The meeting of the Finance Committee was held at 9 a.m. in the Board Room.

The following members were present:

Messrs. Baker, Brody, House, Smith; Dr. Taylor; President Hannah, Treasurer May and Secretary McDonel.

Absent: Mr. Akers, Mr. Mueller

1. The budget covering salaries for all Board appointees has been completed and is presented for approval to be effective at the beginning of the fiscal year on July 1. The complete detail will be included in the total budget. All salary adjustments of more than $100 or of $1000 or more are shown on the tabulations distributed to the Board members.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the salaries for all Board appointees as recommended by the President to be effective July 1, 1957.

2. The salary and wage schedule for all classified employees to be effective July 1, 1957, is presented for approval. The labor payroll is to be effective July 6 and the Dormitories and Food Services payroll July 8, 1957.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the above item.

3. It is recommended that appropriations and fund transfers to cover the following items be authorized to be paid for with year-end balances:

<table>
<thead>
<tr>
<th>Previous Obligations</th>
<th>New Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Overdraft in Library furnishing account</td>
<td>1. Replacement of upholstery covers on auditorium seats and purchase of new furniture for stage</td>
</tr>
<tr>
<td>2. Overdraft in Auditorium operating account</td>
<td>4. Replacement of upholstery covers on auditorium seats and purchase of new furniture for stage</td>
</tr>
<tr>
<td>3. Appropriation to cover land purchases 1956-57 previously approved</td>
<td>5. Replace grate bars—Boiler #1</td>
</tr>
<tr>
<td>$26,229.69</td>
<td>28,500.00</td>
</tr>
<tr>
<td>15,000.00</td>
<td>13,000.00</td>
</tr>
<tr>
<td>197,000.00</td>
<td>700.00</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Approval of salary increases</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of wage and classified employees salaries</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fund transfers approved with year-end Balances</th>
</tr>
</thead>
<tbody>
<tr>
<td>$839,844.69</td>
</tr>
</tbody>
</table>

To be charged to athletics

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 10 new tennis courts south of Stadium</td>
<td>$22,000.00</td>
</tr>
<tr>
<td>2. Repair movable Bleachers</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>3. Seal Stadium and treat Stadium seats</td>
<td>$65,350.00</td>
</tr>
</tbody>
</table>

continued - - -
Year-end balances, continued:

1. Construct lot east of livestock pavilion to Farm Lane $39,000.00
2. Construct lot south of Jenison Gymnasium $10,000.00

To be charged to Housing Areas

1. Walk and road repairs, Cherry Lane Apartments $2,500.00
2. Walk Spartan Village to north for access to school $8,000.00

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve items 3 and 4.

As has been the usual custom, it is recommended that the Board authorize the President and Mr. May to make such fund transfers at the end of the fiscal year as are required in closing the year's business records, with the understanding that these transfers will be reported to the July Board meeting.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve items 3 and 4.

5. It is recommended that the Board authorize the purchase of the house and lot at 3105 East Cavanaugh Road now owned by Luther Smith and Wife, for not to exceed $25,000. This is in the area being purchased through Mr. Hacker and Mrs. Geagley. The authorization should be in the same manner as for other properties in this area.

6. Authorization to purchase 27.319 acres of land in the SW 1/4 of Section 18, Avon Township, Oakland County, Michigan, now surrounded by the Wilson estate, at a total purchase price of $27,500.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve item 5.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve item 6. (Wm. R. & Marilyn Hanson)

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve item 7. Mr. Varner and Mr. Carr were authorized to negotiate with the owners of this property, within certain terms and conditions, with the understanding that if necessary they can complete the transaction prior to the next Board meeting with the details to be reported at that time.

Scudder, Stevens & Clark recommended the following action:

a. For the Pension and Retirement Fund, subscribing with 500 rights, plus cash, to 100 shares First National City Bank—2.80; approximate price, 60; principal, $6,000; income, $280; yield, 4.5%
b. Sale of First National City Bank Rights as follows:
   150 rights A. H. and S. H. Case Fund
   50 rights Spartan Fund
   150 rights Jenison Fund
   50 rights Consolidated Investment Fund

I have been advised by Mr. Morley that the Board of Directors of Morley Brothers is prepared to accept an offer of $375,000 for their property in East Lansing under a 15-year, lease-back arrangement under the following conditions:

a. The term of the lease is to be 15 years with no renewal options.
b. Annual rent is to be $26,250.
c. Morley Brothers will be responsible for all maintenance (interior and exterior), insurance, taxes, etc., during the term of the lease.

I have been advised by Mr. Morley that the acres of land traded to his firm last year has been deeded to the Grand Trunk Railroad in exchange for an additional strip of land along their tracks adjacent to his property. The new land acquired by Morley Brothers west of Harrison includes the lumber company which is still operating south of the Grand Trunk tracks. In all, there are approximately 15 acres of land which we would acquire with this purchase.

This property includes the main warehouse, offices, and showrooms containing approximately 32,000 square feet. In addition, there is a garage unit containing approximately 1500 square feet adjacent to the main building.

The annual rent of $26,250 would, over the 15-year period and assuming a 5% yield, amortize over $200,000 of the original investment. Stated another way, our investment in this property at the end of 15 years will be approximately $165,000.

I would like to recommend Board approval of the purchase and lease-back arrangement as an investment for the Pension Fund. If the Board approves, Mr. Carr should prepare the necessary contract and handle the legal details connected with the purchase.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve items 8 and 9.
MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 16, 1957

Present: Mr. Brody, Chairman; Messrs. Baker, House, Smith; Dr. Taylor, President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Mueller

The meeting was called to order at 2:00 p.m.

The Minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS


On motion of Mr. Brody, seconded by Mr. House, it was voted to approve the Report of the Finance Committee.

2. Mr. Brody suggested that an appropriate statement of appreciation on behalf of the Board be prepared and presented to Dr. Clair Taylor, Superintendent of Public Instruction, for his faithful and conscientious service while an ex officio member of this Board. His term of office expires July 1, 1957.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to unanimously approve the preparation of the above mentioned statement.

3. President Hannah discussed with the Board some of the problems entailed in the development of the budget. A formal statement was read and a copy is filed with the material of this Board meeting. (This statement limits enrollment)

PRESIDENT'S REPORT

1. Resignation of Zeldabeth L. Bertsch as Consumer Marketing Information Agent at Large, effective May 9, 1957.

2. Appointment of Ted Rakstis as Assistant Editor of the Michigan State University Magazine in Information Services at a salary of $5,500 per year on a 12-month basis, effective June 3, 1957, to fill budget position 403, and paid entirely from University General funds.

3. Approved the employment of C. R. Megge at a salary of $6,000 per month from May 1, 1957 to January 31, 1958, and a delay in his retirement until February 1, 1958. Dr. Megge is to be assigned to work on the Dictionary of Agriculture.

4. Establishment of a half-time Clerical Assistant position in the Cooperative Extension Service in Van Buren County, paid from account 71-7700.

RESIGNATIONS

1. Bruce C. Kell, 4-H Club Agent in Berrien County, June 30, 1957 to accept a position as 4-H Club Agent in Arizona.

2. Eleanor A. Mullikin, Home Demonstration Agent, Wayne County, June 30, 1957 to do graduate work at M.S.U.


4. Lowell E. Weller, Assistant Professor (Res.) of Agricultural Chemistry effective September 13, 1957 to accept a position at Evansville College in Indiana.

5. Harold A. Breen, Assistant Professor of Landscape Architecture and Urban Planning, effective August 31, 1957 to enter professional practice.


7. Edgar De Forest, Assistant Professor of Communication Skills and Assistant Director of the Summer School August 31, 1957 to seek a position in the southwest.

8. Peter J. Caws, Instructor in Natural Science, August 31, 1957 to accept a position at the University of Kansas.

9. H. Murray Herlihy, Instructor in Social Science and Labor and Industrial Relations Center, July 31, 1957 to accept a position in the Economics Department at Lake Forest College.

10. Owen S. Kern, Assistant Professor of General Business, August 31, 1957 to enter law practice.


12. Harrison M. Wadsworth, Assistant Professor of Mechanical Engineering August 31, 1957 to accept a position at Western Reserve.
Resignations, continued

13. Beatrice Paolucci, Assistant Professor of Home Management and Child Development, August 31, 1957 to accept a position at Ohio State University.

14. Marian P. Beveridge, Instructor in Textiles, Clothing and Related Arts, August 31, 1957 to move to another state.

15. George Wexler, Assistant Professor of Art August 31, 1957 to accept a position at New Paltz University, New York.

16. William T. Lippincott, Assistant Professor of Chemistry, August 31, 1957 to accept a position at the University of Florida.

17. Robert L. Blair, Assistant Professor of Mathematics, August 31, 1957 to accept a position at the University of Oregon.

18. Sterling E. Berberian, Assistant Professor of Mathematics, August 31, 1957 to accept a position at the State University of Iowa.

19. Richard H. Dorson, Professor of History, August 31, 1957 to accept a position at Indiana University.

20. Cancellation of appointment of Robert K. Wolfer, Assistant Professor of Anatomy, July 1, 1957 to study for a D.O. degree.

21. Mitchell L. Gray, Assistant Professor (Res.) of Veterinary Pathology, July 1, 1957 to accept other employment.

22. Samuel C. Schmitt, Associate Professor of Veterinary Pathology July 31, 1957 to accept a position at the University of Georgia.

23. Robert Yelvington, Alumni Magazine Editor, Information Services, August 31, 1957 to accept employment in an advertising agency.

24. Mei Lou Poo, Assistant in Continuing Education, Information Services, August 8, 1957 to continue her education.


26. Helen L. Wild, Instructor in Institution Administration and Manager of Mayo Hall, July 31, 1957 to accept other employment.

27. Robert H. Price, Instructor in the Counseling Center, June 30, 1957 to accept a position at Ohio State College, Chico, California.

Leaves—Sabbatical

1. Lindsey Decker, Assistant Professor of Art, with half pay from September 1, 1957 to August 31, 1958 to study and travel in Italy.

2. Martha White, Assistant Professor of Music, with full pay from January 1, 1958 to March 31, 1958 to study and travel in Europe.

3. Johannes Sachse, Assistant Professor of Foreign Languages with half pay from September 1, 1957 to August 31, 1958 to study and travel in Europe on a Fulbright fellowship.

4. Gustave M. Gilbert, Associate Professor of Psychology, with half pay from September 1, 1957 to August 31, 1958 to study and travel in Mexico.

5. John Useem, Professor of Sociology and Anthropology with half pay from January 1, 1958 to December 31, 1958 to do research for the Hazen Foundation in India.


Leaves—Health

1. Kermit V. Washburn, County Agricultural Agent in Van Buren County with full pay from May 28, 1957 to June 16, 1957.

Leaves—Military

Louis F. Beard, Jr. Stockman, Dormitories and Food Services without pay from May 1, 1957 to June 30, 1958.

Leaves—Other

1. Harold J. Larsen, County Agricultural Agent in Mason County with full pay from June 17, 1957 to July 5, 1957 to attend summer school in Colorado.

Leaves—Other, continued

3. Annette J. Schaeffer, Home Demonstration Agent in Ingham County with full pay from June 24, from June 24, 1957 to July 14, 1957 to study at M.S.U.

4. Ingrid I. Tervonen, Home Demonstration Agent in Delta County without pay from July 1, 1957 to July 31, 1957 to study at M.S.U.

5. Eber W. Eldridge, Instructor (Ext.) in Agricultural Economics without pay from July 1, 1957 to September 15, 1957 to serve as consultant at the University of Puerto Rico.

6. William A. Glasier, Assistant Professor of Social Science without pay from September 1, 1957 to August 31, 1958 to study at Columbia University.

7. Mary Lee Hurt, Associate Professor of Vocational Education without pay from July 1, 1957 to July 31, 1957 for study and research.

8. Grace A. Miller, Instructor in Institution Administration without pay from September 1, 1957 to August 31, 1958 to study for the Ph.D. at M.S.U.

9. E. Grant Swayze, Instructor in Art without pay from September 1, 1957 to August 31, 1958 to accept a Fulbright grant for study in Italy.

10. Eugene H. Jacobson, Associate Professor of Psychology and Labor and Industrial Relations Center without pay from September 1, 1957 to August 31, 1958 to work with UNESCO in Paris.


Appointments

1. (Charles) Earl McLeod, Assistant Agricultural Agent in Manistee County at a salary of $6200 per year effective June 16, 1957.

2. Charles Louis Beer, Instructor (Ext.) in Agricultural Economics at a salary of $7500 per year on a 12-month basis effective July 1, 1957.

3. Carl Eicher, Instructor (Ext.) in Agricultural Economics at a salary of $6100 per year on a 12-month basis effective July 1, 1957 to June 30, 1958.


5. Otto Suchland, Assistant Professor of Forest Products at a salary of $8500 per year on a 12-month basis effective September 10, 1957.

6. Angelo Peter Lucia, Assistant Professor of Landscape Gardening and Urban Planning at a salary of $8500 per year on a 10-month basis effective September 1, 1957.

7. Kenneth M. Pretty, Instructor in Soil Science at a salary of $7000 per year on a 12-month basis effective July 1, 1957 to June 30, 1959.

8. Stuart William McCullough, Forester at the Russ Forest at a salary of $4500 per year on a 12-month basis effective June 22, 1957.

9. Margaret F. Lorimer, Instructor in Evaluation Services, at a salary of $8250 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

10. Lawrence B. Battistini, Lecturer in Social Science at a salary of $7500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

11. Wolf D. Phurig, Instructor in Social Science at a salary of $4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

12. Chitra M. Smith, Instructor in Social Science, at a salary of $5100 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

13. Clinton A. Snyder, Instructor in Social Science at a salary of $5000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.


15. James E. Brown, Instructor in Accounting at a salary of $2250 for the period October 1, 1957 to June 30, 1958.

16. Arthur E. Klein, Instructor in Accounting at a salary of $4500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

17. Robert Kwan, Assistant Professor of Accounting and Continuing Education at a salary of $6400 per year on a 10-month basis effective September 1, 1957.

18. Raymond G. Luoma, Instructor in Accounting at a salary of $2250 for the period October 1, 1957 to June 30, 1958.
Appointments, continued

19. John L. McKeever, Instructor in Accounting at a salary of $4800 per year effective September 1, 1957.
25. Claude A. Biner, Jr. Instructor in Economics at a salary of $2150 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
27. Gaul Stroth, Jr. Instructor in Economics at a salary of $2400 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
29. Bernard A. Kemp, Assistant Professor of Economics at a salary of $6500 per year on a 10-month basis effective September 1, 1957.
30. Braxton I. Patterson, Instructor in Economics at a salary of $2150 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
32. C. Joseph Sequin, Instructor in Economics at a salary of $2150 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
33. Xavier H. Verbeck, Instructor in Economics at a salary of $2000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
34. Douglas C. Keister, Instructor in Hotel, Restaurant and Institution Management at a salary of $4000 per year on a 10-month basis effective September 1, 1957.
35. Donald H. Pound, Instructor in Hotel, Restaurant and Institution Management at a salary of $5800 per year on a 10-month basis effective September 1, 1957.
37. Joseph D. Nicol, Associate Professor of Police Administration and Public Safety at a salary of $6500 per year on a 10-month basis effective September 1, 1957.
38. Walter B. Emery, Visiting Professor of Speech, at a salary of $12,000 per year on a 12-month basis effective August 1, 1957 to July 31, 1958.
39. Stanley R. Hecker, Jr. Assistant Professor of Administrative and Educational Services at a salary of $5000 per year on a 12-month basis effective July 1, 1957.
40. William Fenelon, Assistant Professor of Administrative and Educational Services and of Continuing Education at a salary of $5000 per year on a 10-month basis effective September 1, 1957.
42. Ruth L. Malburg, Instructor in Health, Physical Education and Recreation at a salary of $4900 per year on a 10-month basis effective August 1, 1957 to July 31, 1958.
43. Randolph E. Edwards, Assistant Professor of Health, Physical Education and Recreation at a salary of $6000 per year on a 10-month basis effective September 1, 1957.
44. Georgia B. Reed, Assistant (Res.) in the Computer Laboratory and the Engineering Experiment Station at a salary of $5700 per year on a 10-month basis effective September 1, 1957 to June 30, 1958.
45. Martin G. Keeney, Instructor (Res.) in the Computer Laboratory at a salary of $7000 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.
47. Richard A. Zeleny, Assistant Professor of Chemical Engineering at a salary of $6400 per year on a 10-month basis effective September 1, 1957.
Appointments, continued

48. Frank DeRose, Jr., Instructor in Civil Engineering at a salary of $5600 per year on a 10-month basis effective September 1, 1957.

49. Donald Paul Ryan, Instructor in Civil Engineering at a salary of $3300 for the period October 1, 1957 to June 30, 1958.

50. Paul F. Barritt, Instructor in Electrical Engineering at a salary of $3300 for the period October 1, 1957 to June 30, 1958.

51. William C. Holm, Instructor in Electrical Engineering at a salary of $2600 for the period October 1, 1957 to June 30, 1958.

52. Hremsaglur K. Kevavan, Instructor in Electrical Engineering at a salary of $4200 for the period October 1, 1957 to June 30, 1958.

53. Lawrence J. VandenBos, Instructor in Electrical Engineering at a salary of $3300 for the period October 1, 1957 to June 30, 1958.

54. Lyle C. Wilcox, Instructor in Electrical Engineering at a salary of $4200 for the period October 1, 1957 to June 30, 1958.

55. Dean H. Cooper, Instructor in Mechanical Engineering at a salary of $4400 per year on a 10-month basis effective September 1, 1957.

56. Grace Gerard, Assistant Professor of Home Management and Child Development at a salary of $7000 per year effective September 1, 1957 to August 31, 1960.

57. Emily Sue Hobbs, Instructor in Home Management and Child Development at a salary of $4600 per year on a 10-month basis effective September 1, 1957.

58. Doris Mae Downs, Instructor (Res.) in Institution Administration at a salary of $5800 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.

59. Virginia Charles, Instructor (Res.) in Institution Administration at a salary of $5800 per year on a 12-month basis effective September 1, 1957.

60. Barbara Spilker, Instructor in Textiles, Clothing and Related Arts at a salary of $4800 per year on a 10-month basis effective September 1, 1957.

61. Rita Adorsko, Instructor in Textiles, Clothing and Related Arts at a salary of $4800 per year on a 10-month basis effective September 1, 1957.

62. Richard C. Fox, Instructor in Entomology at a salary of $3000 for the period October 1, 1957 to June 30, 1958.

63. James Walter Butcher, Assistant Professor (Res.) of Entomology at a salary of $8000 per year on a 12-month basis effective July 1, 1957.

64. Philip J. Clark, Assistant Professor of Zoology at a salary of $6400 per year on a 10-month basis effective September 1, 1957.

65. Jean G. Nicholas, Instructor in Foreign Languages at a salary of $4500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

66. Carmen J. Soderlund, Instructor in Foreign Languages at a salary of $4500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

67. Hans Hermann Lau, Instructor in Chemistry at a salary of $5100 per year on a 12-month basis effective July 16, 1957 to July 15, 1958.

68. Joseph Lehner, Visiting Professor of Mathematics at a salary of $10,000 per year on a 10-month basis effective September 1, 1957 to August 31, 1959.

69. Robert Karl Seehler, Instructor in Mathematics at a salary of $3200 for the period October 1, 1957 to June 30, 1958.

70. Yousef Alavi, Instructor in Mathematics at a salary of $3000 for the period October 1, 1957 to June 30, 1958.

71. Delia Wei Koo, Instructor in Mathematics at a salary of $4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

72. James Leland Bailey, Instructor in Mathematics at a salary of $3200 for the period October 1, 1957 to June 30, 1958.

73. Frank Restle, Assistant Professor of Psychology at a salary of $6000 per year on a 10-month basis effective July 1, 1957.

74. Michael J. Dark, Instructor in Anatomy at a salary of $4400 per year on a 10-month basis effective September 1, 1957.

75. Russell Krueger, Instructor in Microbiology and Public Health at a salary of $3000 per year on a 12-month basis effective July 1, 1957 to June 30, 1958.
Appointments, continued

76. James R. Ray, Instructor in Microbiology and Public Health at a salary of $5000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

77. G. Robert Moverson, Assistant Professor of Intercollegiate Athletics and Assistant Swimming Coach at a salary of $7000 per year on a 10-month basis effective August 1, 1957.

78. Ross A. Gomez, Associate Professor (Res.) in the Research on Overseas Program at a salary of $600 for the period August 1, 1957 to August 31, 1957.

79. Richard Estell, Program Coordinator, WKAR Radio, at a salary of $5000 per year on a 12-month basis effective June 17, 1957.


81. Bruce F. Yuill, Lecturer in Economics at a salary of $1325 for the summer school period June 25, 1957 to August 23, 1957.

82. Don D. Twiford, Professor of Administrative and Educational Services at a salary of $1200 for the summer school period June 25, 1957 to August 3, 1957.

83. Nathan Nichols, Assistant Professor of Physics and Astronomy at a salary of $1275 for the summer school period June 25, 1957 to August 23, 1957.

84. John D. Eyre, Associate Professor of Geography at a salary of $1100 for the summer school period June 25, 1957 to August 3, 1957.

85. James R. Ray, Instructor in Microbiology and Public Health at a salary of $600 for the summer school period July 1, 1957 to August 31, 1957.

86. John Edwin Mason, Instrutor in the Counseling Center at a salary of $350 per month from July 1, 1957 to August 31, 1957 and $200 per month from September 1, 1957 to June 30, 1958.

87. George H. Thomas, Assistant to the Dean of Students at a salary of $3000 per year on a 12-month basis effective July 1, 1957 to June 30, 1958.

88. Robert Lynn Slocum, Mission Member Ryukyu Project at a salary of $10,000 per year on a 12-month basis effective July 1, 1957 to June 30, 1959.

89. William H. Allaway, Assistant Professor, Vietnam Project at a salary of $7734 per year on a 12-month basis effective June 17, 1958 to August 31, 1959.

90. Catherine Mary Forliti, Secretary Vietnam Project at a salary of $3950 per year on a 12-month basis effective June 3, 1957 to June 2, 1959.


93. Joan Edith Peterson, Secretary Vietnam Project at a salary of $4850 per year on a 12-month basis effective June 3, 1957 to June 2, 1959.

94. Arthur Stein, Police Specialist Vietnam Project at a salary of $5440 per year on a 12-month basis effective June 3, 1957 to June 2, 1959.

95. Lloyd W. Woodruff, Assistant Professor Vietnam Project at a salary of $8000 per year effective June 3, 1957 to June 2, 1959.

Transfers

1. William M. Temple, from 4-H Club Agent, Genesee County to 4-H Club Agent at Large at the same salary on a 12-month basis effective June 1, 1957.

2. Andrew P. Bednar, from 4-H Club Agent Gogebic County to County Agricultural Agent in Gogebic County at the same salary on a 12-month basis effective July 1, 1957.

3. Bruce L. Smith, from Associate Professor of Political Science and Journalism to Associate Professor of Political Science and General Communication Arts at the same salary on a 10-month basis effective July 1, 1957.

4. Lucy M. Moore, from Assistant Professor of Speech to Assistant Professor of Teacher Education at the same salary on a 10-month basis effective September 1, 1957.

5. John M. Mason, Associate Professor of Natural Science to Associate Professor of Teacher Education at the same salary on a 10-month basis effective September 1, 1957.
NEW BUSINESS, continued

MISCELLANEOUS

1. Recommendations as follows for the payment of the salary of Orion Ulrey, Associate Professor of Agricultural Economics, from the Foreign Visitor Account, 21-306:
   a. Salary for the period May 16 to June 15, 1957, in the amount of $507.50
   b. Payment of $2100.50 to Dr. Ulrey for special work as Group Leader for a delegation of foreign agricultural economists from June 16 to September 15, 1957
   The International Cooperation Administration will reimburse the University for this salary.

2. Recommendation that the following retired staff members be employed to work on the dictionary of agriculture from July 1 to December 31, 1957:
   a. J. O. Weast at a salary rate of $4200 per year
   b. E. A. Bessey at a salary rate of $4200 per year
   c. Ralph Turner at a salary rate of $4200 per year

3. Reinstatement of Theodore R. Kennedy as Assistant Professor of Communication Skills, effective September 1, 1957. Mr. Kennedy was granted leave without pay to December 31, 1957.

4. Rescind the action authorizing payment of $1275 to Robert J. Wolfson, Assistant Professor of Economics and Continuing Education, for summer work in Continuing Education.

5. Change in status of Ray Nelson, Professor of Botany and Plant Pathology, from half-time to full-time at a salary of $9550 per year on a 12-month basis, effective July 1, 1957, and paid $8615 from Experiment Station Funds and $935 from University General Funds.

6. Increase in salary for Samuel Rosen, Assistant (Research) in Zoology, from $7900 to $8400 per year, effective June 1, 1957. Dr. Rosen is paid from the National Institutes of Health grant, 71-2309.

7. Assignment of Frederic R. Wickert, Associate Professor of Psychology, one-half time to the Institute of Research on Overseas Programs, effective September 1, 1957, to January 31, 1958.

8. Recommendation that the salary of Edward W. Weidner be charged one-half to Political Science, account 11-3351, and one-half to the Institute for Research on Overseas Programs, account 71-2231, effective as of February 1, 1957.

9. Correction in the salary of George M. Gentry, Counselor, from $400 per month, effective from July 1 to August 31, 1957.

10. Reassignment of Earl Weaver as Chief of the Michigan State University Mission in Colombia, effective from July 1, 1957 to June 30, 1959.

11. Reassignment of Herbert H. Pettigrove to the project in Medellin, Colombia, to August 15, 1957.

12. Assignment of Allan Tucker, Assistant Professor of Natural Science, to the project at the University of the Ryukyus at a salary of $10,300 per year on a 12-month basis, effective from July 1, 1957 to June 30, 1959.

13. Assignment of D. L. Carmichael, Associate Professor of Business Education and Secretarial Studies, to the Viet-Nam Project at a salary of $8000 per year on a 12-month basis, effective from June 3, 1957 to June 2, 1959.

14. Assignment of Ralph P. Turner, Associate Professor of Police Administration, to the Viet-Nam Project at a salary of $11,733 per year, effective June 22, 1957 on a temporary basis.

15. Reassignment of Lawrence J. Baril, Instructor in Police Administration, to the Viet-Nam Project at the same salary of $7500 per year, effective for the month of July 1957. Mr. Baril will return to half-time status on the Viet-Nam Project on August 1, 1957.


17. Additional payments to staff members for work during the summer as follows:
   a. Marjorie E. Gesner, Assistant Professor of History and of Political Science, at a salary rate of $4500 per year, effective from June 24 to August 15, 1957, and paid from Library account 11-9011.
   b. James L. Dye, Assistant Professor of Chemistry, $628.50 for the month of August 1957, paid from National Science Foundation Funds, 71-2306.
   c. Ralph K. Birdwhistell, Assistant Professor of Chemistry, $1165 from the National Science Foundation Funds, 71-2306.

18. The following staff members have earned advanced degrees and are to be promoted July 1, 1957, as follows:
   a. Myrtle Reul, Ph.D., to Assistant Professor of Social Work
   b. James W. Goff, Ph.D., to Assistant Professor of Forest Products.

19. Report that the following students were granted Michigan State University Scholarship Awards at Senior Swingout on June 4, 1957:
   Janice Van Der Jagt, major in Accounting, 3.99 average
   Gale Ploch, major in Chemistry, 3.98 average
   David H. Boyne, major in Dairy Production, 3.90 average

June 14, 1957

Salary of Orion Ulrey to be paid from Foreign Visitor Acct. for summer

Employment of Weast, Bessey, and Barrett for dictionary of agric.

Reinstatement T.R. Kennedy Sept. 1 ’57

Action paying R. Wolfson rescinded

Chi. status Ray Nelson

Botany Inst. salary

Sam Rosen to $400 yr June 1, 1957

F.R. Wickert assigned jte Res.Overs.Prog.

Sal. Weidner


Overseas Prog.

Gentry salary to be $400 mo

Earl Weaver

reassigned Chief Colombia Mission

Pettigrove to Medellin, Col.

Allan Tucker

assigned to Univ. Ryukyus

D.L. Carmichael assigned to Viet-Nam

Ralph Turner to Viet-Nam

Lawrence Baril to Viet-Nam Project

Gilbert J. Shelby to Viet-Nam Proj.

Add. payments to Gesner and Dye during summer 1957

Myrtle Reul and James Goff promoted to Asst. Prof.

Report of MSU Scholarship awards
20. Recommendations from the retirement committee as follows:

a. Disability retirement of Roscoe G. Smith, Clinton County Agricultural Agent, at a salary of $2820 per year, effective July 1, 1957. Mr. Smith was born September 18, 1898, and has been employed by the University since April 1, 1929. He has requested retirement for health reasons.

b. Disability retirement of Paul D. Gibson, Clare County Agricultural Agent, at a salary of $2750 per year, effective July 1, 1957. Mr. Gibson was born April 29, 1897 and has been employed by the University since August 25, 1939. He has requested retirement for health reasons.

c. Disability retirement of Herbert Martin, employed in the plumbing division of Buildings and Utilities, at a salary of $1218 per year, effective June 1, 1957. Mr. Martin was born April 6, 1895, and has been employed by the University since July 15, 1937.

d. Retirement of Mrs. Lulu Butters, employed in Mary Mayo Hall, at a salary of $1463 per year, effective July 1, 1957. Mrs. Butters was born August 22, 1891, and has been employed by the University since March 1, 1929.

Approval
recommenda-
tions of
Director of
Personnel

21. Recommendations from the Director of Personnel, as follows:

a. Establishment of a Secretary-Departmental II position in the Office of the Dean of International Programs.

b. Reclassification of a Head Cataloger IVA to a Head Cataloger IVB position in the Library.

c. Establishment of a Food Supervisor IVB position in Dormitories and Food Services in Brody Cafeteria.

Contract for
site work
around Van
Hoosen Hall
and Macklin
Stadium let
to Eisenhour

22. Bids were taken for the site work around Van Hoosen Hall and Macklin Stadium, as follows:

- Eisenhour Construction Company $53,155.65
- Brayton Construction Company 58,621.25
- Hanel-Vance Construction Company 59,136.75
- Kegle Construction Company 61,870.95
- Kenneth Roberts 73,632.00

It is recommended that the low bid by Eisenhour Construction Company be accepted.

It is possible that there will be some deletions in the amount of work to be done which may reduce the low bid by a few thousand dollars.

Hatzel and Buehler
awarded con-
tact for
installation
local fire
alarm systems

23. Bids were taken for the installation of local fire alarm systems in seven buildings, as follows:

- Hatzel and Buehler $39,940
- Barker-Powler 41,595
- Lansing Electric Motors 41,612

It is recommended that the low bid of Hatzel and Buehler in the amount of $39,940 be accepted.

Silver Lead
Paint Co.

24. Bids were taken for the painting of student rooms and corridor walls of the first, second, third, and fourth floors of Armstrong, Bailey, and Emmons Dormitories, as follows:

- Silver Lead Paint Company $30,248
- R. E. Duffy 35,800
- Weiller-Johnson Painting Co. 40,677

It is recommended that the low bid of Silver Lead Paint Company at $30,248 be accepted.

Breeders to
build research
lab on grounds
now occupied
Gifts and Grants

25. Request from the Michigan Artificial Breeders Cooperative for permission to construct a semen research laboratory on the grounds now occupied by the Michigan Artificial Breeders Cooperative. The building is to be one story with outside dimensions 40' by 60' and will cost approximately $40,000 with $10,000 worth of equipment, all to be supplied by the Michigan Artificial Breeders.

Gifts and Grants

1. Gifts as follows to be used in the Entomology Department:

a. From the Champion Sprayer Company of Detroit:
   (1) Dusting machine and extensions valued at $30
   (2) Rotary Hand Duster valued at $30
   (3) Double Action Duster and extensions valued at $30

b. Engine Parts Manufacturing Company of Cleveland, Ohio:
   (1) Hand sprayer and attachments for cub tractor valued at $100

c. H. D. Hudson Manufacturing Company of Chicago:
   (1) 2 Power Sprayers valued at $132.50 each
   (2) 2 Power Sprayers valued at $265.00 each
   (3) 2 Stauffer dusters valued at $35 each

d. Niagara Chemical Division of the Food Machinery and Chemical Corporation of Middleport, New York:
   (1) Cyclo-Junior rotary hand duster valued at $30
NEW BUSINESS, continued

Miscellaneous, continued

Gifts and Grants

1. Continued
   a. D. H. Smith and Company, Inc., of Utica, New York:
      (1) A speedex garden and tree sprayer valued at $10

   f. California Spray Chemical Corporation of Maumee, Ohio:
      (1) 4 queen-size sprayettes at $6 each

   g. Doggett-Pfeil Company of Springfield, New Jersey:
      (1) 3 Hydromix automatic gardening units valued at $4 each

2. Grants as follows to be used for scholarship and loan funds.
   a. $250 from the Tiscornia Foundation, Inc., of St. Joseph
   b. $500 from the Faculty Folk Club of East Lansing to continue scholarships for needy
      women students
   c. $300 from the Owosso Rotary Club to provide assistance for a deserving and needy student.
   d. $500 from the Estate of LaVerne Noyes of Chicago
   e. $800 from the Faculty Folk Club of East Lansing to continue scholarships in
      Metallurgical Engineering.
   f. $600 from the General Motors Research Staff of Detroit to continue the
      scholarships in Engineering.
   g. $407.50 from the State of Michigan to be used under the direction of R. G. Mawby in
      4-H Clubs for premiums for the 1957 Farmers' Week Egg and Crop Show.
   h. $48 from the Sanilac County 4-H Clubs of Sandusky to be used under the direction of
      R. G. Mawby in 4-H Clubs to send an IFYE delegate to Argentina.
   i. $450 from the National 4-H Club Foundation of Silver Spring, Maryland, to be used
      under the direction of R. G. Mawby in 4-H Clubs to help pay expenses of special IFYE's from
      the Near East while in Michigan.
   j. $4000 from the Cities Service Oil Company of Bartlesville, Oklahoma, to be used under
      the direction of R. G. Mawby in 4-H Clubs to provide member keys, certificates, and brochures
      to publicize the 4-H program.
   k. Renewal of a memorandum of agreement with the International Cooperation Administration covering
      a grant of $300,000 to be used under the direction of G. L. Taggart and T. K. Cowden in
      International Programs and Agriculture to carry on the cooperative activities at the two
      schools of agriculture in Colombia.
   l. Approval of a memorandum of agreement with Iowa State College at Ames covering a grant of $1661.50
      to be used under the direction of J. C. Ballard and C. E. Peterson in Horticulture for expenses
      incurred in evaluating pea accessions, lettuce accessions, carrot accessions, and onion
      accessions.
   m. Approval of a memorandum of agreement with the Carbide and Carbon Chemicals Company of New
      York City covering a grant of $500 to be used under the direction of S. K. Ries and H. B. Tukey
      in Horticulture in the screening of herbicides in vegetable crops.
   n. Renewal of a memorandum of agreement with the Michigan Blueberry Growers Association of Grant
      Junction covering a grant of $7000 to be used under the direction of S. H. Wittwer and H. B. Tukey
      in Horticulture to evaluate Gibberellic acid in crop production. The agreement provides for a
      special graduate research assistant.
   o. Approval of a memorandum of agreement with Merck and Company, Inc., of Rahway, New Jersey,
      covering a grant of $3500 to be used under the direction of H. D. Bell and A. L.
      Kenworthy in Horticulture to secure and disseminate information and knowledge concerning the
      nutritional needs of cultivated blueberries and the relationship of these needs to fruit
      production and quality. The agreement provides for a special graduate research assistant.
   p. Renewal of a memorandum of understanding with the Office of Vocational Rehabilitation Department
      of the Department of Health, Education, and Welfare of Washington, D.C. covering a grant of
      $3200 to be used under the direction of G. A. Miller in Administrative and Educational Services
      for training grants for summer school.
   q. Renewal of a memorandum of agreement with the Union Carbide Corporation of New York covering a
      grant of $200 to be used under the direction of D. J. de Zeeuw in Botany to help support an
      assistantship for the study of seed-treatment and soil treatment fungicides.
Gifts and Grants, continued

15. Renewal of a memorandum of agreement with the Olin Mathieson Corporation of New Haven, Connecticut, covering a grant of $1,400 to be used under the direction of Donald Cation in Botany to test fungicidal qualities under field conditions and evaluate residues of six lots of spray chemicals.

16. Renewal of a memorandum of agreement with the Upjohn Company of Kalamazoo covering a grant of $300 to be used under the direction of R. L. Kiesling in Botany for fundamental research on several derivatives of Actidione.

17. Grant of $1,400 from the Eastman Kodak Company of Rochester, New York, to be used under the direction of D. J. Montgomery in Physics to undertake fundamental investigations in static electricity.

18. Renewal of a memorandum of agreement with the National Automatic Merchandising Association of Chicago covering a grant of $300 to be used under the direction of W. L. Mallmann in Microbiology in a study of foods vended by machines.

19. Renewal of a memorandum of agreement with the American Cyanamid Company of Pearl River, New York, covering a grant of $1,525 to be used under the direction of William Lindquist in Microbiology to continue studies on coccidiosis.

20. Grant of $205 from friends of Donald J. Kenyon of Battle Creek to be used under the direction of E. P. Reineke and Saul Wider in Physiology and Pharmacology to investigate the role of vitamins in relation to the hormone function of the pancreas.

21. Approval of a memorandum of agreement with The Armour Laboratories of Kankakee, Illinois, covering a grant of $6,500 to be used under the direction of W. E. Johnston in Physiology and Pharmacology to investigate the role of vitamins in relation to the hormone function of the pancreas.

22. Renewal of a memorandum of agreement with the International Cooperation Administration of Washington, D.C., covering a grant of $5,713.312 to be used under the direction of G. L. Taggart in International Programs in technical assistance in public and police administration to the Government of Viet-Nam.

23. Grant of $3000 from the Allstate Foundation of Chicago to be used under the direction of D. B. Varner in Continuing Education for driver education teacher training scholarships.

24. Grant of $25 from the Jackson Peace Council of Jackson to be used under the direction of R. B. Neville in Continuing Education as a contribution toward the Christmas Adventure in World Understanding Program.

Reports for Board Members

1. Alteration and improvement items that have been approved since the May Board meeting:

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Install floor drain in steam vault No. 137</td>
<td>$550</td>
</tr>
<tr>
<td>Install floor drain in steam vault No. 5</td>
<td>$260</td>
</tr>
<tr>
<td>Convector in rooms 105, 209, and 209, Business Administration</td>
<td>$675</td>
</tr>
<tr>
<td>Install hand rail and area way in Anthony Hall</td>
<td>$900</td>
</tr>
<tr>
<td>Improve lighting in room 308, Olds Hall</td>
<td>$720</td>
</tr>
<tr>
<td></td>
<td>$2,705</td>
</tr>
</tbody>
</table>

2. Payments to salaried employees since the May Board meeting as per list on file.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the President's Report and all items of New Business which have not already been acted upon.

ADDITIONAL ITEMS

1. Resignations

1. Raymond M. Wales, Associate Professor of Journalism, August 31, 1957 to accept a position at the University of Oregon.

2. Andre G. Laurent, Assistant Professor of Statistics, August 31, 1957 to accept a position at Wayne University.

3. J. Donovan Jackson, Assistant Professor of Continuing Education, August 31, 1957.


5. Walter P. Schroeder, Assistant Director of Placement and Assistant Professor of Educational August 31, 1957 to accept a position at California Polytechnic College in San Luis Obispo, California.

Leaves—Sabbatical

1. William D. Collins, Professor of Physiology and Pharmacology with half pay from September 1, 1957 to August 31, 1958 to study in the School of Medicine at the University of Texas.
Leaves—Military (extensions) from July 1, 1957 to June 30, 1958 all without pay

1. Donald C. Haimer, 4-H Club Agent at Large
2. Charles R. Kapnick, 4-H Club Agent in Cass County
3. Walter Boyd, Labor I (Ag) Soil Science
4. Robert M. Parr, Food Supervisor Helper I Union
5. Frederick Reiman, Cameraman III Television Development
6. Robert L. Stahl, Food Supervisor Helper II, Union
7. James H. Steele, Labor I Grounds
8. Weldon E. Stover, Labor I Grounds
9. Michael J. Walsh, Food Supervisor Helper II

Leaves—Other

1. George H. Axinn, Assistant to the Director of Extension Service without pay from July 1, 1957 to July 31, 1957 to teach at Cornell University.
2. Donald Greenaway, Director of the School of Hotel, Restaurant and Institutional Management with full pay from August 10, 1957 to September 25, 1957 for a mission to Austria or Greece for the U.S. Department of Commerce.
3. Donald J. Leu, Associate Professor of Administrative and Educational Services without pay from August 1, 1957 to July 31, 1958 to accept a position as Deputy Superintendent of Public Instruct.
4. David B. Mairhead, Assistant, Registrar's Office, without pay from July 1, 1957 to December 31, 1957 to study at Harvard University.

Appointments

1. Lewis Eugene Swanson, Instructor in Agricultural Engineering at a salary of $8800 per year on a 12-month basis from June 1, 1957 to May 31, 1959, assigned to Colombia.
2. Jacob A. Task, Marketing Adviser, Horticulture, at a salary of $7800 per year on a 12-month basis effective July 1, 1957 to October 31, 1957.
3. Clarence E. Lewis, Associate Professor of Landscape Architecture and Urban Planning at a salary of $8500 per year on a 12-month basis effective September 1, 1957. Mr. Lewis is to be included in the retirement and insurance programs.
4. Daniel K. Stewart, Instructor in Natural Science at a salary of $4400 per year on a 10-month basis effective September 1, 1957.
5. Alfred L. Seelye, Dean of the College of Business and Public Service at a salary of $20,000 on a 12-month basis effective July 1, 1957.
6. George L. Almond, Instructor in General Business at a salary of $5900 per year on a 10-month basis effective September 1, 1957.
8. Hideya Kumato, Associate Professor of General Communication Arts at a salary of $8000 per year on a 12-month basis effective July 1, 1957.
9. Katheryn Marriott, Instructor in Journalism at a salary of $300 for the period June 1, 1957 to June 30, 1957.
10. John B. Adams, Assistant Professor of Journalism at a salary of $5100 per year on a 10-month basis effective September 1, 1957.
11. J. Colby Lewis III, Associate Professor of Speech at a salary of $9500 per year on a 10-month basis effective September 1, 1957.
12. Gene V. Elliott, Instructor in Health, Physical Education and Recreation at a salary of $5000 per year on a 10-month basis effective September 1, 1957.
13. Hazel Anthony, Assistant Professor of Vocational Education at a salary of $6800 per year on a 10-month basis effective September 1, 1957.
15. Ted G. Hadder, Instructor (Res.) in Botany and Plant Pathology at a salary of $400 per month from July 1, 1957 to August 31, 1957.
16. Weldon Hart, Professor and Head of the Department of Music at a salary of $13,000 per year on a 12-month basis effective August 16, 1957.
17. Lloyd M. Scott, Instructor in Communication Skills at a salary of $3400 per year on a 10-month basis from September 1, 1957 to August 31, 1958.
### Appointments, continued

<table>
<thead>
<tr>
<th>No.</th>
<th>Appointment Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.</td>
<td>Virginia Bodman, Assistant Professor of Music at a salary of $3800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.</td>
</tr>
<tr>
<td>19.</td>
<td>Chilton Eaton Frouty, Professor and Head of Geology at a salary of $14,000 per year on a 10-month basis effective September 1, 1957.</td>
</tr>
<tr>
<td>20.</td>
<td>Robert G. Cunningham, Assistant (Res.) in Physics and Astronomy at a salary of $4000 per month from June 1, 1957 to September 30, 1957.</td>
</tr>
<tr>
<td>21.</td>
<td>Charles H. Proctor, Assistant Professor of Statistics at a salary of $5500 per year on a 10-month basis effective September 1, 1957.</td>
</tr>
<tr>
<td>22.</td>
<td>William R. Stanton, Instructor in History at a salary of $5400 per year effective September 1, 1957 to August 31, 1958.</td>
</tr>
<tr>
<td>23.</td>
<td>Milton Cantor, Assistant Professor of History at a salary of $6000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.</td>
</tr>
<tr>
<td>24.</td>
<td>S. Arthur Reed, Instructor in Physiology and Pharmacology at a salary of $4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.</td>
</tr>
<tr>
<td>25.</td>
<td>Eugene E. Wieczec, Instructor in Continuing Education at a salary of $5600 per year on a 12-month basis effective June 17, 1957.</td>
</tr>
</tbody>
</table>

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve the foregoing Resignations, Leaves and Appointments.

### Miscellaneous

<table>
<thead>
<tr>
<th>No.</th>
<th>Change Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Change in title of Eduard W. Weidner from Professor and Head of Political Science and Director of the Institute of Research on Overseas Programs to Director of the Institute of Research on Overseas Programs and Professor of Political Science, effective July 1, 1957.</td>
</tr>
<tr>
<td>2.</td>
<td>Designation of Joseph G. LaPalombara as Acting Head of the Department of Political Science at an additional salary of $1300 for the period from July 1 to August 31, 1957.</td>
</tr>
<tr>
<td>3.</td>
<td>Change Elsie M. Edwards from Assistant Professor of Speech to Assistant Professor of Speech and Teacher Education, effective July 1, 1957 and paid 2/3 from Continuing Education and 1/3 from Speech Department funds.</td>
</tr>
<tr>
<td>4.</td>
<td>Change Harold Skamser, Professor of Mechanical Engineering, from a 10-month to a 12-month basis, effective September 1, 1957.</td>
</tr>
<tr>
<td>5.</td>
<td>Change Julian Kateley, Jr., temporary Instructor (Research) in the Computer Laboratory, to a 12-month basis at a salary rate of $3300 per year, effective July 1, 1957. Mr. Kateley has formerly been employed on a part-time basis during the academic year and on a full-time basis during the summer.</td>
</tr>
<tr>
<td>6.</td>
<td>Change Charles C. Cumberland, Associate Professor of History and Sociology and Anthropology, from a temporary appointment to a regular appointment subject to tenure rules, effective as of September 1, 1955.</td>
</tr>
<tr>
<td>7.</td>
<td>Reinstatement of Charles R. Adrian as Associate Professor of Political Science and Continuing Education at a salary of $9000 per year on a 12-month basis, effective June 28, 1957. Dr. Adrian has been on leave to accept employment in the Governor’s Office. His salary is to be paid from Continuing Education funds.</td>
</tr>
<tr>
<td>8.</td>
<td>Assignment of John T. Dorsey, Jr., Assistant Professor of Political Science, to the Viet-Nam Project at a salary of $10,500 per year on a 12-month basis, effective from June 16, 1957, to June 15, 1959.</td>
</tr>
<tr>
<td>9.</td>
<td>Assignment of Robert G. Scigliano, Assistant Professor of Political Science and the Governmental Research Bureau, as Assistant to the Chief Adviser of the Viet-Nam Project at a salary of $8400 per year on a 12-month basis, effective from June 16, 1957, to June 15, 1959.</td>
</tr>
<tr>
<td>10.</td>
<td>Assignment of James B. Hendry, Assistant Professor of Economics, to the Viet-Nam Project at a salary of $8000 per year on a 12-month basis, effective from June 17, 1957 to August 31, 1959.</td>
</tr>
</tbody>
</table>

Additional pay for work during the summer for the following staff members who are employed on a 10-month basis:

- Frank Pinner, Assistant Professor of Political Science and Continuing Education, $1,558 for the period from June 17 to August 30, 1957, paid from Institute of Research on Overseas Programs funds, 71-2231.
- John L. O'Donnell, Assistant Professor of General Business, $1,500 from Bureau of Business Research funds, 71-2282.
- Walter H. Tantilla, Assistant Professor of Physics and Astronomy, $1,275 from National Science Foundation funds, 71-2372.
- Jerry A. Cowen, Assistant Professor of Physics and Astronomy, $1,275 from National Science Foundation funds, 71-2372.
ADDITIONAL ITEMS, continued

Miscellaneous, continued

11. Additional pay for work during summer, continued:

   e. D. J. Montgomery, Professor of Physics and Astronomy, $1560 paid 2/3 from Atomic Energy
      Commission funds, 71-2306, and 1/3 from U. S. Army Detroit Ordnance District funds, 71-2304
   f. Egon A. Hiedemann, Professor (Research) of Physics and Astronomy, $1500 from Detroit
      Ordnance District funds, 71-2338.
   g. Frank J. Blatt, Assistant Professor of Physics and Astronomy, $1275 from Air Force Office
      of Scientific Research funds, 71-2367.
   h. Harold Forstall, Assistant Professor of Physics and Astronomy, $1275 from U. S. Army
      Detroit Ordnance District funds, 71-2304.
   i. William H. Kelly, Assistant Professor of Physics and Astronomy, $1275 from U. S. Air Force
      funds, 71-2376.
   j. George B. Beard, Assistant Professor of Physics and Astronomy, $1275 from U. S. Air Force
      funds, 71-2376.

12. Promotion of Leland E. Traywick to Professor of Economics, effective July 1, 1957.

13. Richard F. Gonzalez has received the Ph.D. degree, and it is recommended that he be promoted to
    Assistant Professor of General Business, effective July 1, 1957.

14. It is recommended that Philip J. May's title be changed from Comptroller and Treasurer to
    Vice President-Business and Finance and Treasurer, effective July 1, 1957.

15. Appointment of Wade O. Brinker as Professor and Head of the Department of Surgery and Medicine
    effective July 1, 1957.

16. Appointment of Howard R. Neville as Director of Continuing Education Service, effective June 16,
    1957.

17. Approval of granting the appropriate degrees to those students who according to the records
    of the Registrar have completed the requirements for graduation at the close of spring term
    1957. (As per list on file).

18. Bids were taken for a 1½" water main to connect the new well No. 17 to the University water
    system, as follows:

    Albert H. Hearing
    Reed and Noyce, Inc.
    Shaw-Winkler, Inc.
    A. J. Miller Co., Inc.

    It is recommended that the low bid of Albert H. Hearing in the amount of $6078.75.

19. Bids were taken for the Poultry Research Building, as follows:

    General Construction
    Vandenburg Construction Co.
    Summitt Construction Co.
    Hausman Construction Co.
    Perron Construction Co.
    Hanel-Yance Construction Co.
    Nordstrom-Myers Construction Co.

    Mechanical Trades
    Cole & Lowery
    Spitaley Heating and Ventilating
    Boone Plumbing
    Braas, Braas & Lohman

    Electrical Trades
    Root Electric Co.
    Central Electric Co.
    Hall Electric Co.
    Reed-Tyler
    Hauser-Pottier Electric Co.
    Hayes Electric Co.

    It is recommended that the low bids be accepted for a total amount of $17,681. The cost of
    the building is to be paid from agricultural research funds.

20. The following bids were received for alterations to the Old Creamery Building:

    General Construction
    Perron Construction Co.
    Hanel Yance Construction Co.
    Nordstrom & Myers
    Remiger Construction Co.
    Christman Company
    Granger Bros.
    Summit Construction Co.
    Hausman Construction Co.

continued -
Perron awarded contract alt's Old Creamery Bldg.

20. Bids for alterations to old Creamery Building, continued:

### Mechanical
- J. A. Dart Co. $76,200
- Brunz, Diehl & Lehman $80,070
- Distel Heating Co. $83,900
- Nord, Inc. $88,925
- Spitzley Heating and Ventilating $93,744
- Shaw-Winkler Co. $104,218

### Electrical
- Lansing Electric Motors $41,950
- Hatzel & Buehler $56,950
- Barker Fowler Electric Co. $59,945

### Equipment
- Laboratory Furniture Co. $72,500
- Kewaunee Manufacturing Co. $75,065

### Elevator
- Naughton Elevator Co. $4,200

It is recommended that the low bid be accepted in each instance except for equipment where the second bid is recommended:

<table>
<thead>
<tr>
<th>General Construction</th>
<th>Perron Construction Co.</th>
<th>$37,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechanical</td>
<td>J. A. Dart Co.</td>
<td>$76,200</td>
</tr>
<tr>
<td>Electrical</td>
<td>Lansing Electric Motors</td>
<td>$41,950</td>
</tr>
<tr>
<td>Equipment</td>
<td>Kewaunee Manufacturing Co.</td>
<td>$75,065</td>
</tr>
<tr>
<td>Elevator</td>
<td>Naughton Elevator Co.</td>
<td>$4,200</td>
</tr>
</tbody>
</table>

The budget for this purpose includes an appropriation of $75,000 and an appropriation from Experiment Station funds 1956-57 of sufficient amount to cover the total cost.

On motion of Mr. Baker, seconded by Mr. Rouse, it was voted to approve item 20.

Bids on sewers for 2nd and 3rd sections on Clever site rejected

21. Following is the tabulation of bids taken for sewers for the second and third sections on the Clever site:

#### Second Section
- Reed & Noyce $62,054.65
- Vermeersch Construction Co. $82,899.35
- W. D. Potter $83,000.00
- Angell Construction Co. $83,111.70
- McNamara Construction Co. $84,071.00
- P & M Construction Co. $91,000.00

#### Third Section
- Reed & Noyce $66,001.20
- Millett Excavating Co. $70,411.00
- McNamara Construction Co. $76,521.00
- Angell Construction Co. $83,250.00
- Vermeersch Construction Co. $84,416.00
- W. D. Potter $86,428.40

Reed and Noyce did not follow specifications which requires certified checks. The next bid by Millett Excavating Company did not follow specifications as to time limit of September 15, 1957 for completion. The bids except for Reed and Noyce are above the amount in the budget. It is recommended that all bids be rejected. New specifications will be prepared changing the scope of the work and new bids taken.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the recommendation in item 21 that all bids be rejected.

22.a. Bids were taken as follows for the Intramural Building for Men:

#### Intramural Bldg contracts approved

<table>
<thead>
<tr>
<th>General Construction</th>
<th>Granier Bros. Construction Co.</th>
<th>$1,864.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Christman Construction Co.</td>
<td>$1,868.00</td>
</tr>
<tr>
<td></td>
<td>Reniger Construction Co.</td>
<td>$2,039,950</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Plumbing, Heating and Ventilating</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. L. Mahoney Co.</td>
</tr>
<tr>
<td>R. L. Spitzley Co.</td>
</tr>
<tr>
<td>Brunz, Diehl, Lehman Co.</td>
</tr>
<tr>
<td>Shaw-Winkler Co.</td>
</tr>
<tr>
<td>Atlee Deveney Co.</td>
</tr>
<tr>
<td>W. E. Walters</td>
</tr>
</tbody>
</table>

continued - -
22. a. Bids Intramural Building for Men, continued:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Work</td>
<td></td>
</tr>
<tr>
<td>Hatzel Buehler Co.</td>
<td>$371,000</td>
</tr>
<tr>
<td>Central Electric Co.</td>
<td>374,444</td>
</tr>
<tr>
<td>Barker Fowler Co.</td>
<td>412,000</td>
</tr>
<tr>
<td>Lansing Electric Motors</td>
<td>419,300</td>
</tr>
<tr>
<td>Elevators</td>
<td></td>
</tr>
<tr>
<td>Independent Elevator Co.</td>
<td>15,570</td>
</tr>
<tr>
<td>Leitelt Iron Co.</td>
<td>18,681</td>
</tr>
<tr>
<td>United Elevator Co.</td>
<td>18,855</td>
</tr>
<tr>
<td>Otis Elevator Co.</td>
<td>19,370</td>
</tr>
<tr>
<td>Detroit Elevator Co.</td>
<td>19,500</td>
</tr>
<tr>
<td>Bleachers</td>
<td></td>
</tr>
<tr>
<td>Narragansett Gym Equipment Co.</td>
<td>32,672</td>
</tr>
<tr>
<td>F. Medart Products</td>
<td>33,159</td>
</tr>
<tr>
<td>Wayne Iron Co.</td>
<td>33,976</td>
</tr>
<tr>
<td>Brunswick, Balke Co.</td>
<td>34,313</td>
</tr>
<tr>
<td>Michigan School Supply</td>
<td>34,445</td>
</tr>
</tbody>
</table>

b. Summary by Mr. May is as follows:

After conferences with the architect and others concerned with this project, I would recommend Board approval of the awarding of contracts to the following firms:

- R. C. Mahon—Structural Steel
- Granger Brothers—General Construction
- C. L. Mahoney Co.—Mechanical
- Hatzel & Buehler—Electrical
- Independent Elevator Co.—Elevator
- Narragansett Gymnasium Equipment Co.

Base Bid

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td>$1,844,000</td>
</tr>
<tr>
<td>Base Bid</td>
<td>$371,000</td>
</tr>
<tr>
<td>Less Alternate</td>
<td>13,233</td>
</tr>
<tr>
<td>Independent Elevator Co.—Elevator</td>
<td>24,000</td>
</tr>
<tr>
<td>Narragansett Gymnasium Equipment Co.</td>
<td>32,672</td>
</tr>
<tr>
<td>Architect</td>
<td>155,545</td>
</tr>
<tr>
<td>Site Work</td>
<td>91,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>110,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>80,000</td>
</tr>
<tr>
<td>Outside Pool</td>
<td>128,815</td>
</tr>
<tr>
<td>Moveable Pool Bulkhead</td>
<td>15,000</td>
</tr>
<tr>
<td>Surety Bonds</td>
<td>85,000</td>
</tr>
<tr>
<td>Supervision and Engineering</td>
<td>17,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>31,728</td>
</tr>
<tr>
<td>Bond Reserves</td>
<td>$3,750,000</td>
</tr>
<tr>
<td></td>
<td>$2,000,000</td>
</tr>
</tbody>
</table>

In a telephone conversation with Mr. Cress, he advised that he felt certain there would be no difficulty in placing the bonds for this project. He would recommend that the Board allow the officers to have considerable leeway in arriving at the final pattern for this loan. It still appears that it may be desirable to sell only about $2,000,000 of the $4,000,000 issue at this time with the balance to be sold whenever the bond market improves slightly. The other possibility is to arrange a 2-year term loan with the Detroit banks at an interest rate of from 3% to 3 1/2%. Such a term loan would provide for repayment at any time during the 2-year period to permit permanent financing of this project whenever conditions warrant it.

On motion of Mr. Rouse, seconded by Mr. Brody, it was voted to approve this item with the understanding that Mr. Cress and Mr. May will present to the July Board meeting the definite plans for financing this building.

23. Military leaves granted from July 1, 1956, to June 30, 1957, should be cancelled as follows:

a. Walter J. Thompson, Cook III in Shaw Hall, returned from service on July 9, 1956
b. Donald Wolverton, Labor I in Buildings and Utilities, returned from service but did not return to employment at the University
c. James P. Weller, Custodian I in Brody Hall, returned from service on February 18, 1957.

24. Recommendation that $3600 for research in Foods and Nutrition be transferred to a classified position for a laboratory technician for 1957-58.

25. The Alumni Advisory Council has nominated Richard Collins, Class of 1936, of Detroit, to succeed Leonard Osterink as the alumni member of the Athletic Council for the term from September 1, 1957 to August 31, 1959.

26. Report from G. J. Munson on the work completed for Michigan State University during 1956-57 year covered under his consulting fee arrangement. The total value of this work was $25,000 for which there is no additional charge.
ADDITIONAL ITEMS, continued

Miscellaneous, continued

27. Communication from Mrs. C. M. McCrary, as follows:

"Since the Board so graciously gave us the use of the land at the Kellogg Forest for the McCrary Memorial, will you please extend to them an invitation to visit the spot.

The structure will be open to the public for the first time on Saturday, the 15th of June. There will be no formal dedicatory service but some of the family will be there during daylight hours to greet any who may care to visit."

28. The President proposes the following wording covering the annual State Board of Agriculture Awards as a replacement for the action taken in January 1948:

THE STATE BOARD OF AGRICULTURE AWARDS. An award of $100 each will be made in the spring term each year to the man student and woman student graduating at the June commencement who have achieved the best cumulative scholarly records at the close of the previous winter term.

At least three-fourths of the credits for the degree must have been earned in residence at Michigan State University. The President of the University will act for the Board in determining the recipients of the awards.

29. The ordinance covering student driving as approved by Attorney Carr is recommended for approval to be effective September 1, 1957. The complete ordinance will be filed with the June Board material.

30. Recommendation that the fees charged for off-campus courses for credit be increased from $7 per quarter credit hour to $9 per quarter credit hour, effective July 1, 1957.

31. In accordance with the legislative edict requiring that the University assume utility costs due to the new wage schedules, it is recommended that dormitory rates be increased from $720 per year to $765 per year, or $25 per term, effective with the fall term of 1957-58.

32. After taking into consideration the cost of absorbing utility charges and increased labor costs due to the new wage schedules, it is recommended that dormitory rates be increased from $720 per year to $765 per year, or $255 per term, effective with the fall term of 1957-58. This annual increase of $45 is divided $30 to cover the utility charges and $15 to cover the increased costs of labor and supplies.

33. Discussion of the project to build 820 additional units of married housing.

34. Approval of an assignment of part of the work being undertaken by the Institute of Research on Overseas Programs (financed by the Carnegie Corporation) to the Area Research Center of the Department of Sociology and Anthropology. This will be an intensive study in Latin-America, and $27,000 of the Carnegie funds are to be set aside for this project.

On motion of Dr. Smith, seconded by Mr. House, it was voted to approve all the foregoing Additional Items not already acted upon.

Gifts and Grants

1. Gift of a Gifford-Wood Unifier valued at $2000 from the Gifford-Wood Company of Hudson, New York, to be used in restaurant research in the Food Service Laboratory.

2. Report to the Board of the delivery by the Chesapeake & Ohio Railroad Company of Cleveland of the Berkshire-type steam locomotive valued at $25,000 to become a permanent part of the University Museum.

3. Grants as follows to be used for scholarship purposes:

a. $500 from Vice President Richard M. Nixon for scholarship aid for one or more students from the underdeveloped countries of the world.

b. $1500 from the Kimberly-Clark Foundation, Inc. of Neenah, Wisconsin, of which $1000 is to be credited to the Grocery Manufacturers Scholarship Fund and $500 to the departmental account.

c. $2100 from the Udylite Corporation, Socony Mobil Oil Company, Michigan Bell Telephone Company, Pencrest, Inc., and the Detroit Edison Company of Detroit to be used as scholarships for teachers and counselors in the Cooperative Counselor Training Program.

d. $2500 from The Statler Foundation of New York City to be used as follows:

(1) $1500 for a $600-scholarship and a $900-scholarship to establish the Ellsworth Milton Statler Scholarships, one to be awarded to a Michigan student and one to an out-of-state student in Hotel, Restaurant, and Institutional Management.

(2) $1000 as an annual scholarship to encourage teacher education in the hotel field to any teacher of any school where hotel or food courses are taught. To qualify the teacher must have ability to enter Michigan State University and be willing to pursue one year's scholastic study in the field. This award of $1,000 per annum will be made by the Foundation for a period of four years.
ADDITIONAL ITEMS, continued

Gifts and Grants, continued:

3. Grants as follows for scholarships, continued:
   e. $28,000 from the Michigan Dairy Memorial and Scholarship Foundation, Inc., of Lansing; the income from the investment of these funds to be used for tuition scholarships, or other awards, for students in the field of dairying.

4. Grant of $450 from the American Cyanamid Company of New York City to be used under the direction of E. J. Benne in Agricultural Chemistry for the purchase of a Model G pH meter to carry on insecticide and pesticide studies.

5. Approval of a memorandum of agreement with the Michigan Water Resources Commission of Lansing covering a grant of $4,990 to be used under the direction of R. C. Ball in Fisheries and Wildlife in a study of primary productivity in a warm-water stream. The agreement provides for a special graduate research assistant.

6. Removal of a memorandum of agreement with the National Apple Institute of Washington, D.C., covering a grant of $775 to be used under the direction of E. H. Lucas in Horticulture for expenses in connection with an apple experiment.

7. Approval of a memorandum of agreement with the Commercial Solvents Corporation of Terre Haute, Indiana, covering a grant of $4,000 to be used under the direction of P. J. Schaible in Poultry Husbandry in poultry nutrition research. The agreement provides for a special graduate research assistant.

8. Approval of a memorandum of agreement with the Tri-County Seaway Committee of Saginaw covering a grant of $9,800 to be used under the direction of John E. O'Donnell in the Bureau of Business Research to determine the probable service area and volume and character of commodities that potentially would move through the Bay City port area after completion of the Seaway channels.

9. Approval of a memorandum of agreement with the Edward W. Hazen Foundation covering research in India during the calendar year 1958. For this research the Foundation will provide funds for:
   a. The full salary of John Useem
   b. All travel and other expenses of Dr. Useem in connection with the project.

10. Approval of a memorandum of agreement with The Ford Foundation of New York City covering a grant of $1,017,000 to be used under the direction of Dean Taggart in International Programs to assist the Pakistan government to establish two academies for village development at the college level. One is to be in East Pakistan, and the other in West Pakistan.

11. Approval of a memorandum of agreement with the Charles Pfizer and Company, Inc., Brooklyn, New York, covering a grant of $8,000 to be used under the direction of J. W. Wright in Forestry to study Gibberellins and their effects on the growth of trees. The agreement provides for a special graduate research assistant.

12. Grant of $3,000 from the National Science Foundation of Washington, D.C., to be used under the direction of George W. Gillett in Botany in field work necessary for the compilation of the Flora of Lassen Volcanic National Park.

Reports for Board Members

1. Additional payments to salaried employees, as per list on file.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the Miscellaneous, Gifts and Grants Items and the Reports for Board Members.

The meeting adjourned at 3:30 p.m.

The next meeting will be held July 19, 1957 at Meadow Brook Hall.

John A. Hiram
President

Paul H. M. Deuel
Secretary