary to develop recommendations related to each of the several Secondary School teaching fields.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the President's Report, Resignations, Leaves, Appointments and Miscellaneous items.
**Resignations and Terminations**

1. Edward F. Carr as Instructor in Natural Science, effective August 31, 1954, to accept another position.

2. Charles S. Blagdon as Assistant Professor of Journalism, effective September 15, 1954, to accept a position in business.

3. Daniel W. Johnston as Staff Physician at the Health Service, effective June 30, 1954. Dr. Johnston has been on military leave since September 1, 1952, and is not returning to the employ of Michigan State College.

**Leaves**

1. Extension of leave without pay for Donald G. Curry, Ingham County Agricultural Agent, to July 31, 1954, to complete his work with the Point Four program in India.

2. Extension of military leave to June 30, 1955, for the following employees:
   - Russell G. Mawby, Instructor (Extension) in Agricultural Economics
   - Delwyn A. Dyer, Urban 4-H Club Agent in Wayne County
   - Max H. Boyle, Baker II in Shaw Hall
   - Jack T. Crosby, Labor I in Buildings and Utilities
   - Horst Raciborski, Stockman in Mimeograph
   - Richard E. Kleinfield, Labor I (Ag) in Soil Science
   - Tim M. O'Flahus, Labor I (Ag) at the Kellogg Bird Sanctuary
   - Ronald F. Pease, Labor I (Ag) in the Creamery
   - David D. Speer, Offset Press Operator in Mimeograph
   - Lawrence Wheeler, Truck Driver in Grounds Maintenance
   - Donald E. Wolverten, Labor I in Buildings and Utilities.

Military leave for Allan V. Carr, Stockman in Chemistry, is not to be renewed since he has completed his military service and has employment elsewhere.

3. Extension of military leave to August 31, 1954, for the following staff members who will return to College employment on September 1:
   - John H. Worthington, St. Clair County 4-H Club Agent
   - Robert L. Wright, Assistant Professor of Communication Skills

**Appointments**

1. Appointment of Robert E. Rust as Assistant Professor (Extension) of Animal Husbandry at a salary of $5750 per year on a 12-month basis, effective August 1, 1954. This is a new position paid from Michigan Agricultural Marketing funds.

2. Appointment of Wilmot McDowell, Jr. as Instructor in Short Courses at a salary of $2800 per year on a half-time, 12-month basis, effective for one year only beginning July 1, 1954, as partial replacement for Kenneth Heideman.

3. Reappointment of Edwin Wintermute, III, as Instructor in Humanities at a salary of $5000 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Thomas Greer, on leave.

4. Reappointment of Fannie A. Leonard as Instructor in Natural Science at a salary of $3600 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Allan Tucker, assigned to the University of the Ryukyus.

5. Reappointment of Mrs. L. Jean Burnett as Instructor in Natural Science at a salary of $3900 per year on a 10-month basis, effective for one year only beginning September 1, 1954.

6. Reappointment of Thomas N. Weiss as Instructor in Natural Science at a salary of $4400 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules. He replaces Harold Schlichting who was employed on a temporary basis.

7. Appointment of Lloyd C. Service as Instructor in Police Administration at a salary of $400 for the fall term 1954, to replace R. F. Turner, on leave.

8. Appointment of Herbert W. Olson as Instructor in Physical Education, Health, and Recreation at a salary of $4200 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Dale G. Thomas, on leave.

9. Appointment of Lloyd C. Ringo as Instructor in Civil Engineering at a salary of $4300 for the period from September 1, 1954, to June 30, 1955, to replace D. W. Ryckman, on leave.

10. Reappointment of Eleanor F. Reagan as Instructor in Foods and Nutrition at a salary of $4800 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Martha Purdom, on leave.

11. Reappointment of Mary D. Townsend as Instructor in Foods and Nutrition at a salary of $4100 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules.

12. Reappointment of Margaret MacDougall as Instructor in Foods and Nutrition, at a salary of $4100 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules.

13. Reappointment of Marcille L. Fridgeon as Instructor in Foods and Nutrition at a salary of $4100 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules. She will replace Ann Heiss, resigned.
**ADDITIONAL ITEMS, continued**

**Appointments, continued**

14. Reappointment of Mary Ellen Carlson as Instructor in Textiles, Clothing, and Related Arts, at a salary of $4500 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules. She will replace Josephine Martin, resigned.

15. Appointment of Alexander Lipski as Instructor in History at a salary of $5000 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace A.E. Adams, on leave.

16. Appointment of Frederick D. Williams as Assistant Professor of History at a salary of $5500 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace J. A. Garvey, on leave.

17. Appointments as follows to the staff for the 6-week summer session, June 22 to July 30, 1954:

- Walter Scott, Instructor in Administrative and Educational Services, at a salary of $400 for the period.
- Patricia Dawn Law, Assistant in Speech, at a salary of $200 for the period.


19. Reappointment of S. E. Crowe as Director of the Lecture-Concert Series, Counselor for Unclassified Students, at a salary of $5570 per year in addition to retirement pay, effective for one year beginning July 1, 1954.


21. Reappointment of Jack W. Warren as Lecturer in Animal Pathology at a salary of $250 for the fall term 1954.

22. Appointment of Kenneth Parker as Instructor in the Counseling Center at a salary of $3000 per year on a part-time, 12-month basis, effective for one year only beginning July 1, 1954. This is a new position.

**Miscellaneous**

1. The following changes in the 1954-55 budget are recommended:

   a. Change Elizabeth Page, Instructor in Home Management and Child Development, from 12-month to 10-month basis at a salary of $4225 per year, effective September 1, 1954.


   c. Increase in salary for Kermit H. Carlson, Instructor in Mathematics, from $4160 to $4360 per year, effective July 1, 1954.

   d. Increase in salary for Barbara Hanna, Secretary to Dean Crowe, from $4300 to $4600 per year, effective July 1, 1954.

2. The following staff members have received their doctorates, and it is recommended that they be promoted to the rank of Assistant Professor, effective July 1, 1954:

   a. Nora Landmark, Communication Skills
   b. Robert E. Fulton, Botany and Plant Pathology

3. Promotion of Fred G. Teubner from Instructor (Research) to Assistant Professor (Research) of Horticulture, effective July 1, 1954.

4. Reappointment with tenure of Harris F. Beeman, Assistant Professor in Physical Education, Health and Recreation for Men, effective July 1, 1954.

5. Recommendation that the following staff members be assigned to the project in Brazil, effective June 15, 1954:

   a. Leonard H. Ball, Professor of Economics, at a salary of $11,200 per year.
   b. Fritz E. Harris, Assistant Professor of Mechanical Engineering, at a salary of $10,600 per year.

6. Designation of R. W. Bell as Acting State Agricultural Extension Leader, effective July 16, 1954, to replace B. J. Kuhn who has been assigned to the University of Wyoming.

7. Designation of A. T. Cordray, Associate Professor of Communication Skills, as Coordinator of Improvement Services, effective July 1, 1954, to replace Byron Van Remkiel, transferred.

8. Change in status of G. P. Steinbauer, Associate Professor of Botany and Plant Pathology, from a 10-month basis to a 12-month basis, and a salary change from $6695 to $8000 per year, effective July 1, 1954, and paid three-fourths from College and one-fourth from Experiment Station Funds.
ADDITIONAL ITEMS, continued

Miscellaneous, continued

9. Change in status of B. H. Grigsby, Professor of Botany and Plant Pathology, from half-time Experiment Station and half-time U. S. Department of Agriculture to three-fourths Experiment Station and one-fourth Experiment Station, effective July 1, 1954.

10. Payment of $790 to C. F. Wells, Professor of Mathematics, for work during the summer on a project for the Office of Ordnance Research and Paid from funds supplied by them.

11. Payment of $885 for Alfred Leitner, Assistant Professor of Physics and Astronomy for work during the summer of 1954 on contract 54-S-528-ORD-13345 of the Office of Ordnance Research.

12. Recommendation that $987.50 of the salary of C. F. Wells be charged to the Office of Ordnance Research account for the period from February 1 to June 30, 1954, and $987.50 charged to that account for the period from September 1, 1954, to January 31, 1955.

13. Transfer of Herbert N. Stoutenburgh from the classified list to Board appointment as Assistant to the Registrar and a salary increase from $1800 to $2000 per year, effective July 1, 1954.

14. Recommendation from the Retirement Committee for the disability retirement of Joseph Caine, employed in the plumbing division, at a pension of $1520 per year, effective July 1, 1954.

15. Grants as follows for scholarship funds:
   a. $1000 from Asher House Fund, Inc., of Detroit to be added to the Asher House Scholarship Fund.
   b. $165 from the American Association of University Women of East Lansing to continue the scholarship for needy women.
   c. $500 from Westinghouse Educational Foundation of Pittsburgh for a scholarship to be awarded to a junior in electrical or mechanical engineering on the basis of high achievement in his academic work and demonstrated qualities of leadership. The recipient will be selected by a committee of the faculty. The Foundation plans to continue this grant for a period of 5 yrs.
   d. $1170 from the Foundry Educational Foundation of Cleveland to be credited to the Foundry Educational Foundation Scholarship Fund.

16. Grant of $4000 from the Board of Supervisors of Emmet County to be used under the direction of D. B. Varner in the Cooperative Extension Service in support of travel and research of an additional county agricultural agent working with the production and marketing of potatoes from July 1, 1954 to June 30, 1955.

17. Approval of a memorandum of agreement with the Michigan Dairy Herd Improvement Association of East Lansing covering a grant of $600 to be used under the direction of L. A. Johnson in Dairy to make available more complete records for members of Dairy Herd Improvement Associations and to make such records available for research and extension work and use.

18. Grant of $1000 from the Michigan State College Corn Foundation of East Lansing to be used under the direction of E. C. Rossman in Farm Crops to finance the Perry G. Holden Memorial Fellowship.

19. Approval of a memorandum of agreement with the Southeastern Michigan Florist Club of Wyandotte covering a grant of $750 to be used under the direction of Paul Krone in Horticulture and P. F. Schaffer in Botany in research on root diseases of greenhouse plants. The agreement provides for a special graduate research assistant.

20. Removal of a memorandum of agreement with the Society of American Florists and Ornamental Horticulturists of Chicago covering a grant of $2500 to be used under the direction of Paul Krone in Horticulture in the project on the marketing of floricultural products through retail flower shops. The agreement provides for a special graduate research assistant.

21. Removal of a memorandum of agreement with the Naugatuck Chemical Division of the U.S. Rubber Company of Naugatuck, Connecticut, covering a grant of $2000 to be used under the direction of S. H. Mitwer and R. B. town in Horticulture in a study of control of flower sex in cucurbits and the chemical improvement of fruit set in tomatoes and beans.

22. Approval of a memorandum of agreement with The Michigan Trailer Parks Association of Detroit covering a grant of $1305 to be used under the direction of B. J. Luck in the Bureau of Business Research to determine the actual share of taxes and the cost burden on local governments attributable to trailers and the families living in them.

23. Grant of $100 from Katherine Hart, the Registrar and a salary increase from $5180 to $6000 per year, effective July 1, 1955.

24. Grant of $100 from Katherine Hart of the Institution Administration Department to be used to buy equipment for that department. This check was received by Miss Hart for professional services to Sinai Hospital of Detroit.

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29. Grant of $100 from Katherine Hart of the Institution Administration Department to be used to buy equipment for that department. This check was received by Miss Hart for professional services to Sinai Hospital of Detroit.
ADDITIONAL ITEMS, continued

Miscellaneous, continued:

27. Clerk-Typist position in Poultry Husbandry.
28. Clerk-Typist position in Land and Water Conservation, paid one-half from Experiment Station and one-half from College funds.
29. Secretary-Departmental I position in the School of Education, Bureau of Research and Service.
30. Secretary-Departmental II position in Continuing Education.
31. Curator, Botanical Garden V position with a salary range from $51.60 to $63.00 per year, effective July 1, 1954, in Grounds Maintenance.
32. Reclassify a Clerk I to a Clerk II position in the Comptroller's Office.
33. Clerk-Typist position in the Placement Office.
34. Clerk-Typist position in the Counseling Center, effective July 1, 1954.
35. Recommendation that the linoleum floors in 201 rooms in Mason Hall be replaced at an estimated cost of $15,000, and charged to the Reserve for Rehabilitation and Improvement of Auxiliary Enterprises.
36. The following bids were received for Material Fabrication and Installation of Deaerating Heater, Desuperheater, and Pressure Reducing Station for the South Campus Power Plant:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid</th>
<th>Estimated Extra Work</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>R. L. Spitaley Heating Co.</td>
<td>$34,409</td>
<td>$1,650</td>
<td>$36,059</td>
</tr>
<tr>
<td>Mario Fresa, Inc.</td>
<td>34,600</td>
<td>1,660</td>
<td>36,260</td>
</tr>
<tr>
<td>Dardi, Inc.</td>
<td>35,196</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Mickey, Shaw &amp; Winkler, Inc.</td>
<td>42,025</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>United Piping and Erecting Co.</td>
<td>44,600</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

The low bid is well within the estimated cost, and it is recommended that the contract be awarded the low bidder, R. L. Spitaley Heating Company, at $36,059.

37. The following bids were received for drainage of the library site:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Bid</th>
<th>Estimated Extra Work</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angell Construction Co.</td>
<td>$7,818</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M. Vermeersch Const. Co.</td>
<td>8,240</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ray Sablain, Inc.</td>
<td>9,190</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Albert E. Nearing</td>
<td>12,294</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

It is recommended that the low bid of the Angell Construction Company be accepted.

38. Communication from Mrs. Chace Newman expressing gratitude to the Board for its generosity to her at the time and subsequent to the death of her husband, Chace Newman.

39. Communication from Mrs. Ruth E. Jones on behalf of various persons protesting the possible termination of employment of Mr. Arthur Staebler.

40. Dean King and Professor Brandstatter have been invited to have lunch with the Board to discuss changes in the ordinance governing the operation of automobiles by students.

On motion of Mr. Armstrong, seconded by Mr. Brody, **it was voted** to approve the Additional Items.

SPECIAL MISCELLANEOUS:

1. Recommendation from Mr. May and Mr. Foster that the dormitory rates be increased from $215 to $220 per term, effective with the fall term 1954, to cover the added cost of student labor rate increases and Social Security costs.

On motion of Mr. Brody, seconded by Mr. Armstrong, **it was voted** to approve the above recommendation.

2. Recommendation that effective with the opening of the fall term 1954 the basic student fees be increased $5 per term for full-time students and in accordance with the following schedule for part-time students. This will increase the basic fee for full-time students to $60 per quarter, and $180 per year for Michigan residents, and to $135 per quarter and $405 per year for out-of-state students.

<table>
<thead>
<tr>
<th>Number of Credits</th>
<th>Present Fees</th>
<th>Recommended Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Over 10</td>
<td>135</td>
<td>130</td>
</tr>
<tr>
<td>6 to 10</td>
<td>120</td>
<td>125</td>
</tr>
<tr>
<td>1 to 5</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>Out-of-state Fee</td>
<td>75</td>
<td>75</td>
</tr>
<tr>
<td>Veterinary Course Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Over 10</td>
<td>120</td>
<td>125</td>
</tr>
<tr>
<td>6 to 10</td>
<td>65</td>
<td>70</td>
</tr>
</tbody>
</table>

On motion of Mr. Mueller, seconded by Mr. Akers, **it was voted** to approve the above recommendation.
3. In the financing for the Harrison Road dormitories and the Married Student Apartments, it was agreed that $825,000 of the Dormitory Bonds and $150,000 of the Married Student Apartments Bonds would be purchased by the College for its investment accounts. Work on the project has progressed to the point where it is now necessary that we accept delivery on the balance of our commitment. Mr. Cress and Mr. Kay recommend that these bonds be placed in the following accounts:

- **Jenison Fund**
  - $50,000 M.S.C. Dorm. Rev. Bonds dated Nov. 1, 1952, due Nov. 1, 1971 3 per cent Coupon
  - $100,000

- **Rackham Fund**
  - $50,000 M.S.C. Dorm. Rev. Bonds dated Nov. 1, 1952, due Nov. 1, 1971 3 per cent Coupon
  - $100,000

- **Pension and Retirement Fund**

On July 1, 1954, there will fall due $50,000 U.S. Savings Bonds Series G with a 2 ½ per cent coupon. It is recommended that these funds be reinvested in $50,000 U.S. Savings Bonds Series K dated July 1, 1954, due in 12 years with a 2.76 per cent coupon.

- **Report of the death of Arthur J. Clark on June 2, 1954.** Mr. Clark was born on November 30, 1880, was first employed by the College on September 1, 1906, was head of the Chemistry Department at the time of his retirement on July 1, 1946, and served as Chairman of the Scholarship Committee from July 1, 1946, until December 31, 1951.

- **Report of the death of Ralph Chase Huston on May 17, 1954.** Dr. Huston was born on March 10, 1885, was first employed by the College on September 1, 1911, served as Dean of Applied Science for several years, and was Dean of the School of Graduate Studies at the time of his retirement on July 1, 1951.

- **Report of the death of Willard N. Sweeney on June 7, 1954.** Mr. Sweeney was born on March 25, 1866, was first employed by the College on August 19, 1919, as Purchasing Agent, and was retired on September 1, 1938.

- **Report of the death of Wilbur Olin Hedrick on June 10, 1954.** Dr. Hedrick was born on April 3, 1868, graduated from Michigan State in 1891, was first employed by the College in September 1891, and served as Professor and Head of the Department of Economics prior to his retirement on September 1, 1938.

- **Report of the death of Elizabeth Deloss Daniels on June 9, 1954.** Miss Daniels was born April 4, 1900, was first employed by the College in September 1921, and was an Assistant Professor of Physical Education, Health and Recreation for Women at the time of her death.

- **Report of the death of Anna L. Ferle on June 11, 1954.** Miss Ferle was born on March 27, 1875, was first employed by the College in October 1914 and was Assistant Registrar at the time of her retirement on September 1, 1941.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to authorize proper resolutions on the deaths of the above-mentioned persons.

- **Approval of investment policy for pension trust funds.** As instructed by the Board, Mr. May met with Mr. Cress and Mr. Akers in Detroit with a group of leading bankers and financial experts to discuss our investment policies and procedures. This group recommends that the Board undertake an investment policy for pension trust funds as follows:
  a. The immediate investment of $200,000 in U.S. Savings Bonds Series K to yield 2.76, and the investment of $250,000 in 1 - 8 year Governments to yield approximately 2.2 per cent. These funds are now invested in Treasury bills.
  b. The establishment of an investment policy calling for the investment of 25 per cent in Government bonds, 25 per cent in M.S.C. or corporate bonds, 25 per cent in mortgages, and 25 per cent in common stocks.
  c. That during the coming year investment in common stocks be increased from 6 per cent to 15 per cent of the total trust by the investment of approximately 40,000 a month for 8 months in common stocks.
  d. That during the coming year we attempt to acquire approximately $250,000 in good mortgages to yield about 4 per cent.

(Continued)
10. Recommendations re: investment policies, continued:

- e. That for the present the maximum investment in any one common stock not exceed $25,000 and the maximum investment in any one bond issue be limited to $50,000. Later, as the size of the fund grows, it will probably be necessary to change from a dollar limitation to a percent of total fund limitation.

- f. That a study be undertaken of the expected pension loan for the next 15 years for the purpose of providing valuable information in developing long-range policies.

If the Board approves these recommendations, the finance committee will want to give consideration to the selection of the stocks and mortgages called for in recommendations e and d above.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to authorize item "a" above.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to authorize item "d" above.

After general discussion, it was decided that the Finance Committee of the Board give consideration to the possibility of engaging an investment counselor with reference to the acquisition of common stocks. Mr. Kay was instructed to contact Moody's with regard to their services and the cost of investment counsel.

11. Mr. Denison reported the following bids with reference to the preparation of a motion picture in connection with the Centennial:

- Robert Flaherty Foundation, Inc. $35,500
- Wilding Picture Producers, Inc. 25,000
- The Jam Handy Organization 26,700
- Sam Orleans and Associates, Inc. 15,500 (approx)
- Michigan Films 3,950

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to accept the bid of Sam Orleans and Associates at $15,500.

12. Mr. O. J. Munson, Architect, appeared before the Board and presented sketches showing the changes that were contemplated in the Animal Industries Building to bring the estimated cost within the legislative authorization.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the changes proposed and urged the immediate completion of the plans so that the bids can be requested at the earliest possible moment.

13. In accordance with usual policy, it is suggested that the Board authorize fund reallocations at the end of the fiscal year as approved by the Finance Committee.

Following the Board meeting, the entire Board met as the Finance Committee and approved the following year-end fund reallocations:

**From the Current Fund**

**Alterations and Improvements**

1. Telephone Exchange (present Library Building) $12,000
2. Wells Hall alterations 25,000
3. Zoology Animal House and Office 7,000
4. Improve Dr. Guill's Office 2,500
5. Handrails on some of stairways, Home Economics 700
6. Window Screens, basement and first floor of Natural Science Building 2,000
7. Ladies' and Men's Rest Rooms, Berkey Hall 5,500
8. Alterations in Room 10 of Agricultural Hall 550
9. Improve lighting in Room 449 and 6 other rooms of Natural Science Building 1,050
10. Improve lighting in Rooms 210, 214, 216 of Dairy Building 570
11. Improve Quonsets for Air Force 6,200
12. Rest Room for Women, Police Quonset 104 950
13. Alterations in Administration Building 20,000

**Total** $88,070

**Campus and Landscape**

1. Site Work, T. V. Studios 3,600
2. Site Work, T. V. Tower, Dobie Road 1,500
3. Pilling Barrow Pit, Poultry Range 2,500
4. Sidewalk Repairs and Extensions 20,200
5. Mason-Abbot Service Area 12,500
6. Additional Road and Walk Lights 8,500
7. Demonstration Hall Parade Field Irrigation 5,500
8. The Old Parade Field Irrigation 7,200
9. M.S.C. Entrance Signs 4,400
10. Fountain - Cowles Garden 400
11. Morrill Hall Parking Area Exit 6,550

**Total** $70,550
SPECIAL MISCELLANEOUS, continued

13. Fund reallocations (continued):
   Special Equipment - School of Engineering $50,000
   Alterations and Improvements - Deficit $40,000
   Wells and Water Main $75,000
   Movie $25,000
   Land Acquisition $100,000

   From Athletic Account
   1. Enlarge game officials' room in the Stadium $1,600
   2. Track curbing outside of track $6,000
   3. Insulation to prevent condensation in the Fieldhouse $1,000 $8,400

   From Faculty Brick Apartments Fund
   Additional Parking $2,600

   Total $460,620

Tentative budget for 1954-55 approved.

Salary of President increased to $25,000.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the above item.

On motion of Mr. Kay presented the budget outline for 1954-55 for tentative Board approval. The
detailed budget as completed will be distributed to the Board for final approval at the
next meeting.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve budget outline as sub-
mitted by Mr. Kay.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to approve the above salary increase
for President Hannah.

The next meeting will be held Friday, August 6, 1954.
The Board adjourned after luncheon in the Union Building.