Henry turned over to the State Inspector appointed by the Board.

It was Resolved, That one hundred and fifty dollars be appropriated for the year to be expended in the direction of the Inspectors for animal purposes.

It was Resolved, That the Secretary and Superintendent of the Mechanical department be instructed to put in the system of steam heating for Veterinary Laboratory immediately.

It was Resolved, That two hundred dollars (200) be added to the miscellaneous fund.

Mr. Moore presented a request from the Secretary of the State Board of Agriculture for assistance at the annual meeting. Refused to commit on Institutes and Superintendent with Covers.

The Finance Committee reported, as follows:

Messrs. Farquhar and God having been appointed as special committee to look over the college accounts, made the following report:

The special committee charged with the duty of examining and verifying the Secretary's October statement, found everything correct, and we have suggested some minor changes in method, which will be the application of the Secretary, and will be carried into practice.

Adjourned

Meeting of State Board of Agriculture held at the College
January 25th, 1898, at 7:30 P.M.

President, President Hill; Messrs. Farquhar, Moore, W. J. Moore, President Snyder and Secretary D. T. Chaffinfield

Minutes of last meeting read and approved.

President Snyder presented the following:

Engagement of J. L. N. Peavey as Elevator, and that by arrangement with the Superintendent of the Mechanical Department, the care of the steam water works had been placed in
charge of the Engineers. It was moved that the action of President Snyder in the appointment of an Engineer, be approved and that hereafter the Steam Shop Works be in charge of the Engineer under the general direction of the President and Secretary.

The temporary appointment of W.M. Trim as Inspector of Orchards and Nurseries was made permanent.

The President reported the temporary appointment of W.R. Bradford in the Wood Shop, and Mr. Baker in the Foundry. Mr. Fowkes, Instructor in Silver Making and Mr. Freeman, Instructor in Steam Engineering, for the Short Navy Class and also Mr. H. P. Stake in Drawing.

It was resolved that temporary appointment of the parts named be approved.

It was resolved that three tons of coal be allowed the Literary Society for the purpose of fueling their building during the winter.

It was resolved that Charles Shemy, Stenographer, be allowed $25 for extra duties during the time that he was employed.

It was resolved that the President be instructed to have removed from all Society Rooms, and as far as possible, from all Carpenter's Room, the boiling-leads, all oil lamps, oil cases and such other material likely to endanger by fire the safety of the buildings.

Resolved, that the President be instructed to re-organize the Fire Department in such a manner that the President, with the College Engineer and other College employees and such students as may well be fitted for this duty, and to grant to such students leaves from Military Duty in case of same rendering the Fire Department a service to protect the College from fire at the same time.

President Snyder reported that he had put the care of the Dormitories in regard to cleaning and also in dressing girls in the hands of Professor A. H. Leech, also that he had engaged Miss T. Church to give lessons in Gymnastics to the high school women—two lessons per week.
The action of the Committee on this matter was approved.

The Committee on the Mechanical Shops and the disposal of unused machinery, Mr. Smith and Mr. Madsen. The applications were referred to the Committee on Employees to report at this meeting.

It was received that the question of employing Electric Motor power for the Mechanical Shops and the disposal of unused machinery be referred to the Committee on Mechanical Departments, and President Snyder be requested to confer with Professor Neil and report.

I was received that a committee be appointed to report funds of the several Departments for the six month ending June 30, 1898. The President appointed Mr. Sheffield and Secretary Littlefield.

Mr. Sheffield of the Committee of the Apportionment of Funds reported as follows:

The committee charged with the duty of recommending apportionment of current College funds for the six months ending June 30, 1898, beg leave to report as follows:

There are two or three things we connect with the apportionment of funds. That is, over and above of what is in this report. It is the wish of this Committee in reporting this apportionment not to apportion any Department of the College, but we insist that any Department which foresees its fund, and one apportionment, does an injustice to every other Department of the College. We agree.

The necessity of employing funds that should be used in the current expenses of the College in permanent improvements which should be superintended by the Department, not for the current College expenses for the six months ending June 30, 1898, make the aggregate amount 300.

This is based upon the following estimate of receipts continued page 208.
<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm</td>
<td>$300.00</td>
</tr>
<tr>
<td>Station</td>
<td>$100.00</td>
</tr>
<tr>
<td>Clerical fees</td>
<td>$500.00</td>
</tr>
<tr>
<td>Department Station</td>
<td>$100.00</td>
</tr>
<tr>
<td>Grant Exchange</td>
<td>$100.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$800.00</td>
</tr>
<tr>
<td><strong>Ammunition balance</strong></td>
<td></td>
</tr>
<tr>
<td><strong>of Fund</strong></td>
<td></td>
</tr>
<tr>
<td><strong>of M overs 3,000.00</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$3,300.00</td>
</tr>
</tbody>
</table>

Your committee, after a careful consideration of the needs of the various Departments, recommend for the current semester the following:

**Salaries**

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admin</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Agricultural</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Mechanical</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>Academic</td>
<td>$5,500.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>History</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Chemistry</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Physics</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Mathematical</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Physical</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Veterinary</td>
<td>$500.00</td>
</tr>
<tr>
<td>Medical</td>
<td>$100.00</td>
</tr>
<tr>
<td>Dental</td>
<td>$100.00</td>
</tr>
<tr>
<td>Women</td>
<td>$250.00</td>
</tr>
<tr>
<td>Library</td>
<td>$100.00</td>
</tr>
<tr>
<td><strong>Total academic</strong></td>
<td>$8,900.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office</td>
<td>$880.00</td>
</tr>
<tr>
<td>Admissions Department</td>
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</tr>
<tr>
<td>Miscellaneous Fees</td>
<td>$1,500.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$3,480.00</td>
</tr>
</tbody>
</table>

The report was accepted and laid on the table. The vote was taken & Wednesday at 9:00 A.M.
Wednesday, 3rd. Geo. Board met, all members present except The Barker.

The Committee on Farm Management reported on re-organization of the Farm Department, as follows.

The Farm Committee, to whom, by Resolutions of the Board, Sept 21st, was referred the matter of a re-organization of the Agricultural Departments of the College, respectfully recommend the adoption of the following resolution:

Resolved, 1st.—That after April 14th, 1893, all the Experimental Station work, involving farming operations, relating either to farm crops or live stock, shall be kept entirely distinct from the general business management and conduct of the farm proper. That the works be in charge of the Director of the Experimental Station, who will in this be known as the Agricultural Agent of the Experimental Station.

That at the head of the farm proper shall be the Professor of Agriculture, who, as far as the general management of the farm is concerned, shall be the Superintendant of the Farm.

Resolved 2nd.—That thenceafter all the regular employees, except Heads of Departments, be engaged for a definite period.

Resolved 3rd.—That the work hitherto under the general supervision of one man, known as "Professor of Agriculture," "Superintendent of the Farm," "Director of the Experimental Station," and "Agricultural Agent of the Experimental Station," is apportioned as follows:

First:—That for the purposes of co-ordination and general executive management, the President of the College shall be the head of the system comprised by these two departments, and that he shall have as advisors, the Director of the Experimental Station and the Professor of Agriculture; these three men shall constitute a "Council of Advisers," which shall meet at the call of the President of the College and be presided over by him.

Resolved 4th.—That so far as these two Departments are concerned, the "Board of Agriculture" shall act only as a legislative body, except when in extraordinary cases the President of the College may call the same together for consultation.
Resolved 5th That all more, recommendation or other executive communication from the President to the Heads of the two Departments, and all recommendation and other business communications from the Heads of those two Departments to the President be in writing, and that this system of written communications in matters of importance to both all concerns and their superior reporting office be adopted through all the two Departments.

As a supplementary report, we would recommend the following, and in doing this deed with 1898, that very early in our work on this special committee, we will be expeditious with the fact, that in order to formulate a system which would in any way the partaking which the Board assigned us, we must deal strictly with the statutes and the regulations belonging to the Farm Committee, but also with matters belonging to this committee, as receiving on the expressed wishes of the Board that we might as expeditiously as possible of the entire partaking and completing the Board, we present forthwith the report without further apology.

First. That as soon as possible after April 1st, 1898, we shall be set off a certain tract of the Farm and be permanently used by the Experiment Station.

Second. That all moneys received by the Farm Department by sale of products, Stock or otherwise, be reported to the Board through the President of the College, and the same turned into the Farm Department fund and used into the general fund as before.

Third. That the Director of the Experiment Station be the College Field Agent.

Fourth. That the Director of the Experiment Station shall be Dean of the first century, with all the duties and authority usually connected to it, and such office. In which position he shall be subordinate only to the President of the College, and of course, in matters of legislation, by the Board.

Sixth. That for the purpose of carrying out the proposed plan, the following positions be created with the accompanying salaries, and be filled as soon as possible, after the adoption of this.
<table>
<thead>
<tr>
<th>Position</th>
<th>College Department, Station</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor of Agriculture</td>
<td>750.00</td>
</tr>
<tr>
<td>Professor of Animal Husbandry</td>
<td>500.00</td>
</tr>
<tr>
<td>Assistant Professor of Agriculture</td>
<td>1200.00</td>
</tr>
<tr>
<td>Assistant Professor of Rangeing</td>
<td>200.00</td>
</tr>
<tr>
<td>Secretary of Farm</td>
<td>700.00</td>
</tr>
<tr>
<td>Accrediting Man</td>
<td>500.00</td>
</tr>
<tr>
<td>Clerk</td>
<td>100.00</td>
</tr>
<tr>
<td>Assistant Seed Agent</td>
<td>500.00</td>
</tr>
<tr>
<td>Director of Ship Bureau</td>
<td>400.00</td>
</tr>
<tr>
<td>Director of Experiment Station, Agriculture</td>
<td>1000.00</td>
</tr>
<tr>
<td>Assistant Agricultural Engineer</td>
<td>1000.00</td>
</tr>
<tr>
<td>Second Assistant Agricultural Engineer</td>
<td>800.00</td>
</tr>
<tr>
<td>Total</td>
<td>7190.00</td>
</tr>
<tr>
<td></td>
<td>4180.00</td>
</tr>
</tbody>
</table>

At the meeting, it was:

1. Professor of Agriculture 750.00
2. Assistant Professor of Agriculture 1200.00
3. Director of Ship Bureau 400.00
4. Assistant Agricultural Engineer 1000.00
5. Second Assistant Agricultural Engineer 800.00
6. Clerk 100.00

The report was accepted and placed on file. Mr. Garfield was excused from further attendance at this meeting.

It was moved that the consideration of the report be taken up at this meeting. The motion was lost on aye and neg.

The vote as follows: Mr. A. B. Mr. M. A. Mr. N. A. Mr. O. A. Mr. P. A. Mr. Q. A. Mr. R. A. Mr. S. A. Mr. T. A. Mr. U. A. Mr. V. A. Mr. W. A. Mr. X. A. Mr. Y. A. Mr. Z. A.

It was moved to take up the consideration of the report at a meeting to be held Thursday, February 17th at The College.
The President called Mr. Menno to the Chair.

Mr. Hills moved that the salaries of H. E. Holdsworth Assistant Professor of Chemistry and T. T. Holdsworth Assistant Professor of Physics be raised to $1500 per annum each, from and after January 1st, 1878, which was adopted by aye and nay vote. All members voting ayes.

It was resolved that the salary of A. H. Vrooman, Assistant in Agriculture, be $1500 per annum from December 1st, 1877. $1000 to be paid from the College and $500 from Experiment Station.

President Hills to whom was referred several communications from the Professor of Military Science asking 1st for the purchase by the College of such arms, clothing, &c., as required by him and the use of his apartments.

2nd The rearrangement of quarters and 3rd Extra pay for work done outside his regular department work.

reported that he had called on the President of the Committee on Military Department, The Committee Building and Repairs and had discussed with the President of the College the recommendation 1st The purchase of the bath room and sleeping quarters as proposed at a cost of $75.

2nd That it was not advisable to make changes in the quarters 3rd That the President of the College I had made this arrangement for outside work limited to the Military Office which the Board had approved at the meeting. The report and recommendation were accepted and adopted.

It was resolved that any member of the faculty or college employees who shall, in request of the President of the College, desire for publication in the M.A.C. Record, one article of not more than 500 words shall same be guaranteed to the amount of one year's subscription to the Record.

On motion, adjourned to February 17th at 7:30 P.M. at the College.
Meeting of State Board of Agriculture
held at the College February 17th, 1898 at 7:30 P.M.

Present: President Wells, Messrs. Monroe, Moore, Garfield, Bird, Marston, President Snyder, and the Secretary J. H. Butterfield.

Minutes of the last meeting were read, corrected and approved.

President Snyder presented the matter of the use of Wells and Williams Halls for the teachers at the summer institute to be held in July next. The President was authorized to make such use in his discretion.

The President and the Secretary were authorized to repair the present bath room or arrange another in their discretion, at an expense not to exceed $250.00.

The President and Secretary were instructed to present at the next meeting of the Board, a plan for irrigating the campus, also to report as to the advisability of furnishing water and light to the residents of the College Delta.

The report of the farm committee presented at the last meeting was taken up. It was moved that the report be adopted.

It was moved that the report be taken up by sections. Carried.

The first resolution was read and its adoption moved. Motion lost on aye and nay vote as follows: aye—Messrs. Bird, Marston, and Pres. Snyder.
nay—Messrs. Monroe, Moore, Garfield, Wells.

The second resolution was laid over.

It was moved that the third resolution be adopted. Motion lost on aye and nay vote as follows:
Nay—Messrs. Monroe, Moore, Garfield, Wells.

The fourth resolution was dropped.

The fifth resolution was read, amended and laid over.

Of the supplementary report, the first resolution was adopted as follows:
Resolved: That as soon as possible after April 4, 1898, there shall be set off a certain tract of the farm to be permanently used by the Experiment Station.

The second resolution was lost on aye and nay vote as follows:
Nay—Messrs. Monroe, Moore, Garfield, Wells, and President Snyder.

The third resolution was lost on aye and nay vote as follows:
Nay—Messrs. Monroe, Moore, Garfield, Wells.

The fourth resolution was lost on aye and nay vote as follows:

The fifth resolution was not considered.

It was moved to take from the table the report of the Committee on Apportionment made at the last meeting carried.
It was moved to refer the report to the President of the College for approval.

The President presented his approval of the report.

On motion, the report was adopted.

Prof. Frank T. Hedgie was granted leave of absence for the summer vacation and fall term.

It was resolved that when the Board adjourned, it would be to meet at the call of the President of the College.

It was resolved that the committee on Employees be authorized to employ an Assistant Agriculturist of the Experiment Station.

Messrs. Marston and Bird asked to be excused from serving on the farm committee.

Recess was taken to Friday morning at 8:00.

Friday, February 18th, 1898, at 8:00 A.M. the Board met.

Present: President Wells, Messrs. Garfield, Monroe, Bird, President Snyder, and Secretary T. H. Butterfield.

President Wells announced changes in committees as follows:

Committee on Farm Management. Messrs. Monroe and Moore.

Committee on Buildings and College Property. Messrs. Marston and Bird.

On motion, adjourned.
Meeting of the State Board of Agriculture held at the College April 28, 1898, at 7:30 P.M.

Present: Messrs. Moore, Monroe, Garfield, Bird, Marston, President Snyder and the Secretary. Vice-president Monroe presided.

Minutes of the last meeting read and approved.

President Snyder reported that the Bath House had been repaired, also that it would cost $160.00 to run water main to the Delta.

It was resolved to extend the water main to the Delta, under the direction of the Secretary.

The President presented the matter of heating the Chemical Laboratory and College Hall. Referred to Committee on Buildings and College Property.

Also resignation of Thos. Burkein as foreman of the gardens.

Also resignation of E. Wittstuck as foreman of the farm and the temporary employment of E. H. Alvord in the same position. Action of the President in acceptance of resignation of Mr. Wittstuck and appointment of Mr. Alvord was approved. The President and Prof. Taff were authorized to select a foreman of the gardens.

Prof. Taff was authorized to purchase a team for his department from the apportionment for that department.

It was resolved that an instructor be added to the Mechanical Department to begin with the school year in September.
It was resolved to employ Miss Jessie Holz as Instructor in Drawing at a salary of $400.00 to begin with the school year in September.

The President was authorized to employ an additional Assistant in Mathematics to begin with the school year in September.

The resignation of Miss E. F. McCormick as Professor of Domestic Science, to take effect Sept. 1st, was received and laid on the table.

The President presented the following plan of reorganization of the Women's Department:

Resolved. That beginning with the next school year, the Women's Department shall be reorganized to conform to the following schedule of teachers and salaries:

1st. the head of the Department shall be known as the (Principal or) Dean of the Women's Department.

She shall have the general oversight of her department, act as Matron of Abbott Hall and also teach in the English Department.

Her salary shall be $1000.00 per annum, with room.

The other teachers of the Department shall be as follows:

Instructor of Domestic Science at a salary not to exceed $500.00 per annum, with room.

Instructor in Sewing — salary $500.00 and room.

Instructor in Music — salary $500.00 without room.

The plan of organization was adopted.
The committee on Buildings and Property presented the following:

The committee on Buildings and College Property would respectfully submit the following report regarding plans for a Woman's Dormitory:

The members of this committee having had confidence in the growth of the College, had many times discussed pro and con between themselves, the impending necessity of greater facilities of taking for the additional students. At the time of visiting the agricultural colleges of the other states feeling that a Woman's Dormitory would be an impending necessity at an early date, and having the subject deeply at heart, we embraced the opportunity to investigate the advantages offered by these Institutions, especially that of the University of Wisconsin along these lines! Since then, having been providentially placed upon this committee, we have given the subject more careful consideration and after discussion and argument with the President, finding that he endorsed the plan proposed by the committee, we would make the adoption of the following resolution:

Resolved, That the sum of $500.00 be appropriated from current funds for the purpose of offering prizes to architects for plans and specifications for a Woman's Building, said sum to be divided into a first, second and third prize of $150.00, $100.00 and $50.00 respectively.

Resolved, That the committee on Buildings and College Property, after conference with the President, be authorized to draft a general plan of what is wanted, and submit
the same with the statement of
prizes offered, and conditions, to
ten of the leading architects of the
state.

3d. Resolved, that the conditions
governing this submitting of plans
be as follows: first, this Board shall
act as judges of all plans offered.
Second, all plans and specifications
shall be submitted by number and
shall be without names or distinguishing
marks as to the architect. Third, if
the building be constructed, the succes-
sful architect shall allow the amount
of the first prize won by him, to be
applied as part payment of his fee.
Fourth, that the architect winning
the first prize shall, without further
compensation, furnish us, before the
Legislature meets, with display sheets
and plans, for use before that body.

The report was accepted and the
resolutions adopted.

It was resolved, that a committee of
three members be appointed by this
Board to act with a like committee
already appointed by the Board of
Regents of the Michigan University, to
consider the whole plan of a forest
policy for the state and with full
authority to act for this Board.

It was resolved, that Mr. Garfield,
Mr. Monroe and Dr. Beal be the committee
on the part of the Board of Agriculture.

The following resolution was adopted:

Resolved, That the State Board of
Agriculture will grant indefinite
leave of absence to all students of the
Michigan Agricultural College who
may be compelled to leave college by virtue of enlistment in the U.S. Army, or Navy, and that upon honorable discharge from the U.S. Army or Navy, such students will be re-instated with full credits for the work done before leaving college and at no additional expense for instruction or other fees of any nature.

The following resolution was adopted:

Resolved, 1st, That the State Board of Agriculture will grant indefinite leave of absence, and on June 17th of this year, will confer the regular Bachelor's degree upon all members of the Senior Class who may be compelled to absent themselves from college before the close of the college year by virtue of enlistment in the U.S. Army, or Navy, providing such seniors shall have the regular credits of their class at the time of enlistment.

It was resolved that the salary of the Instructor in Mechanics be $700.00 per year from Sept. 1st, 1898.

It was resolved that the salary of Assistant in Bacteriology, Experiment Station, and Instructor in Bacteriology be $1200.00, without house, from Sept. 1st, 1898, $1000.00 to be paid from Experiment Station and $200.00 from current funds.

It was resolved that the salary of Assistant in Chemistry, Experiment Station, be $500.00 from April 1st, 1898.

A recess was taken to Friday morning.
Friday morning, nine o'clock a.m.

Board met. Same members present except Mr. Moore.

The Secretary was instructed to fix up wash rooms in the horse barn.

The action of the President in the employment of assistants in Mechanical Department—wood shop and foundry, was approved.

The selection of J. D. Towar, by Committee on Employees, as Agriculturist of Experiment station at a salary of $1500.00 per year, without residence, was approved.

The title of position now occupied by Prof. Mumford was made Assistant Professor of Animal Husbandry and Assistant in Live Stock Experiments.

The assignment of office room for Agriculturist of Experiment station was referred to the President and the Chairman of Farm committee.

A communication from Prof. Smith relating to the sale of stock was referred to farm committee.

The President was authorized to increase the salary of Cashier Kenney $100.00, provided he will furnish a house for this use.

$100.00 was added to the apportionment to Military Department for the present six months.

It was resolved that heating
Improvement for Chemical Laboratory and College Hall should be made, and the President and Secretary be instructed to prepare plans and specifications.

Adjourned to meet June 15th at the College.

Board Meeting June 15, 1898

Present: Mrs. Hills, Mr. Metcalf, and the Secretary.

Minutes of last meeting read and approved.

Mrs. Snyder reported the following names of members of the Senior Class, recommended by the faculty for degree of Bachelor of Science:

Burtha A. Baker
Minnie Baker
Edmund A. Caleb
George Campbell
Jennette O. Carpenter
Thomas A. Chittenden
Charles A. Cowee
David J. Hale
Herbert A. Hagadorn
Theo. L. Hankinson
E. Earl Hedig
William J. Merkel
Harry L. Mills

Robert C. Marrow
Albert M. Patriarche
George T. Richmond
F. Lloyd H. Robinson
Devey A. Stedman
Horace C. Steed
Otto H. Slayton
Clara M. Steed
Charles C. Townson
Frank U. Haven
Catharine Watkins
Fred T. Williams
Fred L. Woodworth

Also Victor H. Lowe B.S. '91 and Amy Bell Vaughan B.S. '97 for degree of Master of Science. The recommendation was approved and degrees granted.

The President reports a conditional contract with Miss Roman for calichthonic instruction to ladies for next year. The contract was approved.
The special courses for the coming year as outlined in the catalog, were approved.

The matter of employing an Instructor in Cheese Making for next Winter was left to the President of the College and the Chairman of Committee on Employees.

The President presented the matter of rooms for employees. On motion, the whole matter of rooms for employees was referred to the President of the College and the Committee of Buildings and Property, with power to act.

It was Resolved, that the President of the College is hereby requested to report to the Board at the next session of its meeting, the aggregate income of the College during the past six months and the amount of all expenses, also his estimate of the income for the closing six months of this year and the apportionment of the same to the various departments, that he would recommend for adoption by the Board.

It was Resolved, That the Committee on Employees is hereby requested to consider the matter of adjusting the work at the College so as to provide a professor or instructor who shall have as an important duty, the general charge of religious work at the College, so that the young men and women instructed to the care of said institution shall be given the same thoughtful, pastoral attention enjoyed in their own homes.

The following resolution was adopted: Resolved, That the Chairman of the Committee on Institute and the Superintendent of Institutes are requested to consult with our professors of Forestry and plan to have instruction given at as many of the Farmers Institutes as practicable on the cultivation of forests and utilizing poor and waste lands in our state by growing forests upon them.
A communication was received from Prof. Hill relating to Mechanical Course which was referred to the Committee on Mechanical Department.

Resolves taken at 9:00 A.M. Thursday.

Thursday Morning.

Board met. All members present.

It was resolved to hold the next meeting at South Haven, at the call of the President of the Board.

The salary of Foreman of Iron Shop was made $500. from Sept 1, 1878.

Honorary Degree of Doctor of Science was conferred upon Dr. R.C. Kidgell under the following resolution: Resolved, That in recognition of the eminent services of Dr. R.C. Kidgell in scientific investigation along agricultural lines, and of the high position he has attained among the scientists of the country, the Michigan State Board of Agriculture hereby confer upon him the honorary degree of Doctor of Science.

It was Resolved, That the Secretary be requested to report at the next Board meeting, all the resolutions adopted by this Board since May 1st, 1877 and to inform the Board regarding the enforcement of said resolutions.

It was Resolved, That the matter of changing the work for Farmer's Institute during the winter...
It was Resolved, That the compensation for employed Institute workers, be referred to a Committee consisting of the Chairman of the Committee on Institute and the Superintendent of Institute, with power to act.

The resignation of Prof. D. M. Demott, as Professor of Domestic Science, was taken from the table and accepted.

The resignation of A. A. Cooper was accepted as of June 1st.

A recess was taken to Friday morning at 8:30.

**Friday. 8:30 A.M.**

The President presented Statement of receipts and expenditures for past 6 months, and estimate of receipts for next 6 months which recommended appointment to the several departments as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance</td>
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<tr>
<td>Farm Dept</td>
<td>3,600</td>
</tr>
<tr>
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<tr>
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<td>1,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$31,300</strong></td>
</tr>
</tbody>
</table>
Adopted:

A recess was taken to 1:30 P.M.

1:30 P.M. Board met. same members present.

It was Resolved. That the Commencement address be printed in the "Record."

It was Resolved. That the Secretary is hereby instructed to immediately look after the acquisition of the strip of land on the South side of Cedar River for the purpose of saving the fringes of timber and that he be given authority to close a constant, in his discretion.

It was Resolved. That new pipe for steam heating Chemical Laboratory and College Hall shall be put in under direction of the Secretary.

The salary of Chace Newman, Assistant Foreman of the Wood Shop, was made $500 per year, and room from Sept. 1st 1898.

Adjourned.
Meeting of Board at Kalamazoo.

Wednesday Aug. 13, 75.

Present: President Hille, Moors, Thompson, Garfield, Moore, Mavetow, Prof. Snyder, and the Secretary.

Minutes of last meeting read and approved.

President Snyder presented a request of firemen for two weeks' vacation. Request allowed.

It was Resolved, That the position of Mr. J. B. Pomeroy as Agriculturist of the Government Station, make him a member of the Station Council.

The President presented resolutions of Ingham County Teachers' Institute, Commendatory of the College.

A statement from Prof. Verder relating to the leasing of his house were referred to Committee on Buildings and Property.

It was Resolved, That the Farm Department be authorized to build a silo for the dairy farm, after consultation with Mr. Mavetow and Mr. Hoare with reference to the details of construction, and that the sum of $200. or as much thereof as may be needed is hereby allowed from the Farm Department apportionment for this purpose.

A request of Prof. Barrowe for two compound microscopes, to be paid from apportionment to his department, was granted.

The purchase of a piano for Armory Department was authorized.

It was Resolved, That, in view of the fact of Lieutenant Bandoelty having been recalled by the War Department, the President is hereby authorized to place the Military Department in charge of Dr. G. A. Waterman.
The President and Committee on Buildings and Property reported that the rooms heretofore occupied by Dr. Baudholtz would be assigned to Prof. Woodworth and the rooms occupied by Prof. Woodworth to Prof. Herlick. Report adopted.

It was Resolved. That $100. per annum be added to Dr. Hatman's salary while he has charge of the Military Department.

President Hill presented the resignation of Prof. A. B. Noble. Resignation accepted and Prof. Hill was requested to notify Prof. Noble and express the appreciation by the Board, of his work while at the College.

The Committee on Employees reported the election of Miss Maud A. Miller as Dean of the Home economics Department at a salary of $100. per year and room, and Miss Ellen A. Peterson as Instructor in Domestic Science at a salary of $600. and room. The report was adopted.

It was moved that it is the sense of this Board that the College make an exhibit at the State Fair and that the matter of extent of exhibit be left with the President in consultation with the heads of departments. Carried.

It was Resolved. That F. U. Hansen be appointed instructor in Department of Mathematics to begin Sept. 1st at a salary of $500. per annum and room.

A recess was taken to meet at South Haven at 1:30 P.M. Thursday.

South Haven, Thursday 1:30 P.M.

Board met, all members present except Mr. Moore and the Governor.
The following was adopted:

Proposed: That the President and Secretary are hereby authorized to execute a deed to J. J. Lyon for a strip of land, twenty six links wide and extending the length of the Station, five acres at South Haven on the north side thereof, and in exchange therefor, to receive from Mr. Lyon a deed for a strip of land, twenty six links in width extending the length of the Station, five acres at South Haven on the south side thereof.

It was moved that the Institute Committee and the Secretary be authorized to consult the Attorney General and secure his opinion regarding the payment of printing the Institute Bulletin, by the Board of State Auditors.

It was moved that $50 be appropriated from the Institute fund for stationery and expenses of the Committee appointed at the Round-up Institute for reporting plans for the development of Northern Michigan.

It was moved that the Institute Committee take the matter into consideration and report at the next meeting. Carried.

It was moved that the President of the College be authorized to use any room at the College for students that might be available. Carried.

It was moved that a committee be appointed to consider the matter of College expansion work and report at the next meeting. Adopted. The President appointed Mr. Marden and Mr. Monroe.

The Committee on Buildings and Property reported against putting in closets and bath in the Beals house for the patient. Adopted.

The same committee reported in favor of extending steam heat to Botanical Laboratory. Report adopted and work ordered under
direction of Secretary:

In view of the statement of Mr. Ryan, that owing to infirmities of age, it is probably desirable that in the near future he be relieved in a large measure of the responsibilities of the Station work. Therefore, Resolved, That a committee be appointed to confer with Mr. Ryan and arrange the details of the future management of the Station, with full power to act for the Board of Agriculture.

The President appointed Committee on Experiment Station, and Director of Station as such Committee.

It was moved that the report of the Secretary on the resolutions adopted by the Board, be laid down to next meeting. Carried.

A communication from O. A. Wilcox of Grayling was read and on motion, was referred to the Director of the Station, with directions to report on this matter and also on future management of the Grayling Station, at the next meeting of the Board.

It was moved that the construction of a walk to connect with College Delta be referred to the President and Secretary with power to act.

On motion, adjourned to meet at Grand Rapids, at Morton House, Tuesday, Sept. 27, 1898 at 7:30 P.M.
Board Meeting

Morton House, Grand Rapids Sept 27, 1895, 7:30 p.m.

Present: President, Ricks; Mace, Farquhar; More, Monroe; Threeth; Cas, Snyder and the Secretary.

Minutes of last meeting read and approved.

On motion, the title of Chauncey Newman was made Instructor in Mechanical Drawing and Assistant in Wood Work.

President Snyder reported action of Committee on employees in election of Assistant Professor of English. Miss Georgiana Blunt was appointed at a salary of $800 for the first year, $900 second year and $1000 third year and per annum thereafter if service continue. Action approved.

President reported renting of small house known as Smith house near laboratory to College grounds for students use, by lease for two years. Renting approved.

A request of Dr. Brooks for electric lights was referred to Committee on Buildings and Property.

A communication from Prof. Smith relating to a new Dairy Building was received and laid on the table.

The Committee on Experimental Station made partial report on arrangements made for future work at South Haven.

DuClous Smith reported on Gaylking Station as follows:

To the State Board of Agriculture: At the last meeting of the Board, August 11th, 1898, a resolution was passed which referred to the Director of the Station a communication from F. Adel of
Grayling and directing a report in regard to it and also the possible establishment of the Grayling Station, at the next meeting of the Board. Since the receipt of the notification by the Secretary of the passage of the resolution by the Board, Prof. J. D. Good and myself have visited the Grayling Station and looked into the matter of its present condition and have visited Mr. Asbli.

I feel to report that Mr. Asbli has recently purchased from Dr. Palmer, the square house immediately north of the Station grounds and opposite the sluice gate. He found evidence of the presence of Mr. Asbli clock on the Station grounds and from this and other reasons we do not recommend any bargain with him. Moreover, we are already in communication with another gentleman living near the Station who, if willing to do anything we want done, for a very reasonable compensation. In regard to future management of the Station, my mind has not changed (on the subject), since my last report to the Board. I am very strongly of the opinion that the water course to pursue is to say nothing officially by the Board about the Station, to make no official announcement concerning it, to adopt no policy on the subject that shall have just discussion on the topic.

A ride of a good many miles across the Jack pine plains in the early days of this month, convinced both Mr. Power and myself of the utter futility of attempting to utilize these barren regions for agricultural purposes in the immediate future. The burned timber houses, abandoned farms and forlorn homes, monuments of broken hearts and ruined lives, all speaking in no uncertain terms of the impracticability of settling land similar to the soil upon which our Station is located. At some remote time in the future, when the population in the fertile regions of Michigan shall be as dense as it is in Belgium, these lands will be needed for agricultural purposes. At present I must earnestly recommend that the management remain stationary as it is at present, that the fences about it be maintained.
that the clock be kept off, that at least one part of its operations be continued with new forage grass suitable to that region, as fast as they are presented, but that no great amount of money be expended and no permanent care taken to employ.

Many of the fruit trees are still alive but are not growing rapidly, perhaps three inches on the average this year. The chief's fame is making a pair of the neighborhood have adopted it as their best practice grass. Some good has already occurred to the neighborhood from the fruit of the station work.

In the near future it may be wise to recommend the planting of trees on the south Forty, as the confederate set out with the middle of the last season to be doing well. Above all things, I recommend that no public statement in regard to the farming station, emanate either from the Board or the Council.

Propriety submitted

C. H. Smith, Director.

Approved by the Council.

It was Resolved, That the President and Secretary be instructed to investigate the question of additional water supply, and if, in their judgment, a new well is needed, that they be authorized to sink a well at an expense not to exceed $400.

The Committee on Buildings and Property reported on heating Prof. Vesper's house, recommending that it be referred to the President and Secretary, with power to act. Recommendation adopted.

Adjourned to meet Wednesday at 9:00 a.m.

Wednesday 9:00 a.m.

Board met, all members present, except Mr. Monot and the Governor.

Director Smith presented a request for appropriation for material and supplies for bacteriological
Department, amounting to $300. Request was referred to Committee on Experiment Station, to report at next meeting.

The sum of $250 was appropriated from the Institute fund for postage and stationery for Committee on Development of Northern Michigan, appointed at Round-up Institute.

The following was adopted: Whereas, it is not convenient for the Superintendent of Institute to attend the meeting of the Association of Institute workers at Omaha, and whereas, Prof. Smith intends visiting Omaha at the time of this meeting, Resolved, That Prof. Smith be requested to represent the Board at this meeting at an expense of $20 to be paid from the Institute fund.

The Committee on Institute reported regarding the Round-up for 1899. The location of the Round-up was left with the Committee and the Superintendent.

It was moved that Pres. Snyder be a delegate from the College, and the Secretary and Dr. Newell delegate from the Experiment Station, to the meeting of the Association of Colleges and Experiment Stations at Washington, D.C., Carried.

It was moved that the communication from Prof. Smith relating to a Dairy Building, be referred to the Farm Committee, Carried.

Adjourned.
Board Meeting, Nov. 29, 1898.

Board met at the College:
In attendance: President Hill, Mears, Munoz, Garfield, Moore, Bird, Marston, Oscar Snyder and the Secretary.

Minutes of last meeting read and approved.

Oscar Snyder reported progress in the matter of well, also the regard to change of furnace in Prof. Vedder's house.

Oscar Snyder presented matter of alumni catalog.

A request was received for an offer from the College to send free to two students who might desire to attend the Institution from Cuba.

It was Resolved, That the matter of admission of free to students from Cuba be referred to the President of the College and the President of the Board.

Request of Dr. Marshall for apparatus for Bacteriological Department referred to Committee on Experimental Station.

The matter of steam heat for farm house was referred to the Committee on Buildings and Property.

Request of C. J. Prosko and C. J. Pogg for electric lights was referred to the same Committee.

The resignation of M. H. Fulton, Assistant in Agriculture, was received and accepted.

A communication was received from Director Smith relating to South Haven Station, which was referred to Committee on Experimental Station.

Oscar Snyder presented matter of increase of salary of G. H. Pru.
It was Resolved, That the Committee on Appointments must be requested to consider the matter of purchase of two microscopes for Botanical Department.

The matter of employment of additional help at Boiler House was referred to Committee.

It was Resolved, That a former resolution of the Board requiring that the band instruments be kept in the Armory be rescinded.

The matter of employment of additional help at Boiler House was referred to Committee.

It was Resolved, That a former resolution of the Board requiring that the band instruments be kept in the Armory be rescinded.

Our Snyder was requested to present an appropriation of funds for the next six months.

A communication was received from Prof. Baross, relating to Deer Park.

A letter was read from Otto Hatzenbuhler of Detroit relating to Exhibition of State Dairy Association.

A request from Secretary of State Dairy Association for assistance of Speaker at the Annual Meeting of the Association, Feb. 1, 2 and 3, was referred to Committee on Institutes.

On recommendation from the Faculty, the degree of A.B. was conferred on Chas. A. Rome, Class of '78.

Wednesday, Nov. 30, 5:00 A.M.

The Committee on Buildings and College Property reported on plans submitted for prizes for Woman's Dormitory as follows:

The Committee on Buildings and College Property, in accordance with resolutions of the Board, sent to the well known architects in five cities of the state the following:
At a meeting of the State Board of Agriculture April 25, 1898, the following resolutions were adopted:

1st. Resolved. That the sum of $300 be appropriated from current funds for the purpose of offering prizes to architects for plans and specifications for a Homestead Building, said sum to be divided into a first, second, and third prize of $150, or $100 and $50 respectively.

2nd. Resolved. That the Committee on Buildings and College Property, after conference with the Architect, be authorized to draft a general plan of what is wanted and submit the same with statement of prizes offered and conditions, to ten of the leading architects of the State.

3rd. Resolved. That the conditions governing the submitting of plans be as follows: First, The Board shall act as judges on all plans offered. Second, All plans and specifications shall be submitted by number and shall be without distinguishing marks as to architect. Third, if the building is constructed, the successful architect shall allow the amount of first prize, even by him, to be applied as part payment of his fee. Fourth, that the architect winning the first prize shall receive full compensation, furnish, before the legislative session, with display sheets and specifications for use before that body.

Ouensant to the above, we invite you to submit plans and specifications. Our requirements are as follows:

1. Accommodations for 150.
2. Sliding rooms for above number, two in a room, each room to have hot and cold water, extra large closets, and in size not less than 150 square feet.
3. Two reception rooms, each about 30 x 40.
4. Cooking laboratory, with small dining room, 16 x 20.
5. Reception, office rooms, and office for head of department, 30 x 40.
6. Wood working room for shop practice, may be in basement.
7. Twelve to fifteen music rooms for teaching of practice.
8. Large room.
9. Office for head of department.
8. General dining room, seating capacity 150, with kitchen complete with storage rooms etc.
9. Reception room, main office, private office, fire-proof vault
10. Gymnasium about 30 x 50 ft, two stories high, with shower baths etc.
11. Three rooms for fraternity and sorority
12. Suite of general parlors
13. Suite of rooms containing waiting room, lunch room and toilet room for non-resident student, about 30 in number.
14. Room for a convalescent
15. Room for disinfesting furniture etc., etc.
16. Large and well-equipped laundry.

General —
Passenger elevator and freight elevator, three rooms on each floor, everything well lighted, all placed to be of wood, buildings to be heated throughout by string, which is already provided for from central plant. Electricity for lighting and power is also provided for from central plant. Fire escapes.

Cost complete not to exceed $75,000. Plans to be so arranged that if only a part of the above amount is appropriated, a portion of the building may be constructed properly, the whole to be completed later.

I suggest that you also state extra cost for making building entirely fire-proof.

These plans will be presented at the September or October meeting of the Board, the exact date of which you will be notified. If you do not care to enter further into the above.

Signed: Committee on Buildings, College Property
Chairman J. F. McAllister, Bay City
A. C. Bird, Highland.

With the following letter:

"
Dear Sir:

Plans for the Women's Building at the Agricultural College will probably be decided at the October meeting of the Board. If you have plans to submit, as per specifications sent you some time ago, you are respectfully requested to send the same to Jason C. Hammond, Superintendent of Public Instruction, Lansing, Mich., on or before Oct. 10th. You will briefly have our name or distinguishing number as to the architect or plans, but we will enclose them in a sealed envelope containing your name, etc.

Mr. Hammond will deliver the plans and envelope with a corresponding number and these envelopes will remain in his possession until choice of plans has been made by the Board.

Respectfully,
Committee on Buildings and College Property.

Under this invitation, five plans have been submitted to Mr. Hammond and by him numbered as per above letter.

The report was accepted and referred to the Committee and the President of the College to report on choice of plans to the Board at its earliest convenience.

Committee on Buildings and College Property reports on claim that of John Scott, to put in furnace with a deduction of $25, per annum salary of forman of farm, giving him the choice. The same Committee report adversely on electric light for E. J. Tace and C. S. Drinker.

The Committee on College Extension reported forges and asked further time.

The Director of the Station was authorized to enter his exhibit poultry at the State Poultry Association show at Detroit.
The President was authorized in his discretion to publish a report, letter, and paper, pursuant to the Grand Chapter, in defence of the College, and on the proposal before the Grand Chapter to annul the charter of Beta Chapter, M.D.C.

Mr. Snyder reported apportionment of funds for next six months, as follows:

<table>
<thead>
<tr>
<th>Apportionment</th>
<th>June 20-98</th>
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<tbody>
<tr>
<td>Salaries</td>
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<td>Farm Department</td>
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<td>Hort.</td>
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<tr>
<td>Med.</td>
<td>1,800</td>
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<td>Academic. English</td>
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<td>400.00</td>
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<tr>
<td>Microscope</td>
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<td>Math.</td>
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<td>Deficiency, prior 6 mos.</td>
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<td>Physics</td>
<td>250.00</td>
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<td>Veterinary</td>
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</tr>
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</table>

Report was adopted.

A recess was taken to 1:30 p.m.
1:30 p.m. Board met, same members present.

Professor Barrows appeared before the Board in relation to Deer park and work in connection with Entomological Department.

The Committee on Employees reported recommending that the salary of [redacted] be increased to $800 per annum, beginning Dec. 1, 1898. Adopted.

Also that blue letter additional labor fund for the Bailey house be allowed, to terminate at the discretion of the President.

It was Resolved that the President be authorized to employ a night watchman.

It was moved that the President of the Board, the President of the College, and the Secretary be requested to prepare and present to the Board at the next meeting estimates covering items and buildings needed by the College, for which appropriation by the legislature is necessary.

The Committee on Experiment Station reported on appropriation for material for bacteriological work, that the sum of $500 be allowed from Experiment Station fund.

The same committee reported favorably on the recommendation of the Director of the Station, and Professor of Horticulture, for the appointment of Dr. Fulton as Superintendent of the South Haven Station to begin March 1st, 1899, at a salary of $600 for first six months, work for annum. Report adopted.

The Committee to report on choice of plans for Women's building in competition for prizes, reported as follows:

The choice of the Committee for first prize is the plan marked No. 6. For second prize, that marked No. 5. And for the third prize, that marked No. 6.
After the examination of the several plans by the full Board, the report of the Committee was adopted and the following resolutions, unanimously adopted:

Resolved, That the State Board of Agriculture hereby award the first prize in the competition of architects for furnishing plans for a women's dormitory to No. 5, as designated by number on the back of the submitted plans, provided the architect submitting said plans shall execute and file with this Board a bond of $20,000 approved by the Board, guaranteeing the specifications submitted as to cost of building.

Resolved further, That the second prize be awarded to No. 4 and the third prize to No. 6.

An opening the envelope numbered by Mr. Hammond, the envelope with the second plans, No. 5, was found to have been submitted by Charles Koppe of Bay City, Not by Pres. Agnew of Grand Rapids, and No. 6 by F. A. Board of Lansing.

President appointed Messrs. Monroe and Moore committee to examine the College accounts.

Adjourned.
Meeting of State Board of Agriculture

December 27, 1898.

Present: Prof. Hill, Messrs. Monroe, Garfield, Blodgett, and the Secretary.

Minutes of last meeting read and approved.

Prof. Snyder reported that a Hagleton furnace had been put in the Udder house.

The committee on remitting fees to two students from Cuba, should they attend under the auspices of the Cuban Educational Association, reported recommending that tuition and incidental fees be remitted to such students. Report adopted.

Prof. Hill of the committee to report to the Board estimates for needed appropriations for the college, to be presented to the Legislature, reported as follows:

- Women's Building: $75,000
- Heating and Plumbing: 15,000
- Dairy Building: 15,000
- Farm Barn: 5,000
- Book Stack for Library: 6,000
- Contingent Building: 10,000
- Repairs of Buildings: 12,000
- Renewing Heating in Wells & Williams Halls: 2,500
- Fire Escape in Wells & Williams Halls: 500
- Student Labor: 5,000

It was moved that the report be adopted. It was moved to amend by striking out the Dairy Building and Book Stack and placing the Homestead Building at $100,000 for building, heating, and furnishing. Amendment lost and original motion adopted.

A recess was taken at 8:30 a.m. Wednesday.
Wednesday December 25, 1895

Board met. Some members present.

Resignation of F. E. Steele as Assistant Secretary, to take effect January 1, 1896.

Resignation accepted.

Pres. Snyder presented a scheme for College extension work, prepared by M. S. Buttriff, Superintendent of

Outline of Proposed Department of College Extension

1. Lines of work to be pursued

1. Farmers Institute - About 75 live or three-day

2. Home reading course, including F.H.R.C. and Correspondence courses.

3. Extension lecturers in connection with F.H.R.C., Grange, Farmers' Clubs, Home Board, Agricultural Society, etc.

4. Field meetings: a) Spraying, b) stock judging, c) butter-making, etc.

5. Lectures and judging at fairs.

6. Lectures at high schools.

7. Mechanical Institute.

8. Nature study in rural schools. The office of this department, under this head, would be to make a campaign among the farmers and teachers in favor of nature study.

9. An agricultural survey of the state, sufficiently thorough to serve as a guide for intelligent extension work in the various counties.

10. Any other lines of genuine extension work.

Advertising 11. The business management of the M.C. Record.

12. Advertising the College, inclusive of the catalog and editorial work on the M.C. Record.

13. Permanent record of alumni and old students.
II. Organization

1. A Board committee of two, on "College Extension" instead of "Farmers Institute".
2. An advisory faculty committee, comprising the President, Professor, and Heads of departments which do extension work.
The advertising committee to consist of the President, Professor, and Superintendent of College Extension.
3. Executive: (a) Superintendent, (b) Assistant Superintendent, (c) Clerks.

III. Financial

1. State appropriation for Institute, $1,500.
2. College fees to be available for extension work.
   (a) Matriculation fees: $1,200.
   (b) Text room rent: $400.
   (c) Diploma fees: $150.
   (d) Tuition fees: $150.
   (e) Special examinations: $50.

   Total: $5,550

3. For advertising purposes, Incidental fees $2,100 to be used for all advertising except catalog and regular issues of M.A.C. Record.

4. Estimated expenses:
   (a) Salaries: Superintendent $600, - 1,200.
   (b) Clerks: 900, - 1,200.
   (c) Institute workers: $1,500.
   (d) Extension workers: $1,500.
   (e) Travel: $400.
   (f) Freight and postage: $500.
   (g) Office: $500.
   (h) Apparatus: $500.

IV. Specifications

1. The plan to take effect as a whole July 1, 1899.
2. Incidental fees for advertising to become available beginning January 1, 1899.
3. Room rent for Spring term beginning April 3, 1899, to become available for extension work.

4. Permission to employ an Assistant Superintendent, and Extra Clerk if necessary, beginning March 1, 1899.

5. Permission for Superintendent of Institute to travel, and otherwise investigate forms of extension work in the United States and Canada, beginning March 1.

6. All fees that shall arise for extension work and not used at end of fiscal year to accumulate up to $2,500. only.

V. Some advantages.

1. The manifest advantage of combining similar lines of work. There already exists a sort of overlapping in various States. Several States indeed have extension departments, but no State to our knowledge has united all three lines. Yet every line of work mentioned consistently falls under the head of College extension, unless it be advertising, and that as easily combines with the extension work as it naturally is classed with it in an administrative way.

2. The educational value and importance of extension work.

3. The undoubted value of the plan as an anti-advertising plan for the College.

That part of the scheme relating to legislative appropriation for Harris Institute was taken up. Mr. Morse moved that the amount be placed at $5,500. per annum for two years. Adopted.

On motion of Mr. Marshall, the amount of $5,500 per annum for two years was ordered placed in the estimate to the legislature for Contingent Building.

It was Resolved, That the President and Secretary be directed to prepare a bill embodying the appropriation asked for, and have it properly introduced in each House. The balance of this report was referred to the special
Committee on extension work.

Mr. Bird moved to allow F. C. Stuke $197. for extra service in making maps and time given to correspondence in connection with College lands and maps for bulletin.

Adopted.

Pratt & Kopppe submitted the following and asked the Board to accept it in lieu of bond required by the Board: in awarding first prize for plans for women's building.

To the State Board of Agriculture,

Lansing, Mich.

Gentlemen:

I, the undersigned architect for your proposed women's building, do hereby covenant and agree with your Board as follows:

1st. Just as soon as the appropriation for the erection of this building is assured, we shall proceed at once to make all necessary working drawings and specifications for the building and completion of the same according to the sketches and descriptions submitted by you and adopted by your Board.

2nd. The Board of Agriculture shall then proceed to procure responsible contractors for the several works the total cost of which shall not exceed the sum of $75,000. It being mutually understood, however, that due allowances shall be made for any advance in the price of work and materials from the time when our estimate was made, up to the time of letting the contracts.

3rd. Should the Board fail in preparing contracts for the completion of this building for the stipulated sum of $75,000, the Board of Agriculture shall be released from any and all liability on account of any plans or specifications prepared by us, exceeding the price of $75,000 in which event the drawings and specifications are to be the property of the Board, said plans not to be used except under our direction and for our benefit.

Respectfully submitted,

(eight)

Pratt & Kopppe,
Mr. Derr presented the following resolution which was adopted:

Whereas, Messrs. Pratt & Koepe are the architect who have submitted an agreement in lieu of the bond requested by the Board, it the awarding of said first prize, and whereas this submitted agreement is considered adequate security by the Board;

Resolved, That Pratt & Koepe be released from the fulfillment of the provisions relating to said bond in the resolution of the Board awarding them the first prize, and that in lieu thereof, the Board accept the conditions of the agreement made this day by Pratt & Koepe.

A recess was taken to 1:30 p.m.

1:30 p.m. Board met, same members present.

On motion, adjourned.

Board Meeting, January 25, 1899

Board met at the College Wednesday evening, January 26th, at 7:30 p.m.

Pres. Messrs. Monroe, Bird, Marston, Peck, touring, Governor Tinley and the Secretary.

Vice Pres. Monroe in the chair. Minutes of last meeting read and approved.

Mr. Monroe of the Committee to examine Secretary's accounts reported that they had examined the books and accounts of the Secretary, with the State Accountant, and are waiting for his report, and ask further time. Report accepted and time granted.

On motion, adjourned sine die.