Minutes of the Meeting of the State Board of Agriculture
June 15, 1952

Present: Messrs. Berkey, Brody, Daane, McColl, McPherson, Mrs. Wilson; Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: No one

The meeting was called to order at 3:30 P.M.

The minutes of the May meeting were approved, having been in the hands of the Board members.

APPOINTMENTS AND RESIGNATIONS

1. Appointments of the following graduate assistants which have been approved for appointment by the Graduate Council for the year 1952-53. Thirteen assistantships were eliminated at the Advisory Committee meeting on June 1st, leaving 45 assistantships for appointment for the coming year as follows:

1. Department of Mechanical Engineering, S. A. Lausun as half-time graduate assistant for the year 1952-53.

2. T. D. Parker, half-time graduate assistantship in Department of Chemical Engineering for the year 1952-53.

3. H. T. Halvorson, Department of Chemical Engineering, half-time graduate assistantship for the year 1952-53.

4. J. S. Scheurick, Department of Electrical Engineering, half-time graduate assistantship for the year 1952-53.
Appointments of graduate assistants continued.

5. A. H. Cooper, replacing Mr. Fitzsandolph, half-time graduate assistantship in the Department of Engineering Experiment Station.

6. Department of Sociology, P. H. Pearson, half-time teaching graduate assistantship for the year 1952-53.

7. Mr. J. L. Charlton, reappointment to the half-time research graduate assistantship on Purnell Fund, Department of Sociology, for the year 1952-53.

8. Department of Bacteriology, Ogden F. Edwards to succeed himself as half-time graduate assistant, for the year 1952-53.

9. Department of Bacteriology, Charles G. Grey, to succeed himself as part-time assistant (half-time basis) — working for D.V.M. degree (see Board action April 2193 designates assistants working for D.V.M. degree be called part-time assistants rather than graduate assistants) for the year 1952-53.

10. Department of Bacteriology, James Webb Scobie, to succeed himself as part-time assistant (reduced from half-time basis to quarter-time basis) for the year 1952-53.

11. Department of Bacteriology, William A. Zeuter, to succeed himself as part-time assistant on quarter-time basis for the year 1952-53.

12. Department of Chemistry, Mr. Albert H. Cooper, half-time assistantship for the year 1952-53.


15. Department of Chemistry, Edwin G. Donahue, half-time assistantship for the year 1952-53 replacing Mr. Duddles.


17. Department of Chemistry, Stuart Ramsey, half-time assistantship for the year 1952-53.


22. Department of Entomology, Mr. J. A. Merritt, half-time graduate assistant in Entomology for the year 1952-53.

23. Dorothy A. Anderson, as half-time graduate assistant in Zoology Department for the year 1952-53.

24. Department of Soils, Mr. W. S. Ligon as graduate assistant under the N.Y. Potash Export, My. Fellowship at $100.

25. Department of Soils, Mr. W. S. Ligon as half-time graduate assistantship for the year 1952-53.

26. Mr. L. S. Carter, Department of Soils, half-time graduate assistantship for the year 1952-53.

27. C. W. Lauritzen, graduate assistantship, Dept. of Soils under the Purnell Act for $700 for the year 1952-53.

28. Department of Farm Crops, Grover Brown as half-time graduate assistant at $700 per year succeeding Mr. Tone, for the year 1952-53.

29. Department of Farm Crops, Mr. H. L. Dunton, Graduate Assistant half-time for the year 1952-53, succeeding Mr. A. W. Glidden.

30. Department of Farm Crops, Mr. Arnie Gustafson, half time Graduate Assistantship succeeding himself for the year 1952-53.

31. Department of Animal Pathology, Mr. C. B. Line, half-time graduate assistant, for the year 1952-53.

32. Department of Economics, Mr. John Downes, half-time graduate assistant for the year 1952-53, reappointment.

33. Department of Dairy Husbandry, Mr. Ira Gould, half-time graduate assistant for the year 1952-53.

34. Department of Dairy Husbandry, Mr. Joseph A. Fahl, half-time graduate assistant for the year 1952-53.

35. Department of Dairy Husbandry, Mr. H. E. Bechtel, half time graduate assistant for the year 1952-53.
87. Department of Home Economics, Miss Helen Pearl Talbott, half time graduate assistant in the Nursery School, replacing Miss Patricia Nordholm for the year 1952-53.

88. Department of Botany, Mr. C.A. Apostolides, one half time graduate assistant for the year 1952-53, reappointment.

89. Mr. J. L. Forsberg, Department of Botany, one-half time graduate assistant for the year 1952-53, reappointment.

90. Mr. O. B. Howell, Department of Botany, one-half time graduate assistant for the year 1952-53, reappointment.

91. Department of Botany, Mr. W. R. Koer, half time graduate assistant for the year 1952-53, reappointment.

92. Department of Botany, Mr. H.J. Hewell, half time graduate assistant for the year 1952-53, reappointment.

93. Department of Home Economics, Miss Margaret Barry, quarter time graduate assistant in Nutrition to replace Miss Ann Kilpatrick for the year 1952-53 at $400. per year.

94. Mrs. Linae Denault, quarter-time assistantship in Department of Home Economics, Nutrition work, replacing Miss Veda Killer, for the year 1952-53, at $400. per year.

95. Miss Julia Pond, Department of Home Economics, quarter time graduate assistant in Home Management, replacing Miss Edna Flemster for the year 1952-53, at $400. per year.

On motion of Mr. Brody, it was voted to approve the above appointments for graduate assistants.

Continuation of Miss Flora Banning on the Freesont Canning Company Fellowship effective June 15, 1952.

Appointment of Mr. James Herritt to special work on Oriental Peach Moth, at a salary of $155.00 per month payable from the regular Experiment Station allotment to the Entomology Section for the months of July and August.

Appointment of Mr. G.B. Tolles for the period June 8th to September 1st at $155.00 per month, from Experiment Station allotment to the Section of Entomology for special field work in that department. Mr. Tolles will take over the work originally recommended for Mr. Fred Taylor - recommendation for Mr. Taylor withdrawn.

On motion of Mr. McColl, it was voted to approve appointments, 2, 3, and 4.

Advance of salary for Mr. Michael Press for the months of June, July and August. Mr. Press sails for Europe on June 22nd.

On motion of Mr. Dane, it was voted to approve the above request and any other request in the case of persons going to Europe this summer.

Resignation of Miss Myrtle VanHorne, as Home Demonstration Agent for Ingham County, effective June 50, 1952. Miss VanHorne wishes to continue her education.

Resignation of Mr. Joseph Foley as assistant Military Property Custodian, effective July 1, 1952.

On motion of Mr. Berkey, it was voted to accept the two resignations listed above.

TRAVEL REQUESTS

1. Report on authorization given Mr. L.O. Miller for trip to Pennsylvania State College, June 8 to 16, inclusive to attend the sessions of the National Oil and Gas Power Meeting and Summer Management meeting, railway fare and pullman expenses allowed.

2. Dr. E. T. Hallman requests to attend the American Veterinary Medical Association meetings in Atlanta, Georgia, August 23rd to 28th inclusive, scheduled to give a paper before the Section on Education and Research, railroad fare and pullman.

3. Mrs. Lydia A. Lynde, to attend the Home Economics Association meetings at Atlanta, Georgia, June 23 to 30th, railroad expenses for one way to be paid from Extension travel account, balance of expenses to be paid by Mrs. Lynde.

4. Director R.J. Baldwin to Washington, D.C. to confer with the Federal Office of Extension work before July 1st, in regard to the items on the Extension budget for the next fiscal year.

On motion of Mr. Brody, it was voted to approve the above travel requests.

MISCELLANEOUS

1. Acceptance of check of $200.00 payable to the M.S.C. Student Loan Fund, from the Inter City Wranglers Club of Lansing and East Lansing.

On motion of Mr. Pearce, it was voted to accept the above check and to send a letter of thanks to the Inter City Wranglers.
2. Request from Director Nelson of the Summer School, regarding out-of-state fees for the Summer School.
On motion of Mr. Berkey, it was voted to approve Mr. Nelson's request that out-of-state fees for Summer School be as follows:

<table>
<thead>
<tr>
<th>Weeks</th>
<th>Fee</th>
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<tr>
<td>8 weeks</td>
<td>$20.00</td>
</tr>
<tr>
<td>10 weeks</td>
<td>$25.00</td>
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Out-of-state fees for the regular six weeks is already approved at $8.00.

5. Recommendation that the Board establish a scholarship of $15.00 to cover the fees of Miss Josephine Noronha, an Indian student at the University of Michigan who received her Ph.D. degree this June and wishes to study some courses in Agriculture before returning to her native land to teach. Associated Women Students and the Spartan Women's League have each given $5.00 to meet Miss Noronha's other expenses.

On motion of Mr. Brody, it was voted to approve the above recommendation.

6. Recommendations from the Faculty June 7th meeting for approval of Board:

a. It was recommended that hereafter no budgeted funds of the Institution may be used to pay the costs of special coaching of students.

On motion of Mr. Berkey, it was voted to approve the Faculty recommendation in item a.

b. The proposed system of fines as shown, recommended by the Librarian was approved.

On motion of Mr. Kane, it was voted to approve the Faculty recommendation in item b.

Separation of general account of the Poultry Department from Egg Laying Contest Funds.

On motion of Mr. Berkey, it was voted to approve item 6.

6. Recommendation from Dean Dye that the tuition for the regular six weeks is reduced to $20.00 per term. It is not $25.00. There has been a decrease in enrollment. Counting the usual 18 children in attendance, this would mean a total decrease of $75.00 per year.

On motion of Mr. McPherson, it was voted to refer the above item to the Finance Committee.

7. Recommendation from Dr. Olin that the College be not responsible for the payment of an osteopathic bill presented by Charles Griffin.

On motion of Mr. McPherson, it was voted to approve the above recommendation.

6. Recommendation from Mr. Griffin that the balance in Extension funds of $1,600 be transferred from Power Plant Heating budget to Finance for Library System of Fine Arts, approved.

On motion of Mr. Berkey, it was voted to transfer $1,600 from Power Plant Heating budget to the System of Fine Arts, approved.

8. Recommendation from Dr. Olin that the College be responsible for the financing of an operation to cost approximately $75.00 for Maurice Day.

On motion of Mr. Berkey, it was voted to approve the above recommendation.

9. Recommendation from Dr. Olin that hereafter requests from students asking the college to pay medical, surgical or dental bills outside of our regular service, be presented in writing to a committee composed of representatives from the President's Office, the Physical Education Department and the Health Service, and that no representation shall be made to the student by havingseen from the college until after the committee acts on the matter.

On motion of Mr. Kane, it was voted to approve Dr. Olin's recommendation in item 9.

10. Letter from Miss Edna V. Smith, State Home Demonstration Leader relative to the establishment of the Louise H. Campbell Scholarship Fund and the presentation of $7.70 towards this fund.

On motion of Mr. Brody, it was voted that the above mentioned scholarship be established and to accept the $7.70 as a payment toward this fund.

11. Letter to Mr. Haladay from the Capital National Bank of Lansing regarding the establishment of a 1% per annum as the minimum interest rate established by the Lansing Clearing House, that may be paid on average daily balances over $4,000.00 (collected funds) payable on demand, effective May 28, 1928.

On motion of Mr. McPherson, it was voted to refer the above item to the Finance Committee.

12. Request from Director Baldwin that the balance in Extension Funds of $10,000 be apportioned to the Extension State Fund for the fiscal year beginning July 1, 1928.

On motion of Mr. Brody, it was voted to refer the above request to the Finance Committee.

13. Request from Mr. Beavon for the transfer of $1,000 from Power Plant Heating budget to the Grounds Maintenance budget before June 20, 1928.

On motion of Mr. Kane, it was voted to approve the above request.
14. Request from Dean Cox that Car No. 58, Oldsmobile Sedan, assigned to the office of the Dean of Agriculture be turned back to our Central Garage on or before July 1st, for sale or to apply in transaction on other cars when needed. Returns from same to be credited to the inventory of the Office of Dean of Agriculture.

On motion of Mr. McColl, it was voted to refer the above request to the Finance Committee.

15. Request that the Military Department be permitted to use Departmental money in financing cost of 5 sabers ($40.00) to be given to 5 Honor Graduates.

On motion of Mr. Berkey, it was voted to approve the above request.

16. Request from Detroit Trust Company that State Board of Agriculture approve the total cost of the building and the total cost of equipment and furniture for the new home economics dormitory (Mary Mayo Hall).

On motion of Mr. McColl, it was voted that the above request be complied with and that a copy be placed on file in the Secretary's Office.

REPORTS

1. Report of the President and Secretary on the settlement of the purchase of the tractor for the Upper Peninsula Experiment Station a7athan - that it was purchased for an amount of $500.00, plus $124.66, which was spent on it during the past year for repairs.

On motion of Mr. Brody, it was voted to accept the above report.

2. Consideration, acceptance or amendment of the report of the Advisory Committee meeting held June 1, 1952.

On motion of Mr. Daane, it was voted to approve the minutes of the Advisory Committee meeting held June 1, 1952 with the amendment in item 3. regarding cuts in salaries and budgets. (Correction has been made).

The meeting adjourned at 5:15.

President

Secretary

Minutes of the Meeting of the State Board of Agriculture June 24, 1952

Present: Messrs. Berkey, Brody, McColl, Mrs. Wilson, President Shaw, Secretary Halladay.

Absent: Messrs. Daane, McPherson, Superintendent Pearce.

The meeting was called to order at 1:30 P.M.

The minutes of the previous meeting were approved having been in the hands of the Board members.

APPOINTMENTS, RESIGNATIONS, LEAVES

1. Appointment of Mr. William Comstock to the W.K. Kellogg Bird Sanctuary Fellowship for the school year 1952-53, at a salary of $600.00. This position was established by the State Board of Agriculture under date of January 21, 1952. The funds are to be taken from the income of the Sanctuary endowment.

2. Appointment of G. Verne Branch, 12 of Detroit, to succeed himself as a member of the Athletic Council, for a two-year term, beginning July 1, 1952. Appointment given by the executive committee of the alumni association on April 30th. The appointment of two new student members also: Rex Steele, and C. E. Fawcet, replacing Frank Conover and Jake Fase.

3. Replacement of name of Miss Edith Butler and Miss Jessie F. Clark on the payroll of the Art Department. Miss Butler has been on a year's leave of absence, without pay, and will return this fall. Miss Alma Schulmerick substituted for Miss Butler and is leaving. Her name should be taken off the payroll, August 31, 1952. Miss Jessie F. Clark was granted a leave of absence during this spring and summer terms to travel and study abroad. She will return this fall term.

4. Request for reinstatement of Mr. E.M. Banzet as Assistant Professor in Sociology. Mr. Banzet has been on leave of absence for the current year and Mr. Austin VanderSlice has been doing his work. Mr. VanderSlice was hired on a one year appointment at a salary of $2100. Mr. Banzet was receiving $2500 at the time he left on his leave of absence.

On motion of Mr. Berkey, it was voted to refer item #4 to the President with power to act.