Meeting State Board of Agriculture

January 13, 1902

College Board Room.

Present: Neum, Traverse, Snyder, Mille, Allen.

No quorum

Adjourned...
Meeting of State Board of Agriculture

Board Room, College, Jan 29, 1912.

11:00 A.M.

Present: Monroe, Morgan, Hatfield, Halls, Allen, Simpkins, Vice-President Morgan in the chair.

Minutes of previous meeting read and approved.

College Yreka Agent S. B. Shelch made his final report on the classification of College lands.

Resolutions taken to 1:00 P.M. same day.

Afternoon Session

Same members and Mr. March present.

Mr. Allen presented the following resolution which upon motion was adopted:

"Resolved, That the Agricultural College lands situated in the County of Alona, Alpine, Delta and Yreka be as presented this day in the report to the Board by College Yreka Agent Shelch, be leased to such sates at the minimum price as shown in his report as follows: The estimates of the accompanying reports are keyed in the report of the State Board Office and said prices so estimated by said agent are hereby ratified and approved and made the maximum prices so fixed by the Board to take effect on and after January 29, 1912 and until otherwise ordered."

The Secretary presented the following letter:

"A. C. Buse, Secretary, Agricultural College, Mich.

Dear Sir:

Some time ago I made a statement that I met Dr. King at Muncie, Ind. that a certain conversation took place in regard to Agricultural lands. I felt upon investigating the

mlntion that I was mistaken and that it was not Dr. King that inquired about that time, but Mr. Shelch that inquired about it and I am now writing to correct my former statement and to notify the members of the
Board meeting for discussion.

Dr. Smith: I have never been the cause of injuring Mr.
Sakurai. I am very respectfully yours.

Geo. B. Dow.

Pursuant to the motion of Mr. Wilks, the minimum price on the 25% of the amount of Section 11, Price $24 per Acre, is reduced from $80 to $50 per acre, on the recommendation of College Real Estate Agent.

Upon the motion of Prof. Snyder, the resignation of J. D. Brown, an Agriculturist of the Experiment Station, to take effect May 1st, 1902, the resignation has been accepted in accordance with the written request of the day.

Certain recommendations of Dr. Smith were referred to the committee on experiment station.

Upon motion of Mr. Wilks the consideration of the amount to be appropriated for the present year was referred to the finance committee and Dr. Sprague and Dr. Smith.

The request for additional poultry and cold storage space in the Johnson building was referred to the Committee on buildings and College property.

Upon motion of Mr. Watts, the setting up of the clinic was referred to the additional comfort of the College health, of the poor was referred to the President and Secretary of the College, and private.

Mr. Newman: The request of Mr. Newman for increase in salary was referred to the committee on employees.

Upon motion of Mr. Weeks, the plans prepared by Architect Bow-
On motion of Archibald Bowes, the following resolution was adopted:

Mr. McMillen's plan for the building of the new botanical gardens, to be located on the site west of the construction of the new State Capitol, was adopted.

Our motion of Mr. McMillen for the location of the main hurnnle and conduits, and pump house, on the plan of Prof. Busey, was adopted.

On motion of Mr. Snyder, the location of the bacteriological laboratory, was fixed between the architectural laboratory, south of the front on a line and 60 feet east of a line drawn north of the east side of the architectural laboratory.

On motion of Mr. March, Mr. Snyder was authorized to use the Board's funds for the care of sick students, if in the discretion of the Board it be necessary.

On motion of Mr. Snyder, the following resolution was adopted:

Resolved, by the Michigan State Board of Agriculture, that the Bill N.R. 1573, now pending in Congress, providing for a portion of the proceeds of the sale of public lands to provide the means of establishing in the State of Michigan, a college of agriculture, and the instruction therein, in the sciences of chemistry, botany, zoology, hydrology, geology, botany, forestry, agricultural chemistry, and in practical agriculture, be passed, and the funds so made available by said law, be devoted to the support of the Agricultural College and the instruction therein, in the sciences of chemistry, botany, zoology, hydrology, geology, botany, forestry, agricultural chemistry, and in practical agriculture.

Resolved, that if said Bill N.R. 1573 becomes a law in its present form, the Board will recommend to the Legislature that it enact a law setting over one-half the funds made available by said law, to the College of Mines to be used for instruction in Mining, the other half to be devoted by the Agricultural College for instruction and experimentation.

Resolved, that in the judgment of the Board, the proceeds of the sale of public lands (other than lands as a common property of the whole people) should be applied to purposes...
which are equally important to all sections of the country and not
merely to those of particular localities.

On motion of Mr. Lyon an amount not to exceed $50 for an
expenditure for supplies for instruction.

On motion of Mr. Allen an amount not to exceed $50 was
appropriated for the purchase of a reception table for the
reception of the guests at the reception to be held at
the College the last four days in February. 

The following is the report of the following:  

To the Kansas State Board of Agriculture,

A. C. Beaty, Secretary of the Board,

The Board of Agriculture will receive with alacrity the
following report of the Kansas State Board of Agriculture:

The Board of Agriculture is in receipt of several communications from

This office is in receipt of several communications from students,

I am in receipt of several communications from students.

Mr. A. C. Beaty, Sec.

Drake, Jan. 20, 1912.

A. C. Beaty, Sec.
representative at football games, Detroit, had been referred to the Auditor.

I am informed that Mr. B. S. Platt is, or was, at one time in charge of the

Voucher and J. C. Smith is, or was, in charge of the voucher. You are familiar with the method

of retaining money in your treasury by duplicating receipts where

they have been voided.

Very respectfully,

Henry Humphrey

General Accountant.

On talking the matter over with Auditor General House, he

suggested that the Board take formal action as to which they

determine whether to be paid from College funds.

I would respectfully call the attention of the Board to the

following letter, again which will be mailed the coming summer:

of the Auditor, relative to the condition of the General

repaired

reflecting of the Edwards house. It seems to me that the separation

for these repairs should be taken from our fund.

I would respectfully call the attention of the Board to the

proceedings of last year, at which time the student body had

made the following motion: 'The construction and equipment of a bath house. Acting under that

motion, repairs on the present bath house have practically

been finished, since that time, since it has been decided that the

Bath House quarter will be practically beyond repair. Until these facts

in view, and in accordance with Board resolution, I have

gathered some general data regarding the cost of equipment

of a bath house of a suitable size to accommodate the growing

needs of the institution. The data is now in charge of the

B. S. Platt to be turned over to the Board or to a Committee of the Board, as

you shall direct.

In accordance with Board resolution, a contract has been

subjected to, with B. S. Platt, to furnish power for

electric current for the year ending December 31, 1902, at the

rate of $225.00 per month, with the privilege, at the option

of the Board of renewing said contract for one more year.

Therefore, said B. S. Platt to give notice January

to Oct. 1, 1902.

E. S. M. College Delta, has this date to Mason, P. O. Kennedy

4th, 9th, 16th, and P. O. Longhar, and 9th to Mr. J. C. Humphrey, taking

full right, giving a tour of $500.00, guaranteeing the election under

a plan of a home, looking for less than $1400.
In making these conveyances I have discovered that the title of Mr. F.O. Kinney to lot 6, upon which he has erected his residence, is defective from the fact that the notary who took the affidavit of J.J. Butterfield, Secretary, was erroneously included in the transaction. I would respectfully suggest that the conveyances in which the title can be cleared to lot 6 by the Board of Agriculture to make new conveyances of said property, and that the necessary papers and authority to make

All of which most respectfully submit,

R.C. Best
Secretary.

M.A. January 27, 1922.

On motion, the Board unanimously requested the auditing of

Verters, 1897, to be done on report.

Dues to be taken over the Board to receive the excess of the Board to

Secretary, H.C. Kinney and B.D. Brogden, and Mr. Geo. T. Summerville

in accordance with the above report.

On motion, the Secretary and Secretary of the Board were

authorized to receive the excess due to the Board to Mr. T. S. Kinney to

be taken over the Board to receive the excess due to the Board to Mr. T. S. Kinney to

Above report.

Receiver taken at 9 A.M. January 30:

Morning Session,


Same number present.

President Snyder moved the setting aside of $100.00 for the use of

Secretary of Faculty, same to be added to the President appointment.

On motion of Mr. Hall, the Board recommended the approval

by the Board of the Auditor of the bill of expense incurred by

Pres. Snyder to establish the school of prospective legislation

offering the instruct of the College.

Mr. Hinson from the Committee on Improvement Station and the

Committee on Employees recommended the appointment of Mr.

M. Robertson as assistant chemist of the improvement station at a

salary of $1000.00 per year. Approved.
On motion of Mr. March, the erection of the bacteriological stable was authorized to be paid from Experiment Station funds.

On motion of Mr. March, $400 was appropriated for the publication of bulletins for the year beginning January 1, 1902, and ending December 31, 1902.

Mr. March from the Committee on buildings and College property recommended the finishing of the attic of the botanical laboratory for the purpose of a staff room and storage room at an additional cost to exceed $750. On motion, recommendation adopted.

Mr. March from the same committee recommended that a bath room and closet be installed in the quarters occupied by Prof. W.P. Whipple, cost not to exceed $100. On motion, recommendation adopted.

Mr. Allen moved that the architect be instructed to plan for complete plans and elevations for both houses to cost not to exceed $11,000 and submit same at next meeting of Board. Carried.

Mr. March moved that the Society be instructed to furnish a range, furnace in Board Rooms, and provide new mahogany Board Rooms and built bedding for same, before next meeting of Board. Carried.

Mr. Hill moved that the Board adjourn and meet at the College Board Rooms, Wednesday, February 26, 1902, at 1:30 P.M. Carried.

Adjourned.
Meeting of State Board of Agriculture

College Board Room, Feb. 26, 1902.

1:00 P.M.

All members present except the Governor.

Minutes of previous meeting read and approved.

On motion of Mr. Wills the Board went into executive session to open bids for buildings.

Opened bids. On motion of Mr. Wills, the Board proceeded to open bids for the construction of a bacteriological laboratory and a bacteriological barn, hospital, stable, inclusion of heating, plumbing, and lighting.

The following bids being delivered to the Board by Architect Board were that agreed:

- C. Maffei & Son, Saline: $400,777.00
- Chittenden Skinner, Lansing: $274,533
- The Richman & Son, Kalamazoo: $249,000
- Vanderhook & Co.: $250,000
- C. L. L. T. Ren, Grand Rapids: $211,111.35

On motion of Mr. Moser, plans and specifications were returned to the Architect to confer with builders and secure from them the most favorable propositions concerning changes, and report to the Board at 2:00 O’clock the following day.

Just Math. On motion, the employment of an instructor in Mathematics in place of Mr. Bracefield was referred to the chairman of the Committee on employees, President Snyder and Professor Hetherington.

Oak Tree Cut. The President and Secretary of the College were directed to take immediate steps to bring to justice the party who cut the oak tree on the athletic field.

Refuse On. The request of C. S. Taft for repairs to the Horticultural Laboratory was referred to the Committee on Buildings and College Property.

Recommendation: Certain recommendations of Professor Swift were referred to the Committee on Equipment Station.
The request of Messrs. F. C. Kennedy and B. O. Longyear, that the Board sanction their action in selling lot No. 7, College Delta, to Mr. Andrew Kruegel, was approved.

Mr. Buch name

The Secretary was authorized to write Mr. Burns that he shall not use his name in connection with the College until regularly appointed to the position.

The Secretary presented the following business report:

To the Honorable State Board of Agriculture:

I would respectfully report the following business of the Board:

Capitol of the resolution regarding the bill now pending in Congress, proposing to use a portion of the proceeds of the sale of public lands for increased measure of instruction in the several agricultural and training colleges, was mailed to each Senator, and representation of the Michigan delegation in Congress and Senate have been received from each of these gentlemen, that when the bill shall come up for consideration, the request of the Board will be complied with.

In compliance with Board resolution the following advertisement was inserted in the Detroit Free Press, Tribune, Grand Rapids Press, Kalamazoo Telegram, Lansing Argus, and Journal:

Said proposals for the construction of a Botanical Laboratory and a Botanical Stable at the Michigan Agricultural College are solicited, and will be received until 12:00 noon, February 25, 1902, at the office of E. A. Bower, Architect, Lansing. All proposals are to be made for each of the above buildings. Three proposals are to be drawn and include material and labor of all kinds necessary for the completion of the buildings. Specifications of heating, lighting and plumbing... Blank forms upon which all tills must be made, will be furnished by the architect upon application either by mail or in person, to persons desiring to bid upon these buildings. A satisfactory bond, certificate of deposit or certified check for $5,000.00 must accompany all bids for the Botanical Laboratory, and a satisfactory bond, certificate of deposit or certified check for $2,500.00 must accompany all bids for Botanical Stable, as a guarantee that a contract will be entered into between the successful bidder and the State Board of Agriculture, said security being required in accordance with paragraph 1540, Thirteenth Compilation.
of Michigan. The State Board of Agriculture receive the right to reject any or all bids. The successful bidder will be required to execute bonds for the faithful performance of the contract according to the plans and specifications of the architect. All bids should be plainly marked on outside of sealed envelope "Bid for Bacteriological Laboratory or Bid for Bacteriological Stable." These bids will be opened by the State Board of Agriculture at its session at the State Board Rooms, Agricultural College, Mich., 1:30 O. N. February 26, 1902."

The expense of constructing said carp depot was $17.28, including the total value of the lumber sold. The lumber, however, has been put up with reserve and can be used for other purposes as soon as it ceases to be needed in its present place.

Mr. Nevell, College engineer, urgently requests certain repairs in rooms occupied by himself.

All of which is respectfully submitted.

A. C. Bjed.
Secretary.

The request of Mr. Nevell for certain repairs in living quarters was referred to the committee on Buildings and College Property.

On motion of Mr. Matthews, the Secretary was authorized to pay the bill of J. Ferguson amounting to $21.17, in connection with a meeting of the "Stock Breeder's Association" in Detroit.

Action taken to Thursday, 9:00 A. M.

Session Thursday, Feb 27
9:00 A. M.

Hans mem ber present.

The request of Professor Vedder for additional salary in lieu of house and that he be given water connections for his prospective residence on grounds adjoining the campus, received. On motion of President Snyder an extra allowance of $200.00 per year salary was authorized to be paid Professor Vedder in case he vacates his present quarters.
Experiments with mosquitoes.

Mr. Mathews from the Experiment Station Committee recommended that authority be granted to Prof. Pettit to continue the experiments looking toward the abatement of the mosquito nuisance, with the proviso that no oil or other ingredients shall be used in the burners, pots, which may be detrimental to plant life, without first consulting with and obtaining the consent of the Superintendent of the grounds. Cost of each continuation of experiments to be limited to $100.

Our recommendation of the Committee on Buildings and College Property the elements were authorized to have the roof of the quad at the good quality occupied by Mr. Nevell replaced, inside of houses, papered and bedroom painted, one coat.

Mr. Nevel's

Our recommendation of the Committee on Buildings and College Property the installation of a cold storage plant in the Sonoma Building at a cost of $732.00 was authorized.

Motion of Mr. Thayer, the petition, communications, and other charges of the Harrison relative to Harrison Base was referred to Mr. Allen to examine and report back to the Board.

Motion taken at 2:00 P.M.

Session 2:00 P.M.

Mr. Nevel's motion, the secretary was authorized to pay the expenses of our delegate from each county to the delegate's expense. Round up Institute. Provided that expenses should not exceed $5.00 in any case.

Architect Browne presented the following prices bids for the construction of the bacteriological laboratory and bacteriological table as per appendix list of changes.

<table>
<thead>
<tr>
<th>Name</th>
<th>Bid 1</th>
<th>Bid 2</th>
<th>Bid 3</th>
<th>Bid 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. Shaffer and Nygren</td>
<td>3142.77</td>
<td>20018.39</td>
<td>23538.16</td>
<td></td>
</tr>
<tr>
<td>Chittenden &amp; Steiner</td>
<td>3341.33</td>
<td>23809.74</td>
<td>16318.07</td>
<td></td>
</tr>
<tr>
<td>Mr. Beckman &amp; Kalbaugh</td>
<td></td>
<td></td>
<td></td>
<td>24600.00</td>
</tr>
<tr>
<td>Vanderkist and Co.</td>
<td>1602.00</td>
<td>21233.55</td>
<td>23295.55</td>
<td></td>
</tr>
<tr>
<td>C. Lord &amp; Bro.</td>
<td>3838.58</td>
<td>20496.92</td>
<td>24322.00</td>
<td></td>
</tr>
</tbody>
</table>
The list of changes above refers to is as follows:

Reduction Laboratory

Changes:
- Sand bricks (not moulded) with joggles for interior face brick work.
- Basin basin.
- Cancel all moulded bricks.
- Allowing building two feet and 6 inches window frame, sand and glass already, leaded table labels with first story floors.
- Cancel footing to anuary.
- Cancel paneling to anuary.
- Cancel store room to anuary.
- Cancel concrete footings to anuary.
- Cancel concrete below to anuary.
- Cancel drying room to anuary.
- Cut stone trimmings, please instead of chiselled.
- Cancel cut stone trimmings.
- Cancel all stone trimmings, 1st and 2nd story inset, sandstone.
- Black partitions make three belts of cement, fully finished.
- Cancel galvanised iron mild.
- Washington finishing black slate in place of Gold Bottom.
- Double thickness 6 glass in place of A.R.
- Anti-damp course cancelled.
- Cancel iron wall plugs and provide work.
- Plate well two made with heavy No. 11 galvanised iron wire.
- Laying joint on top of floor lining using 1/8 x 2" Blake, 16 on "Bull" and 1/2 of Heelstone bonded, 1 to 5.
- Maple flooring average thickness.
- Wood slats in place of solid 1" beams supporting floor.
- Change gas pipe locations to east.
- Composition black boards in place of slate.
- Varnish Berry Bros. equal.
- Collyer conductors, replace chargs to corrugated.
- Cancel inside form drain tile.
- Dismantle all timbers and cancel Duplicate joint charges.
- Change attic floor to No. 1 Hardwood in place of pine.
- Change rosewood bar in greenhouse and decke single light.
-_routing specified panels, cancel panels and paint only.
- 2nd story windows and frames square.
- Down ceilings of 1st story 12'.
- Down ceilings of 2nd story 12'.
- Down stack 2'.
- Change old ceiling to pine and paint the same as steel.
- Carry 1st floor lining up with stone work in basement and bent
  with brick header.
- Attic stairs changes to bolt and make of pine.


<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Planned galvanized iron ridge</td>
<td></td>
</tr>
<tr>
<td>2. Anti-slip rubber</td>
<td></td>
</tr>
<tr>
<td>3. Composition black boards in place of slate</td>
<td></td>
</tr>
<tr>
<td>4. Cancel secure forous chain link</td>
<td></td>
</tr>
<tr>
<td>5. Frame all timbers and cancel window front louver</td>
<td></td>
</tr>
<tr>
<td>6. Counting screen</td>
<td></td>
</tr>
<tr>
<td>7. Change field lighting to fire and paint the same as specified for steel</td>
<td></td>
</tr>
</tbody>
</table>

Of the above list of changes, the Board declines to approve the following:

- Laboratorv.
  1. Planned galvanized iron ridge
  2. Anti-slip rubber
  3. Composition black boards in place of slate
  4. Cancel secure forous chain link
  5. Frame all timbers and cancel window front louver
  6. Counting screen
  7. Change field lighting to fire and paint the same as specified for steel

- Stair:
  1. Cancel counting screen complete
  2. Cancel field lighting and make pine. trade ceiling and paint the same as specified for steel

On motion of Mr. Merrow, the bid of G. Shafer's son, valued Bid accepted for the construction of the bacteriological laboratory, except for heating, lighting and plumbing, and subject to the above changes, was accepted.

On motion of Mr. March, the bid of G. Shafer's son, valued Bid accepted for the construction of the bacteriological laboratory, except for heating, lighting and plumbing, subject to the above changes, was accepted.

On motion of President Snyder, the Secretary was authorized to read the list of bids to competing bidders and to write out the check to the unsuccessful bidder after contracts shall have been entered into with G. Shafer's son.

Rehab. Repairs to the bacteriological laboratory to a limit of $60.00 authorized, same to be made under the direction of Prof. Scott.
Oscar Newton furnished the following report from the State accountant:

Oscar Newton.

Obo State Board Agriculture.

Peg City, Mich.

Dec. 16.

The report of the examination of the accounts of A. S. Davis, secretary of the State Board of Agriculture, as required by Act 123, passed by the legislature of 1895, is humbly submitted. The examination, which set the account at the end of November 30, 1900, shows a statement of the general situation. Pages 2 to 9 indicate an auxiliary statement which is appended to this report.

When I dropped into the secretary's office last Saturday to make this examination, I was informed that the secretary was out of the city. I am pleased to inform you, however, that your malleus are conducted by a man that declares his work to be thorough at any time, which the secretary is not or not very thorough. The work is over due, and check up the work is now in order. The account is verified, and the balance is now in order.

This is a very awkward situation because, in connection with this work, but this is the fault of the law. We had hoped that your Board would obtain an amendment to the law at the last session of the legislature, but it failed to pass. The peculiarity to which I refer is in having a treasurer who is in fact, as far as all your laws and statutes are concerned, practically nothing but a bookkeeper. Most of your laws require the money to be paid by the state to you, because, but for these the state has paid all money in. This very awkward situation an accounting from your treasurer. The malleus were brought to the attention of the secretary, but he is aware of the Auditor General to have the payment made by the state upon application in favor of the secretary.

The law, as it stands, ought to be done to make the laws harmonize with what applies to be a necessary practice in the conduct of the financial work at the College.

Very respectfully,

Humphrey,

Truant Accountant.
December 14, 1901.

Financial statement in connection with the examination of A. E. Bier, Secretary of the State Board of Agriculture.

Balance on hand as shown by last account current on file in this department for the month ending January 15, 1901.

Cash received as per sheet B
11,070.18

Amount available to date
9,212.65

Deduct disbursements as per sheet C
1,610.32

Balance on hand at close of day, December 13, 1901
$ 7,672.33

Cash in hands of A. E. Bier, Secretary
as per sheet D, Night of Dec. 13, 1901
$1664.10

Bank balance of Secretary as per sheet E
at close of business Dec. 13, 1901
$1320.36

Deduct outstanding checks
as per sheet F, Night of Dec. 13, 1901
1514.13

Cash on hand at close of day, December 13, 1901
$ 606.23

Cash on hand at close of day, December 13, 1901
$ 7,672.33

Report of Cash in Secretary's hands and in bank at close of day, Dec. 13, 1901

Cash, Treasury

December 2, 1901

Statement of receipts at Agricultural College since November 30, 1901, as shown by duplicate receipts furnished by the institution to and including Dec. 13, 1901

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Amount</th>
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<tr>
<td>Dec. 2, 1901</td>
<td>State Treasurer</td>
<td>$7,500.00</td>
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<td>Asst. of Farm Dept.</td>
<td>755.11</td>
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<td>A. E. Bier, Secy.</td>
<td>320.68</td>
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<td>Asst. State School Sub.</td>
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<td>Agricultural Dept.</td>
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<td>O. M. Dunn, Inspector</td>
<td>15.00</td>
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<td>B. F. Davis, Treasurer</td>
<td>12,209</td>
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<td></td>
<td>Total</td>
<td>$11,074.35</td>
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<tr>
<td>Date</td>
<td>Name</td>
<td>Amount</td>
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<tr>
<td>Dec. 6, 1901</td>
<td>L. T. Duvall, teacher, Hallabrek, Crawford Co.</td>
<td>$24.25</td>
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<td>M. J. F. Lawrence, Evening Class, Crawford Co.</td>
<td>1.70</td>
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<td>C. M. F. Lawrence, evening Class, Crawford Co.</td>
<td>.30</td>
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<td>1.25</td>
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<td>13.65</td>
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<td>1.91</td>
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Date   Name                     Amount
Dec. 15, 1901  A. C. Lacy Co.       54.60
             Dornaus & Co., Inc.    29.94
             A. C. Bait             24.57
             -                      2.00
             Bannerman, Hamblen Ag. Co.    113.06
             Nickels, Keaner, Co.       142.35
             -                          
             Total                    516.40.32

(C)

Cash in hands of A. C. Bait, Secretary, at the close of
business Dec. 15, 1901, as follows:

Currency          $206.00
Silver            1.70
Nickels, Pennies & c.  .04
Cash items        145.36
Total             1664.10

Classification

Report of

Cash items:
2946     22                   2946     23                   2946     23
2947     23                   3060     21                   3060     21
3061     10                   3061     10                   3061     10
3063     10                   3063     10                   3063     10

Total    2946.36

[Signature]
Cooper, City National Bank,
Kalamazoo, Mich.

Dear Sir:

Please fill blank below, also if not convenient to balance Mr. B. B. Seger, Treasurer (Bigl. College) account and return check to me. Kindly issue a list of checks not previously returned, by number, date, name and amount and return to me with check alight.

Yours truly,

Henry Humphrey
General Auditor.

The condition of the above named officer's account, as shown by the books of the bank at the close of business December 13, 1901, is as follows:

Balance due him $78.22. 56

E. O. A. E. \[
\text{Account Drawn by me}
\]

Account of Humphrey - The check, paid by this bank and not deliverable - account as per

Sheet No. 10

Very respectfully,

J. F. Hopkins,
Acting Cashier.


List of Checks Outstanding

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<th>No.</th>
<th>Date</th>
<th>Name</th>
<th>Amount</th>
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<td>Aug. 31</td>
<td>F. P. Osler</td>
<td>$0.75</td>
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<td>Nov. 5</td>
<td>W. D. Lippin</td>
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<td>Nov. 12</td>
<td>Walter C. Barlow</td>
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<td>Dec. 6</td>
<td>A. L. Hays</td>
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Our motion of Mr. Alloy, that the report was accepted, ended file and report upon the mode.

Effects for Our recommendation of the committee on Buildings and College Outfit. Our Snyder and Prof. Milc were authorized to employ effects to connect with Prof. Milc in completing plans for new plant.

Our motion of Mr. Mower, that Secretary and Architect Bond were authorized to enter into a contract with O. Handoff, for...
Ordinance No. 10 for the Construction of a Botanical Laboratory and a Botanical Garden to be retired.

Secretary Bird presented the following resignation and asked for immediate action: "Due to the large contract of the Shafter Rubber Company, of which T. W. Bird is Secretary, to build a large greenhouse for the College of Agriculture, it is necessary to have someone else manage this work. I have offered to resign my position as Secretary to the Board of Control and to take charge of the new project, which I believe will be of great benefit to the College." The resignation was accepted.

R. C. Breed, Secretary.

Agricultural College, Mich.
Feb. 27, 1902

On motion, the resignation was accepted.

Adjoining to 3rd Meeting (Wednesday) 1902. 2:00 P.M. College Board Rooms.
Board Meeting: Board Room.

2000 T.H. Wednesday, March 26, 1902.

All members present except the Governor.

Minutes of previous meeting read and approved.

Mr. Nourse moved that the Board proceed to the election of a deputy, and that before the ballot be taken there be read to the Board all applications and testimonial letters.

The applications of Hon. Bureau, Mr. Miller, and Hon. B. A. Nevis, together with accompanying letter, were read.

Mr. Nourse introduced the name of Hon. B. A. Brown. Mr. March seconded the application of Hon. B. A. Nevis. With the names of Nevis, Brown, Nevis, and Miller before the Board, on motion of Mr. Allen, the Board proceeded to ballot. Result of ballot, whole number of votes cast 7, of which A. H. Brown 6 and B. A. Nevis 1. On election of Mr. Allen, the election of Mr. Brown to the position of Secretary of the State Board of Agriculture, Secretary of the Agricultural College, and Secretary of the Experiment Station for the period beginning June 1, 1902, and ending the last Wednesday in February, 1903, as a salary of $1000.00 per year beginning June 1, 1902, and residence after August 1, 1902, was declared unanimous.

Mr. May appeared before the Board and gave assurances that he would deliver the logs from the tree cut on the athletic field to each mill. He said as the Board may walk of the settlement and that he would cut out and grade the tree on said athletic field, subject to the approval of the superintendent of grounds. This is in consideration of having cut and sold the athletic field though not on the athletic field through mistake on his part or to boundary lines.

Mr. Angusell and his attorney appeared before the Board and made a verbal request for right of way across the College grounds for drain and sewer, from lands adjoining College grounds, on the north owned by Mr. Angusell. He qualified them as per request to reduce their petition to 60 feet and present to the Board at some future date.

J. S. on J. S. Taylor, President, presented the recommendation of the Faculty that the degree of Master of Science be conferred on J. S. Taylor of the class of '85. Adopted.
The request of Dr. Marshall for equipment of new Bacteriological
laboratory was referred to the Academic Committee.

The recommendation of Director Smith regarding a new forcing
house for the experiment station was referred to the experiment
station committee.

Mr. Allen presented a report on the
Harrison charges, to the effect that the Harrison refused to testify
before a single member of the Board but desired to be heard by
the whole Board. On account of Mr. Allen's request, it was ordered
to take the matter up at the next regular meeting of the Board and that the Secretary be
instructed to notify the Harrison to that effect.

The Secretary presents the following business report:

Agricultural College, Mich. 3/26/02.

To the Honorable State Board of Agriculture.

Gentlemen: I now respectfully present the following business
report from my office since the last meeting of the Board:

As soon as I have the time opportunity, I shall present
in a general way the financial condition of the College as far as
the same may affect building operation and permanent equipmen-
ture. The funds available in the State Treasury on the
1st of March, 1902, were:

- The grant from the State, $55,000.
- The gift, $50,000.
- The Moody fund, $40,000.

On March 8, there will be

- A transfer from the grant, $15,000.
- A transfer from the Moody fund, $15,000.

On the same date it will be necessary to draw from that
fund for the payment of the current month's expenses, which will be
paid by the close of business on March 8, with possibly an overdraft of a few thousand dollars. During the month of April, the fund will be

- A transfer from the Moody fund, $15,000.
- A transfer from the Moody fund, $15,000.

The fund on the 1st of May, 1902, will carry the current
expenses of the institution through the month of April. For the
month of May, $15,000 more will have to be taken from the
fund until the middle of the month when the current
expenses of the institution will be paid. In my opinion this will leave us with
an overdraft on the 1st day of May, 1902, of $6,000. Understanding this fact, it will be

- A transfer from the Moody fund, $6,000.

Notwithstanding this fact, it will be understood that the

- A transfer from the Moody fund, $6,000.

I would respectfully ask permission of the Board to
allow the overdraft to prevail on that date for the reason
that if said overdraft can be carried through June, it will

- A transfer from the Moody fund, $6,000.
with the expense of June, which will of course continually increase
and, at the end of the year, will be taken care of from the regular quarterly
transfer of the State grant interest fund. June 30, 1925. The procedure
will follow the fiscal year which will make the balance in the balances
and also their available for current expenses the $20,000 of the State
will fund for the remaining years, and on July 15 the
will be renewed from the Missouri State $25,000. With the
fund, the fiscal year at all, the $25,000 will be the current expenses for the fiscal
months of July and August and the current expenses for
July 15 can be met by the State grant interest. Transfer of September 30, leaving the State grant fund will fund
until some time in October, the same as during the fiscal year. In other words, the plan longest will
practically follow the plan carried out during the preceding year. The only objection to it lies in the fact that the College
will carry and will instead larger than it has before, for something like thirty days. But while this overdraft
will show against the College in the books of the Auditor,
thereat in the current fund, there will be a sufficient
balance in the special building fund to more than make
out even, and at no time would our balance with the
College Treasury in the City National Bank be exhausted.
One thing to be gained will be this, in the saving of $5,000
more to be available for building purposes during the
coming season.

At the meeting of the Board, the Auditor, General issued
the plan, to set aside from the special building fund of
$42,000 a sufficient amount to complete the tobacco-
seeds laboratory. I would suggest that the amount to
this $42,000 for anything remaining can easily be
transferred, whereas, if the amount due was insufficient
the Board of Trustees and the Trustees would again
turn to the auditors to.

During the past month, I have spent some time
with the Auditor, General, not State, and in the
attendant to plan for the beginning of the work in the
installation of the Power Plant. The difficult part lay in
the statute, requiring a sufficient amount of funds to be on hand
for the completion of the work before any part of same shall
be begun. Yesterday I learned from the State Accountant
position at present in the Board, the following plan:
Having that the Board, about to sign the charter to create
the following money to the Auditor, General in writing that
of the $42,000, set aside as a special building fund. $30,000
has already been appropriated for preliminary plans on the
Town Clerk. $27,000. (r.) Mullen, amended the Board may decide upon) has been set aside for the Bacteriological Laboratory, having available $12,000. (r.) Also that on June 30th will remain from the funds will need an undeduction balance of $70,000. Then if the Board are set, a resolution setting aside a sufficient amount to complete any portion of the work not set in the installation of the Town Hall, as for instance, the construction of the small engine, bought with the statement that will come from $12,000 will be required on June before June 30th, that in the opinion of the State Accountant said resolution would receive favorable consideration at the hands of the Auditor General. I have gone into the matter, somewhat painstakingly and would recommend that such action be taken.

Formal application for the purpose of ordinary of the Board was presented on the 9th from Hon. Lewis H. Miller. Capt. The latter was promptly made to each member of the Board. A similar application was received on the 20th from Hon. B.A. Morone. Owing to the lateness of the date it was impractical to forward the resolution of the Board, previous to for recording the same. There was also the need for the consideration of the Board certain developments.

Mr. F. Murray asks for leave of absence for six months or less, beginning with April 10th. If the Board were set to grant the application, the work at the Board House can be accommodated to suit arrangement without serious difficulty.

From Prof. Hollowell there has been handed me to present to the Board the request for an additional appointment to the department of drawing for the current six months of $150. Prof. Hollowell states that request makes the statement that the funds in question have all been used in the fitting up and equipping of the new quarter for the drawing classes in the Dyer Building. The reports show that this full amount has been used in the making of ease for equipping of that room for the department.

A communication from Cashier, C. Austin and Bullet, from whom we have paid out $685.00 for the past two years, regarding the contract for eight years.

Pursuant to instructions of the Board, the contract was signed for the construction of a Bacteriological Laboratory and a Bacteriological Table was entered into with C. Schaefer and Son. Salary, 1912, March 1, 1912. I also present, the sum of $150.00 by said Contractors.
This Agreement, made the first day of March, in the year nineteen hundred and twenty (1922) by and between C. Looff of Ypsilanti, Michigan, party of the first part (hereinafter designated the Contractor) and the State Board of Agriculture, Agricultural College, Michigan, party of the second part (hereinafter designated the Owner), Whereas, that the Contractor, in consideration of the fulfillment of the agreements herein made by the Owner, agrees with said Owner as follows:

Article I. The Contractor, under the direction and to the satisfaction of C. A. Benet, Architect, acting for the purposes of this contract as agent of the first owner, shall and will provide all materials and perform all work mentioned in the specifications and shown on the drawings prepared by the said architect for the Masonry work, Stairs, Cut Stone, Bricklaying, Carpentry work, Iron, Galvanization, Stairs, Mastic bedding, Painting, Oiling, Masonry Hardware, etc., etc., for the Biological Laboratory Building, agreeing to the following changes:

1. Saw and brick (not rubber), which point for cutting face brick work.
2. Cancel all window brick.
3. Raising building ten feet and making window frames, each
4. Cancel all other brick, both, table brick with first story floor.
5. Cancel quilting to annexe.
6. Cancel stone work to annexe.
7. Cancel concrete footing to annexe.
8. Cancel concrete footing to annexe.
9. Cancel stone work to annexe.
11. Cancel all stone coloring.
13. Oak partition, make three cost of admiration, fully.
15. Double Elwood A., given in place of All.
16. Cancel iron frame, pillars and ground floor.
17. Balcony rail made with heavy No. 11 galvanization.
18. Screening put on top of floor, filling, using 1½ x 2
19. Maple flooring, average length.
20. Wooden beams in place of steel I beams, supporting
21. Change gas pipe columns to east.
23. Polygyn conduit, pipe changes to commutator.
24. Change all floor to No. 1 camlock in place of pine.
25. Change some wooden base in greenhouse and make single light.
26. Three story windows, frame and sash be square.
27. Brown eaves of first story 12" thick eaves 12" across.
29. Carry 4" brick lining up with stone work on basement and stone with brick exterior.
30. Alter same change to buy and make of pine.
31. Inside finish like all casings, windows, doors and base all through. One coat finish with same oil finish doors, pine work and alike.
32. Additional for stone steps, front entrance, for which drawings and specifications are identical to the specifications of the partial tenent.

Art II. The Architect shall furnish to the Contractor such drawings or specifications as may be necessary to detail and illustrate the work to be done, and the Contractor shall conform to the same as part of the contract as for as they may be consistent with the original drawings and specifications, subject to any modifications as provided in Art I.

It is mutually agreed that all drawings and specifications shall remain the property of the architect.

Art III. No alterations shall be made in the work shown on drawings or specifications of the drawings and specifications, except upon a written order of the architect and when so made, the value of the work added or omitted shall be computed by the architect and the amount so computed shall be added to or deducted from the contract price. In case of dissent from such accounts by either party, neither the valuation of the work added or omitted shall be subject to these (3) decisions arbiter, but to be appointed by each of the parties to the contract and the decision of any two of whom shall be final and binding, and each of the parties shall pay one-half of the expenses of such arbitration.

Art IV. The contractor shall provide sufficient, safe and proper facilities at all times for the inspection of the work by the architect or his authorized representatives. They shall within thirty-four hours after receiving written notice from the architect be at such effect from the ground or building all materials condemned by him, which works to undershoot and to take down all portions of the work which the architect shall by like written notice condemn as unsound or improper, or are in any way failing to
Conform to the drawings and specifications.

Art I. Should the Contractor at any time refuse or neglect to supply a sufficient quantity of materials of proper quality or fail in any respect to prosecute the work with promptness and diligence, or fail in the performance of any of the terms herein contained, such refusal or neglect or failure being certified by the Architect, the owner shall have liberty, after three days written notice to the Contractor, to provide any such labor, or material as to deduct the cost thereof from any money due or thereafter to become due to the Contractor under the Contract, and, if the Architect shall certify that such refusal, neglect or failure is sufficient ground for such action, the owner shall have such liberty to terminate the employment of the Contractor for the said work and to enter upon the premises and take possession, for the purpose of completing the work comprised within the Contract, of all materials, tools, and appliances therein, and to employ any other person or persons to finish the work and to provide the materials thereto, and in case of such discontinuance of the employment of the Contractor, they shall not be entitled to receive any further payment under the Contract until the said work shall be wholly finished, at which time, if the contract balance of the amount to be paid under the Contract shall exceed the difference between the amount due the Owner and the Contractor, but if said difference shall exceed such contract balance, the Contractor shall pay the difference to the Owner. The expenses incurred by the Owner or herein provided, either for furnishing the materials or for finishing the work and any damage incurred through such default, shall be added to and certified by the Architect, whose certificate shall be conclusive upon the parties.

Art II. The Contractor shall complete the several portions and the whole of the work comprised within the agreement by and at the time or times hereinbefore stated to be completed not later than Sept 1, 1902. The Contractor to pay to the Owner the sum of $10.00 for every day thereafter the building remains unfinished, subject as provided in Art III of this Contract, provided that possession to have been made over same March 20, 1902.

Art III. Should the Contractor be obstinate or delay in the prosecution or completion of this work by the act, neglect, delay or default of the Owner, or the Architect or of any other Contractor employed by the Owner upon the work or by any damage which may happen by fire, lightning, earthquake
or otherwise by the abandonment of the work by the employees, through no fault or of the Contractor, then the time herein fixed for the completion of the work shall be extended for a period equivalent to the time lost by reason of any or all of the causes aforesaid, but no such allowance shall be made unless claim therefor is presented in writing to the Architect within twenty-four hours of the occurrence of such delay. The duration of such extension shall not entitle the Architect to any alteration or addition to the work agreed to in this contract.

Art. III. The owner agrees to provide all labor and materials not included in this contract, in such a manner as not to delay the material progress of the work, and in the event of failure so to do, thereby causing loss to the Contractor, agrees that he will reimburse the Contractor for such loss, and the Contractor agrees that if they shall delay the material progress of the work so as to cause any damage for which the Owner shall become liable (as above stated) then they shall make good to the owner any such damage. The amount of such loss or damage to be determined by the Architect, shall in every case be fixed and determined by the Architect or by arbitration as provided in Art. III of this contract.

Art. IV. Between the parties to this contract the sum to be paid by the Owner to the Contractor for said work and materials shall be $20,012.39, subject to additions and deductions as herein provided, and that said sum shall be paid in current funds by the Owner to the Contractor in installments as follows: On estimate made by the Architect as the work progresses, not often than once every thirty days, retaining twenty percent on all estimates until the final completion and acceptance of the building. The final payment shall be made within thirty days after this contract is fulfilled.

All payments shall be made upon written certificates of the Architect to the effect that such payments have become due.

At any time there shall be evidence of any lien or claim for which, if established, the Owner of the said premises might become liable, and which is chargeable to the Contractor, the Owner shall have the right to retain out of any payments then due or thereafter to become due, an amount sufficient to completely indemnify him against such lien or claim. Should there prove to be any such claim after all payments are made, the Contractor shall refund to the Owner all monies that the latter may be compelled to pay in
discharging any lien or suit, unless made obligatory in consequence of the Contractor's default.

Art. V. It is further mutually agreed between the parties that no certificate given or payment made under this contract, except the final certificate or final payment, shall or shall serve evidence of the performance of the contract, unless wholly or in part, and that no payment shall be construed to be an acceptance of defective work or improper materials, the Board shall have access to the building at all times during the progress of the work.

Art. VI. The Contractor shall issue and keep current the building in question as soon as said building shall be sufficiently complete to secure insurance, and the risk, or any part of it, is hereby transferred to the State Board of Agriculture and the insurer, to be accepted by the State Board of Agriculture, against loss and damage by fire, for the full amount from time to time as the progress of the building will warrant, and assign the policy to the State Board of Agriculture.

Art. VII. The Contractor shall make subject to indemification of $10,000 for the faithful performance of the contract and the payment of all sums due to the State Board of Agriculture.

Art. VIII. The said parties for themselves their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the contract herein contained.

In witness whereof, the parties to these presents, have hereunto set their hands and sealed the day and year first above written.

Party of the first part.  C. Schaffer & Son

Party of the second part.  State Board of Agriculture

A. C. Bess, Secretary

E. A. Bond, Architect

Bonds.

The Aetna Indemnity Co., Hartford, Conn.

Know all Men by these Presents, that we, C. Schaffer

and others, of the said State of Michigan, as principal and the Aetna Indemnity Company of Hartford, Conn.

as security, are held and firmly bound unto the people of the State of Michigan in the sum of seven thousand dollars ($7000) to the payment of which we are and hereby promise to make for our own, our heirs, administrators, assigns, successors and assigns, jointly by these present.
Dealt with our scale and deduct the 14th day of March, A.D. 1902.

Thence the above named principal has entered into the said contract on the first day of March, 1902, with the State Board of Agriculture of the State of Michigan wherein the said principal compriseth and agree as follows, to wit, 1. To furnish the materials and labor of all kinds necessary for the completion of a bacteriological laboratory and bacteriological table exclusive of heating, lighting, and plumbing according to the plans and specifications of the architect.

And whereas, under a certain act of the legislature of the State of Michigan entitled "An Act to Amend the Code of forests, parks, and strait boundaries in constructing, improving, and ornamenting public buildings and public works approved May 16, 1853, and an amendment to an act approved April 25, 1880, the above contract is fully contained in all prospect and requirements of same.

Now, therefore, the condition of this obligation is such that if the said C. Schaffner & Son, principal, or either, shall fail to execute or faithfully execute and perform, faithfully and according by the terms of said contract and if the principal and any sub-contractor to whom the whole or any part of said contract may be assigned or let, shall fail and duly pay, or the same may become due and payable, all indebtedness which may become due to any person, firm, or corporation on account of labor performed or materials furnished in the construction, erection, repairing or ornamenting of said building, work or improvement, then the obligation shall be void, nevertheless the same shall be in full force and effect.

C. Schaffner & Son.

The Adly Company

by Geo. T. Fowler, Agent, City

C. Schaffner & Son, Att'y in fact.
The Agreement made the first day of March in the year One Thousand Nine Hundred and Two (1902) by and between C. DeBraaf and Sons, and the Board of Agriculture of the County of Washtenaw, Michigan, parties of the first part (hereinafter designated the "Owner") and the State Board of Agriculture, Agricultural College of the University of Michigan, parties of the second part (hereinafter designated the "Contractor") to be executed between the parties hereto, is made this Agreement to enter into force upon the execution hereof and shall remain in full force and effect until it is terminated by mutual agreement or by the performance of the obligations of one of the parties hereto.

Article I. The Contractor, under the direction and to the satisfaction of the Owner, at its own expense, will provide all the labor and materials and perform all the work mentioned in the specifications and shown on the drawings prepared by the said Architect for the Mason Work, Planking, Paint, Stairs, Carpentry, and all other work, including the build-in fixtures, tile, plastering, tiling, oil finish, and all electrical, heating, and ventilating work.

Art. II. The Architect shall furnish to the Contractor such further drawings or specifications as may be necessary to detail and illustrate the work to be done, and the Contractor shall conform to the same as part of the contract, so far as they may be consistent with the original drawings and specifications, and if not consistent shall identify the amendments in Art. II.

It is mutually admitted and agreed that all drawings and specifications are and remain the property of the Architect.

Art. III. All alterations shall be made in the work shown on the drawings and specifications except upon a written order of the Architect and taken to be made by the Architect, and the amount so ascertainment shall be added to or deducted from the contract price, as the case may be. All changes in the structure, or additions, or alterations or other changes shall be subject to the decision of the Architect, and the decision of any two of whom shall be final and binding and all such additional work shall be paid one-half of the stall of such reference.
Art. IV. The contractors shall provide sufficient safe and proper facilities at all times for the inspection of the work by the architect or the authorized representatives. They shall within thirty days after receiving written notice from the architect to that effect, remove all portions of the work which the architect shall by like written notice condemn as unequal or improper, or are in any way failing to conform to the drawings and specifications.

Art. V. Should the contractors at any time refuse or neglect to supply a sufficiency of properly skilled workmen, or of materials of proper quality, or fail in any respect to perform the work with proper care and diligence, or fail in the performance of any of the agreements herein contained, such refusal, neglect or failure being certified by the architect, the owner shall, at sixty days' notice to the contractors, to provide any such labor or material not to deduct the cost thereof from any money due or thereafter to become due to the contractors under the contract; and if the architect shall certify that such refusal, neglect or failure is sufficient ground for such action, the owner shall also be at liberty to terminate the employment of the contractors for the work and to enter upon the premises and take possession for the purpose of completing the work comprehended under the contract, of all materials, tools and appliances, and to employ any other person or persons to finish the work and to furnish the materials hired; and in case of such discontinuance of the employment of the contractors they shall not to enable to receive any further payment under the contract until the said work shall be wholly finished, as to which time of the compact balance of the amount to be paid under the contract shall exceed the expense incurred by the owner in finishing the work, and the owner shall be paid by the owner to the contractors, but if such expense shall exceed such compact balance, the contractors shall pay the difference to the owner. The expense incurred by the owner at a time provided, without furnishing materials or for furnishing the work, any damages incurred through such default shall be and should be certified by the architect, whose certificate thereof shall be conclusive upon the parties.

Art. VI. The contractors shall complete the several portions and the whole of the work comprehended in the agreement by and at the time or times hereinbefore stated to be completed and shall.
September 1, 1902. The Contractor to pay to the Owner, the sum of 
$12,000.00, in every day thereafter the building remains
unfinished subject as provided in Act III of this contract.

Act II. Should the Contractor be delayed in the comple-
tion or continuation of the work by the act, neglect,
delay, or default of the Owner or the Architect, or any of the
contractors, employers to the Owner upon the work, or by
any damage which may happen by fire, lightning,
earthquake or explosion, or by the abandonment of the work
by the employees through the default of the Contractor, then
the time herein fixed for the completion of the work shall be
reduced for a period equivalent to the time lost by reason of
any or all of the causes aforesaid; but no such allowance
shall be made unless claim thereof be presented in writing
to the architect or contractor within twenty days from date of
the occurrence of such delay. The duration of such extension
shall be certified by the Architect and appeal from the
decision may be made to arbitration as provided in Act
III of this contract.

Act III. The Owner agrees to provide all labor and
materials not included in the Contract in such manner as
not to delay the material progress of the work, and in the event of failure to do, thereby causing loss to the Contractor, agrees that it will reimburse the Contractor
for such loss; and the Contractor agrees that if they shall
delay the material progress of the work so as to cause any
damage for which the Owner shall become liable (as above
stated), then they shall make good to the Owner any such
damage. The amount of such loss or damage to either party
herein shall, in every case, be fixed and determined by the Architect or by arbitration as provided
in Act III of this contract.

Act IV. It is hereby mutually agreed between the parties
hereto, that the sum to be paid by the Owner to the
Contractors for our work and materials shall be $64,000.00
subject to additions or deductions as deemed by the Owner
and shall be paid to the Contractor in current funds by
the Owner to the Contractor in installments as follows:
Our estimate made by the Architect as the Work progresses
not to exceed one and ninety days. Waiting twenty
for such on all estimates until the final completion
and acceptance of the building.

The final payment shall be made within ninety days
after the Contract is fulfilled.

All payments shall be made upon written certificate.
of the Architect, in the event that such payments have become due.

At any time that shall be evidence of any lien or claim for which, if established, the Owner of said premises might become liable, and which is chargeable to the Contractor, the Owner shall have the right to retain out of any payment due or otherwise to procure an amount sufficient to completely indemnify him against each lien or claim. Should there be any such claim after all payments are made, the Contractor shall refund to the Owner the amount that the latter may be compelled to pay, in discharging any lien or other premises made obligatory in consequence of the Contractor's default.

Art. II. The parties hereto agree between the parties that no certificate of done or payment made under the contract except the final certificate or final payment shall be conclusive evidence of the performance of the Contractor, either wholly or in part, and that no payment shall be conclusive to any acceptance of defective work or improper materials. The Owner shall have access to the building at all times during the progress of the work.

Art. III. The Contractor shall receive and keep intact the building in question as soon as each building shall be sufficiently complete to become insurance on building risk in some good and responsible company, and to be approved by the State Board of Agriculture, against loss and damage by fire, for the full amount from time to time as the progress of the building shall warrant, and assign the policy to the State Board of Agriculture.

Art. IV. The contractors are made subject to an indemnity bond of $1,000.00 for the faithful performance of the contract and the payment of bills. Bond to be later filing to the State Board of Agriculture.

Art. V. The said parties for themselves, their heirs, administrators, assigns, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

In Witness Whereof, the said parties to these presents have set their hands and seals this day and year first above written.

Party of the first part, C. Schaffer, Jr.

State Board of Agriculture

A. C. Bur., Secretary

C. A. Bur., Architect

All of which is respectfully submitted,

A. C. Bur. Secretary
The recommendations in the above report regarding the finances of the college were adopted.

On motion of Mr. Norman, $27,000 was set aside from the permanent building fund for the construction of a botanic garden laboratory.

On motion of Mr. Miller, leave of absence was granted to Mr. Perry. Mr. Perry left on request, without pay.

On motion of Mr. Moran, the appointment for the Department of Drawing was increased to $150.

Recess taken to 7:00 A.M. same day.

Evening Session, 7:00 A.M. Todt Downs

Present: Thorne, Moran, Allen, Haskins, Miller, Snyder, and Thurlay, Bolt.

Mr. Miller presented amended plans for both houses.

On motion of Mr. Miller, Mr. Brown was instructed to take up general plans for both houses, considering especially the feasibility of connecting house with the academy in such a manner that eventually both buildings can be vacated, one story for the accommodation of a gymnasium, and report to the Board at next meeting.

On motion of Mr. Miller, the general plans for a new boiler house, prepared by Prof. Mil. and Architect Brown, were approved, and their instructions requested to complete detail for same at next meeting of Board if possible.

On motion of Mr. Miller, the change in the Botanical Laboratory, in accordance with plans presented by Architect Brown, was authorized.

Plan for tunnel complete.

Mr. Miller presented general plans for tunnel system.

On motion of Mr. Snyder, Prof. Mil. and Secretary Benzo were instructed to secure bids for completion of tunnel, both plans complete, and cannot and request same at next meeting of Board.

On motion of Mr. Miller, the necessary painting and painting...
of the President's residence was authorized to be done during the month of April.

Budge to... Our motion of Mr. Allen the construction of a bridge across Arthur'sme the Air Ope. Prior to connect the campus with the athletic field was authorized at an expense of $672.

Adjourned to April 23, 1902, 2:00 P.M.

Meeting State Board of Agriculture

April 23, 1902

College Board Room 2:00 P.M.

President, President Marion. Mercer, Hille, Allen, Monroe.

President Young, and Secretary Reid.

Minutes of previous meeting approved.

On motion of Mr. Hille the following bids on tunnel construction were opened:

Bids on tunnel court:

Hovam & Herschbach, Toledo, 6366.49
Chittenden & Skinner, Kasey, 4191.70
Stapman & Blom, Chicago, 60970.05

On motion of Mr. Hille all bids were rejected owing to bids rejecting price of same over estimate and the Secretary was instructed to return certified checks to the respective bidders.

Mr. Angell appeared before the Board and presented the following petition:

"Michigan Agricultural College, April 23, 1902.

To the Honorable State Board of Agriculture:

I hereby pray and petition that the privileges be granted Angell petition to the resident of the Angell property which lies adjoining the College farm on the North side of Kewen and North Grand road, by connecting a system of ditches with the system now in use on the College grounds. And also the privilege of using the water system of the College for the protection and Townsend the tree, the labor to be granted on the same terms and conditions upon which such privileges were granted the Oakwood property."

Very respectfully,

T. B. Angell."
A motion of President Snyder and Secretary was instructed to submit to the Attorney General the following communication:

To the Hon. F. G. O. W. Atty. Genl.,

March, 1862.

My Dear Sir:

The State Board of Agriculture respectfully requests your opinion in the following points:

1. Can the State Board of Agriculture legally grant the use of private property the privilege of constructing a sewer across the College campus?

2. Can the State Board of Agriculture legally under stipulated conditions and restrictions allow the use of private property the privilege to connect with the College sewage system?

3. Has the Board, in your opinion, as custodian of the College and its property, the authority to direct that property to any use other than that contemplated in the founding of the College? Has said Board any power to contract to furnish works outside the campus, said work to cost and make drain and supply by the property of the College, even though the College receives compensation therefor?

4. What is the ensuing condition of the State as to the use of State property in any way by private parties as shown by the history of the different State institutions?

On motion of Mr. Monroe, President Snyder and Secretary, a motion was made, as a committee to report to the Board the merits of the statute of the Delta clause.

On motion, a request for repairs to buildings were referred to the Committee on Buildings and College Safety.

On motion, an appointment to rear a committee from the Adelphi Library Society was made for 7:15 P.M., Wednesday evening.

On motion of Mr. Monroe, further consideration of the Grove Park matter was laid on the table.

On motion of Prof. Mel and Architect Board were instructed to prepare plans for the new meeting of the Board, if possible, for an existing building, including quarters for the department of the College.
Mr. Snyder reported that Mr. Thom Swift had been temporarily employed in the department of Mathematics and Mr. H. S. Kellogg in the department of Physics.

Mr. Jones. On motion, Mr. H. Mr. Jones was released from his contract and placed as assistant librarian for the balance of the year.

On motion of Mr. Hille, $50.00 from the amount accumulated Grand Stand fund on account of students' deposits and exchange was appropriated for a grand stand on the new athletic field, with the provision that the students raise $200.00 in addition thereto.

Mr. Hille. The recommendation of the faculty that there be instituted at once a five-year agricultural course to correspond with the five-year mechanical course was on motion of Mr. Hille adopted.

Mr. Hille. The motion of Mr. Swift, the raising of $20.00 for the new botanical laboratory was left with Architect Board. Prof. Hille and Dr. Marshall with power.

Mr. Hille. The motion of Mr. Snyder, the raising of $20.00 for the new botanical laboratory was left with Architect Board. Prof. Hille and Dr. Marshall with power.

Mr. Hille. The committee on the Agricultural Library Society, requesting quarters for said society, was received. Said committee was formally requested to look into the matter further and to report to the Board at its next meeting.

Mr. Hille. The committee of Mr. Munson the following resolution was adopted:

Whereas, Mr. J. T. Harrison made a number of changes against the President and members of the faculty of the Agricultural College and,

Therefore, the said Harrison was duly notified that
The State Board of Agriculture would hear said charges at its
Board room at 12:30 o'clock, Wednesday, April 23, 1902, and that
he produce his witnesses to testify in relation to said charges.

Whereas, said Tovem appeared, with his witnesses
and attorneys, and was duly heard and questioned by E. T.
Allen on the part of the Board, and

Whereas, said charges and testimony was carefully
considered by said Board, therefore,

Resolved, That it is the unanimous vote of this Board
that none of said charges have been sustained and that
said Tovem be notified by the Secretary.

The Secretary presented the following report:

Agricultural College, March 26, 1902.

To the Honorable State Board of Agriculture:

Gentlemen:

I would respectfully present the following
Secetary Report from my office since the last meeting of the
Board:

I have received from State Accountant, Humphrey,
the following communication:

Dancing, Mich., April 1, 1902.

Mr. A. C. Bell,
Sec. Ag. College.

Dancing, Mich.

Dear Sir,

Yours of March 7th, enclosing agreement between
C. Haffner, Inc., and the State Board of Agriculture, with
reference to certain buildings and improvements, is
attested records and placed on file.

In the letter you ask the view of this Department on
the necessity of obtaining a certificate from the Board
of Correction and Charities to the effect that the Land
of Table
Can be erected from the U.S. Endowment Station fund can be
built within the appropriation. It seems to me that it
will not be necessary for you to obtain a certificate from
the Board which reference to the building of this Table.

Very respectfully,

Henry Humphrey,
State Accountant.

I would respectfully ask instructions from the Board as to
payment on building contracts. Shall payment be made on architect's
certificate in the amount between Board meetings?
The total expenses of the Edwards house to this morning, April 23, including payment for material on ground and all labor, is $1,173.60.

All of which is respectfully submitted.

H. C. Blair.

Secretary.

On motion of Mr. Minor the Secretary was authorized to make payments on Architect Board and Kibble工作室 Architect Board. shall file certificate showing said payment is due on said buildings.

On request of Prof. Smith regarding the work of the Special Course, was referred to the Academic Committee.

On motion of Mr. Allen, all requests for repair to buildings were referred to Mr. Hills with power.

On motion of Mr. Minor the bond of Secretary elect A. M. Brown covering general State work of the office was filed at $15,000, said bond to be approved by the Board.

On motion of Mr. Minor the bond of Secretary elect A. M. Brown covering responsibilities of the office, State accounts for State accounts was filed at $2,000. Said bond to be an indemnity bond and the expense of same to be borne from the M. A. E. account.

On motion of Mr. Hill, when the Board adjourns it shall be to meet at the Board rooms Thursday afternoon, 2:00 May 21, 1902.

On motion, Board adjourned.
Meeting State Board of Agriculture.

College Board Rooms.

May 27, 1902, 10:00 A.M.

All members present except the Governor.

Minutes of previous meeting approved.

The question of leasing the athletic field and the strip of land across the lake was referred to the Committee on Buildings and College Property, with power.

On motion of President Snyder, the athletic field and the strip of land across the lake was placed under charge of the Superintendent of Grounds.

Repairs to Certain requests for repairs to buildings were referred to the Committee on Buildings and College Property.

Change in Rent of Dormitory.

Our motion of President Snyder, the Committee on Buildings and College Property was authorized to take such steps as are necessary to protect the lake front south of the President's residence.

For Deficit Reconciliation

On motion of Mr. Morse, the Board guaranteed the payment of three-fourths of any deficit which may occur through the maintenance of a lecture course of a character equal to that of the present season.

The Secretary presented the following business report:

To the Honorable State Board of Agriculture,

Gentlemen:

I would respectfully present the following business report from my office since the last meeting of the Board:

Two months ago I called the attention of the Board to the fact that the time had arrived when the annual contracts had run out. They entered into...
ye. I will again respectfully suggest that the matter ought to be taken up in the near future. In regards hard coal and soft coal. The same procedure seems to prevail regarding military uniform contracts. The manufacturer usually desires to know some time in advance whether they are to furnish supplies or rent. Conditions of the trade this year seem to make it even more necessary than usual.

This is the meeting for the regular appointment of the apportionment committee for the next fiscal half year.

Some years ago the Board passed a resolution restricting M.A.C. Reid's advertising to the use of blank space. If the Board should see fit to increase the size of the paper space to include outside advertising, I am very certain that it could be made to pay as a business venture.

Pursuant to instructions from the Board I transmitted to the Attorney General the following letter:

Agricultural College, Muncie, May 1, 1902.

Dear Sir,

I have the honor to inform you that I was instructed by the State Board of Agriculture at its meeting held at Muncie, Indiana, April 23, 1902, to submit to you the following questions:

1. Can the State Board of Agriculture legally grant the use of private property the privilege of constructing a sewer along the College Campus?

2. Can the State Board of Agriculture legally, under stipulated conditions and restrictions, allow the owner of private property the privilege to connect with the College sewer system?

3. Has the Board, in your opinion, as custodian of the College and its property, the authority to direct that property as it is contemplated in the founding of the College? Has the Board any power to contract to furnish facilities outside the Campus with light and water treated and supplied by the property of the College, even though the College receive compensation therefor?
4. What is the opinion of the State as to the use of State property in any way by private parties as shown by the history of the different State institutions?

Very truly yours,

A. C. Bird
Secretary

In reply, I have received the following:

Oskaw, May 7, 1902.

Mr. A. C. Bird
Secretary State Board Agriculture
Agricultural College, Mich.

Dear Sir:

I have before me your communication of the 1st, in which you requested information upon the following questions:

1. Can the State Board of Agriculture legally grant the owner of private property the privilege of constructing a sewer across the College Campus?

2. Can the State Board of Agriculture legally, under stipulated conditions and restrictions, allow the owner of private property the privilege to connect with the College sewer system?

3. Has the Board, in your opinion, as Custodian of the College and its properties, the authority to direct that property to any use other than that contemplated in the founding of the College? Has said Board any power to contract to furnish parties outside the Campus, with light and water, created and supplied by the property of the College, even though the College receives compensation therefor?

4. What is the conclusion of the State as to the use of State property in any way by private parties as shown by the history of the different State institutions?

Reply from

Att'y Genl.

For answer thereto, I would say that by statute the State Board of Agriculture is made a body corporate, capable of suing and being sued, of taking, holding and selling personal and real estate, of contracting and being contracted with and of causing to be done all things necessary to carry out the provisions of the act relating to the organization of the Agricultural College and the establishment of a State Board of Agriculture (1035, C.S.).

That Board is also given control and supervision of the State Agricultural College, the farm pertaining thereto and the lands which may be used in the College by State
legislation, and it given plenary power to adopt such ordinances, by laws and regulations, not in conflict with the act creating it, as it may deem necessary to secure the successful uniform of the College and to promote the desired object (1854 C. L. 157).

The authority given to the Board of Agriculture of contracting and being authorized with and of expense for the agricultural classes is continued, to be exercised for the benefit of the institution and to carry out the object for which it was created. I find no provision of law directly authorizing or denying the right to the State Board of Agriculture to take the action referred to in the questions which you present. In the absence of a direct authority, considered absolutely or in direct implication, it would follow that the Board has no authority to erect the construction of course receive the ground of the Agricultural College, to permit persons not connected with the institution to contract with and use the College sewerage system. To Contract to turned to private sewage light and water erected and established to the benefit of the College, except upon the theory of incurring benefit to the College and the carrying out of the purposes for which it was created. If the granting of the privileges and enter into the Contract referred to in your letter are not incidental to the institution and are not in the promotion of the purposes for which it was created, it follows as a matter of course that the Board has no authority to grant these privileges or enter into these contracts. The Board of Agriculture by statute made a corporation and, the rule is that public corporations take their duties and powers from the statute and are limited to those therein conferred, and to those necessarily incident thereto.

Respectfully,

[Signature]

Attorney General.

In the line of general repair on the College grounds, I have already called the attention of the Board to the need of repair to the roof of Mills and Albert Halls and the President’s house. The roof of the two dormitories are especially urgent in their demands. Every hard rain brings to the Secretary’s Office numerous complaints from the occupants of the rooms on the upper floor. It has been the practice of the Board for some time to do the bulk of the painting manually. This is the year for said painting. Nearly all the Irish residents on faculty
The condition of the contingent building fund warrants the thorough repainting and weatherizing of all residences as need demands. I would respectfully call the attention of the Board to the residences occupied by Professors Udell, Barrow, Hodge, and Reed.

Since the Board has under advisement the erection of certain buildings and the making of extensive improvements which will cost a large amount of money, I herewith submit the following statement of funds available and which will be available for building purposes:

June 30, 1901, there became available by special act of the legislature the $42,000 balance in the Bond Grant Intestate Fund at that date. From the one-tenth mill tax there will remain for building purposes at the close of the present fiscal year $78,000. The increase in current expenses for the present year over the previous has been practically $3,000. Knowing that the current expenses of the College will increase $500 per year in the future, while the same will remain from the one-tenth mill fund of next year, $70,000 available July 1, 1903. This would make a total amount available for building purposes and including the last mentioned date, $187,000. Since that date $100,000 of the one-tenth mill funds for the succeeding year will be available and since at that time the Auditor General's office will have been convinced that the current expenses of the College have not required for the two previous years nearly the whole amount of said fund (having then remained $70,000 from the first year and $70,000 from the second year). The Auditor General will in my opinion be in a position to say that the amount of $60,000, being the excess of the two previous years, would be available for improvement. This would make a total amount available for building purposes, $247,000.

From this fund there will already have been appropriated the following amounts: Preliminary Farm Plant, $3,000.
Bacteriological laboratory $27,000, total $30,000. Deducting said $3,000 from the $27,000 leaves a balance of $24,000 which is to will be available during the year and not in the building fund.

The estimate furnished by the Board three years ago is not accurate. Stating and Stove Plant $12,000 from which $3,000 has already been set aside and accounted for in above estimate leaving a balance of $9,000 for the new estimate for East side, $2,000, a total of $11,000. Deducting the amount from the $217,000 above mentioned leaves a balance of $196,000.

In accordance with instructions of the Board, I have not executed the lease of the College Salt Spring lands in the counties of Kings, and Clinton and the land containing and receiving the same except to date. The fact that the agreements nearly twenty years in the labor, winter the suggestion that this work needed to be done.

All of which is respectfully submitted.

A. C. Bird.
Secretary.

Adopted. On motion of President Snyder, Secretary Brown was authorized to advertise for bids for military uniforms according to specifications furnished by Major Parmon.

On motion of Mr. Allen, Secretary Brown was authorized to advertise for bids for book supply for the College for the ensuing year.

President Thronton appointed an appointment committee of Messrs. March, Brown and Snyder.

On motion of Mr. Allen, the letter to and reply from the Attorney General were received and moved placed on file and spread upon the records of the Board.

On motion of Mr. Hicks, Secretary Brown was authorized to make necessary repairs on roofs touching same.

On motion of President Snyder, it was resolved that the President and Secretary of the College be authorized to
Our motion of Mr. Moore, the resignation of
Miss Human, took effect in the secretary's office was
accepted, to take effect August 1, 1902, she to have the
time from July 5th to August 1st, for her annual
vacation, and in the event of her remaining in the
office a week later than the date named, her
vacation to extend likewise a week later.

Rescue taken to 1:30 P.M. same day.

Afternoon session 1:30.

Same members present.

Our motion of Mr. Hulke, the library of the late
Edwin President Abbott was accepted from Mr. Abbott and her
children, and Misses Moore and Allen were authorized
to make proper acknowledgements to the donors of said

Our motion of Mr. Whalen from the Committee on
Permanent Building and College Property, Secretary Brown was
authorized to make permanent repairs on the residence
occupied by Professor Barrows, Vedder, Hodges, Heald
and Smith, placing said residence in first-class
condition.

Mr. Watkins from the Athletic Committee moved that
the Board appropriate $200 additional to the grand
stand fund, with the provision that all receipts from
the grand stand shall be used by the athletic
association to enlarge said grand stand so long as

such enlargement shall be necessary, and that said grand stands shall be erected under the supervision of Secretary Brown and a representative of the Association which said association shall select. Carried.

Reports. Professor Hill and Architect Bowd presented report: Proyect tile from Committee appointed to submit plans for engineering building.

Mr. Hille moved that the plans submitted by Architect Bowd be adopted at an estimate of $82,000 exclusion of heating, plumbing and lighting.

On motion of Mr. Hille, pending the vote on the above, motion. Professor Hill and Trustees and Architect Bowd were requested to confer together and report back to the Board at five o'clock.

Above taken to 4:00 P.M. same day.

Session 4:00 P.M.

Same members present.

Mr. Hille from Committee on Buildings and College Property presented the following report:

At our last meeting, in the absence of Mr. Mathel, Chairman of Committee on Buildings and College Property, all requests for repairs of buildings were referred to me as the secretary of the Committee.

1. The request of Professor Mathel to have the floor painted in the rooms occupied by him was granted and the work has been done.

2. The request of Mrs. Reddick for repairs at the Reddick House Comm. Rolls have been done in part. The siding in one room had been put on, and a general repair are now to be made on the house in connection with these, the entire work will be covered.

3. The request of Miss Mande, Librarian, Dean of the Woman's Department, that the gymnasium and shower bath room be made ready for the next year was granted. Work to be done when it can be done at advantage.

4. The request of Dr. Barrows for quite extensive repairs was put off until the present meeting when the full
Committee should be present, the resolution passed by the Board today renders unnecessary any further action by the Committee.

5. The request of Prof. Smith for repairs was also put over for this meeting and the late action of the Board renders it unnecessary also for further action of the Committee.

6. The petition of A. H. Peterson, F. O. Frost and H. H. Brown for the setting up of a room under the main part of the library for the use of the Book-burning Association, was after consultation of the Board members present, denied on the ground that it would increase the risk of fire to the building.

Citizen Adele "The petition of A. O. Morse, F. N. Smith and H. A. Hornbeck asking aid in building a house for the Adelethia Library Society was received and action was postponed."

On motion, report was accepted and placed on file.

Mr. March from the Committee on Buildings and Grounds allowed College Property recommended that Mr. Morse be allowed $150 per year extra salary whenever he shall see fit to furnish living quarters for himself. Adopted on motion of Mr. Monroe.

Mr. Monroe presented the following report from the Committee of which he is Chairman:

Resolved, That Professor Clinton D. Smith be relieved of the position of Superintendent of the Institute, and be given in lieu thereof the work formerly carried on in the Experiment Station by Professors Power and Professor Institute, and that his faculty title be Dean of the Horticultural, Forestry, and Experiment Station, the salary to be the same as at present.

Prof. Smith.

Resolved, That Dr. H. D. Weir be relieved of the position of State Inspector of Orchards and Nurseries, same to take effect August 1st, 1902.

Resolved, That Professor Taft be relieved of the position of Professor of Horticulture and Landscape Gardening, and Superintendent of the Horticultural Department, and in lieu thereof he made Superintendent of Farmers' Institute and State Inspector of Orchards and Nurseries.
Ordered that the following report be tendered to the Committee on the Mill of the Council:

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100. The report of the Committee on the Mill of the Council:
On motion of Mr. Moorer, $500 was voted for extra work on account of the preparation of plans for Town Plant.

Professor Thiel and Architect Bower presented the following report:

The committee has been unable to arrive at an arrangement of rooms that would be satisfactory and suitable for all parties. As already pointed out, the building would be crowded at the start, particularly so in the Physics Department, in fact the department would not be in working shape in winter to rooms and the appointing of any further room to the Physics Department would seriously cripple the other departments.

The previous motion of Mr. Thiel that the plans be adopted at the estimate amount of $82,000, exclusion of heating, plumbing and lighting, was adopted. (Mr. Bower, Mr. Thiel, Snyder and Mr. Moorer voting aye and Mr. Marshal voting nay.)

On motion of Mr. Moorer, Secretary Brown was authorized to advertise for bids for the construction of an additional story on the engineering building in accordance with the above motion.

On motion of Mr. Thiel, the plans submitted by Architect Bower for students' bath house were adopted. Both Thiel and Secretary Brown and Architect Bower were authorized to advertise for bids for same.

On motion of Mr. Thiel, $5,000 additional appropriation was voted the Botanistusical Department. Same to be made at next meeting of the Board.

Piease taken to 7:30 P.M. same day.

Evening Session
(same day)

Vice-President Moorer in the Chair.

Same members present except President Moorer.

On motion the Finance Committee was authorized to
receive the Secretary Office from A. C. Bird in behalf of the Board, and to there same over to A. M. Brown.

On motion of Mr. Allen, Professor Smith was authorized to make out list of requirements for Round-up Insecticidal Round-up and forward same to Mr. Hathaway to present to Jackson County Society.

On motion of Mr. Hille when the Board adjourned it shall be its Thursday, June 19, 1902, 10:00 A.M. at the Board rooms.

On motion, the following roster of employees was adopted:

Act of 1st day of July, 1902, and Secretary Brown employees were required to submit contracts in accordance therewith.

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**Agricultural Dept.**

- J. K. Snyder, Assistant
- A. M. Brown, Secretary
- J. A. Jeffery, Assist. Prof. Agriculture
- C. C. Blais, Farm, Animal Husbandry
- W. D. Marsh, Farm, Animal Husbandry
- W. C. Heath, Farm, Animal Husbandry
- Geo. Bauman, Agriculture
- Geo. Brown, Animal Husbandry
- M. K. Kim, Stenographer

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**Mechanical Dept.**

- Chas. H. Keel, Asst. Mechanic, Eng. Mfg
- M. D. Lockard, Farm, Machine Shop
- N. F. Bradford, Wood Shop
- C. C. Baker, Foundry
- Paul Shearer, Blacksmith, Farm Dept. Mfg
- D. C. Frost, Clerk

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**Women's Dept.**

- Maude Gilchrist, Dean
- Mrs. J. K. Hauer, Asst. Domestic Art
- Bill P. Crown, "Science"

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<td>Cash Out (Rs)</td>
<td>Cash In (Rs)</td>
<td>Balance (Rs)</td>
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<td>1100</td>
<td>1000</td>
<td></td>
<td>2100</td>
</tr>
</tbody>
</table>

**Additional Information:**

- House rent paid was Rs 1000 per month.
- The table includes cash transactions and balances for the year.
salary and bond take effect June 1, 1902.

Adjoind.

Meeting State Board of Agriculture.

June 17, 1902, Grand Armour.

10:30 A.M.

Present: President Snyder, Monroe, Allen, and Austin.

Minutes of last meeting read and on motion approved, with the following correction: Out of the following motion strike the word and new vote: "The previous motion of Mr. Irwin Concludin that the plans submitted by Architect Brown be adopted at mean, form the estimate of $12,000, exclusive of heating, lighting, and meeting planting, Mr. Allen, Monroe, Allen, Parkins and President Snyder." Num. Mr. Irwin.

On motion, Professor Trapp was elected as a delegate to Washington to attend the meeting of Superintendents of Farmers' Institutes, with expenses paid from Institute funds.

On motion, the following resolutions presented by President Snyder were adopted:

1. As a result of the degree of Bachelor of Science, be conferred on the members of the Class of 1902, consisting of:
   - C. E. Ayres
   - J. S. Baker
   - E. A. Bennett
   - B. B. Bullock
   - A. C. Craig
   - C. H. Darby
   - J. L. Ford
   - M. E. Gingerich
   - H. A. Hendrix
   - A. H. Houston
   - C. G. Koch
   - L. M. Olson
   - W. S. Palmer.
   - H. K. Patrasche.

   The following members were recommended by the faculty:
   - J. S. Phillips
   - M. Rankin
   - C. D. Rudolph
   - W. B. White
   - B. Herrington
   - W. B. Nelson
   - W. G. Winder
   - H. E. Young
   - F. G. Carpenter
   - H. S. Brungarten
   - P. F. Case
   - J. H. Case
   - W. G. Cork
   - T. D. Corbett
   - H. G. Drickel.

   The following members were recommended by the faculty:
   - J. S. Phillips
   - M. Rankin
   - C. D. Rudolph
   - W. B. White
   - B. Herrington
   - W. B. Nelson
   - W. G. Winder
   - H. E. Young
   - F. G. Carpenter
   - H. S. Brungarten
   - P. F. Case
   - J. H. Case
   - W. G. Cork
   - T. D. Corbett
   - H. G. Drickel.
Resolved, That the Degree of Master of Science be conferred in Bruce on Professor J. W. D. Clinton of the Class of 1889 and upon P. E. Met of the Class of 1899.

Please taken to 1:30 P.M.

Session 1:30 P.M.

Same members present.

The resignation of Miss Osborn and Miss Blunt were presented to the Board and on motion accepted.

On motion the question of filling the vacancy caused by the resignation of Miss Osborn was referred to President Snyder and Miss Gilchrist with powers, salary not to exceed $700.

President Snyder presented the following report from the Committee on Employees:

"The Committee on Employees beg leave to report as follows:

That Mr. H. C. Berry, A.B., of Frankfort, Ind., be employed as Instructors in Mathematics and Civil Engineering at a salary of $750.00.

That Mr. S. E. Smith, A.B., of Fort Dodge, Ia., be elected Instructor in Mathematics at a salary of $500.00.

That Mr. E. E. Long be promoted to the position of Assistant Professor of English at a salary of $1,000 and $1,200, or in lieu of some $1,500.

That Miss Bertha Hummel, Instructor in English, be given an increase of $50.00, and that Mr. L. W. Sandtelle, A.B., be elected Instructor in English at a salary of $700, and also that the head of the English Department be permitted to spend in securing extra help in the English Department a sum not to exceed $500.

That Bernard J. Halkworth be elected Instructor in Physics.
at a salary of $575.

That Professor Chas. C. Marshall be made Professor of
Bacteriology and Hygiene at a salary of $1,000 for the coming
year and thereafter a salary of $2,000.

That Rev. J. Myers be made an Instructor in Geology to receive an
increase of $100.

In compliance with Dr. Ledge's request to be relieved from
active duty, we recommend that he be made Committee
Professor of Chemistry and given the use of the house he now
occupied by himself, and that to be given a salary of $1,000
and that Adjunct Professor Paul A. Ledge be made
Professor of Chemistry at a salary of $2,000, and that
Harry Reid be elected Instructor in Chemistry, at a
salary of $750.

That $50 per month be added to the salary of Mr. John
Scott, janitor of the Library Building, and also $50 per
month to the salary of the Mechanical Building
janitor.

On motion this report was adopted and Pire Snyder
and the secretary were directed to draw up these motions on
behalf of the Board to be presented to Dr. Ledge.

The above committee reported the following resolutions:

Resolutions

Dr. Ledge

Acting upon the request of Dr. Arthur C. Ledge for relief
from duty and recognizing the long years of devoted toil and
sorrows which he has carried on in the interest of the
Michigan Agricultural College and the people of the State,
and his brilliant victories he has won over fraud,
delusion and seeming by the faithful application of his
resources to things both common and humble, recognizing
the significance of his declining years, as the signal for
the way to new around for agricultural endeavors, the fruit
of which is now on heavy heads; and appreciating that in
the declining years since shown to rest from the burden of
toll and responsibility, he has shown so many years with such
notable energy, therefore it

Resolved, by the Michigan State Board of Agriculture,
That Dr. Arthur C. Ledge, has brought fame and distinction
to the institution in which his life work has been done, and
that to him in large measure is due the reputation which the
College has gained in every land where agriculture is
respected.

Resolved, that as a fitting close to his long period
of patient labor, studious and brilliant accomplishments,
and success and perpetuated in the long line of student
who in their varied capacities have gone out from his kindly
instruction, to be relieved of all exacting duties and made
free from all responsibility in connection with his department.
Ridgway, that while unwillingly according to the request
of Dr. Ridgway in that matter we wish to assure him that
it is the desire of the Board that he continue his connection
with the Department of Chemistry in any way and to any
extent that he may desire and that it is our earnest wish
that he may be allotted many years of uncompleted and
pleasant labor.

Ridgway, that these resolutions be spread upon the records
and a copy of them transmitted to Dr. Ridgway.

The Board instructed Rev. Snyder to make arrangements
with Mr. George Humphreys for the service for next year
at a salary not to exceed $750 or $800.

In Galichius's salary

Our motion. Miss Galichius's salary was increased $100.

In Dr. Galichius's salary

Our motion. The President of the College and Miss Galichius
were appointed a committee with power to fill any
vacancies in the Commerce Department.

In Dr. Galichius's salary

The question of increase in salary of Major Vernon
were discussed but no action taken.

In Dr. Galichius's salary

Our motion. The matter of hiring an assistant to Mr.
Mr. Neumon. Newhall was referred to the berries and Mr. Newhall, and
assistant to the secretary was instructed to repair Mr. Newhall's house
to an extent of $150 to $200, same to be in lieu of the
$150 allowed Mr. Newhall in case he give up the house.

In Dr. Galichius's salary

Our motion. Prof. Hedder was directed to be sent as a
delegate to the, Engineering Convention to be held in Pittsburgh
and 17th and 28th, at an expense not to exceed $250.

In Dr. Galichius's salary

Our motion. Mr. March. Mr. Snyder was given authority
and power to fill any vacancies occurring in subordinate positions.

The following report of the Finance Committee was presented
and on motion adopted and made a part of the record:

The Finance Committee respectfully submit the following
report. A. C. Bird, and the swearing of Secretary A. M. Brown.

1. In connection with State Accountant Humphreys, we
2. That they received from said Secretary the above mentioned books, vouchers, accounts and cash on hand and in bank of said A. C. Bird, and found same correct.

Received of A. C. Bird, Secretary of the State Board of Agriculture, the books, vouchers, accounts and all items, belonging to the Secretary's Office, giving him the following receipt. This for:

Received of A. C. Bird, Secretary of the State Board of Agriculture, these books, accounts and all items the same as to said office, including all cash in bank or on hand in the office at the time as shown by the books of said Secretary at the close of business May 27th, 1902, which accounts have been this day examined and verified by the undersigned finance committee; also the College or State account by Henry Humphrey, General Accountant for the Auditor's General Office, which total accounts, each and balances are to the best of our knowledge and belief correct, and this receipt is to be in full to hold A. C. Bird as Secretary, for all property, accounts of each or other things belonging or appertaining to said office and this day turned over to the undersigned for said College.

H. J. March
C. F. Monroe
Committee.

Agricultural College, Miel.
May 28th, 1902.

3. A. M. Brown having been duly elected and qualified as Secretary, the books, vouchers, accounts and cash were delivered over to said A. M. Brown and the following receipt taken therefor:

Received of H. J. March and C. F. Monroe, Finance Committee of said for the State Board of Agriculture, the books, accounts and all items belonging to the office of Secretary, of said Board of Agriculture, including all cash in banks or on hand in the office at the College as shown by the books of Secretary A. C. Bird at the close of business May 27th, 1902, which accounts have been this day duly examined and verified by the said finance committee, also the College or State account by Henry Humphrey, General Accountant for the Auditor's General Office. The receipt is to be in full to said finance committee for all property, accounts or each or other things belonging or appertaining to said office and this day turned over to the undersigned for said College.

A. M. Brown.
Agricultural College, Miel.
May 28th, 1902.
4. That the bond of $15,000 required of Secretary A. M. Brown has been furnished, approved, and filed with the Secretary of State.

5. That the bond of $2,000 in the Fidelity Deposit Company of Maryland, covering all deposits coming into the Secretary's hands and outside of State accounts, has been furnished and filed with B. F. Devine, College Treasurer, at the City National Bank of Banking.

H. P. March
C. F. House
Committee.

The communications from Prof. Smith in reference to the Equipment Station were referred to the Committee on Equipment Station.

The Secretary made the following business report:

To the Honorable State Board of Agriculture:

Gentlemen:

I respectfully present herewith the following business report from my office since the last meeting of the Board:

In accordance with my instructions contained in the minutes of your last meeting, I have advertised for bids on coal both hard and soft, by circular in the Banking Journal, and Republican, and by direct advice to several leading coal firms. I have also sent specifications for uniform to ten different business houses, with request for bids. In both of the above cases the proposals are due for your consideration.

The work of repairing the College house is in progress and the repairs upon the above indicated in your action at the last meeting will be entered upon as soon as possible.

I would call your attention to a matter which doubtless has been considered before, but which it seems to me is worthy of your special attention at this time. You are no doubt aware that outside of the student club there is no provision for the living of employees of the College, who are without houses, viz: the young women, clerks and stenographers and the bachelor members of the faculty. In other words, there is no boarding house or restaurant where they can obtain their meals and they are either obliged to board down town or go long distances into the country. This results in the
most serious inconvenience to the fifteen or twenty people who are affected, and also in much less efficient service to the institution. I would recommend the erection of a suitable building to be rented to a proper person for the purpose of providing table board for the class of persons above referred to, as also a place where returning strangers and guests of the college could receive entertainment.

An old and trusted employee of the College, Mr. Neville, the engineer, has received a proposition for employment elsewhere and is now considering it. I know can appreciate the loss and inconvenience that would be caused by Mr. Neville's resignation to will see the Secretary, for he is obliged to call upon the Engineer at all times and to use his skill and knowledge freely. A new man, unacquainted with the situation of things on the ground, would be of little use for a long time, and a great irritation of spirit. I would recommend that Mr. Neville, who is at present very greatly overworked, be given a competent helper and that necessary repairs be made upon the house. If this is done, I think he can be retained.

Owing to the amount of work which Architect Bond has had on his hands, it has not been possible to advertise for a list on the Board House and have them ready for your consideration at this time. In order, however, that the matter may not be delayed any longer than is necessary, I would desire at the meeting of the Board a committee be appointed with powers to meet and act upon the bills when they are ready which might perhaps be as early as the first of July.

To supply the place vacated by the resignation of Miss Hinman, I have selected Miss Sarah Maxwell who comes well recommended for the work of the position, and I would respectfully ask for your sanction for her employment to begin July 1st.

The financial condition of the College has been carefully examined in several late reports of my predecessor, and only a brief summary will be necessary at this time. By reference to the financial report of the Secretary for March and the recommendations written made, and which were adopted by the Board, you will see that an overdraft of the current account at the beginning of June, of from $3,000 to $5,000 was anticipated and the
was expected to be increased considerably during the purpose of the month. Yet it was not anticipated, as shown by the following quotation from the report, that our balance with the College Treasurer in the City National Bank would be exhausted. The report says: "But while the overdraft will show against the College on the books of the Auditor General in current funds, there will be a sufficient balance in the Special building fund to more than wipe out same, and at no time will our balance with the College Treasurer be exhausted."

As a matter of fact, such overdraft was the B.F. Davis account has occurred and I will say in explanation of the fact that it could not have been foreseen at that time that delay in getting estimates on the heating, lighting and plumbing of the Bacteriological Laboratory would prevent obtaining certificate from the State Board of Agriculture and Charity so as to draw from the State Treasurer in time to cover this overdraft. I have to report, however, that on the 16th inst., I was notified by Mr. Stone that the certificate in question had been issued. It shall therefore be able to draw our requisition for $10,000 which will take care of the present overdraft in the B.F. Davis account now amounting to $7876.91.

Duly: Report

I would respectfully call your attention to what I consider to be a misunderstanding between my predecessor, Mr. Burt, and State Accountant Humphrey, relating to the availability of the residue from the trust-mill fund. After a long conversation with Mr. Humphrey I am led to believe that the department will to rule, that the first residue of the trust-mill fund will not be available for building purposes until December 15th of the current year, and that until that time no appropriation or appropriation of the fund for building purposes can be made and that only within the limits of the accumulation. If this be true, it is clear that the action of the Board, in refusing to the erection of a mechanical building, cost $82,000, is justifiable. For on December 15th of this year, if as much as the $45,000 set aside by legislation, enactment for building purposes will have already expended in the construction of the Bacteriological Laboratory, the Bath House and in the preparation of plans for the Town House, etc., this amount possibly be available at that time over $70,000, the amount of the trust-mill
find now remaining. I do not understand that any
resolution of the character referred to in the business report
of March 26 was ever adopted, hence we are not affected
by any special disposition. I ought perhaps to state, that
clerical by department rules and by law, all current funds
are held subject to debts contracted during the present
fiscal year, until December 15. When such claims can
be shown to charged to them and the balance either
revert to the State or as in the case of the College, become
available as a building fund. I had not thought to
strike into this matter too fully, but it seemed necessary
to call your attention to the situation.

A reference to the hospital building are asked for in the
way of painting and varnishing. At Abbott Hall request
had been made for the removal of the brick tiles which are
no longer used and that a couple of showers, both to
put in, until下雨 twelve. It suggests seem
reasonable in both cases. It seems to me that a small
appropriation, say $25 or $50, to the hospital for
necessary expense would not be out of the way.
Prof. Knight desires something done in reference to the
notification of the Chemical Laboratory.

All of which is respectfully submitted.

A.M. Brown, Secretary.

On motion, the recommendation of the Secretary re
refers to the employment of Miss Madge, in the
position made vacant by the resignation of Miss Harman
was adopted.

The bills for furnishing coal to the College, and for
military uniforms were opened and on motion
referred to Mrs. Snyder and the Secretary with power.

The following resolution was on motion adopted:
Chair of Ap.
Aberland, That the Chair of Agriculture be hereby
filled to Prof. Robert Brain of Montague, at a
salary of $2,400 per annum, and that he duties
shall consist of three performed by former Professor
Humphrey, and that any former act of the Board
conflicting herewith is hereby rescinded.
On motion, Mr. Hills was instructed to report on certain repairs.

It was moved and carried that when the Board adjourn, it to meet Tuesday, July 22, 10:00 A.M. at the Board Room.

The following resolution was on motion adopted:

Resolved: That the facts concerning the recent trespass on the College grounds by certain persons doing fruit or grist to the President, Attorney of Suffolk County, with the request that such persons be promptly proceeded against for such offense.

The communication from Professor Duff, in reference to repairs of the domino house and to ground work under the hill, was referred to Mr. Hills, who promi, and the following report was made upon it:

"I recommend that the request be granted and the work upon the old domino house be commenced as soon as it can be reached in the work of repair, and that the change and rebuilding of the ground work under the hill be put under charge of Professor Adrich and Mr. Gunson and proceeded with as soon as practicable.

Franklin Mills,
Comm. Bldg. College Asst."

On motion, the appportionment presented by Mr. Snyder was adopted, privilege being given to make certain changes therein. The appportionment as completed is as follows:

[Table listing appportionment values]
Meeting, State Board of Agriculture
College Board Room, July 30, 1903
11:00 A.M.

Present: President: Mardon, Presence: Moser and Allen and One
Exempt.

No quorum being present adjournment was taken to 2:00 P.M.

Section 2:00 P.M.

Present: President: Mardon, Presence: Moser, Marsh, Allen and
One Exempt.

Minutes of previous meeting read and approved.

On motion of A.L. Snyder time for the Bath House was
Bottleneck.

Bids for needed, of which the following is the schedule:

- Chickering & Skinner, Lansing: $15,770.13
- J.B. Pendleton & Co., Chicago: $15,300.00 less shipping
- Arms & Cawley, Chicago: $17,775.00
- Sargent & Cawley, Lansing: $16,669.00
- M.E. Smith, Orlando: $16,349.23
- A.W. Simons & Co., Salamanca: $15,635.00
- Richland & Stone, Salamanca: $15,600.00

Intake for

On motion of Mr. Marsh the plan marked 'B' for alfalfa
estimating at the Dairy Building was adopted, same
estimated to cost $172.00.

Communication

On motion the communication from Prof. Hill was refused.

Prepared to Mr. March with force.
The communication from Prof. H. O. Helmick was referred to the
Committee on Buildings and College Property.

The Secretary presented the following business report:

To the Honorable State Board of Agriculture,

Gentlemen:

I would respectfully present the following business report from my office since the last meeting of the Board:

Through the fiscal year has just closed, yet I think you have been sufficiently informed in recent reports as to the financial condition of the College that only a brief mention will be necessary of this line.

If the $150,000 coming from the State will add about $50,000 an expected surplus revenue during the year. The average net monthly revenue current is about $10,000. Under present conditions, the accumulation for building or other extraordinary purposes is about $70,000. This of course will be proportionally less as the surplus revenue increases, which I certainly will do as new buildings are put up and the course of instruction amplified.

It is clear to me that in the present state of our buildings and insufficiency, it will not be possible to infer upon the construction of the proposed Crown Plant or the Mechanical Building during the current fiscal year, yet it is certainly necessary and I strongly urge its desirability, both from a business and a sanitary standpoint to replace the present system of wooden water mains which have been in use about twenty years with new iron pipes. The constant danger of infection of the College water supply will thus be greatly lessened and the water system as a source of fire protection be rendered much more efficient and safe. The inspection of raw water from within 200 feet of the court into these old wooden pipes in case of fire would be fraught with untold danger to those using the water coming through them afterward. It may well be questioned whether the Коллекционный plan when applied to an institutional a system as would be required here, to be feasible from a financial standpoint. If it should be decided that such is the case and the tunnel plan is abandoned, then the renewal of the water mains might well be undertaken and accomplished the present season. I will only add in relation to this matter that Dr. Marshall regards the College water, after passing through these wooden pipes, as unsafe for domestic use during the warm weather when it is most in demand, unless it is filtered.

The repairs directed to be made under the direction of the
Secretary are steadily going forward. The roof of Allen Hall has been shingled and the slate roof in Willet Hall has been repaired. The library house is done with the addition of painting and repairs on the Bade house are in progress. There are a good many more expenses that must be done and should receive attention. I do not know how much distinction the Board wish to allow the printing in their matters, but I seem necessary in the conduct of affairs here for some one to act without delay.

It will be necessary in order to teach the new chemistry courses in the East building from the small study house to use these better in their full capacity, and this cannot be done. I am advised by the manager without increasing the capacity for teaching, to teach either by more short classes or by a house.

I call your attention to the last meeting on the request of a few for the publication in the Chemical Laboratory. Since the facts should receive attention.

A salary had conditions elected at the Farm House, and in no adequate drainage the cellar is filled with water and the slopes from the house are deposited at the track door.

I have to report that in the case in which certain persons were found itachasing upon College property, the facts have been brought to justice and fined.

A question has arisen between the College and the Michigan Consolidated Bank Company as to the propriety of the latter company a�이다; and their begging for consideration of the latter in the matter. I submit the correspondence thus far had in the matter.

The contract for the latter leaves one has been made with the Mechanics Company of Detroit, the sides standing as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Price</th>
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<tbody>
<tr>
<td>The S. W. Company, Detroit</td>
<td>$13.00</td>
</tr>
<tr>
<td>The Great Lakes, Chicago</td>
<td>$14.50</td>
</tr>
<tr>
<td>A. H. Chizicky, Co., Detroit</td>
<td>14.75</td>
</tr>
<tr>
<td>W. H. Huffman, Chicago</td>
<td>14.75</td>
</tr>
<tr>
<td>A. H. T. Club, Chicago</td>
<td>14.75</td>
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<tr>
<td>P. H. Selig, Detroit</td>
<td>14.50</td>
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<tr>
<td>P. H. Smith, Detroit</td>
<td>14.50</td>
</tr>
<tr>
<td>Morgan and Moir, Detroit</td>
<td>13.00</td>
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<tr>
<td>H. W. M. Company, Kalama-yo</td>
<td>13.75</td>
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</tbody>
</table>
The contract for coal has been let to A. B. Knowles of Grand Rapids, the terms being as follows:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Type</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday Creek Coal Co., Columbus, O.</td>
<td>400,000</td>
<td>$2,50</td>
</tr>
<tr>
<td>A. B. Knowles, Grand Rapids, N. Y.</td>
<td>200,000</td>
<td>2.50</td>
</tr>
<tr>
<td>Smoky Hill, Ga.</td>
<td>100,000</td>
<td>3.00</td>
</tr>
<tr>
<td>Sierra Mining Co., Bay City</td>
<td>50,000</td>
<td>2.50</td>
</tr>
<tr>
<td>C. K. Coal Co.</td>
<td>200,000</td>
<td>3.10</td>
</tr>
<tr>
<td>Maryland Coal Co.</td>
<td>100,000</td>
<td>3.10</td>
</tr>
<tr>
<td>Hocking Valley Co.</td>
<td>50,000</td>
<td>2.60</td>
</tr>
<tr>
<td>Pittsburgh No. 9.</td>
<td>50,000</td>
<td>2.25</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$85.35</strong></td>
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All of which is respectfully submitted,

A. M. Brown, Secretary.

Agricultural College, Ind.

July 23, 1907.

On motion of Mr. Knowles, the matter relating to ventilation of the chemical laboratory was left with the Secretary until again.

On motion of Mr. Allen, the Secretary was directed to reply to the Condemned Mill Company in reference to the matter relating to the purchase of mill by the College for creamery purposes, that the price of the Bond can be subject to adjustments with the credits referred to the title of Prof. Jeffery already transmitted to the Condemned Mill Company.

On motion of Mr. Allen, the following letter was acknowledged:

Dr. Kedzie,

Hon. A. M. Brown,

The State Board of Agriculture.

Dear Sir: I have received from your hands an official copy of the action and resolutions of the State Board of
Agriculture at their meeting June 19, 1905, and I beg leave through you to wish them success. To the Board of Agriculture for the kind and generous treatment they have extended to me at all times but especially at their meeting June 19, 1905.

... I will be a pleasure to me to do all I can to promote the welfare and success of Michigan Agricultural College,

F. E. Hedges

On motion of Mr. Wheelock, the requisition of F. E. Hedges was approved, and a receipt taken therefor.

On motion of Mr. Allen, the Board met at 10 A.M., and the Board met at 12 M. at Mr. Wheelock.

Respectfully submitted,


The following resolution was on motion of Mr. Allen adopted by acclamation:

Said R. S. Sloan as elected professor of agriculture and Superintendent of the Farm Department at a salary of $2,400 to be assumed the salary to begin when he reports for work.

Resolved, also, That the $400,000 in the experiment station fund, $400 of the salary to be paid from experiment station fund.

The resignation of Prof. Weller was graciously and acceptably received by the Board of Agriculture, that by the resignation of Prof. Wheelock I feel that the College is losing a man strong and efficient worker who has won the affection of his colleagues for himself and his department. That while regretting his
The resignation of Mr. Marshall was presented and accepted.

On motion of Mr. Allen, the time limit for the completion of the Pathological Laboratory as described in the contract between the State Board of Agriculture and C. Schiffer Co. was extended from September 1st without prejudice to the other conditions of the contract.

On motion of Mr. March, Mr. T. C. Bogue was elected Professor of Forestry at a salary of $1000 per annum without house.

On motion of Mr. Nover, C. W. Snyder and Dr. Bell were empowered to employ and assistant in Botany at a salary not to exceed $500 and rooms.

On motion of Mr. Harmon, Mr. Newman's salary was fixed at $700 as recommended by the committee on employees.

On motion of Mr. Nadon, the 1st year was made Entomologist instead of the Tennessee State and a member of the Experiment Station Station Council with the addition of $300 to his salary, same to be paid from Experiment Station funds.

The committee consisting of Mr. Snyder and Prof. Nutter adopted the employment of W. H. T. Roy Haaga as instructor in Mathematics.

On motion of Mr. Harmon, the employment of Miss Maxwell as Miss Maxwell at a salary of $600 was sanctioned by the Board.

Changes in the motion of Mr. Nover the following list of changes in Bath House specifications for Bath House as prepared by Architect Bower was adopted:

Reductions:

Louvain Central instead of Brabant for contract fixtures $1600
River Room and waterfall changed to contract floor only
10 H. high, hanging room 8 ft. and 7 ft. high in back room to have door and cap
Marble floor changed to concrete. The concrete floor and side to 3rd floor 100.00
Common plastering in store & 3rd floor 200.00
Addition floor in front of 1st floor 100.00
Faced stone, w. 42nd 70.00
Draw off all gable ends, lean wood & provide plastered frame with corn. val. 500.00
Cancel skylight at ceiling 15.00
Cancel skylight in kitchen 35.00
Desk made in kitchen 75.00
Outside walls Plan bent 3ft. Change to 2 ft. 1-25.00
Gable glass for door left removed 10.00
Skylight for front hall 55.10

Cancelling and Itemizing:

Brick $11.55
Door 7.00
Total 18.55
Cost for 24.00
Basement


Canchell wall to write same height as shown on drawings, building it with concrete 2-1/2
Concilled cement in place of stone.


Table. 5/15.00
Hall 56.00

33.58

Reduce marble floor to grade 12" in. height against marble drip to carried which is to be kept the same depth as shown on drawings and all inside walls to be carried 2 ft. from the grade instead of depth as shown.
Reduce projection of beam 10" each side.
Proports for altered gable removal.
Cancel 3 sets 2 panels around thing.

The entire construction of the changes and the cement, brick, marble, tile floor and marble work, including every detail specified for supplies and woodwork, will remain just as already shown.

Our motion of this House the Secretary was authorized to make certificate to the Auditor General on behalf of the
The Board of Agriculture are to the amount of the One Thousand dollars, that will be required to cover all outstanding indebtedness for current expenses for the year ending June 30, 1902.

The following resolution offered by Mr. Thorne was on motion adopted by aye and nay vote:

Recorded: That the plans and specifications of the Bath House be referred to the Architect Board to be submitted by the Bath Board of Corrections and Charities and the State Board of Health and then passed upon by said boards, that the President and Secretary be authorized to enter into a contract with any builder, in accordance with the specifications submitted to them and accepted by the State Board of Agriculture, subject to the alteration above specified and approved.

Aye Means, Allen, March, Snyder, Hadley, May, Munnin

On motion of Mr. Hadley the following resolution was adopted:

Recorded: That the new Bath House be situated on the north side of the College Armory and attached thereto as Bath House for plans and specifications.

It was moved by Mr. Thorne that the next meeting of the Board be held subject to the call of the President be as time and place. Carried.

On motion of Mr. Thorne adjournment was taken.

A. M. Brown, Secy.

August 28, 1902.

A meeting of the State Board of Agriculture was called for the above date, pursuant to the orders of the President. The quorum being present, no meeting was held.

A. M. Brown, Secy.
Meeting of State Board of Agriculture.
Hotel St. Claire, Detroit
September 23, 1907, 8:45 A.M.

President: President Nagle, Reece, Monroe, Allen, Welling, Nash and President Snyder.

Minute of previous meeting were approved.

Appointments: O. meeting of Mr. Monroe, $100, $50 were set apart for the improvement of the Tobacco Department.

Secrecy: On motion of Mr. Allen, the matter of fencing the athletic grounds was left with Mr. Stebbins and Secretary Brown with powers.

Notes allowed: On motion of Mr. Nash, Mr. Clark was allowed fifteen minutes to prepare a report for the use of the leaf reading with them.

Mr. Miller: On motion of Mr. Stake, it was moved that the report of the committee was adopted. Same to be introduced under the direction of the Secretary.

Mr. Fairall: On motion of Mr. Stake, a sum not to exceed $500 for additional work in the house was granted. Same to be submitted under the direction of the Secretary.

The communication from Mr. Freeman in reference to a trip through the Upper Peninsula Experiment Station was referred to the Experiment Station Committee with power.

The recommendation of Professor Smith in reference to the purchase of machinery for the Upper Peninsula Experiment Station was also referred to the Experiment Station Committee.

The recommendation of Professor Smith in reference to the appointment of Dr. B. C. Angell as Consulting Botanist of the Experiment Station was referred to the Committee on Experiment Station.

The recommendation of Professor Smith in reference to the appointment of Dr. B. C. Angell as Consulting Botanist of the Experiment Station was referred to the Committee on Experiment Station.

The recommendation of President Nash in reference to the appointment of Mr. T. A. Bennett and Mr. O
Agree an deputy inspector at $2.00 per day and Mr. T. A. Penrose, and Mr. E. M. Penrose, to act as Deputy for their respective portions of the State, also the appointment of Bruce S. Welch of ure.

The recommendation of Prof. Shaw was on motion referred to the Committee on Farm Management.

The recommendation of Professor Jeffery in reference to the Library was referred to Professor Jeffery and the Secretary, with power.

The following resolution was on motion of Mr. Mathews adopted:

In recognition of the faithful and efficient service of Professor Jeffery, while Acting Professor of Agriculture, and with a view to fairly secure, appendiss merit and retain permanently upon the faculty one whose peculiar fitness for the position has now taken a seat in the Department of Agriculture and whose special talent and thorough training are well recognized. Be it Resolved, that this salary be made indefinite $2,000 per year.

The following motion was on motion of Mr. Monroe adopted: Resolved, that the sum of $11,000 of the amount arising out becoming available under the provisions of Sections 1 and 2 of Act 232, Session Laws of 1901, be appropriated and set aside for the construction of a Hall House at the College.

The matter of providing more commodious quarters for the Post office was on motion of Mr. Monroe referred to the Committee on Buildings and College Property together with the Secretary, with power... ""

The matter relating to the electric, smoke, and lights for the Delta was on motion of Mr. March referred to Mr. Allen for investigation.

On motion of President Snyder the Secretary was directed to notify the President of the Board of Agriculture to extend the contract for lighting one year from January, 1903.

On motion of Prof. Snyder the Secretary was directed to investigate the ability of the State to fulfill the conditions of the present contract with reference to extra lights, and...
in case these cannot be provided by the State, then to purchase and install an engine and dynamos at the College grounds.

Our motion of Mr. Monroe adjournment was taken at 7:30 A.M., September 24th.

Section 7:30 A.M., September 24.

Hills De Claire, Detroit.

Assistant President, Marble, Niccum, Monroe, March, Allen, Walburn and President Snyder.

Assistant Snyder announced the following instructors employed: 1. Roy T. Hays, Instructor in Mathematics, $500.00 per year; 2. Elsie M. Tuttshi, Instructor in Mathematics and Civil Engineering, $750.00 per year.

Our motion of Mr. Allen the question of additional instructors was referred to the Committee on Employees.

Our motion of Mr. Monroe, Ass. Snyder, the Director of the Experimental Station, and Mr. Allen were made delegates to the National Association of Agricultural College and Experimental Station Workers at Atlanta, Ga.

The Committee on Farm Management recommended that amendments No. 1, 2 and 3 of Prof. Shaw covering the following items be granted: 1. Purchase of a Drag harrow. 2. Purchase of a Hampshire ram. 3. Purchase of one pair or a trio of Touchdowns. The recommendation was on motion adopted.

In reference to the question of lowering the east end of the drain on the College grounds as requested by the County drain commission, the following resolutions were on motion of Mr. Walburn adopted:

Resolved: I. Set up a special committee consisting of Mr. Allen, Lovingston and Secretary Brown to authorize and instruct the same with the Attorney General of the State and secure all information possible in any way regarding the legal status of the drain or survey, finding the College grounds near the artificial pond, and the proposed lowering of the end of said drain on the College grounds.
Resolved, That a special committee consisting of the President of the College and the Superintendent of Grounds be instructed and authorized to look after the interests of the College and campus for the protection of same in case any outside person or persons be illegally authorized to enter the College grounds in any manner.

On motion of Mr. Snyder, the subject of installing a heating plant was taken up for consideration.

On motion of Mr. Allen, a recess of fifteen minutes was taken.

The Committee on Buildings and College Property, by its Temporary Chairman Mr. March, reports the following, with reference to the subject under consideration:

Your Committee recommends that the general plan and specifications for the heating, lighting, and heating plants as presented by Professor Mill be adopted, as approved, and the same be installed at the earliest moment. Your Committee also recommends that a committee be appointed and instructed to proceed with the construction of a plant as above specified and report the necessary resolutions to the Board for adoption.

On motion the above report was adopted by aye and nay vote as follows: Mr. Marston aye, Mr. March aye, Mr. Marston aye, Mr. Allen aye, Mr. Watkins aye. Ayes 5, Nays 0.

On motion of Mr. Allen, the above report was adopted by aye and nay vote as follows: Mr. Marston aye, Mr. Watkins aye, Mr. Allen aye, Mr. Marston aye, Mr. Allen aye, Mr. Watkins aye. Ayes 5, Nays 0.

The special committee upon appointed reports the following resolution, viz: Resolved, That $60,000 of the amount arising and becoming available under the provisions of Sections 1 and 2 of Act 232, Session Laws of 1901, be appropriated and set aside for the construction of a suitable Boiler House, the necessary equipment and the installation of a water system.

On motion of Mr. Allen, the above resolution was adopted by aye and nay vote as follows: Mr. Marston aye, Mr. March aye, Mr. Marston aye, Mr. Allen aye, Mr. Marston aye, Mr. Watkins aye. Ayes 5, Nays 0.
The members of the Special Committee, when appointed, recommended that special Board and Class Hall be included in such plan as accommodated with the other buildings, which recommendation was on motion adopted.

On motion of Mr. John, the Secretary, under the direction of the Special Committee, was authorized to advertise for the purchase of the Board House building for the above consideration.

On motion of Mr. Thos. reiterated, the history of the Board House.

The Committee on Education asked on motion that the Board agree to purchase of the Board House building for the above.

On motion of Mr. John, the Board agreed to meet on November 17th at 11 A.M. at College Board Rooms.

A.M. Brown, Secy
Meeting of the State Board of Agriculture.

College Board Rooms

November 11, 1902, 10:00 A.M.

All members present except the Governor.

Minutes of the previous meeting read and approved.

A communication from Prof. Shaw in reference to the farm project was referred to the Farm Committee.

A communication of Mr. Michel, coming through the Farm Department, relating to the scoring of butter and to the appointment of an expert judge, was referred to the Academic Committee.

A communication from Prof. Shaw in reference to the calcining of the Dairy Building, was referred to the Committee on Buildings and College Property.

A communication of Mr. Freeman in reference to an appointment for the Department of Athletics, was referred to the Committee on Military and Athletics.

A communication of Prof. Hedrick in reference to spraying elms trees on the campus, was referred to the Committee on Botany and Horticulture.

On motion of Mr. Hill, the President of the Board, was authorized to appoint a Committee on Forestry, the same to be one of the standing committees. President Mason appointed as such committee, Messrs. Moors and Matzoukas.

On motion of Mr. Hill, the request of Prof. Barrows, in reference to attending the Special Annual Meeting of the American Entomologists Union to be held at Washington, D.C., commencing on Monday, the 17th inst., was granted, and Prof. Barrows gave permission to attend the said meeting.
An extract of a letter from President Gaylord, Mr. Tuttleburg's title was changed from that of Instructor in Mathematics to Instructor in Mathematics and Civil Engineering.

The Secretary then made the following business report:

To the Honorable Board of Agriculture.

Gentlemen:

Therein, respectfully submit the following business report since the last meeting of the Board:

Post Office. The matter of the post office building, I have to report that the following contract was entered into with Chittenden Brothers:

Contract. This agreement, made the nineteenth day of October in the year one thousand nine hundred and two by and between Chittenden Brothers, party of the first part (hereinafter designated the Contractor) and Michigan State Board of Agriculture (here A.M. Owens, Secretary, party of the second part (hereinafter designated the Board).

Notethat the Contractors, in consideration of the fulfillment of the agreements herein made by the Board, agree with the said Owens, as follows:

Article 1. The Contractors, subject to the direction and to the satisfaction of the Board, Architect, acting for the purpose of this contract as agent of the said Owens, shall and will provide all the materials and perform all the work mentioned in the specifications and plans in the drawings prepared by the said Architect for the construction of a frame depot building, including all labor and materials (except painting). Such drawings and specifications are identified by the signatures of the parties hereunto.

Art. 2. The Architect shall furnish to the Contractors such further drawings or specifications as may be necessary in detail and illustrate the work to be done, and the Contractors shall conform to the same as part of this contract, so as to stay may be consistent with the original drawings and specifications referred to and identified, as provided in said contract.

It is mutually understood and agreed that all drawings and specifications are and remain the property of the Architect.
Art. III. No alterations shall be made in the work, plans, and specifications, except upon a
written order of the Architect, and when so made, the value of the work added or omitted shall be computed by the Architect, and the
amount so ascertained shall be added to or deducted from the
contract price. In the case of dissent from such award by either
party hereto, the valuation of the work added or omitted shall be
referred to three (3) disinterested arbitrators, one to be appointed by
each of the parties to this contract, and the third by the two
thus chosen; the decision of any two of whom shall be final
and binding, and each of the parties hereto shall pay one-half
of the expenses of such reference.

Art. IV. The Contractor shall provide sufficient, safe, and proper
facilities at all times for the inspection of the work by the
Architect or his authorized representatives. He shall, within
twenty-four hours after receiving written notice from the
Architect, to that effect, proceed to remove from the grounds or
buildings all materials condemned by him, whether mixed or
unmixed, and to take down all portions of the work
which the Architect shall by written notice condemn as
unsound or improper, or as in any way failing to con-
form to the drawings and specifications.

Art. V. Should the Contractor, at any time, refuse or neglect
to supply a sufficient or properly skilled workmen, or of
materials of the proper quality, or fail in any respect to
prosecute the work with promptness and diligence, or fail
in the performance of any of the agreements herein con-
tained, such refusal or neglect or failure being certified by
the Architect, the Owner shall be at liberty, after three
days written notice to the Contractor, to provide such
workmen or materials, and to deduct the cost thereof from
any monies then due or thereafter to become due to the Contractor
under this contract, and if the Architect shall certify that
such refusal, neglect or failure is sufficient ground for such
action, the Owner shall also be at liberty to terminate the
employment of the Contractor for the said work, and to
enter upon the premises and take possession, for the
purpose of completing the work comprehended within this
contract, of all materials, tools, and appliances therein
and to employ any other person or persons to finish the work,
and to provide the materials therefor; and in case of
such discontinuance of the employment of the Contractor,
he shall not be entitled to receive any further payment
under this contract, until the said work shall be entirely
completed.

Art. VI. The Contractor shall adjust and determine all
controversies arising as to the amount or value of any work
completed, or as to the amount of materials consumed,
spread out, or used, or paid for by him, and to
make all reports and statements as may be necessary,
for the purpose of completing the work comprehended within
this contract, and shall deliver the same to the
Architect, who shall, within ten days, verify
the same and return them to the Contractor,
who shall, in all cases, be at liberty, at the
Contractor's cost and expense, to resort to
suit, if any such controversy shall arise.
financed, at such time, if the unapplied balance of the
amount to be paid under this contract shall exceed the
expense incurred by the Owner in furnishing the work,
such excess shall be paid by the Owner to the Contractor,
but if such expense shall exceed such unapplied balance,
the Auditor shall pay the difference to the Owner.
The expense incurred by the Owner is herein provided, either
for furnishing materials or for furnishing the work, and
any directly incurred through fault, default, shall be
audited and certified by the Auditor, whose certificate
thereof shall be conclusive upon the parties.

Art. III. The Contractor shall complete the several portions,
and the whole of the work contemplated in this agreement,
by and at the time or times hereinafter stated to be completed,
not later than December 1st, 1902, provided that possession
be given not later than October 17, 1902.

Art. III. Should the Contractor be distracted or delayed
in the prosecution or completion of their work by the act,
neglect, delay or default of the Owner, or the Architect or any
other Contractor employed by the Owner upon the work, or by
any damage which may happen by fire, lightning, earth
quake or cyclone, or by the abandonment of the work by
the employer through no default of the Contractor, then the time
herein fixed for the completion of the work shall be extended
for a period equivalent to the time lost by reason of any or
all of the causes aforesaid; but no such allowance shall
be made unless a claim therefore is presented in writing to
the Architect within thirty-four hours of the occurrence
of such delay. The duration of, such extension shall be
certified to by the Architect and appeal from their
decision may be made to arbitration, as provided in
Art. II. of this contract.

Art. III. The Owner agrees to provide all labor and
materials not included in this contract, in every manner
as not to delay the material progress of the work, and
in the event of failure so to do, directly causing loss
to the Contractor, agrees that he will reimburse the
Contractor for such loss, and the Contractor agrees that
if they shall delay the material progress of the work
by as to cause any damage for which the Owner
shall become liable (as aforesaid), then they
shall make good to the Owner any such damage,
the amount of such loss or damage to either
party being to be fixed and determined.
Art. IX. It is hereby mutually agreed between the parties hereto, that the sum to be paid by the Owner to the Contractor for said work and materials shall be $1,200,000, one hundred and twenty thousand dollars, subject to additions and deductions as hereinafter provided, and that such sum shall be paid in current funds by the Owner to the Contractors in installments as follows: when the building is completed and accepted by the Architect.

The final payment shall be made within five days after this contract is fulfilled.

All payments shall be made upon written certificates of the Architect to the effect that such payments have become due.

If at any time there shall be evidence of any lien or claim for which, if established, the Owner or the said padraives might become liable, and which is chargeable to the Contractors, the Owner shall have the right to retain out of any payment there due or thereafter to become due an amount sufficient to completely indemnify him against such lien or claim. Should there prove to be any such claim after all payments are made, the Contractor shall refund to the Owner all moneys that the latter may be compelled to pay in discharging any lien or said proceed made obligatory by the law, except to the extent of the contractors' lien.

Art. X. It is further mutually agreed between the parties hereto, that no certificate given or payment made under this contract, except the final certificate or final payment shall be conclusive evidence of the performance of this contract, either wholly or in part, and that no payment shall be construed to be an acceptance of defective work or imperfect materials.

Art. XI. The Owner shall, during the progress of the work, maintain full insurance on said work, in his own name and in the name of the Contractors, against loss or damage by fire. The policies shall cover all work incorporated in the building, and all materials for the same in or about the premises, and shall be made payable to the parties hereto, as their
interest may appear.

Art. XLI. The said parties for themselves their heirs, executors, administrators and assigns, do hereby agree to the full performance of the covenants herein contained.

In pursuance whereof the parties to these presents have hereunto set their hands and seals the day and year first above written.

In the presence of:

Chittenden Jones (Seal)
Michigan State Board of Agriculture (Seal)

per J.M. Brown, Sec'y (Seal)

On the 30th day of June, 1902, I had with the then Secretary of State, Mr. Brown, the matter of printing the Michigan State Board of Agriculture Report. The report was prepared and filed in the Secretary's office. I understand that this was a preparatory step, especially as the composition in the Marshall building was to be without expense to the State. About 15th of July, received the following letter from the Robert Scott Printing Company, now State Printers, and from which I judge copies were sent to members of the Board:

Lansing, Michigan, July 15, 1902

Mr. Addison M. Brown, Secretary,
State Board of Agriculture,
Michigan Agricultural College, Lansing.

Printers: Dear Sirs,

We have to advise you as per our telephone communication this morning, that we have only this day received from the Robert Scott Printing Company the sheets of the first form of the Annual Report of the State Board of Agriculture, for the year ending June 30, 1902.

Mr. Brown, Secretary of the State Board of Agriculture, stated this morning to the writer, over the telephone, that the order for printing this report was given to the Robert Scott Printing Company on June 30, 1902, and yet the first form of the report does not appear to have been printed until three months and a half after.

As the report in question bears upon its title page the date of issue, July 14th, 1902, and the order
for the printing was not given until June 30, 1903.

It seems evident that the work was not in hand previous to that date.

You are aware that the Robert Smith Printing Co. had expended the contract for all State Publications and all the printing and binding for State Institutions, done between July 1, 1902 and June 30, 1903, it could have hardly been completed by that date. In any case, the work for the printing was not given out until June 30, 1903, only one day before the present contractors took over the contract.

Moreover, the completion of the first issue of the report, more than three months after the present contract took effect, shows the work has been done long after that contract was in force. It also calls your attention to the fact that, the Secretary's financial report appears in the first issue, and the report could not be ready until July 1, 1903, at the very earliest, the date on which our contract took effect.

He is, therefore, to advise you that this Annual Report of the State Board of Agriculture comes, in our judgment, under our contract, and that we are entitled to the printing of the same, and compensation therefor, and that if the Nyphet, Housebeck Co., is allowed to do this work, it will be subject to our claim for same, and for the proper compensation under our contract.

Yours very truly,

Robert Smith Printing Co.

E. M. House, Pres.

To this I replied, as follows:

October 20, 1903.

Letter to:
The Robert Smith Printing Co.,

Stevenson, Woodway.

Gentlemen:

Your communication of the 17th inst. in reference to the printing of the Annual Report of the State Board of Agriculture is received. As to the right to file an order for printing the report above referred to during the year covered by the same, I think there can be no question, especially as a large part of the material for this report is available during the year. This is the legal aspect of the matter. In the view of the position I have, I perhaps, did not at first fully realize the importance of getting this.
report out early and to that end directing it, at the earliest possible moment, to proceed, so that it may sufficiently be accomplished to enable you to pursue the order in the week, and the space of the very end of the month. I regret that you should have been so far to raise a question about this, for I assure you that there is nothing, in the least, needful for the good of the college and the State, in this matter, and should have looked as willing to give the order as you render like circumstances. The matter, as I understand it, is not without precedent. If in intention to do so, I shall be entirely willing to submit the report to your boards or boards, having the authority, presently of your individual trust, that they shall be able to sign this matter and

Yours truly,

R. W. Brown, Secretary.

At a special meeting of the Board of State Auditors, I was asked to address myself to their attention with reference to this matter, which I did, and last received the following communication from J. B. Brown, clerk:

Oct. 24, 1862.

To Board of State Board of Agriculture,

From Agricultural College, Wab.
Section 15 provides that the copy for the report shall be placed in the hands of the Board of State Auditors as soon as practicable after the close of the fiscal year ending June 30, and the Board of State Auditors shall forward a copy along with the order for printing and binding the same, to the State Printer.

We may say that there might be cases and conditions that would result in putting pulled work, or a large portion of it, in the hands of the printer before the fiscal year, but we submit the facts in the present instance.

Before the close of the Robert Smith Printing Co.'s contract, June 30, 1900, Mr. Bird, then secretary of the State Board of Agriculture, decided that he was not in position to put the annual report of the Board for the fiscal year ending June 30, 1900, in the hands of the State Printer until after the close of that fiscal year, and that he would not be authorized to do so. The Wyckoff, Hallenburg, Cranford Co., whose contract as State Printer commenced July 1, 1900, was therefore given the order for this report, as also in the following year for the next annual report, thus having the two annual reports for the two years covered by its contract.

He learned that Mr. Bird had not prepared any copy for the reports now being printed, up to June of this year, at which time he was succeeded by Mr. Bovre, the present secretary.

That Mr. Bovre gave the order for printing the current report to the Wyckoff, Hallenburg, Cranford Co. on June 30, 1902, the last day of that company's contract term, and only one day before the present contract term commenced.

That the first form of the report was not delivered to the State Printer by the Wyckoff Co. until October 13, over three months after the printing order was given, and after the present contract term commenced.

That no order for the printing has yet been given by the Board of State Auditors to the secretary of the State Board of Agriculture or to the Wyckoff Co.

We respectfully submit that, in our judgment, the order for the printing of said report should properly have been given to the present contractor, who is entitled to expect and receive the same, to do the work and receive compensation therefor, and that the Wyckoff Co. has not the required authority and order of the State Board of Auditors to do the work or demand compensation for doing it.

The Board of State Auditors has directed that this
matter be brought to your attention and respectfully asks what solution your Board may have.

Very truly,

[Signature]

Clark Board of State Auditors.

I desire also at this time, in accordance with the formal report made at the September meeting of the Board, to report that, in accordance with your instructions, the contract for building the Bath House was put into order with the architect and the engineer of the Board.

Contract for Bath House.

W. A. C.

This Agreement, made this twenty-fifth day of July, in the year one thousand nine hundred and sixty-six, by the Board of State Auditors of the State of Kentucky, the Board of State Auditors, party of the first part, its Engineer (hereinafter designated the Contractor), and the State Board of Agriculture, party of the second part, its Engineer (hereinafter designated the Owner).

Witnessesthe, that the Contractor, in consideration of the fulfillment of the agreements herein made by the Owner, agrees with said owner as follows:

Article I. The contractor, under the direction and to the satisfaction of the Board of State Auditors, acting for the purposes of this contract as agent of the said owner, shall and will provide all the materials and perform the work mentioned in the specifications and shown on the drawings prepared by the said Engineer for the masonry work, drain, excavations, false work, artificial stone, pitting, carpenter work, tile, glazing, iron work, sheet metal, plate glass, and breaking, etc., etc., for a Bath House building upon the following changes in the plans and specifications:

Reduction.

From Louisville, instead of Portland, for the concrete.

The first and main brick changes to concrete floor and to run under stairs and concrete masonry to be first feet high in some rooms, etc., and 7 feet high in other rooms.
Marble steps changed to concrete, the concrete floor and steps to be 1 to 2 Portland cement 45.00
Common plastering instead of a damar 200.00
Artificial stone in place of cut stone 140.00
Cement stone water table 70.00
Leave off all galvanized mouldings and provide plastered beams with core ceiling 500.00
Cement sky light at ceiling 85.10
Cement Rees in locker room 75.00
Outside walls plain brick detail, chimney to be left as shown on drawings 205.00
Plate glass for doors not to be bevelled 10.00
Sky light for front hall 75.10

Cancelling east basement:

Brick $11.55
Stone 24.00
Excavating 16.25
Concrete floor 24.00
Basement windows 12.00 $68.00

Trench wall 20" wide, same depth as shown on drawings building it with concrete 1 1/2 to 1 Louisville cement 36.75
Excavating 13.50
Wall 20.00 33.00

Reduce walls below grade 12" in depth except where brick duct is carried which is to be kept the same depth as shown on drawings, and all inside walls to be carried 2" below the grade instead of depth as shown 226.00
Reduce projections of concrete footing on each side 39.00
Hollows for galvanized moulding 20.00
Cancel hand railing around plunge 237.63
Total 1038.29

The entire construction of the plunge both in cement, brick walls, lining, tile facing and marble work, including every detail, specified on these plans and specifications will remain just as drawings call for, which drawings and specifications are identified by the signatures of the parties hereto.

Art. II. The Architect shall furnish to the contractor such further drawings or explanations as may be necessary to detail and illustrate the work to be done and the contractor shall conform to the same as part of this contract as far as they may be consistent with the
original drawings and specifications referred to and
identified, as provided in Art. I.

It is mutually understood and agreed, that all
drawings and specifications are the property of the architect.

Art. III. No alterations shall be made in the work
shown or described by the drawings and specifications,
except upon a written order of the architect and when,
so made, the value of the work added or omitted shall
be computed by the architect, and the increased or
reduced cost shall be added to or deducted from the
contract price. In case of disagreement, such amount
by either party held to the satisfaction of the work added
or omitted shall be referred to three (3) disinterested
arbitrators one to be appointed by each of the parties
to this contract, and the third by the two thus
chosen, the decision of any two of whom shall be final
and binding, and each of the parties hereby
shall pay one-half of the expenses of such references.

Art. IV. The Contractor shall provide sufficient, safe
and proper facilities at all times for the inspection of the
work by the architect or his authorized representatives.
They shall visit the work four times a week, or twice a week if
they so desire, to inspect the work. At the request of the
architect, or at any time on request, the contractor shall
be required to furnish all materials of any kind, whether
malted or unmalted and to take down all
portions of the work which the architect shall by like
written notice require as extra work or improvements,
or in any way failing to conform to the drawings and
specifications.

Art. V. Should the Contractor at any time refuse or
neglect to supply a sufficient of properly skilled workmen
of the materials of the proper quality, or fail in any
respect to prosecute the work with promptness and
diligence, or fail in the performance of any of the agree-
ments herein contained, such refusal, neglect or failure,
being certified by the architect, the owner shall be at liberty
after thirty (30) days written notice to the Contractor to
provide any such labor and materials and to deduct the cost thereof from
any money due or thereafter to become due to the Con-
tactor under this contract, and if the architect shall
certify that such refusal, neglect or failure is
sufficient ground for such action, the owner shall be

be at liberty to terminate the employment of the Contractor for the said work and to enter upon the premises and take possession for the purpose of completing the work, comprehended under this contract, of all materials, tools and appliances thereof, and to employ any person or persons to finish the work and to furnish the materials thereof; and in case of such discontinuance of the employment of the Contractor, they shall not be entitled to receive any further payment under this contract until the said work shall be wholly finished, at which time if the unpaid balance of the amount to be paid under this contract shall exceed the expense incurred by the Owner in finishing the work, such excess shall be paid by the Owner to the Contractor, but if such expense shall exceed such unpaid balance, the Contractor shall pay the difference to the Owner. The expense incurred by the Owner as herein provided, either for furnishing materials or for finishing the work, and any damage incurred through such default, shall be audited and certified by the Architect whose certificate thereof shall be conclusive upon the parties.

Art. II. The Contractor shall complete the several portions and the whole of the work comprehended in this agreement by and at the time or times hereinafter stated, to be completed not later than December 1st, 1901. The Contractor to pay the Owner the sum of Two Dollars ($2.00) per day for every day thereafter the building remains unfinished and it as provided in Article II of this contract provided that possession be given not later than August 1st, 1902.

Art. III. Should the Contractor be obstructed or delayed in the prosecution or completion of the work by act, neglect, delay, or default of the Owner or the Architect, or of any other Contractor employed by the Owner upon the work, or by any damage which may happen by fire, lightning, earthquake, or by the abandonment of the work by the employed through default of the Contractor, then the time hereinafter for the completion of the work shall be extended for a period equivalent to the time lost by reason of any or all of the causes aforesaid; but no such allowance shall be made unless a claim therefore is presented in writing to the Architect within twenty-four weeks of the occurrence of such delay. The doing of such extension shall be certified to by the Architect. But appeal from his decision may be made to arbitration as provided in Art. III of this contract.
Art. VIII. The owner agrees to provide all labor and materials not included in this contract, include provision as not to delay the material movement of the work and to the event of failure so to do, thereby causing delay to the contractor. The contractor agrees that the owner reimburses the contractor for each loss, and if the contractor agree that all shall delay the material movement of the work, due to cause any clearance for which the owner shall become liable (as above stated) there shall be made good to the owner any such delay. The amount of such loss or damage to either party, shall be in every case be fixed and determined by the architect or by arbitration as provided in Article XI of this contract.

Art. IX. It is hereby mutually agreed between the parties hereto that the sum to be paid by the owner to the contractor for said work and materials shall be Eleven Thousand One Hundred Eighty-one and 85/100 Dollars ($11,181.85), subject to additions and deductions as hereinafter provided, and that such sum shall be paid in current funds by the owner to the contractor in two installments as follows: one estimate made by the architect as the work progresses, not less than once every thirty (30) days retaining ten (10) percent on all estimates until the final completion and acceptance of the building. The final payment shall be made within thirty (30) days after this contract is fulfilled. All payments shall be made upon written certificates of the Architect to the effect that such payments have become due.

In the event there shall be evidence of any lien or claim for which, if established, the owner of the said premises might become liable, and which is chargeable to the contractor, the owner shall have the right to retain out of any payment there due or hereafter to become due, an amount sufficient to completely indemnify him against any such lien or claim. Should there prove to be any such claim after all payments are made, the contractor shall refund to the owner all monies that the latter may be compelled to pay, or discharging any lien or said premises were made obligatory in consequence of the contractor's default.

Art. X. It is further mutually agreed between the parties hereto that no certificate be given or payment made under this contract, except the
final certificate of final payment shall be conclusive evidence of the performance of this contract, neither party to be entitled to any claim for additional work or improper materials.

Art. XI. The Contractors shall insure and keep assured the building in question as soon as said building shall be sufficiently completed to secure insurance on builder’s risk, in some good and responsible company, to be approved by the State Board of Agriculture, against loss and damage by fire, for the full amount from time to time as the progress of the building will warrant, and assign the policy to the State Board of Agriculture.

The Board shall be adhere to the building at all times during the progress of the work.

The Contractors are made subject to an indemnity bond of first thousand dollars $1,000 for the faithful performance of contract and payment of bills, Bond to be satisfactory to the State Board of Agriculture.

Art. XII. The said parties for themselves, leurs, executors, administrators and assigns, do hereby agree to the full performance of the covenants herein contained.

In witness Whereof, the parties to these presents, have hereunto set their hands and seals the day and year first above written.

Chittenden a Skinner
Per C. M. Chittenden
State Board of Agriculture
A. M. Brown, Esq.
J. F. Martine, Esq.

Know All Men By These Presents, That we, Chittenden Skinner
of Kalamazoo, County of Kalamazoo, State of Michigan, as parties
are held and firmly bound unto the People of the State of
Michigan in the sum of Five Thousand Dollars ($5,000) to the
payment of which bond and truly to be made, we bind ourselves,
jointly and severally, our heirs, executors, administrators or
assigns, jointly by these presents.

Sealed with our seals and dated this 30th day of July, A. D.
Nineteen Hundred Twenty.

Whereas, the above named Principal has entered into the
above bond with us on the 30th day of July, 1920, with the State.
Board of Agriculture of the State of Michigan, wherein the
said D. L. Clark is authorized and directed to do and
shall furnish the towels and supplies of all kinds necessary
for the completion of said buildings and the erection of the
said buildings, according to the plans and
specifications of the architect.

And Whereas, Under a certain Act of the Legislature of
the State of Michigan entitled, "An act to provide payment
for professional and special labor and materials, etc.,
being to erect a new building and equipment for the State
prison, approved May 10, 1873, and as amended by an act
approved April 10, 1875; the said contract is hereby
renumbered and parceled by the provisions and requirements
of the same.

Now, therefore, the resolution of this Honorable as
enacts that the said D. L. Clark, Civil Engineer, shall in all respects well and faithfully
execute and perform the work to be done by the
terms of said contract and of said Principal and any
sub-contractors to whom the work so and part of
said contract may be assigned, and it is all well and
finally paid to the said, only pressure due and payable, all in lawful order, under power and unit
all persons, firms or corporations, or account of
the principal or said Civil Engineer furnished him. The con-
struction, materials, means, or manner of performing such
building work or improvements, the said D. L. Clark shall be held. Therefore the same shall be in true
force and effect.

Dated at Chicago,

May 10, 1873, (L. S.)

H. E. Tarrant

[Signature]

W. L. C. Dickson

[Signature]

[Signature]

[Signature]

[Signature]

May 10, 1873,

County of Chicago.

W. L. C. Dickson and J. W. L. Clark, fully and
perfectly acquainted, and having entered into the
agreement set forth in this bond for and above all un-
delivered, all liability in their respective hands and all
expenditures for the same,

Subscribed and sworn to before me, the 31st day of July, 1873.

[Signature]

Mary P. Clark, in and for Douglas

County, Michigan.
Request has come from Mrs. Landen for a water heater. However, in our plant repairs and some freezing, etc. which, after careful consideration, seems to be unavoidable. It also seems to me that the hospital might have the heater connected with the soft water so that it could be used for boiling purposes.

Previous to your last meeting, you were aware that the arrangement of the College Board's was turned out and shipped to Cleveland for repainting and pending its return, and to provide against obstructions of light, as well as for a certain and safe present arrangement with the city, the contract was signed for the supply of the city to furnish additional heat and power. We are already apprised of the fact that, while they and plenty of power, they have not sufficient generators to give us the light we require. After looking the matter over carefully it seems best to purchase a new dynamo /conceivably greater capacity, install it at Pith's to be run this season and then transferred to the new power plant. My old machine to be disposed of upon the new one is installed. I have asked Mr. Neil to take charge of the negotiations for the new machine and he has arranged /terms with the Stanley Electric Co. so we are practically ready to close the contract. A new source of embarrassment arose when the Pitts, who are carrying our light on their dynamo, notified us that during the National Union Meeting, they would be obliged to limit our lights. We have made every effort to avoid this trouble which might be almost a calamity, and have succeeded, by pending the contract with Cleveland, in getting our own machinery delivered. Our lighting will now be restored and running...

On October 7th, the contract was entered into with A. V. Curbach

for the installation of a boiler to heat the new bath house, as follows:

Michigan Agricultural College
October 7th, 1903

The following is an agreement entered into this 7th day of October, 1903, by and between A. V. Curbach, of Lansing, Michigan, party of the first part and the State Board of Agriculture, by T. M. Broach, Secretary, party of the second part, Witness, as follows, to wit:

That the party of the first part agree to furnish, deliver, and install the equip...
in the interest of the new boiler furnace at Agriculture College, we hereby order from the Pennsylvania Boiler Company, a boiler capable of producing steam at a working pressure of 150 pounds with the necessary fittings and valves for water, and air heaters, and a combustion chamber.

The following specifications shall be attached:

1. Boiler
2. Water gauge
3. Steam gauge
4. Blow off valve
5. Feed valve

The boiler shall be equipped with an 8-inch chimney and an 8-inch return on the bottom of the shell to be set up ready to receive connections for steam and smoke, and to be fitted in accordance with the specifications in the catalogue of the Pennsylvania Boiler Works, Erie, Pa. Said first party further agrees that the delivery of said boiler shall be made in the work above contracted to be done, shall be completed, including the complete erection of any parts or parts of said boiler, that may have been removed or removed during the manufacture of said boiler, not later than Nov. 2nd, 1905, and said first party shall further agree to furnish said second party with a certificate of satisfaction and an insurance policy for one year from the completion thereof.

Said second party agrees to pay to said first party 60% of the work done after the completion of the work above described, the sum of $692.00, eighty per cent (80%) of the work done and seventy-five per cent (75%) of the work not satisfactory to the consulting engineer. Signed, sealed and delivered at State College, the 1st day of October, 1905.

A. D. Oglethorpe
A. M. Brown
Secretary State Board of Agriculture

As far as known, there has been made, or additional heating capacity at the new boiler furnace. This will be the remaining required when the Agricultural Experimental Laboratory is completed and connected with it.

I have notified the bondholders of C. Schoffer and Sons, the firm of contract, that the term of the contract, including the fifty days, has expired, and that the building has been completed.
Chittenden and Shimer report that it has been responsible for them to get a delivery on the large sewer columns for the bath house within the time required for the
completion of the contract, and ask for an extension of time.

All of which is respectfully submitted

A.M. F. Young, Secy.

On the motion of Mr. Wells, the request of Mr. Landers for water heaters in his apartments was granted. It was also directed that the soft water be connected with the water heaters at the hospital.

On motion the provision for the additional heating capacity at the smaller boiler house was left with the secretary and Mr. Newell.

On motion, Chittenden and Shimer, contractors for the building of the Bath House, were given thirty days' extension of time for the completion of their contract.

The special committee consisting of the Committee on Buildings and College Property and the Secretary, made the following report in regard to the Bath Office building, which was one

Post Office., motion of Mr. Marsh, adopted:

To The State Board of Agriculture

Gentlemen:

Your committee, to whom was referred the question of move commencing quarters for the Bath Office, at the last regular meeting of the Board, respectfully report, that, after careful examination
of the building behind Toward Avenue, with a view to moving it and refitting it for a Bath Office, and after, they deemed it necessary and most economical to put the proposed building up new, seeing the material rise it could be done as far as it would go. Accordingly the Architect Board was asked to prepare drawings, plans, and specifications. These were submitted to Chittenden and Shimer, who made the following proposition:

Mr. E. L. Trow, Lansing, Michigan.

He will build, erect, and complete, as far as plans and specifications are demanded by you, for Fifteen Thousand Dollars ($1500) and
old building, coming down in the construction of new

Chittenden and Shimer,
Lansing, Michigan.
The specifications did not include painting and chalk.

In accordance with the above, the committee directed the Secretary to enter into contract with W. Atwood and Shinnick, and they recommended that the sum of Seventy-Five Dollars ($75.00) be set aside by resolution of the Board for the satisfaction of the above contract and to cover the expenses of painting and additional repairs.

Appropriately submitted,

R. H. Marsh, Chairman

On motion of Mr. Marsh, the following resolution was adopted:

Resolved, that the balance of Seventy-Five Dollars ($75.00) of the amount arising and becoming available under the provisions of Section one and two Act 232 of the Session Laws of 1901 be appropriated and set aside for the construction of a post-office and depot building at the Agricultural College.

On motion, adjournment was taken to 2:00 P.M.

College Board Room, 2 o'clock P.M.

Same members present.

On motion of Mr. Monroe, the Secretary was directed to instruct the Inspector to make an examination and settlement of the accounts of Mr. J. A. Monroe, former Inspector of Nurseries, Mr. O. H. Truett.

The Committee on Buildings and Colleges reported favorably on the recommendations of Prof. Shaw as to the rebuilding of the piggery.

On motion of Mr. Wells, the report was adopted, and it was directed that the piggery should be repaired in accordance with the plans and specifications submitted by Prof. Shaw.

The Academic Committee reported favoring the adoption of Mr. Wells' suggestions in regard to the securing of butter and eggs. On motion of Mr. Wells, One Hundred and Fifty Dollars ($150) was set apart to be used to defray the expenses of our export butter judge.

The Academic Committee made the following report on Apparatus Prof. Prelle's request for apparatus, viz: Three lb. furnaces for laboratory purposes, two benches ($235.00); 500 ft. tape, $35.00; 100 ft. tape, $20.00; 200 ft. tape, at $1.00; one hand trowel $3.00; total, $343.00.

On motion of Mr. Marsh, the report was adopted.
The Committee on Botany and Horticulture, by its Chairman, Mr. Minor recommended the adoption of the plan submitted by Prof. Hadley for spraying the elm trees on the Campus and the purchase of the necessary equipment, the cost of machinery, material and labor not to exceed Six Hundred and Fifty Dollars ($650.00).

The report of the committee was, on motion of Mr. Keller, adopted.

The Committee on Forestry, to whom was referred the communication of Prof. Coyle in reference to the purchase of desk and chair for his office, reported that they favored granting the request, the appropriation to be limited to $40.00.

On motion of President Snyder, the report of the Committee was adopted.

The Committee on Forestry, to whom the following communication from Prof. Coyle was referred, reported that they favored granting the request therewith:

President J.H. Snyder,

Dear Sir:

I should like to have the woodland and the woodland belonging to the College, placed in charge of the Professor of Forestry, and I should also like to have research whatever revenue that may come from the sale of fuel or other products from these woodlots and woodlands for the purpose of an annual raise of some.

I request that the same be given to the charge of the Department of Forestry, for the purpose of propagating forest trees and the proper an amount of field service, the same being done on the same lines for the woodlots and woodlands which include five acres.

Respectfully submitted,

P.E. Coyle.

On motion the report was adopted.

Reverend

The Committee on Botany and Horticulture reported an
reference to the question of the undermining of the river banks, that the matter be referred to the Secretary and Treasurer with

On motion the report was adopted.

On motion of President Snyder, the secretary was authorized

dynamos to purchase and install a larger dynamo in accordance with the recommendations of Prof. Hoyt, which is placed on file.
The Academic Committee recommended the addition of Physical One Hundred Fifty-five Dollars ($155.00) to the appropriation for the Physical Department for the present half-year.

The motion of Mr. Halls to recommend was adopted.

The Committee on Military and Athletics recommended that the purchase of apparatus requested by Mr. Halls, be referred to the Secretary and Mr. Dennison, the amount of the apparatus to be $500.00 of which is to be added to the general appropriation for Athletics.

The motion of Mr. Halls, the report was adopted.

In accordance with the recommendation of the Committee on Employees, the following resolution was, on motion of Mr. Halls, adopted:

Resolved, that the title of Mr. Jeffry be changed from

Title of

Assistant Professor of Agriculture to that of Professor of Soil Physics

Mr. Jeffry and Professor M. C. S. C. are agreed upon and the understanding is, that the Soil Physics Department be kept as a unit, and that Mr. Jeffry is understood, that Prof. Show, is head of and in charge of the same.

The motion, the title of Mr. Longpre was changed from

Title of

Instructor in Botany to that of Acting and Acting

Mr. Longpre Consultant Botany of the Experiment Station, with an increase of salary of $100.00, beginning September 1st 1907

The motion of Mr. Watkins, Prof. Show and Mr. Halls

Sale of

cattle at Basset Lake and Upland, on behalf of the College,

The motion of Mr. Allison, it was voted that the Annual Adjourned Session, its adjourned to meet on December 10th, at 10 o'clock A.M. at the College Board Room.

President Martyn presented the following communication

Resignation from Mr. Bliss successor the resignation of Mr. March, as

Mr. March, member of the State Board of Agriculture and his acceptance of

the same.

November 11, 1907

Mr. T. F. March,
President State Board Agriculture
Agricultural College, Michigan

Dear Sir:-

This is to inform the State Board of Agriculture of the

existence of a vacancy on the said Board, created by the resignation

of Mr. H. T. March of Allegany, which resignation I have had the


The following communication was then read by Mr. March:

To the President and Members of the Board of Agricultural College.

I understand, after the business is completed and before the adjournment, the resignation which I sent to the Governor last August, has been accepted, and shall to the President of the Board, to take effect at once. In resuming from this Board, I wish to say, while I consider it an honor and great pleasure to be a member of the Board, and regard the necessity of my withdrawal, I consider it a duty, not only to myself, but also to my business interests, which require all my time and attention.

I wish to thank you for the many courtesies extended to me, and shall always remember with pleasure, my connection with the body, and will, at all times, have at heart, the best wishes of the Agricultural College.

Again thanking you, I remain,

H. T. March.

On motion of Mr. Allen, a committee consisting of Messrs. Ashley Wells, Smyth and President Mantin, was appointed to prepare suitable resolutions on behalf of Mr. March, retiring member.

On motion of Mr. Monroe, it was voted to prepare ballots for the election of a successor to Mr. March. Mr. Allen presented the name of Robert D. Goodale of Grand Rapids.

On motion of Mr. Watkins, the Secretary was instructed to cast the ballot of the Board, for Robert D. Goodale, as member of the State Board of Agriculture, for the unexpired portion of Mr. March's term.

On motion of Mr. Wells, the Secretary was authorized to pay bills for carriages, telegrams, etc., in connection with the death and burial of Dr. Redige, and also the expenses of the Athletic Department, incurred by reason of calling off the foot ball game with Albion.

On motion adjourned.

A. M. Brown, Secy
Meeting of the State Board of Agriculture
College Board Rooms
December 10, 1872, 10 o'clock A. M.

Present: President Wills, President Monroe, Wells, Allen,期间 and President Sayles.

Minutes of the previous meeting read and approved.

A communication from the Agricultural Society

Adams, asking for a conference with the Board, was read by

President Sayles, and the report was presented for 20.

President Sayles presented a communication from

Supt. Taff, in reference to the necessity of providing for inspection and for

the payment of farm interests of the State.

On motion, this communication was referred to a

committee consisting of Mr. Wills and Mr. Monroe.

A further communication from Prof. Taff in

reference to the Board's request to institute a corresponding

Board for the city of Denver, was read by President Taff, and that the County

Councils should actually sit, at least once a year.

The motion of Mr. Monroe, the recommendation

was adopted.

A communication from Prof. Barnards asking

for an additional appropriation of $2,500 for microscopes

and $200 for medical fees, was referred to the

Committee.

A communication was presented from Prof. behalf

urging that the City to remove a portion of the garden

property near the hospital.

On motion of Mr. Monroe, permission was given.

On motion, the following resolution was adopted:
Resolved that the President of the College be and is hereby instructed to request from the War Department the loan of one hundred additional rifles with the accompanying accoutrements with the exception of gun slings.

In motion of President Snyder, the Secretary was instructed to negotiate for an indemnity bond to cover the additional guns to be loaned from the government for the Military Department.

The Secretary presented the following business report including the apportionment for the six months beginning January 1st, 1903.

To the Honorable State Board of Agriculture,

Gentlemen:

Thereinafter, submit the following business report from my office since the last meeting of the Board:

The matter of electric lights has been a source of considerable uneasiness for some time past, and is especially annoying just at the present time. In accordance with authority given by the Board, a new dynamo has been ordered, of the same make as the other, and another dynamo, also of the same make, has been promised. December 25th. In the mean time, the overload on our own dynamo necessitated a temporary relief of some kind, and an arrangement was made with Mr. Pratt by which the lights on the Delta and on necessary faculty rooms, taken from the Pratt generator, have been increased by a meter and paid for on that basis. Yesterday, Mr. Pratt gave notice that he would be obliged to shut off a part of this additional current for three nights and the result is that faculty rooms is subject to eclipse.

Shortly before the college opened, Prof. Hedges purchased some linoleum to cover his office floor, as a hard wood floor could not at that time be put in. He seems to have understood that this might not be charged to his department, as in the ordinary course of things it would be and was. As a result, his department account is short and he asks for relief to the extent of about $9.15.
The Training Department, after college funds found it necessary to have a large sum drawn from the bank and these were purchased at an average of $135.00, though not contemplated in the cash statement. The department therefore asks relief in that extent.

I have received the following communication from Prof. Bresee of the Training Department regarding those with call upon attention. 

December 7, 1902.

W. D. M. Bausen,
Secretary of the State Board of Agriculture.
Dear Sir:

There is no occasion in the Department to pay for cutting the cutting and removing for their pay. Definite laws are needed before the sale of the wood. I would be glad to have the Board make some arrangement for funds from which they may be paid. Their bill for the last 25 days since Oct. 31st is $2,758.00. The hundred twenty-five cords had been cut and are cut at that time, 1000 feet each and the rest 1000 feet. They have been cutting since then and probably will continue the rest of this month. Perhaps you may desire of this method or if it is found favorable will estimate the total amount of their bills for the year at 2:20.00.

Respectfully submitted,

C. C. Bresee.

At the last meeting of the Board, I was directed to investigate the purchase of S. F. Irvine, as Nursery Inspector. This has been a somewhat difficult task, yet with the valiant assistance of Prof. Saff, an adjustment has been made which I feel is reasonably correct. By examination of the bookkeeping and records turned over by Mr. Irvine, which constitute about the only evidence we have, it appeared that a very considerable number of license fees had been received by him and not turned over to the Secretary and also some inspection fees. Accordingly I asked Mr. Irvine to deliver to us, Nov. 24th and 25th the accounts with us. This he did and we found fifty-eight license fees amounting to $290.00 which he acknowledged had been received and not turned over to the Secretary. The account further that the record on account book turned over to Prof. Saff was a copy of several small account books and that we made the copy one of these had been
Lately omitted thereby leaving out of the account one whole year's inspection fee amounting to $69.00. This makes
found. That eight other inspection fees amounting to $14.50.
all of late date, I believe had not been turned in. There
was much difficulty in determining in some cases whether
the fees had been paid to the office or not. In most cases
the correspondence was the only evidence. The final footing
showed Mr. Irvine indebted to the State Board of Agriculture
in the sum of $382.50. On December 9th I received a
resistance from Mr. Irvine for $350.00 with the following
letter:

A. W. Irvine
Springfield, Mich. Dec. 8, 1802

Dear Sir,

I enclose draft for $350.00. I have a receipt from
the Board for $382.50 that was mentioned above. The
money was paid the latter part of last August, one year
ago. I think that you will find this alright. I am very
grateful for your consideration. I wish you could send
me a list of the persons that this pays for sometime at
your leisure.

I trust that this is satisfactory...

Very truly yours,

D. A. Irvine

An examination of the accounts in my office shows
that on Sept. 15, 1802, Mr. Irvine did turn over $15.00 of in-
spection fees, for which he had given himself no credit
in his one books. Therefore the draft settles the in-
defaults previously determined with the exception of
fifty cents.

Several inquiries have come to me in regard to the
past spring lands belonging to the college, and Irvine has
been asked for. Also a considerable number of letters
have been received inquiring about the sale of the other
college lands. I have thus far referred the latter in-
quirations to the State Land Office, but would like definite
instructions in regard to both classes of lands.

The German society asks that something be done
to improve the condition of the floor in the society rooms.

A request has come for a stone door on the south
side of Latif Hall; there is also much complaint
in regard to heating this dormitory.
I have thus far been unable to procure any hard coal through it is greatly needed and some difficulty is being encountered in getting delivery of soft coal under our contract. The following letter from A. B. Knowlton who has our soft coal contract will show the situation.

A. B. Knowlton, Dec. 8th, 1802.

Agricultural College, P. O. Mich.

Dear Sir:

Replies to yours of the 4th we have had trouble with the parties with whom we had our contract. Covered with for delivering coal, and they would not ship us coal, claiming they could not get transportation. To have been forced to go out ourselves to buy and fill the contract, and pick up coal without any profit. We are doing the best we can for your in order to fill the contract, although our contract with you is made subject to delays and transportation, etc. We must fill the stock, even if we don’t make a cent, and what you will have to do is as well as you can under the circumstances. If you think it is necessary we will come down and talk the situation over with you.

Yours respectfully,

A. B. Knowlton.

The contract work in the Post Office Building is completed and it is about ready for occupancy.

I herewith present the following appropriation for the next six months:

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<th>Appropriation</th>
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<td>Advertising</td>
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<td>Mathematical</td>
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<td>W.A.C. Record</td>
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<td>Military</td>
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<tr>
<td>Phys. Geogn.</td>
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<tr>
<td>Forestry</td>
<td>$200</td>
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</table>

All of which is respectfully submitted,

R. W. Brown, Secretary.

On motion of Mr. Monroe, Thirty-six Dollars ($36.00) Mathematical additional apportionment for Mathematical Department for the present six months was allowed.

On motion, the cost of drawing tables for the Printing Department, amounting to One Hundred Thirty-eight Dollars ($138.00) was added to the apportionment of that department for the present six months.

A communication from Prof. Byrne to the Secretary in regard to an additional apportionment to pay for cutting out bird's eye wood was referred to the Committee on Forestry.

On motion of Mr. Allen, a storm door was directed to be built at the south entrance of Abbott Hall.

A communication was presented from Prof. Shaw, in reference to the payment of Mr. Curtis for fence and shrubs of curr.

On motion of Mr. Monroe, the matter was referred to the President and Secretary with power.

The apportionment as presented by the Secretary was on motion adopted.

Adjournment taken until 2 o'clock P.M.
2 P.M. College Board Rooms.

Some members present.

On motion of President Snyder, the following resolutions were adopted:

Resolved, that Mr. Lloyd W. Robinson be made Agent of the Experimental Station and given in addition to his present salary, twelve in Annual Income in addition to the present appointment.

Resolved, that Prof. Frank J. Kidgic be made Associate Director of the Experimental Station and that 82% of his salary be paid from the Experimental Station funds.

The Committee on Finance recommended that the amount of Prof. Snyder for the additional appointment of $150.00 for wood cutting be added to the present appointment.

On motion of Mr. Wells, the recommendation was adopted.

On motion of Mr. Wood, it was voted to pay the expenses of Dr. End to attend the scientific meetings held at Washington during the vacation, to the extent of $15.00.

On motion of Mr. Wood, the wages of John Scott, janitor at the Chemical Laboratory were raised 50c per day from January 1, 1963.

On motion of Mr. Wood, Prof. W. D. Heralis was placed on leave of absence for the Spring term, no additional expense to be incurred by the college by reason of his absence.

On motion of Mr. Wood, the following resolution was adopted:

Whereas, the Adelphi Literary Society has frequently requested rooms and poor has felt that a conference literary body with the Board with reference to this matter.

And Whereas, it seems that the great increase in the attendance has made the present rooms for the society
and inadequate.

Be it resolved, that the President be requested to furnish the Board at its next meeting, the following information:

number of societies, rooms held by each, thus including the number of rooms held by each and five in fact of each, number of members in each society, during this term, number from each class, the number of meetings held and the amount of literary work done by each, also the amount of term fees, what extra fees, also, what is furnished by the college to each society in the way of mates, light and heat, etc."

The Academic Committee reported recommending the granting of the request of Prof. Brown of the special appointment, namely $250.00 for new microscopes and $20.00 for museum fees.

The following resolution was on motion of Mr. Moore adopted:

Resolved, that the acceptance of the Bacteriological

Acceptance Hospital a stable be left to a committee consisting of

Drs. Smith, the President, and Secretary of the College, and Architect, Bond paying

the amount due on said contract, less $200.00, or enough to

finish said stable.

On motion of President Snyder, the secretary was directed to put the City's telephone in his house.

On motion of Mr. Wells, the house formerly occupied by Mr. Kedig was assigned to Prof. Shaw at a rental of $200.00 per year.

It was moved by Mr. Wells, that when the Board adjourn, it adjourn to meet on January 24, 1905, at 10:30 A.M.

Carried.

On motion, adjourned. A. M. Brown Key