MEETING OF THE STATE BOARD OF AGRICULTURE

COLLEGE

WEDNESDAY, JUNE 22d, 1910.................................10:00 A.M.

Present, President Snyder, Judge Carpenter, and Mr. Graham.

No quorum being present, the meeting adjourned.

MEETING OF THE STATE BOARD OF AGRICULTURE

GRAND RAPIDS

THURSDAY, SEPTEMBER 15th, 1910............................2:00 P.M.

Present, President Snyder, Messrs. Graham, Doherty, and Waterbury.

No quorum being present, the meeting adjourned.

MEETING OF THE STATE BOARD OF AGRICULTURE

PRESIDENT'S OFFICE

Sept. 28th, 1910........................................2 O'clock P.M.

Present, President Snyder, Messrs. Graham, Doherty, Waterbury, and Oberdorffer.

The minutes of the previous meeting were read and approved.

President Snyder presented the following statement in reference to the employment of a veterinarian in charge of the veterinary division:

Sept. 28th, 1910.

To the Honorable State Board of Agriculture:

At a previous meeting, the selection of a dean of the veterinary department was left with the president of the college, Dean Shaw, and Dr. Marshall. It was understood, at that time, that Dr. Richard P. Lyman would probably be selected for the place at a salary of $2500.00 per year. Dr. Lyman later visited the College and the committee, under the authority granted by the Board, selected him for the place at the salary named. He has already taken up the duties of his position.

Respectfully submitted,

J. L. Snyder.

The following report of the committee on employees was submitted, and on motion of Mr. Doherty, approved:

Sept. 14th, 1910.

TO THE HONORABLE STATE BOARD OF AGRICULTURE:

Your committee on Employees, which was given authority to fill vacancies, begs leave to make the following report. The committee has only filled positions made vacant by resignation and at salaries in no instance beyond those set by the Board. In a number of cases, positions have been filled at a less salary than has been previously paid, make a total saving of something like $1200.
The following appointments have been made:

- Ruth Florence Allen, instructor in botany, $750.00
- Andrew M. Ockerblad, instructor in civil engineering, $800.00
- Kate M. Coad, instructor in domestic art, $1200.00
- Ernest A. Evans, instructor in mechanical engineering, $750.00
- Max D. Farmer, instructor in drawing, $900.00
- Ernst G. Fischer, instructor in German, $750.00
- Edward J. Kunze, assistant professor of mechanical engineering, $1800.00
- H.E. Marsh, instructor in civil engineering, $1000.00
- F. M. Pyke, instructor in English, $1000.00
- Grace Louise Scott, instructor in music, $800.00
- Don S. Stevens, instructor in economics and sociology, $750.00
- E. P. Thorne, instructor in drawing, $750.00
- Bertha E. Thompson, instructor in botany, $750.00
- George H. Vantungeln, instructor in English, $900.00
- Agnes Hunt, professor of domestic science, $1300.00
- Florence Chapman, instructor in physical culture, $500.00
- Grace E. Stevens, instructor in domestic science, $500.00
- Ray D. Penny, instructor in English, $800.00
- Frederick A. Gaylord, instructor in forestry, $1500.00
- Louis E. Wayne, instructor in English, $800.00
- James A. Morse, instructor in mechanical engineering, $900.00
- Dr. DeJeeuw, assistant professor of botany, $1200.00

The Committee also recommends that the following increases be made:

- Prof. Polson $200.00
- Prof. Jeffery $100.00
- Prof. Petrick $500.00
- Miss Goodhue $60.00
- Mrs. Rudd $100.00
- Mr. Brewer $200.00
- Mrs. Holmes $100.00
- Miss Taylor $50.00

Respectfully submitted,

Kemper's expenses allowed.

On motion of Mr. Doherty, the expenses of Mr. Kemper were allowed while attending a meeting of poultry instructors in Ames, Iowa.

Building Committee appointed

On motion of Mr. Doherty, the President, Secretary, and Superintendent of Public Instruction were appointed a committee to look into the building needs of the institution, and make a report to the Board.

On motion of Mr. Waterbury, Mr. Doherty was authorized to sign the vouchers for the past month.

On motion of Mr. Graham, Mr. Waterbury was appointed to sign the vouchers for the present month and until some one else is designated.

Forestry - $780 for microscopes

On motion of Mr. Waterbury, $780.00 was added to the apportionment of the forestry department for the purchase of microscopes.

Anderson member Experiment Station Council.

On motion of Mr. Waterbury, Mr. Anderson was made a member of the Experiment Station Council.

The following apportionment and distribution of Experiment Station funds for salaries and expenses, together with the titles of Experiment Station workers, as recommended by the Experiment Station Council, was on motion of Mr. Doherty, approved.

<table>
<thead>
<tr>
<th>Position</th>
<th>Salaries</th>
<th>Expenses</th>
</tr>
</thead>
</table>
| H'ch | Ad's | St'e | Col. | H'ch | Ad's | St'e | Col. | Ad.Pro/Name.
| Pres. of College           | 5000     | 500      |
| Director                  | 1000     | 2000     |
| Sci., V.Dr. Bact.          | 500      | 2000     |
| Entomologist              | 600      | 2000     |
| Chemist                   | 725      | 925      |
|                           |          |          |      |      | 4a  | Pettit.  |
|                           |          |          |      |      | 2b  | Patten.  |
|                           |          |          |      |      | 2a  | Jeffery. |
## Positions and Titles in Experiment Station

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<tr>
<th>Position</th>
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<th>Col.</th>
<th>H'tch Ad's St's</th>
<th>Col.</th>
<th>Ad.Pro/Name</th>
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</thead>
<tbody>
<tr>
<td>Horticulturist</td>
<td>200</td>
<td>1800</td>
<td>1300</td>
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<td>Eustace</td>
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<tr>
<td>Farm Crops Exp</td>
<td>200</td>
<td>2000</td>
<td>1300</td>
<td></td>
<td>Shoesmith</td>
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<tr>
<td>Dairy Husb.Man</td>
<td>200</td>
<td>1700</td>
<td></td>
<td></td>
<td>Anderson</td>
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<td>Forester</td>
<td>200</td>
<td>2100</td>
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<td>Baker</td>
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<tr>
<td>Botanist</td>
<td>200</td>
<td>1800</td>
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<td>Bessey</td>
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<tr>
<td>Asst. Hort.</td>
<td>200</td>
<td>1400</td>
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<td>Halligan</td>
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<td>Asst. Bact.</td>
<td>250</td>
<td>1350</td>
<td>500</td>
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<td>Asst. Botanist</td>
<td>900</td>
<td>500</td>
<td>300</td>
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<td>Asst. An. Husb.</td>
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<td>1000</td>
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<td>Brown</td>
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<td>Res. Asst. Entom.</td>
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<td>400</td>
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<td>4b Shafer</td>
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<td>Res. Asst. Entom.</td>
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<td>3b Giltner</td>
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<td>Res. Asst. Entom.</td>
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<td>2ba Robinson</td>
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<td>Res. Asst. Entom.</td>
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<td>2c Wentworth</td>
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<td>Asst. in Bact.</td>
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<td>1a Northrop</td>
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<td>Asst. in Bact.</td>
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<td>1b Smith</td>
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<td>Winters</td>
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<td>McDaniel</td>
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<td>Librarian</td>
<td>120</td>
<td>880</td>
<td>745</td>
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<td>Landon</td>
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<tr>
<td>Secretary</td>
<td>500</td>
<td>200</td>
<td>550</td>
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<td>Brown</td>
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<tr>
<td>Cashier</td>
<td>200</td>
<td>1200</td>
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<td>Schepers</td>
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<tr>
<td>Bookkeeper</td>
<td>100</td>
<td>650</td>
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<td>Jenison</td>
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<tr>
<td>Clerk</td>
<td>125</td>
<td>775</td>
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<td>Meech</td>
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<td>Bulletin Clerk</td>
<td>480</td>
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* On condition that he teach Plant Physiology only.

** On condition that he teach Plant Pathology only.

### Council

- Heads of Depts.
On motion of Mr. Waterbury, Dr. Marshall was allowed his expenses to
Washington on business in relation to work of his department.

On motion of Mr. Doherty, the communication from Prof. Kedzie in refer-
ence to an addition to the chemical building, was referred to the committee on
buildings and college property.

The communication from Prof. Saw in reference to the Grayling Station,
was on motion of Mr. Doherty, laid on the table until the next meeting.

On motion of Mr. Doherty, the Secretary and Prof. French were appointed
to attend the meeting of the American Association of Agricultural College
Presidents and Experiment Station workers at Washington, Nov. 15th to 17th, with
expenses allowed.

On motion of Mr. Oberdorffer, the expenses of President Snyder in
attending the Conservation Congress at Minneapolis, were allowed.

On motion of Mr. Waterbury, the addition to the Botanical Building was
accepted, and authority was given to the Secretary to make settlement with the
contractor.
On motion of Mr. Doherty, the following rules in reference to the refund of student fees and room rent, were adopted:

**RESOLVED, THAT THE FOLLOWING RULES SHOULD BE OBSERVED IN THE REFUND OF STUDENT FEES AND ROOM RENT:**

Students voluntarily leaving college within twenty days from the date of their classification will, upon approval of the President, be refunded all fees paid, as shown by classification card, including matriculation fee, room rent for the even weeks remaining, with the exception of the matriculation fee, which will in no case be refunded; after that time and previous to the close of the first half of the term, only one half such fees will be refunded with room rent as above indicated. After the close of the first half of the term, no refund will be made except of room rent for the even weeks remaining. No refund of any kind will be made to students who are suspended or expelled from college or put out of their rooms for breach of discipline.

On motion of Mr. Graham, the following resolution was adopted:

**RESOLVED, That of the amount of the 1/10 mill appropriation remaining in the hands of the State Treasurer at the close of the fiscal year 1910, not more than $2000.00 will be required to cover the current expenses of Michigan Agricultural College on account of "former year."**

On motion of Mr. Oberdorffer, the following resolution was adopted:

**RESOLVED, That there is hereby appropriated under the provisions of Act 232 P.A. 1901, as amended, for Sundry Improvements at Michigan Agricultural College, the sum of $5000.00.**

The matter of Pan American Exhibition was laid on the table without objection.

The Secretary called attention to a letter from Governor Warner in reference to the encouragement of alfalfa growing in the state.

On motion of Mr. Graham, the expenses of the Board Members were allowed.

On motion, adjourned.

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**MEETING OF THE STATE BOARD OF AGRICULTURE**

**PRESIDENT’S OFFICE**

Oct. 19th, 1910.................................2 o’clock P.M.

Present, President Snyder, Messrs. Graham, Wallace, Doherty, and Waterbury.

On motion of Mr. Graham, the minutes of the previous meetings were approved without reading.

On motion of Mr. Wallace, the report of Mr. Waterbury as chairman of the Committee on Buildings and College Property, that the road running south near the College laboratories be moved farther west, was adopted.

On motion of Mr. Wallace, Prof. Patten was authorized to attend the meeting of the Association of Official Agricultural Chemists at Washington, D.C. Nov. 11th and 12th.