MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 21, 1951

Present: Mr. Brody, Chairman; Messrs. Akers, Armstrong, Mueller, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel.

Absent: Dr. Thurston.

The meeting was called to order at 10:00 a.m. The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Leaves

1. Leave of absence with full pay for Lyle E. Tompkins, District Horticultural Agent, from June 1-23, because of illness.

Miscellaneous

1. Approval of a memorandum of agreement with Lehn and Fink Products Corporation of Bloomfield, New Jersey, covering a grant of $2020 to be used under the direction of B. V. Alfredson in Physiology and Pharmacology in toxicity studies on higher phenol derivatives.

2. Authorized cooperation with the Michigan Artificial Breeders Cooperative in the preparation of a proper contract with the low bidder on the construction work that is being undertaken for them, all costs to be borne by them. The bids are reported as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vandenburg Construction Co.</td>
<td>$40,800</td>
</tr>
<tr>
<td>Y. J. Curr</td>
<td>47,800</td>
</tr>
<tr>
<td>Foster, Schermerhorn, Foster</td>
<td>55,231</td>
</tr>
</tbody>
</table>

3. Approved changes in Fire hydrants.

4. Approved the expenditure of not to exceed $4000 to begin a program of correcting the campus lighting system, to be charged to Alterations and Improvements 1950-51.

5. Approved necessary alterations in campus fire hydrants, to be charged to Alterations and Improvements 1950-51. The estimated cost is $3000.

6. Approved painting the exterior of the Animal Disease Barn at an estimated cost of $1,000 to be charged to Alterations and Improvements 1950-51.

7. Approved the conversion of Quonsets 53, 54, 55, 64, 65, 66, and 67 for the use of the Air Force RMC at an estimated cost of $12,500 to be charged to the Quonset Conversion account.

8. Approved the conversion of Quonsets 53, 54, 55, 64, 65, 66 and 67 for the use of the Air Force RMC at an estimated cost of $12,500 to be charged to the Quonset Conversion account.

9. Change in status of George A. Petrides, Associate Professor of Fisheries and Wildlife and of Zoology, from a 12-month to a 10-month basis at no change in salary.

10. Transfer of Clifford E. Erickson from Director of the Institute of Counseling, Testing, and Guidance to Dean of the Basic College at a salary of $11,500 per year, effective July 1, 1951.

NEW BUSINESS

Resignations

1. Resignation of Maurice S. Armstrong as Technician in Poultry Husbandry, effective June 30, 1951. Mr. Armstrong has set up his own poultry farm.
June 21, 1951

NEW BUSINESS, continued

Resignations, continued

2. Resignation of Frances X. Patch as temporary Instructor in Horticulture and in Short Courses, effective June 15, 1951.

3. Resignation of Daniel M. Hollinger as Shiawassee County 4-H Club Agent, effective June 15, 1951, to return to Ohio to teach agriculture in high school.

4. Resignation of Marilyn J. Hynson as temporary Instructor in Biological Science effective June 30, 1951.

5. Resignation of J. Robert Stewart as Assistant Professor of Physical Education, Health and Recreation for Men, effective July 31, 1951, to accept a position with Schnellers in Marshall.

6. Resignation of Park L. Morse as Assistant Professor of Chemical Engineering, effective August 31, 1951, to accept a position in chemical engineering research.

7. Resignation of Gene Mann Will as Instructor in Textiles, Clothing and Related Arts, effective August 31, 1951, to move to Detroit with her husband.

8. Resignation of Eleanor R. Claus as Instructor in Textiles, Clothing and Related arts, effective August 31, 1951. Miss Claus has been on the staff five years as an instructor.

9. Resignation of Gertrude Hygren as Instructor in Textiles, Clothing and Related Arts, effective August 31, 1951. Miss Hygren has been on the staff six years as an instructor.

10. Resignation of the following temporary Assistant in Foreign Languages, effective June 30, 1951:

   Maria A. Alexander
   Wilfred M. Arneson
   Theda P. Assif
   Alex Dillingham

11. Resignation of the following temporary Instructors in Speech, Dramatics, and Radio Education, effective June 30, 1951:

   Marianna A. Alexanian
   Wilfred M. Arneson
   Theda P. Assif
   Alex Dillingham

12. Resignation of the following temporary Assistants in Chemistry, effective June 30, 1951:

   Alida A. Martin
   Theresa R. Misemheimer

13. Resignation of the following instructors in Mathematics, effective August 31, 1951:

   W. Paul Puller (termination of third probationary period as instructor)
   Cornelius Groeszvoud, to enter military service (third probationary period ends Dec. 31, 1951)
   C. A. Jacobs (termination of third probationary period as instructor)
   Madelyn C. Kintner (third probationary period ends June 30, 1951)
   Glen T. McMillan (third probationary period ends June 30, 1951)
   Myron S. Miller (third probationary period ends August 31, 1951)
   Marvin C. Volpe (third probationary period ends June 30, 1951)

14. Resignation of Beta Abbey Berg as Instructor in Psychology, effective August 31, 1951, to accept a part-time appointment at the University of Wisconsin in order to complete the work for her doctor’s degree.

15. Resignation of the following temporary Instructors in Psychology, effective June 30, 1951:

   Robert H. Davis
   E. L. V. Shelley
   John P. Sibilo

16. Resignation of Carol Ann Hayfield as Instructor in Psychology, effective September 15, 1951, at the end of her second probationary period.

Leaves

1. Leave of absence with half pay for Frank Suggitt, Assistant Professor (Extension) of Land and Water Conservation, for one year beginning September 15, 1951, to accept a Carnegie Fellowship at Harvard University. Mr. Suggitt has been a member of the staff from November 1945 to June 1947 and from May 1948 to the present.

2. Continuation of leave without pay for Clayton D. Reid, County Agricultural Agent, from June 11-23, to attend summer school at Colorado A & M.

3. Leave of absence without pay for Irving R. Wyeth, 4-H Club Agent at Large, for another year ending June 30, 1952. Mr. Wyeth has been on sick leave since February 6, 1950.

4. Leave of absence with pay for Carl Knapf, Muskegon County Agricultural Agent, from June 1-23, to attend summer school at the University of Wisconsin.

5. Leave of absence with full pay for Floyd W. Hickey, 4-H Club Agent in Washtenaw County, to attend the Extension Service Summer School at Cornell University from July 9-22.
Leaves

1. Leave of absence with half pay for Mary Muller, Menominee County Home Demonstration Agent, from July 1 to August 15, 1951, and from September 16, 1951 to July 31, 1952, to do graduate work at the University of Illinois. Miss Muller has been a member of the staff since August 1944.

2. Leave of absence with full pay for Frederick E. Reeve, Associate Professor of Written and Spoken English, from April 1 to September 30, 1952, to study the teaching of English at the Sorbonne and the University of Rome. Mr. Reeve has been a member of the staff since September 1944.

3. Leave of absence with half pay for Charles P. Hampton, Assistant Professor of Written and Spoken English, for one year beginning September 1, 1951, to do graduate study at Michigan State College. Mr. Hampton has been a member of the staff since September 1944.

4. Leave of absence with full pay for Theodore R. Kennedy, Instructor in Written and Spoken English, from September 1 to December 31, 1951, to study for his doctorate at the University of Wisconsin. Mr. Kennedy has been a member of the staff since September 1944.

5. Leave of absence without pay for Earl A. McIntyre, Assistant Professor of Journalism, from September 1 to December 31, 1951, to complete residence requirements for his master's degree.

6. Leave of absence with full pay for Earl A. Schladenman, Head Track Coach, from July 9 to August 29 to accept an invitation to serve as track coach of a United States track team which will tour Japan this summer.

7. Leave of absence with full pay for V. E. Noll, Professor of Education, from half pay for one year to leave without pay from September 1, 1951, to February 29, 1952, and with full pay from March 1 to August 31, 1952.

8. Change in dates of leave for Raymond Scheele, Assistant Professor of Sociology and Anthropology, from July 1, 1951, to June 30, 1952, to leave for one year beginning September 1, 1951.

9. Leave of absence without pay for Isabelle Geron, Counselor for Women, from July 13 to September 12, 1951, for travel in Europe.

10. Extension of the following military leaves through June 30, 1952:
    - Robert L. Wright, Assistant Professor of Written and Spoken English, effective Sept. 1, 1951
    - John H. Malligan, Plan of Grounds, effective June 9, 1951
    - William S. Sells, Instructor in Physical Education for Men
    - Harold E. Stead, Instructor in Electrical Engineering
    - Lawrence L. Brown, Instructor in Phytology and Public Health
    - Alfred W. Lang, Buildings and Utilities
    - Alfred Y. Hill, Buildings and Utilities
    - Robert Ridenour, Buildings and Utilities
    - Robert Ridenour, Buildings and Utilities
    - Norman Page, Grounds and Utilities
    - Rayford Chick, Stores
    - Howard Alexander, Food Stores

Appointments

1. Appointment of Ralph H. Bacon as Instructor (Research) in Agricultural Chemistry at a salary of $4000 per year on a 12-month basis, effective July 1, 1951, and paid from Experiment Station funds. This is a new position.

2. Continuation of Darvin O. Kettering as temporary Instructor in Agricultural Economics at a salary of $200 per month, effective from June 1 to July 31, 1951 and paid from Michigan Milk Producers Association funds.
MEETING BUSINESS, continued

Appointments, continued

3. Transfer of Willard A. Cutler from Associate County Agent at Large to Assistant Professor (Extension) of Agricultural Engineering and a salary increase from $5280 to $5400 per year, effective July 1, 1951.

4. Transfer of Donald E. Johnson from Associate County Agricultural Agent in Washtenaw County to Washtenaw County Agricultural Agent and a salary increase from $4620 to $4920 per year, effective July 1, 1951, to replace H. S. Osier, retired.

5. Appointment of Frederick C. Backrider as Jackson County Agricultural Agent at a salary of $4500 per year on a 12-month basis, effective July 1, 1951, to replace Morris X. McGregor, deceased.

6. Appointment of Donald Weir Easterday as Kent County Assistant Agricultural Agent at a salary of $4000 per year on a 12-month basis, effective July 1, 1951, to replace C. J. Hanson, transferred.

7. Appointment of Victor Eugene Cronk as Lenawee County Assistant Agricultural Agent at a salary of $3900 per year on a 12-month basis, effective June 25, 1951, to replace Marvin Hoppeheimer, on military leave.

8. Appointment of Ruth Alice Hulmey as Lenawee County Home Demonstration Agent at a salary of $4100 per year on a 12-month basis, effective September 1, 1951, to replace Helen Greenvoo, resigned.

9. Appointment of Byron Van Hoek as Assistant Professor of Written and Spoken English at a salary of $3500 per year on a 12-month basis, effective September 1, 1951, to replace A. W. Heilman.

10. Reappointment of Anthony Koo as Assistant Professor of Economics at a salary of $4500 per year on a 12-month basis, effective September 1, 1951, and subject to tenure rules and regulations. Mr. Koo has been a Lecturer in Economics during the past year at a salary of $3500.

11. Appointment of Harold L. Vogler as Instructor in Physical Education, Health and Recreation for Men and Assistant Football Coach at a salary of $3600 per year on a 12-month basis, effective July 1, 1951, to replace Warren Bush, resigned.

12. Reappointment of John T. Burke as Instructor in Accounting at a salary of $3600 per year on a 10-month basis, effective September 1, 1951, to replace Charles Woods, resigned.

13. Appointment of Walter O. Kell as Assistant Professor of Accounting at a salary of $5000 per year on a 10-month basis, effective September 1, 1951, to replace John T. Burke.

14. Appointment of Alice Marjorie Harrison as Instructor in Business Education and Secretarial Studies at a salary of $3700 per year on a 10-month basis, effective September 1, 1951. This is a new position.

15. Reappointment of Horace Clifford King as Instructor in Business Education and Secretarial Studies at a salary of $3300 per year on a 10-month basis, effective September 1, 1951 and subject to tenure rules and regulations.

16. Reappointment of Ruth M. Van Der Jagt as temporary Instructor in Business Education and Secretarial Studies at a salary of $3400 for the ten months from September 1, 1951 to June 30, 1952.

17. Appointment of Joseph W. Thompson as Instructor in General Business at a salary of $4000 per year on a 10-month basis, effective for one year only beginning September 1, 1951. Mr. Thompson will replace D. A. Taylor who is on leave.

18. Reappointment of Leo J. Martin as Lecturer in General Business at a salary of $3300 per year on a 10-month basis, effective for one year only beginning September 1, 1951.

19. Appointment of Frank R. Rosen as Associate Professor of General Business at a salary of $6700 per year on a 10-month basis, effective September 1, 1951, to replace Kenneth Wilson, transferred.

20. Appointment of James Loren Cockrell as Assistant Professor of Electrical Engineering at a salary of $4500 per year on a 10-month basis, effective September 1, 1951, to replace M. D. Rogers, resigned.

21. Appointment of Edward Frank Vidro as Instructor in Electrical Engineering at a salary of $3800 per year on a 10-month basis, effective September 1, 1951, to replace E. V. Nichols. Mr. Vidro has been a part-time Instructor during the past year.

22. Continuation of Jean Carsen as Instructor (Research) in Foods and Nutrition at a salary rate of $3300 per year, effective from June 20 to July 22, 1951, and paid from Bachman funds.

23. Appointment of June Patterson as Instructor in Home Management and Child Development at a salary of $3600 per year on a 10-month basis, effective for one year only beginning September 1, 1951, to replace Bernice Borgman, on leave.

24. Appointment of Mary Louise Bell as Instructor in Textiles, Clothing, and Related Arts at a salary of $3800 per year on a 10-month basis, effective September 1, 1951, to replace Gertrude Nygren, resigned.
Appointments, continued

25. Appointment of Hilda Lilie Helmeke as Assistant Professor of Nursing Education at a salary of $4000 per year on a 12-month basis, effective September 15, 1951. This is a new position.

26. Appointment of George Lauff as Assistant (Research) in Botany and Plant Pathology at a salary of $295 per month, effective for the month of August 1951, and paid from Navy Department funds.

27. Appointment of William C. Vinyard as Assistant (Research) in Botany and Plant Pathology at a salary of $200 for the month of August 1951, and paid from Navy Department funds.

28. Appointment of Robert H. Fulton as Instructor (Research) in Botany and Plant Pathology at a salary of $2000 per year on a 12-month basis for half-time work, effective July 1, 1951, and paid from Experiment Station funds.

29. Reappointment of Lindsey Decker as Instructor in Art at a salary of $4000 per year on a 10-month basis, effective September 1, 1951, and subject to tenure rules and regulations.

30. Reappointment of Mrs. Marcelle A. Abell as temporary Instructor in Foreign Languages at a salary of $2750 per year on a 10-month basis, effective for one year only beginning September 1, 1951.

31. Reappointment of M. Doreen Leonhardt as temporary Instructor in Foreign Languages at a salary of $2750 per year on a 10-month basis, effective for one year only beginning September 1, 1951.

32. Appointment of Robert H. Fulton as Assistant Professor of Continuing Education at a salary of $6000 per year on a 12-month basis, effective July 1, 1951. This is a new position.

33. Appointment of Stanfield M. Wells as Instructor in Continuing Education at a salary of $5200 per year on a 12-month basis, effective July 1, 1951. This is a new position. Mr. Wells is being transferred from the classified payroll of the Union.

34. Appointment of James H. McCartney as Instructor in Information Services at a salary of $300 per month, effective from June 1 to August 31, 1951, and paid from Social Research Service funds.

35. Appointment of Bernard I. Loft as Assistant Professor of Continuing Education at a salary of $6000 per year on a 12-month basis, effective July 1, 1951. This is a new position.

36. Appointment of Robert H. Fulton as Instructor in Continuing Education at a salary of $300 per month, effective from June 1 to August 31, 1951, to replace Beatrice Fessenden, on leave.

37. Appointment of Elmer Benson as Instructor on the Board of Examiners and Basic College Counseling at a salary of $300 per month, effective from July 1 to August 31, 1951, to replace Rowland Pinson, on leave.

38. Appointment of Robert H. Fulton as Instructor in Continuing Education at a salary of $300 per month, effective from August 1 to September 15, 1951, to replace Beatrice Fessenden, on leave.

39. Appointment of S. J. Beck as Visiting Lecturer in Psychology at a salary of $600 per month, effective from June 30 to July 15, 1951, to replace Rowland Pinson, on leave.

40. The following staff appointments are recommended for the first 6-week summer session from June 18 to July 27, 1951:
   - Milton C. Taylor, Lecturer in Economics at $700
   - Shirley Bayless, Instructor in Education at $250
   - Marjorie Gregg, Instructor in Education at $250
   - Robert H. Davis, Instructor in Psychology at $466.66
   - Frances C. H. Carp, Assistant Professor of Psychology at $500
   - Alexander Grinstein, Lecturer in Psychology at $700

41. The following staff appointments are recommended for the summer quarter from June 18 to August 31, 1951:
   - Frederick Meyers, Lecturer Econ. $1750 - E.L.V. Shelley and James E. Kennedy, Inst. Psychology at $700

June 21, 1951
NEW BUSINESS, continued

Miscellaneous

1. Report that effective August 1, 1951, Colonel Clarence C. Clendenen will be assigned for ROTC duty as Professor of Military Science and Tactics to replace Colonel C. E. Dissinger.

2. Payment of $433 to G. W. Prescott, Professor of Botany and Plant Pathology, for work that he will do during the month of August, and paid from funds furnished by the Navy. Dr. Prescott is employed on a 10-month basis.

3. Payment of $467.50 per month to John J. Pitha, Assistant Professor of Chemistry, for work that he will do during July and August, and paid from funds furnished by the Bureau of Ordnance of the U. S. Navy. Dr. Pitha is employed on a 10-month basis.

4. Payment of $577.50 per month to Max T. Sogers, Associate Professor of Chemistry, for work that he will do during July and August, and paid from funds furnished by the U. S. Navy. Dr. Sogers is employed on a 10-month basis.

5. Payment of $88 per month to Sichard T. Byerrum, Assistant Professor of Chemistry, for work that he will do during the period from July 1 to August 15, and paid from funds furnished by the Atomic Energy Commission. Dr. Byerrum is employed on a 10-month basis.

6. The following staff promotions are recommended to be effective July 1, 1951:

To Professor
Agriculture
H. P. Halston, Dairy
S. R. Witwer, Horticulture
C. W. Terry, Landscape
H. C. Hall, Fisheries and Wildlife

Engineering
R. W. Luit, Chemical Engineering
C. W. Fairbanks, Engineering Drawing

Home Economics
Leona MacLeod, Extension

Veterinary Medicine
R. E. Langham, Animal Pathology
L. F. Wolkertink, Physiology and Pharmacology

To Associate Professor
Agriculture
A. B. Love, Agricultural Economics
C. G. Quackenbush, Agricultural Economics
D. L. Murray, Dairy
Milton Barron, Landscape
C. S. Gerlach, Landscape

Business and Public Service
Walter Adams, Economics
Dorothy Kerth, Phys. Education for Women
Alan P. Grimes, Political Science

Science and Arts
Raymond Clark, Education
Carl Meech, English
Evelyn Scholl, English
James Town, Geology
E. A. Nordsman, Mathematics
R. E. Brown, History
Milton Kokesach, Psychology

Information Services
Earl Richardson, Farm Editor

To Assistant Professor
Basic College
M. D. Solomon, Biological Science
D. D. Dunham, Social Science
John Kidd, Social Science

Engineering
J. T. McCell, Civil Engineering
D. W. Hyckman, Civil Engineering
T. W. Culpepper, Electrical Engineering
W. C. Peterson, Mechanical Engineering

To Assistant Professor
Business and Public Service
J. G. Carter, Accounting
L. S. Ritter, Economics
Jacob Schnooker, Economics
Anthony Ko, Economics
Margaret McKeans, Phys. Education for Women
C. A. Blagdon, Journalism
E. E. McCrary, Journalism

To Assistant Professor
Home Economics
Mary Franz, Foods and Nutrition
Josephine Martin, Textiles, Clothing & R.A.
Elmira Roth, Textiles, Clothing and R.A.

Veterinary Medicine
A. H. Safanie, Anatomy
Staff promotions, continued:

6. Staff promotions, continued:

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Science and Arts</td>
<td>Clyde Henson, English</td>
<td>9-1-51</td>
</tr>
<tr>
<td>Science and Arts</td>
<td>Eleanor Chase, Speech</td>
<td>9-1-51</td>
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<tr>
<td>Science and Arts</td>
<td>Elzie Edwards, Speech</td>
<td>9-1-51</td>
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<tr>
<td>Science and Arts</td>
<td>C. R. Sutter, Speech</td>
<td>9-1-51</td>
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<td>Science and Arts</td>
<td>J. A. Ramsey, For. Languages</td>
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<tr>
<td>Science and Arts</td>
<td>Herbert Rubenstein, Foreign Languages</td>
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<tr>
<td>Science and Arts</td>
<td>D. G. Campbell, Music</td>
<td>9-1-51</td>
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<tr>
<td>Science and Arts</td>
<td>J. D. Jackson, Music</td>
<td>9-1-51</td>
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<tr>
<td>Science and Arts</td>
<td>L. M. Somers, Geology and Geography</td>
<td>9-1-51</td>
</tr>
</tbody>
</table>

The following will be promoted September 15 if they have received Ph.D. degrees by that time:

To Associate Professor

J. A. Winburne, Written and Spoken English
M. E. Dickerson, Business (Degree of J.D.)

To Assistant Professor

R. C. Kramer, Agricultural Economics
J. D. Shaffer, Agricultural Economics
G. M. Keeler, Horticulture
J. G. Moore, Effective Living

The following reappointments are recommended by the Department Heads and the Deans in accordance with the tenure rules:

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<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Armeling, Ethel</td>
<td>Music</td>
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<tr>
<td>Barkour, Helen E.</td>
<td>Physical Education for Women</td>
<td>9-1-51</td>
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<tr>
<td>Benman, Frederick L.</td>
<td>Anatomy</td>
<td>9-1-51</td>
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<tr>
<td>Finan, Stanley</td>
<td>Music</td>
<td>9-1-51</td>
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<tr>
<td>Green, Helen E.</td>
<td>Business Education</td>
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<td>Harvey, Douglas Jack</td>
<td>Mechanical Engineering</td>
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<tr>
<td>Hatton, Robert Oliver</td>
<td>Counseling &amp; Examination</td>
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<tr>
<td>Heise, Anna</td>
<td>Foods and Nutrition</td>
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<tr>
<td>Hill, John L</td>
<td>Wood Utilization</td>
<td>9-1-51</td>
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<td>Johnston, Richard L.</td>
<td>Animal Pathology</td>
<td>10-1-51</td>
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<td>Linkletter, Charles M.</td>
<td>Written and Spoken English</td>
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<td>Livingston, Herbert S.</td>
<td>Literature and Fine Arts</td>
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<td>Loren, Lou Cornelis</td>
<td>Agricultural Chemistry</td>
<td>9-25-51</td>
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<tr>
<td>Martin, Ruth</td>
<td>Foods and Nutrition</td>
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<td>Massuch, Richard C.</td>
<td>Physical Education-Men</td>
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<td>Miller, Robert Bruce</td>
<td>Physics</td>
<td>10-15-51</td>
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<td>Mishler, Elaine</td>
<td>Institutional Administration</td>
<td>9-1-51</td>
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<tr>
<td>Moore, Donald A.</td>
<td>Economics</td>
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<td>Morse, Ivan E.</td>
<td>Mechanical Engineering</td>
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<td>Nichols, Kenneth Y.</td>
<td>Electrical Engineering</td>
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<td>Paxton, Thelma</td>
<td>Counseling and Examination</td>
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<td>Porter, Thomas Wayne</td>
<td>Zoology</td>
<td>9-1-51</td>
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<tr>
<td>Rainberry, Frederik</td>
<td>Effective Living</td>
<td>9-1-51</td>
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<tr>
<td>Redder, Anna May</td>
<td>Agricultural Chemistry</td>
<td>8-15-51</td>
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<td>Roberts, Evan Paul</td>
<td>Horticulture and Short Courses</td>
<td>10-1-51</td>
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<td>Ross, Dorothy</td>
<td>Counseling and Examination</td>
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<td>Schwahn, Wilson E.</td>
<td>Education</td>
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<td>Sellander, Norman</td>
<td>Engineering Drawing</td>
<td>9-1-51</td>
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<td>Spellk, Bernard W.</td>
<td>Physical Education-Men</td>
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<td>Sooley, Frederick</td>
<td>Music</td>
<td>9-1-51</td>
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<tr>
<td>Voertman, Robert F.</td>
<td>Economics</td>
<td>9-1-51</td>
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<td>Wallace, Margaret Ann</td>
<td>Foods and Nutrition</td>
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<tr>
<td>Westcott, Wendell</td>
<td>Music</td>
<td>7-1-51</td>
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<tr>
<td>Wheeler, Andrew C.</td>
<td>Surgery and Medicine</td>
<td>7-1-51</td>
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<td>White, Elizabeth Howard</td>
<td>Physical Education-Women</td>
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<tr>
<td>Wilcox, Roger F.</td>
<td>Written and Spoken English</td>
<td>9-1-51</td>
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b. Third probationary appointment as instructors for two years:

<table>
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<th>Name</th>
<th>Department</th>
<th>Effective Date</th>
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<td>Baker, Donald Hart</td>
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</tr>
<tr>
<td>Banet, Lois</td>
<td>Written and Spoken English</td>
<td>9-1-51</td>
</tr>
<tr>
<td>Barnhart, Frances E.</td>
<td>Written and Spoken English, Speech</td>
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</tr>
<tr>
<td>Bethen, Rachel R.</td>
<td>Bacteriology</td>
<td>10-1-51</td>
</tr>
<tr>
<td>Brotten, Ruth</td>
<td>Institutional Administration and Dormitories and Pool Services</td>
<td>7-1-51</td>
</tr>
<tr>
<td>Carnecke, Reynold B.</td>
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<tr>
<td>Donahue, Francis M.</td>
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<td>Drews, Robin A.</td>
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<td>Friedewald, Russell E.</td>
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<td>Hackett, Herbert L.</td>
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<td>Hathaway, Dale R.</td>
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<tr>
<td>Kirk, Edgar L.</td>
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<td>Klausli, Richard</td>
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</table>
7. Tenure, continued:

b. Third probationary appointment as instructors for two years:

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<tr>
<th>Name</th>
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<th>Effective Date of Next Appointment</th>
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<tbody>
<tr>
<td>Hyburg, Paul H.</td>
<td>Mechanical Engineering</td>
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<td>Legdis, Lee</td>
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<tr>
<td>Leavitt, Anita</td>
<td>Bacteriology</td>
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<tr>
<td>McGrorie, Kenneth</td>
<td>Written and Spoken English</td>
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<td>Mollory, Robert R.</td>
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</tr>
<tr>
<td>Overhouse, John A.</td>
<td>Civil Engineering</td>
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</tr>
<tr>
<td>Peabody, Frank</td>
<td>Bacteriology</td>
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<tr>
<td>Perkins, Jadson M.</td>
<td>Written and Spoken English</td>
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<tr>
<td>Peterson, William A.</td>
<td>Written and Spoken English</td>
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<tr>
<td>Schlossendor, Paul R.</td>
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<td>12-1-51</td>
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<tr>
<td>Thomas, Dale Genn</td>
<td>Physical Education-Men</td>
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<tr>
<td>Vander Kooi, Justus M.</td>
<td>History of Civilization</td>
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<tr>
<td>Webster, Harris D.</td>
<td>Animal Pathology</td>
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<tr>
<td>Wade, Sarah Therese</td>
<td>Agricultural Chemistry</td>
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<tr>
<td>Weller, Lowell Ernest</td>
<td>Agricultural Chemistry</td>
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c. Extension of time for the following instructors who have completed their probationary period and are not recommended to be promoted to Assistant Professor:

<table>
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<tr>
<th>Name</th>
<th>Department</th>
<th>Effective Date of Next Appointment</th>
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</thead>
<tbody>
<tr>
<td>Bayless, John C.</td>
<td>Physical Science</td>
<td>9-20-51</td>
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<td>Burnett, Laura J.</td>
<td>Mathematics</td>
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<td>Dvorsky, Robert L.</td>
<td>Business Administration</td>
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<td>Elliott, Jack C.</td>
<td>Botany</td>
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<tr>
<td>Eyestone, Maxine</td>
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<td>Haasen, Henry A.</td>
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<td>Hill, Charles H.</td>
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<td>Jenkins, Russell L.</td>
<td>Written and Spoken English</td>
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<td>Landmark, Nora</td>
<td>Written and Spoken English</td>
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<tr>
<td>Landsmi, Robert</td>
<td>Written and Spoken English</td>
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<td>Moore, John M.</td>
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<td>Osborne, Clarence E.</td>
<td>Written and Spoken English</td>
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<td>Seboehard, Delbert</td>
<td>Biological Science</td>
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<tr>
<td>Taylor, Meredith</td>
<td>Written and Spoken English</td>
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<td>Tucker, Allan</td>
<td>Biological Science</td>
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<tr>
<td>Yunek, John A.</td>
<td>Literature and Fine Arts</td>
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</table>

d. Extension of time for a second period of one year for the following instructors who have completed their probationary period and are not recommended to be promoted to Assistant Professor:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Effective Date of Next Appointment</th>
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</thead>
<tbody>
<tr>
<td>Childs, Margaret</td>
<td>Institutional Administration</td>
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<tr>
<td>Christian, W. X.</td>
<td>Written and Spoken English</td>
<td>9-1-51</td>
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<tr>
<td>Gray, Mitchell L.</td>
<td>Animal Pathology</td>
<td>10-1-51</td>
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<tr>
<td>JuHa, Amassell C.</td>
<td>Foods and Nutrition</td>
<td>8-15-51</td>
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<tr>
<td>Kennedy, T. H.</td>
<td>Written and Spoken English</td>
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<tr>
<td>McConnell, J. H.</td>
<td>Art</td>
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<tr>
<td>Quishy, Robert S.</td>
<td>History of Civilization</td>
<td>9-1-51</td>
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<tr>
<td>Thomas, Gordon L.</td>
<td>Speech</td>
<td>11-15-51</td>
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<tr>
<td>Pfeiferhauer, Warren</td>
<td>English</td>
<td>9-1-51</td>
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</table>

e. Second probationary appointment as Assistant Professors for three years:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Effective Date of Next Appointment</th>
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</thead>
<tbody>
<tr>
<td>Renke, Everett S.</td>
<td>Botany</td>
<td>7-1-51</td>
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<tr>
<td>Bennett, Alvin Leroy</td>
<td>Political Science and Public Adm.</td>
<td>9-1-51</td>
</tr>
<tr>
<td>Bedwell, Mary M.</td>
<td>Agricultural Economics</td>
<td>9-15-51</td>
</tr>
<tr>
<td>Beesworth, Claude</td>
<td>Continuing Education</td>
<td>8-15-51</td>
</tr>
<tr>
<td>Brown, Harry J.</td>
<td>History</td>
<td>9-1-51</td>
</tr>
<tr>
<td>Carpenter, Louise</td>
<td>Adult Education</td>
<td>7-1-51</td>
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<tr>
<td>Cox, Joseph T.</td>
<td>Landscape Architecture and Urban Planning</td>
<td>7-1-51</td>
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<tr>
<td>Daigleish, Diane</td>
<td>Education and Agriculture</td>
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<td>DeLaRupe, Irving P.</td>
<td>Botany</td>
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<td>Ebert, Ian G.</td>
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<td>Erickson, Anton Carl</td>
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<td>Fisher, Edith Weiss</td>
<td>Art</td>
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<td>Gibble, William S.</td>
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<td>Hoglund, Carl R.</td>
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<td>Isbitt, Artur Leonard</td>
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<td>Jones, Nelson E.</td>
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<td>Kelly, Leroy Milton</td>
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<tr>
<td>Lloyd, William B.</td>
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<td>Lussier, Miriam</td>
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<tr>
<td>Minikley, Asley</td>
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June 21, 1951

HEW BUSINESS continued

Miscellaneous, continued

7. Tenure, continued

e. Second probationary appointment as Assistant Professors for three years:

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Department</th>
<th>Appointment Date</th>
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<tbody>
<tr>
<td>Halter</td>
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<td>Miller</td>
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<td>Nelson</td>
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<tr>
<td>O'Donnell</td>
<td>Education</td>
<td>8-4-51</td>
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<td>Paulsen</td>
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<td>Plan</td>
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<td>Taylor</td>
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<td>Tiedke</td>
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<td>Watson</td>
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<td>Wright</td>
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<tr>
<td></td>
<td>Written and Spoken English</td>
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</tr>
</tbody>
</table>

f. By vote of the faculty it is recommended that the following Assistant Professors who are now eligible for tenure at that rank be given a one-year extension of the probationary period during which time a survey of the tenure system will be made:

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Department</th>
<th>Appointment Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bailey</td>
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<tr>
<td>Bell</td>
<td>Forestry</td>
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</tr>
<tr>
<td>Davis</td>
<td>Speech</td>
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<tr>
<td>Gunn</td>
<td>Agricultural Engineering-Ext.</td>
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<td>Hansen</td>
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<tr>
<td>Newsom</td>
<td>Home Management and Child Development</td>
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<tr>
<td>Parsons</td>
<td>Dairy</td>
<td>7-1-51</td>
</tr>
<tr>
<td>Shepard</td>
<td>Education</td>
<td>9-1-51</td>
</tr>
</tbody>
</table>

By vote of the faculty it is recommended that the following Assistant Professors who are serving their last year of a three-year probationary period after having been instructors are now eligible for tenure at that rank be given a one-year extension of the probationary period during which time a survey of the tenure system will be made:

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Department</th>
<th>Appointment Date</th>
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<tbody>
<tr>
<td>Bailey</td>
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<td>Earkour</td>
<td>Education and Continuing Education</td>
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<td>Bendler</td>
<td>Physics</td>
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<td>Bergman</td>
<td>Home Management and Child Development</td>
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<tr>
<td>Brown</td>
<td>Civil Engineering</td>
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<td>Brunner</td>
<td>Counseling and Examination</td>
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<td>Burrett</td>
<td>Dairy</td>
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<td>Byersman</td>
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<td>Music and Extension</td>
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<td>Hampton</td>
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<td>Harder</td>
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<td>Hauser</td>
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<td>Hickok</td>
<td>Written and Spoken English</td>
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<td>Hildebrand</td>
<td>Farm Crops</td>
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<td>Leach</td>
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<td>Lillievik</td>
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<td>Longbrun</td>
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<td>McCaul</td>
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<td>Mayniew</td>
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<td>Monaghan</td>
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<tr>
<td>Morris</td>
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<td>Pierson</td>
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<td>Platt</td>
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<td>Scale</td>
<td>Inst. of Counseling, Testing &amp; Guild.</td>
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<td>Schuets</td>
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<tr>
<td>Stone</td>
<td>Chemistry</td>
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</table>
### Athletics

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
<th>Special Courses and Conf.</th>
<th>$</th>
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<tbody>
<tr>
<td>Leonard Blakeslee</td>
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<td>James M. Apple</td>
<td>$60.00</td>
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<tr>
<td>Charles Brooks</td>
<td>$31.50</td>
<td>Fritz Harris</td>
<td>$30.00</td>
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<tr>
<td>C. A. Brueh</td>
<td>$4.50</td>
<td>C. Festerfield</td>
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<tr>
<td>J. R. Burnett</td>
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<td>Leonard Hall</td>
<td>$50.00</td>
</tr>
<tr>
<td>Samuel Bass</td>
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<td>Carl W. Stager</td>
<td>$30.00</td>
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<tr>
<td>Charles Chance</td>
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<td>C. E. M. Wildon</td>
<td>$160.00</td>
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<td>J. A. Clark</td>
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<td>R. E. Cook</td>
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<tr>
<td>R. L. Davis</td>
<td>$9.00</td>
<td>Helen Greens</td>
<td>$5.00</td>
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<td>J. E. Emery</td>
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<td>Vareta Powers</td>
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<td>Wayne VanSiper</td>
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<td>Evaline Everett</td>
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<td>Clella Weissinger</td>
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<td>Floyd Pliskaeth</td>
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<td>Stuart Gallerter</td>
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<td>Georges Joyaux</td>
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<td>Gerald V. Knapp</td>
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<td>James Tyson</td>
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<td>$10.00</td>
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<tr>
<td>Wayne VanSiper</td>
<td>$3.50</td>
<td>Laurence Stael</td>
<td>$15.00</td>
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<td>Bernard Weisstein</td>
<td>$3.50</td>
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<td>$10.00</td>
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<td>Clella Weisinger</td>
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<td>$15.00</td>
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<td>Nathan Willits</td>
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<td>John Yunek</td>
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<td><strong>Total</strong></td>
<td>$50.00</td>
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### Miscellaneous

- Check for $500 from Nelson A. Rockefeller to be used for the eventual construction of an international center.
- Two checks amounting to $256.86 from the Spartan Nursery Mothers to be used at the Spartan Nursery School.
- Check in the amount of $66.67 from the American Legion Department of Michigan at Detroit, which is the first payment of the Guy M. Wilson Scholarship for a student in the coming summer session.
- Grant of $50 from the Detroit Panhellenic Association of Detroit to be credited to the Detroit Panhellenic Scholarship Loan Fund.
- Grant of $400 from the National Association of Thoroughbred Breeders of Lexington, Kentucky, to be awarded to an active participant in the Future Farmers of America Program.
- Grant of $5 from Oscar L. Miller of Saginaw to be added to the Julian Memorial Scholarship Fund.
- Grant of $50 from Sigma Lambda Chi Fraternity of East Lansing to be used to establish a student loan fund for the use of students in the light Construction and Lumber Merchandising curriculum.
- The following grants are made to finance scholarships to participants in the Workshop on Economic Education this summer:
  - The Murray Corporation of America at Detroit: $500
  - Ford Motor Company Fund of Dearborn: $2750
- Grant of $2500 from the Florists Telegraph Association of Detroit to be used under the

### Payments approved for salaried personnel

- Check for $215.00
- Check for $486.70
- Check for $214.80
- Check for $113.80
- Check for $3.00
- Check for $20.00
- Check for $22.50
- Check for $82.50
- Check for $30.00
- Check for $10.00
- Check for $37.50
- Check for $70.00
- Check for $17.00
- Check for $50.00
- Check for $36.00
- Check for $22.00
- Check for $20.00
- Check for $10.00
- Check for $22.00
- Check for $10.00
- Check for $5.00
- Check for $15.00
- Check for $10.00
- Check for $10.00
- Check for $10.00
- Check for $10.00
- Check for $2500 from the Detroit Panhellenic Association of Detroit to be used under the
June 22, 1951

(continued)

17. (continued)

direction of R. J. Kleis in Continuing Education to finance travel costs and instruction for a training course in retail flower marketing.

18. Approval of a memorandum of agreement with the Campbell-Hudson Company of Rochelle, Illinois, covering a grant of $400 to be used under the direction of A. W. Farrall in Agricultural Engineering to conduct research work on mold inhibitive compounds.

19. Approval of a memorandum of agreement with the Great Lakes Steel Corporation, Steel Division, of Detroit covering a grant of buildings and equipment worth $26,000. These buildings and equipment will serve as a research unit for the study of cattle housing, including the labor saving angle, and the work will be under the direction of A. W. Farrall in Agricultural Engineering.

20. Grant of $8,104 from the Michigan Certified Hybrid Seed Corn Producers Association of East Lansing to be used under the direction of R. H. Decker in Farm Crops to carry on the development and testing of new corn hybrids.

21. Continuation of the memorandum of agreement with the U. S. Gold Association Green Section of Washington and the Detroit District Golf Association covering a grant of $650 to be used to continue turf research. This work is under the direction of James Tyson in Soil Science.

22. Approval of a memorandum of agreement with Eli Lilly and Company of Indianapolis covering a grant of $3000 to be used under the direction of R. W. Lewis in Biological Science to continue work on the artificial production of ergot and studies of nutrition and spore production.

23. Grant of $100 from the Michigan Bean Association of Saginaw to be used under the direction of Pauline Paul in Foods and Nutrition to check samples of beans which have been held in storage under the government price support program and have been rejected by commercial processors because of off-flavors and odors.

24. Continuation of a memorandum of agreement with the General Chemical Division of the Allied Chemical and Dye Corporation of New York City covering a grant of $300 to be used under the direction of J. E. Muncie in Botany to continue field tests with fungicides on potatoes.

25. Continuation of the memorandum of agreement with the Office of Naval Research of the Department of Navy covering a grant of $8219.80 to be used under the direction of S. W. Prescott in Botany to carry on a survey of the algae and aquatic biology of lakes in Petroleum Reserve No. 6, Point Barrow, Alaska.

26. Continuation of the memorandum of agreement with Parke, Davis and Company of Detroit covering a grant of $1200 to be used under the direction of S. S. Baring in Chemistry to continue the studies of vitamin analyses by instrumental methods. The agreement provides for a graduate fellowship.

27. Continuation of the memorandum of agreement with the National Institutes of Health, and National Cancer Institute of Bethesda, Maryland, covering a grant of $10,616 to be used under the direction of Walter Mack in Bacteriology in serological studies on avian lymphomatosis and related manifestations. The agreement provides for a graduate fellowship.

28. Continuation of the memorandum of agreement with the United States Atomic Energy Commission of Washington covering a grant of $11,000 to be used under the direction of L. P. Wolterink in Physiology and Pharmacology in a study of turnover of calcium and cobalt in rats as influenced by hormones and nutrition.


32. Recommendation from the Faculty that the degree of Master of Social Work at the end of a 2-year professional curriculum be authorized, effective fall 1951.

On motion of Mr. Armstrong, seconded by Mr. Brody, IT was voted IT to approve the President's Report, and all New Business.

ADDITIONAL ITEMS

Resignations

1. Resignation of W. Douglas Saines as Assistant Professor of Civil Engineering effective August 31, 1951, to accept another position.

2. Resignation of Kenneth A. Campbell as Instructor in Civil Engineering, effective August 31, 1951, to accept another position.

3. Resignation of Kenneth V. Nichols as Instructor in Electrical Engineering, effective August 31, 1951, to accept a position at the University of Wisconsin.
ADDITIONAL ITEMS, continued

Resignations, continued

4. Resignation of Roy J. Smollett as Instructor in Electrical Engineering effective August 31, 1951, to accept a position with the Naval Ordnance Laboratory.

5. Resignation of Ernest C. Sehauenhorn as Instructor in Engineering Drawing, effective August 31, 1951, to accept a position with Boeing Aircraft Company.

6. Resignation of Robert O. Bingon as Instructor in Engineering Drawing, effective August 31, 1951, to accept a position with Boeing Aircraft Company.

Leaves

1. Extension of leave of absence without pay for Charles L. Gilly, Assistant Professor of Botany and Plant Pathology, through August 31, 1951. Dr. Gilly has been on leave since January 1 to participate in a drug plant exploration program of the U. S. Department of Agriculture.

2. Leave of absence with pay for Robert S. Linton, Registrar, from July 1 to September 30, 1951, for health reasons.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the above-mentioned leave of absence for Mr. Linton. The Secretary is instructed to send to Mr. Linton a message conveying the very best wishes of the Board for his speedy recovery.

Appointments

1. Appointment of Lee M. James as Assistant Professor of Forestry at a salary of $6800 per year on a 12-month basis, effective September 1, 1951. This is a new position paid 2/3 from College and 1/3 from Experiment Station funds.

2. Appointment of Gilbert Warren Mouser as Assistant Professor of Land and Water Conservation at a salary of $4800 per year on a 12-month basis, effective August 1, 1951. This is a new position.

3. Appointment of John L. Speirs, as Instructor in Chemistry, effective July 1, 1951, at a salary of $4200 per year on a 12-month basis, for one year, to be paid from Atomic Energy Commission Account No. 71-2522-71.

4. Reappointment of Mrs. Rodol G. Cheaweth as Instructor in Physical Education, Health and Recreation for Women at a salary of $3200 for the period from October 1, 1951, to June 30, 1952.

5. Reappointment of Murray Aborn as Instructor in Psychology at a salary of $4950 per year on a 12-month basis, effective from September 1, 1951, to August 31, 1952.

6. Appointment of Wayne E. Swegle as Instructor (Extension) in Information Services at a salary of $4550 per year on a 12-month basis, effective July 1, 1951, to replace John Fitzgerald, transferred. His salary will be paid from Extension funds, and he will serve as Assistant Extension Editor.

7. Appointment of Philip G. Coleman as Photographic Assistant in Information Services at a salary of $3600 per year on a 12-month basis, effective July 1, 1951, and paid from Experiment Station funds. He is being transferred from the labor payroll.

8. Appointment of Cary B. Austin as Assistant Professor on the Board of Examiners and Basic College Counseling at a salary of $5050 per year on a 12-month basis, effective July 1, 1951, and subject to tenure rules and regulations. Mr. Austin has been a member of the staff since January 1951.

9. Appointment of Raymond N. Hacket, Associate Professor, as Acting Director of the Institute of Counseling, Testing, and Guidance at no change in salary, effective July 1, 1951, to replace C. E. Erickson.

10. The following special instructors will assist in the High School Music Special Course to be conducted June 25 to July 14:

- Bernard Stone, Choral Director: $360
- William Stewart, Band Director: 400
- John Alleman, Section Leader: 200
- Don R. Chadderdon, Section Leader: 200
- Velma Frohle, Harp Instructor: 200
- W. Marvin Mitchell, Section Leader: 200
- Harold Essinger, Section Leader: 200
- Additional section leader, if needed: 200

It is understood that the costs of instruction are to be paid from fees collected as far as possible.

Miscellaneous

1. Recommendation that Dean Crowe be continued as Director of the Lecture-Concert Series and Counselor for Unclassified Students, and Director of the Summer Session at a salary of $5000 per year in addition to his retirement salary, effective from July 1, 1951, to June 30, 1952.

2. Recommendation that $800 be paid to John B. Holland, Assistant Professor of Effective Living and of Sociology and Anthropology, for work he will do during the summer on the Health Information Research project, and paid from that account.

3. Recommendation that $900 be paid to Christopher E. Sower, Associate Professor of Sociology and Anthropology, for work that he will do during the summer on the Health Information Research Project.
ADDITIONAL ITEMS, continued

Miscellaneous, continued

3. (continued)

project, and paid from that account.

Several persons changed from 12- to 10-
4. Change in status from 12-month to 10-month basis for the following staff members, effective July 1, 1951:

John Schmid, Counseling
Orson Ulrey, Agricultural Economics
George Petrides, Fisheries and Wildlife
Mary Lee Hart, Education
Roseline Menter, Education
Beatrice O'Donnell, Education
Guy E. Timmons, Education
Mary Adler, Music
Wanda Cook, Music
Nellie Miles, Music

Gift of $1000 from est. Rob. Hills
5. Acceptance of a gift of $1000 from the estate of Robert B. Mills of Cincinnati, Ohio, to be used for the purchase of books and periodicals for the John Willy Memorial Reading Room in the Kellogg Center.

Cont memo agree. A. Excel. Corp. $1500
6. Continuation of a memorandum of agreement with the American Excelsior Corporation of Chicago covering a grant of $1500 to be used under the direction of A. J. Panshin in Wood Utilization in a study of the effect of 2, 6D, 2,4,5T and related compounds on cambium of trees. The agreement provides for a graduate fellowship.

Cont memo agree. Farm Foundation- $2500
7. Continuation of a memorandum of agreement with the Farm Foundation of Chicago covering a grant of $2500 to be used under the direction of Paul Miller in Sociology and Anthropology in a study of the means and methods of organization which are used to attain health goals such as hospitals and public health units.

9. Payment of the following amounts to salaried employees for additional services:

Auditorium
L. E. Chapman $3
Lorraine Demorest 3
Mildred Dickinson 3
John E. Emmy 3
Helen Evans 3
Helen Greens 5
Floyd Macklen 3
Elmer Peterson 3
Varetta Powers 9
Irene Frall 3
Geil F. Ryder 3
Laurence Pearl 3
Robert Troxell 6
Wayne VanRiper 25
Celia Weissinger 6
Neal Whithead 3
Loren Wright 3
Ray Terkic 3

Miscellaneous
Paul Andrews $30.00
W. P. Beals 10.00
S. A. Brown 10.00
P. A. Cassis 10.00
R. J. Evans 11.00
R. L. Cormell 57.68
Judson Davis 22.35
Lorraine Demorest 3.00
Mildred Dickinson 3.00
Dorothy Diets 5.00
Harlan Evans 5.00
Etymology Jenson 4.75
Edna Jorgensen 12.75
J. T. McCall 76.00
Irene Frall 11.00
Edward Provosting 25.00
J. K. Richards 24.00
Ray Ruby 3.00
Laurence Pearl 2.00
P. D. Shoff 37.50
O. A. Smith 37.36
L. F. Stevens 34.00
W. F. Tinkle 45.00
William Tumlinson 6.00
Robert Troxell 8.00

Continuing Education
C. H. Clark 105.00
H. E. Fields 13.50
W. S. Gumble 80.00
John Blakeslee 5.00
G. C. Halbreich 22.50
Roger Bowsly 3.38
Lois Burley 1.00
Clayce Campbell 225.00
William Carpenter 101.54
John Bikeslee 6.00
Ru Lin Chien 6.80
Royd Churchill 150.00
C. H. Clark 15.00
Charles Cutler 2.50
A. R. Delong 215.00
Ronita Edgar 46.75
George Frank 9.83
Alma Goetsch 313.20

Miscellaneous
Herbert Hackett $100.00
Dorothy Harrison 3.28
Murray Jones 100.00
Theodore Kennedy 100.00
King McRystal 99.10
Margaret McRine 7.50
Donald O'Beirne 150.00
Harold Paulsen 107.00
Stanley Radford 12.00
Max F. Rogers 30.00
D. E. Salamche 1.00
William Shumaker 6.00
Marie Stokstad 3.00
Ho Sheng Sun 26.00
Nercedith Taylor 100.00

M.U.C. Press
John Garraty 28.00
E. G. Sedwood 40.50
L. E. Terkic 28.00

June 21, 1951
On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the Additional Items.

20. Report that registration for summer school at the close of registration was 4507 as compared with 4262 in 1950. An additional 5% late registrations are expected so that the summer school will exceed 5000 and make it larger than either the 1950 or 1949 summer schools.

18. It is recommended that effective July 1, the appointment of housemothers to dormitories, fraternities, and cooperative houses to be handled through the college personnel office rather than through Board appointment.

19. The Board discussed at length the possibility of setting aside 5% of our budget for salaries and wages against which there is a retirement liability for retirement purposes. On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to instruct the officers to set aside 5% of the total salary and wage budget to be paid into the retirement fund with the understanding that the proper proportion is to be charged to the Experiment Station and Extension budgets. It is understood that for this year this charge is to be made in such a way as not to interfere with commitments already made but that effective with the next fiscal year an arbitrary charge for this purpose is to be included in the budget.

17. It is recommended that effective July 1 the College Health Service be made responsible to the Dean of Students rather than direct to the President's Office as at present.

16. The following bids were received for alterations in Agricultural Hall to provide space for bulletin storage, mailing, and for the Photographic Department:

Vandenburg Construction Company $69,100
Foster, Schermherm and Foster $78,961

It is recommended that the low bid be accepted and an additional $20,000 be added to the item already in the budget, making a total of $70,000.

15. Mr. May and Mr. Poster point out that our cooperative houses for women, due to the small number of girls per house, represents a very high cost per student for housemother supervision. Dean King and Mrs. Gonn would like to continue the cooperative houses for at least one more year with the understanding that a careful study will be made of the whole matter during the next school year.

14. It is recommended that Michigan State College continue to participate in the Cooperative Study of General Education program under the sponsorship of the American Council on Education. The total estimated cost of the participation if approximately $1400 per year, including $500 which is paid to the American Council on Education and a budget of $900 to take care of necessary travel and other incidental expenses. This renewal is for one year only.

13. It is recommended that the low bid be accepted and an additional $20,000 be added to the item already in the budget, making a total of $70,000.

12. It is recommended that an appropriation of not to exceed $2500 be made for a Michigan State exhibit at the Michigan State Fair, provided that satisfactory arrangements can be made with the Fair management for a suitable location.

11. Additional half-time Clerk-Stenographer I position in the Department of Elementary Education.

10. Additional clerical position in the Department of Fisheries and Wildlife.
June 21, 1951

5. Secretary McDonald recommends the approval of the Board for the following items for the School of Agriculture, to be charged to Alterations and Improvements 1951-52:

- **Piggery**
  - New scales: $900
  - Labor for building new fences: $1,500
  - Install water system: $1,500
  - 13,000 sq. ft. concrete feeding platform: $8,000

- **Site cleanup of farms**
  - Winters, Simmons, Peter Bennett, Snider, Bulett and Parker: $2,500

- **Fencing for farms**
  - $2,000

- **Drainage for farm**
  - $5,000

- **Sawmill additional work toward completing Dunbar Station**
  - $2,500

- **Garage for Ray residence**
  - $200

- **Interior finish for 6 student cabins**
  - $700

- **Lake City**
  - Sheep barn roof: $500
  - Paint Superintendent's house: $300
  - Alter interior dairy barn: $800

- **Graham Station**
  - Paint two houses and barn: $800

- **Chatham Station**
  - Roof and repair manure shed: $500
  - Repair bath and kitchen in dairy house: $800
  - Repair filter bed for septic tank: $200
  - Rewire gristery: $250
  - Paint gristery, dairy barn, shop, office, garage, and house: $1,000
  - Fencing of road and lines: $1,150
  - Complete furnace in foreman's house: $200
  - Kellogg Bird Sanctuary: $4,200
  - Complete causeway: $500
  - Repair fish aquarium: $200
  - Complete grading about cabin: $300
  - Repair septic tank and sewage lines: $200

  **Total**: $27,500

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to approve item 4.

6. The American Council on Education and the U. S. Army have selected Michigan State College as the American university to sponsor the University of the Ryukus. The contract will be with the American Council on Education with the Army paying the Council and the Council paying Michigan State College our out-of-pocket expenses involved in this project. It is recommended that the President be authorised to complete these arrangements with the American Council on Education and the Army.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to enthusiastically approve the above recommendation.

7. Mr. May expects to receive at an early date a formal certificate of approval for our application to act as a mortgagee under the provisions of Section 8, Title II and Title VI of the National Housing Act. It is now requested that the Board approve entering a formal contractual arrangement with the Detroit Trust Company so that the Detroit Trust Company will act as our agent in handling purchasing and servicing of any FHA mortgages purchased.

There will be approximately $267,000 net increase in the pension and insurance fund on June 30 available for investment. The Board may wish to authorize the investment of this sum in FHA mortgages.

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to approve the above mentioned contract with the Detroit Trust Company and the investment of $267,000.

8. The State Administrative Board has increased the mileage allowance for state employees from 6 cents to 7 cents effective July 1 and made certain changes in the per diem allowance for meals. It is recommended that this Board authorize a change in conformance with the state action and the mileage rate be increased to 7 cents per mile and that daily allowance for meals within the state be increased from $3.50 to $4, and outside the state from $4 to $4.50 per day, effective July 1, 1951.

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to approve the above recommendation.

9. Presentation of a new schedule of classified salary rates. This schedule provides salary grades for the employees who were formerly carried under Board appointment, and the Personnel Director recommends that the employees in this group should not be eligible for merit increases after six months of service. He recommends that these employees be considered on July 1 of each year for within-grade merit raises when recommended by the department heads until the maximum of the particular classification has been reached. There is further provision that no one would be eligible for consideration of merit increase on July 1 unless he had been employed for at least six months.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above recommendation.
10. The Board considered the recommended policy statement covering outside consulting work for college employees as prepared by a Committee of Deans and approved by the Administrative Group.

After considerable discussion, it was decided to ask the President to revise sections a and h and to submit the whole matter to the Board at the next meeting.

11. Secretary McDonel, Dean King, Chief Brandstatter, Mr. Lautner, and Mr. Foster present a revised Code of Michigan State College Motor Vehicle Regulations to be effective October 1, 1951. The entire code with the changes or additions underlined is as follows:

Michigan State College Motor Vehicle Regulations No. 5.

A Code of Regulations to Provide for the Registration, Possession, and Use of Motor Vehicles by Michigan State College Students, Faculty, and Employees. These Regulations will repeal All Other Michigan State College Motor Vehicle Regulations inconsistent or Contrary Hereto.

I. The Police Department shall issue, revoke, regulate the permits, control driving and parking upon the Michigan State College campus, and keep records and collect data with reference to the ownership and use of automobiles on the campus by students, faculty members, and other employees.

II. Definitions

a. The term Campus shall include all the property of Michigan State College located in East Lansing or adjacent thereto.
b. The term Motor Vehicle shall include all vehicles which are self propelled.
c. The term Faculty Member shall include all persons employed by Michigan State College with the rank of Instructor or above.
d. The term Graduate Assistant shall include those who obtain such title by a State Board of Agriculture appointment.
e. The term Employee shall include all persons regularly employed by Michigan State College other than faculty members, students and/or student wives.
f. The term student shall include persons carrying one or more credits of graduate, undergraduate, or short course work.
g. Other terms or phrases of this ordinance shall have the same meaning as defined in the Michigan Laws Relating to Motor Vehicles.

III. Student Regulations

1. Michigan State College students are prohibited from operating any motor vehicle until such vehicle has been registered with the College Police Department. Permission to drive vehicles will be granted at the discretion of the Chief of Police. Registration of student cars must be renewed at the beginning of each school year. Permits expire October 1 of each year (except the "M" permit). See paragraph "f" below.

2. Issuance of permits to drive will be kept at an absolute minimum. A limited number of student permits will be issued to students desiring to drive. Generally the following rules will govern the issuance of permits.

a. Disability "M" permits for physically disabled students may be issued upon the recommendation of the Chief of Police.
b. Business "B" or Storage "S" permits may be issued upon receipt of letter from employer or other responsible party showing adequate proof of need.
c. Commuter "C" permits may be issued to students living two or more miles from campus and a reasonable distance from transportation facilities.
d. Married "M" permits may be issued to married students living with their families.
e. Special parking permits will be provided in emergencies.
f. Graduate Assistant "G" permits will be issued to graduate assistants with State Board of Agriculture appointments. These permits will expire June 15 each year.

3. Insurance

a. Students making application for driving permits must present a valid insurance policy indicating not less than $10,000 public liability and $5,000 property damage insurance coverage, and the certificate of registration for the automobile.

4. Regulations for Operation and Parking

A. Graduate Assistants with "G" permits will have unlimited driving and parking privileges subject only to the provisions of the Michigan Laws Relating to Motor Vehicles.
11. Regulations regarding driving, etc.

B. Students granted disability permits (HE tags) will be prohibited from parking on road surfaces and in parking bays. Parking for HE permits will be permitted only in designated student parking lots, in the faculty areas behind Morrill Hall, and in the areas extending from the rear of the Basic College Building to the rear of the Agricultural Building.

C. Student vehicles bearing HE, HM, and HE permits must park in the student parking areas only, and are not permitted to be driven to and from classes. Student parking lots are located north of the Stadium, (Lot F), south of the Stadium (Lot A), south of Farm Lane Bridge (Lot D), west of the Judging Pavilion, (Lot C), and the area east of the Quonset Café and north of the Police Station, (Lot G). All student parking areas are south of the Red Cedar River.

D. Holders of HE permits are required to notify the Police Department if their jobs are terminated or if they change their places of employment. Failure to do so will result in automatic revocation of their permits.

E. Vehicles registered with storage HE permits must be parked in the storage parking lot, (Lot C) and shall not be used for social or pleasure driving on the campus. One violation will be grounds for immediate revocation of the storage privilege.

F. All students are prohibited from operating motor vehicles on West Circle Drive or entering the campus at Grand River and Abbott Road. This includes all vehicles bearing permits HE, HM, HC and HS permits.

G. If any vehicle is found upon the campus in violation of any provision of these regulations and the identity of the driver cannot be determined, the person in whose name such vehicle is registered shall be held responsible for any violations committed.

H. Student motor vehicle regulations shall apply to student wives.

I. Any student driving a car registered as a faculty car shall park same in the student parking lot only.

J. Student permit decals will be conspicuously attached as a decalomaniac transfer to the lower right-hand corner of the rear window within 48 hours of the issue date.

K. Any student receiving a traffic violation ticket who does not report with the ticket within 72 hours shall have his campus driving permit revoked.

L. Any student receiving three or more traffic violation tickets during any one school year shall have his campus driving permit revoked. The College police will notify the Dean of Students of such action.

M. Any student transporting intoxicating liquor in an automobile at any time or place, shall be subject to disciplinary action.

N. These automobile regulations govern the use of motor vehicles as well as the operation. Violations of existing traffic regulations, or driving conduct prejudicial to the interests of the community, may result in revocation of driving permits.

O. Any student driving a car after its permit has been revoked may be subject to suspension from school.

P. Student permits shall be revoked for a minimum period of three months.

Penalties
Operating a motor vehicle in prohibited areas $2.00 fine
Failure to park in designated areas 2.00
Failure to display permit as designated on back of decal 2.00
Failure to park in designated areas and not display permit 2.00
Second offense of any, or any combination of the above 5.00
Third offense of any, or any combination of the above and revoke student permit 10.00
Subsequent offenses of any, or any combination of above, referred to Dean of Student Affairs 50.00

Operating Motor Vehicle on College Property Without Valid Permit:
First offense: $15 fine and student will be requested to return the car to his home.
Second offense: and all subsequent offenses a $50 fine, and the student will be requested to return the car to his home. The student will be referred to the Dean of Students.
Third offense: The student may be requested to withdraw from Michigan State College.
Fines are payable at the cashier’s office in the Administration Building.

IV. Faculty Regulations
1. Faculty and employees shall register their motor vehicles with the police department.
2. Registration tags shall be rigidly attached in a conspicuous position on the rear license plate frame or bracket in such a manner as not to obscure any portion of the license plate.
3. Faculty or employees shall report any changes in address, license number of car within 72 hours.
SPECIAL MISCELLANEOUS, continued:

11. Regulations regarding driving, etc., continued:

IV. Faculty regulations, continued:

a. Motor vehicles bearing faculty and employee permits may be operated or parked by faculty or employees on campus limited only by the provisions of the College Ordinances and the Michigan Laws Relating to Motor Vehicles.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the Michigan State College Motor Vehicle Regulations to be effective October 1, 1951.

12. Authorization for an additional clerical position in the office of the Secretary.

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to approve an additional position in the Secretary's Office.

13. Authorization for the President, Secretary and Comptroller to make such fund transfers as are necessary at the end of the fiscal year.

On motion of Mr. Armstrong, seconded by Dr. Smith, it was voted to approve the above item.


On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the appointment of O. J. Munsor, architect for the Animal Industries Building.

15. The President discussed with the Board at some length the following items:

1. The desirability of some preliminary planning for taking care of permanent structural needs of the School of Business and Public Service, Department of Fine Arts, Division of Conservation and Forestry, Basic College and the Museum.

2. Certain discussions with various individuals and groups with reference to the possibility of instigating a centralized program in communications involving journalism, publications, radio, television, et cetera.

3. The possibility of doing something in the field of promoting highway safety.

It was decided to have no Board meeting in July but to have the next meeting on Thursday, August 9.

The meeting adjourned at 3:10 p.m.

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There was no meeting held in July 1951

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