Minutes of the Meeting
of the
State Board of Agriculture
May 18, 1950

Present: Mr. Brody, Chairman; Messrs. Armstrong, Mueller; Miss Jones; President Hannah; Treasurer May and Secretary McDonel.

Absent: Mr. Akers; Dr. Thurston

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

Report on the death of Ellsworth E. More, Member of the State Board of Agriculture, on April 28, 1950.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the following resolution on the death of Mr. More:

Resolution on the death of Mr. E. B. More

WHEREAS Ellsworth E. More served the best interests of Michigan State College faithfully throughout the greater part of his adult life as a County Agricultural Agent, national alumni leader, and member of the State Board of Agriculture, and

WHEREAS his broad experience and qualities of leadership enabled him to make a unique contribution to the deliberations and decisions of this Board, and

WHEREAS his wise judgment was a substantial factor in the development of Michigan State College in a critical period of its history, therefore be it

RESOLVED that in the death of Ellsworth E. More, the students, alumni, and faculty of Michigan State College have suffered the loss of an understanding friend, and the members of the State Board of Agriculture have sustained the loss of an associate whose wise counsel will be sorely missed.

The resolution was adopted unanimously, and a copy was ordered to be sent to members of the family of Mr. More.

President's Report

1. Resignation of Charles S. Weber as Lecturer in Political Science and Public Administration, effective as of March 31, 1950.

2. Full expenses for H. E. Larzelere to attend a meeting of the North Central Poultry Marketing Technical Committee in Kansas City, Missouri, on February 9-12; paid from Experiment Station funds.

3. Allowance of $15.75 for V. H. Boll to accompany three student delegates to the National Convention of Kappa Delta Pi in Springmill, Indiana, on March 27 to 29; paid from Kappa Delta Pi funds.

4. Full expenses for J. H. Nuncio to attend a meeting of the North Central States Potato Breeders Committee in Chicago on April 25-29; paid from Experiment Station funds.

5. Full expenses for C. P. Locsin to go to New York City and Washington, D. C., on April 26 to May 2 to attend a conference on the evaluating of international exchange of persons and to discuss the National Indian Institute project; paid from Carnegie Corporation funds.

6. Full expenses for Corrine White to attend a meeting of the National 4-H Club Center Development Committee in Washington, D. C., on April 26-29; paid from Extension funds.

7. Full expenses for R. J. Wheeler to attend a regional conference of potato breeders and plant pathologists in Chicago on April 28-29; paid from Experiment Station funds.

8. Full expenses for L. C. Ermans to attend a meeting of presidents and faculty representatives of Big Ten schools in Chicago on April 29-30.

9. Full expenses for Andrew Quirrie to take an American saddle mare to Lexington, Kentucky, to be bred to an American Saddle stallion at Castleton Farms.

10. Allowance of $25 for Donald Cation and two graduate students to go to Sturgeon Bay and Madison, Wisconsin, to observe greenhouse investigations of stone fruit viruses.

11. Full expenses for H. E. Grover and maintenance expenses for Robert Shakleton and Larry Frymire to go to South Bend, Indiana, on May 4 to broadcast the baseball game with Notre Dame.

12. Mileage on two cars for Harold Miven and Stuart Chemoweth to accompany students to the Theta Alpha Phi national convention at Terra Haute, Indiana, on May 5-6; paid from Forensics.
13. Full expenses for E. J. Coleman and N. E. Grover to go Washington, D.C. to learn the possibility of making application for television and in connection with the application for more power for WJAR.

14. Full expenses for L. L. Soger to attend a conference on national financial policies sponsored by the Department of Rural Economics in Columbus, Ohio, on May 8-9; paid from Experiment Station funds.

15. Salary reductions for the following temporary instructors in Speech, Dramatics, and Radio Education, effective April 1, 1950:
   - Robert Boniece, from $165 to $110 per month
   - Margaret Ferguson, from $150 to $100 per month

16. Authorized certain structural changes in Mr. Frimodig’s office in Jenison Fieldhouse at a cost of $1,020 to be charged to Alterations and Improvements 1949-50.

17. Authorized the replacement of the blackboard in the large classroom in the Library Annex at an estimated cost of $171.50; to be charged to Alterations and Improvements 1949-50.

18. Authorized changes in the Registrar’s Office at a cost of $770, to be charged to Alterations and Improvements 1949-50.

19. Authorized alterations in the Agricultural Building to provide more adequate facilities for the Department of Public Relations, at an estimated cost of $18,120; of this amount $5,000 is to be charged to Agricultural Extension, $5,000 to the Agricultural Experiment Station, and $8,120 to Special Alterations and Improvements.

20. Authorized certain expenditures in the heating system in the ground floor of Berkey Hall at an estimated cost of $3,670; to be charged to the construction account for this building.

21. Authorized awarding the contract for the electric and telephone service conduits and cables for the Kellogg Continuing Education Building to the low bidder, Hatzel and Buehler, for the amount of the low bid, $27,600.

22. Authorized awarding the contract to the low bidder, the Vandenburg Construction Company, for the work on roads and walks about Demonstration Hall, for the amount of the low bid, $5,398.50. The bids were as follows:
   - Vandenburg Construction Company: $5,398.50
   - Ray Sablain, Inc.: 6,821.80
   - The Kutchins Company: 7,792.25

NEW BUSINESS

Resignations
1. Resignation of Mrs. Betty Monske as Secretary to the Administrative Assistant on Academic Affairs and Dean of the All-College Division, effective June 7, 1950. Her husband will graduate in June.

2. Resignation of George T. Guerre as Assistant Director of Alumni Relations, effective May 19, 1950, to accept a position with the Ohio National Life Insurance Company in Lansing.

3. Resignation of Jacqueline Watt as Nurse at the Health Service, effective June 24, 1950, to move to Colorado.

4. Resignation of Mrs. Eileen Anderson as Nurse at the Health Service, effective May 31, 1950. Her husband will graduate in June.

5. Resignation of Milton Steinhardt as Assistant Professor of Literature and Fine Arts, effective August 31, 1950, to accept a position at the University of Ohio at Athens.

6. Resignation of Mary Helen Goff Kahn as Instructor in Written and Spoken English, effective August 31, 1950. Mrs. Kahn’s husband is a member of the staff in that department.

7. Resignation of John K. Trock as Oakland County 4-H Club Agent, effective May 31, 1950 to enter private farm management business.

8. Resignation of Mary Jane Johnston as Ingham County Home Demonstration Agent, effective June 10, 1950, to become a full-time homemaker.

9. Resignation of Frederick C. Armstrong as Instructor in Economics, effective August 31, 1950, to enroll as a full-time graduate student.

10. Resignation of Joseph P. Fulton as Instructor in Economics, effective August 31, 1950, to accept a position with the federal government.

11. Resignation of Gilbert N. Ketcham as Instructor in Economics, effective August 31, 1950, to accept a position in industry.
May 18, 1950

NEW BUSINESS, continued

Resignations, continued

12. Resignation of Edith H. Mason as Professor of Foods and Nutrition, effective August 31, 1950, for health reasons.

13. Resignation of Margaret A. Schloemer as Technician in Bacteriology and Public Health, effective May 31, 1950, to accept a position near Detroit.

14. Resignation of Charles W. Darby as Professor of Bacteriology and Public Health, effective June 30, 1950, to return to commercial work.

Leaves

1. Leave of absence with pay for Mrs. Isabelle Gonon, Counselor for Women, from June 16 to July 15, 1950, to participate in the National Training Laboratory in Group Development in Bethel, Maine.

2. Leave of absence without pay for Esther Anson, Associate Professor of Continuing Education, from July 1-15, 1950, for travel in Europe.

3. Leave of absence with half pay for D. E. Wiant, Professor of Agricultural Engineering, from September 1, 1950 to August 31, 1951, to visit leading agricultural engineering departments and to write a textbook on the subject of rural electrification.

4. Leave of absence with full pay for H. A. Cardinell, Associate Professor of Horticulture, from June 1 to August 31, 1950, to travel through the central and western states studying methods of out-of-state shipments and package problems in connection with fruits. Professor Cardinell has been on the staff since 1922.

5. Leave of absence with full pay for the following members of the Extension staff to attend the Extension Summer School in Fort Collins, Colorado, from June 19 to July 2, 1950:
   - Jesse B. Huggett, Gladwin County Agricultural Agent
   - Nevola Pearson, Assistant State 4-H Club Leader
   - Earl Larson, Chippewa County 4-H Club Agent
   - Kenneth J. Anderson, St. Clair County Agricultural Agent

6. Leave of absence with full pay for R. H. Kaven, Marquette County Agricultural Agent, from July 17 to July 29, 1950, to attend the Extension Summer School in Fort Collins, Colorado.

7. Leave of absence with full pay for Fred C. Bernhardt, 4-H Club Agent in Alger and Schoolcraft Counties, from June 12 to June 24, 1950, to attend the Extension Summer School at the University of Wisconsin in Madison.

8. Leave of absence without pay for Bernard L. Buffey, Assistant Professor of English and Literature and Fine Arts, from October 1 to December 31, 1950, to continue research under an extended grant from the Newberry Library.

9. Leave of absence without pay for T. B. Strandness, Instructor in Written and Spoken English, from September 16 to December 31, 1950, to devote full time to graduate work for the doctor's degree.

10. Leave of absence without pay for Benjamin Hickok, Assistant Professor of Written and Spoken English, from September 16, 1950, to March 15, 1951, to devote full time to graduate work for the doctor's degree.


12. Leave of absence with pay for M. O. Larian, Professor of Chemical Engineering, from October 1 to December 31, 1950, for a trip to Turkey to visit his mother.

13. Leave of absence with full pay for Jeannette Lee, Assistant to the Dean of Home Economics for the month of August 1950, for a trip to Europe.

14. Leave of absence with full pay for Deana Cederquist, Associate Professor of Foods and Nutrition, for the month of August 1950, for a trip to Europe.

15. Leave of absence without pay for Evelyn Mansfield, Associate Professor of Textiles, Clothing and Related Arts, from September 1, 1950 to August 31, 1951, to complete a textbook on clothing construction.

16. Leave of absence without pay for Edith W. Fischer, Assistant Professor of Foreign Languages, from September 1, 1950 to August 31, 1951, for personal reasons.

17. Leave of absence with half pay for Mairee Compere, Assistant Professor of Speech, Dramatics, and Radio Education, from September 1, 1950, to August 31, 1951, to tour Europe and to complete work on her doctorate. Mrs. Compere has been a member of the staff since September 1, 1942.

18. Leave of absence with pay for Gertrude Gannon, Secretary-Executive in Animal Pathology, from June 21 to July 4, 1950, for a trip to Europe. Miss Gannon will be away for six weeks—with pay, two weeks without pay, and two weeks vacation. She has been an employee since November 1936.
NEW BUSINESS, continued

Leaves, continued

19. Leave of absence without pay for Glen W. Reed, Assistant Professor of Animal Pathology, from June 1, 1950, to May 31, 1951, to complete work for the Master’s degree.

20. Leave of absence without pay for Dorothy Hitchcock, Instructor in Bacteriology and Public Health, from June 16 to August 15, 1950, to accept a position with the U.S. Public Health Service to conduct a parasitological study among Eskimos in Alaska.

Appointments

1. The following appointments are recommended for the summer session from June 17 to September 2, 1950:
   a. James D. Calderwood as Lecturer in Economics at a salary of $1500 for the period.
   b. Reed H. Bradford as Associate Professor of Sociology and Anthropology at a salary of $1200 for the period.

2. The following appointments are recommended for the first 6-week summer session 1950 from June 17 to July 25:
   a. Henry A. Weyland, Instructor in the Institute of Counseling, Testing, and Guidance at a salary of $600 for the period.
   b. Benjamin G. Kremen, Instructor in the Institute of Counseling, Testing, and Guidance at a salary of $600 for the period.
   c. Glenn Smith, Instructor in the Institute of Counseling, Testing and Guidance at a salary of $750 for the period.
   d. Michael J. L. O’Connor, Lecturer in Economics at $800 for the period.
   e. Mirk H. Farkas, Lecturer in Economics at $800 for the period.
   f. Earl Brigham, Instructor in Journalism at $350 per month, effective from June 19 to July 26, 1950.
   g. Carl L. Anderson, Professor of Physical Education, Health and Recreation at $900 for the period.
   h. Ethel H. Ingleson, Assistant Professor of Education at $600 for the period.
   i. J. W. Clifford, Instructor in Education at $800 for the period.
   j. Kathleen Dillinger, Instructor in Education at $800 for the period.
   k. Opal Levett, Instructor in Education at $600 for the period.
   l. Wesley Musley, Instructor in Education at $600 for the period.
   m. Jean McCann, La Fere, Instructor in Education at $800 for the period.
   n. Harvey S. Meredock, Professor of Education at $750 for the period.
   o. Dwight Rich, Instructor in Education at $800 for the period.
   p. C. V. Rodrick, Professor of Education at $350 (June 19 to July 7)
   q. William Bowe, Instructor in Education at $600 for the period.
   r. John Schmuck, Jr., Assistant Professor of Education at $800 for the period.
   s. Mildred E. Sommers, Instructor in Education at $800 for the period.
   t. Elizabeth Stevenson, Instructor in Education at $700 for the period.
   u. Forrest Bachel, Professor of Music at $700 for the period.
   v. Joseph Siniscalchi, Professor of Music at $600 for the period.
   w. Claude S. Smith, Professor of Music at $900 for the period.
   x. Albert T. Volzfeld, Professor of History at $800 for the period.
   y. Alex J. Mazur, Lecturer in Psychology at $600 for the period.

3. The following appointments are recommended for work in the summer sessions:
   b. Fern Glaser, Professor of Institution Administration at $300 from June 26 to July 8.
   c. S. J. Beck, Lecturer in Psychology at $600 from July 13-29.
   d. Frederick E. Dixon, Instructor in the Institute of Counseling, Testing, and Guidance at $450 from July 26 to August 16.
   e. Wilfred P. Clapp, Instructor in Education at $300 from July 26 to August 6.
   f. Forrest Averill, Instructor in Education at $600 from July 26 to September 2.

4. The following persons are recommended for appointment to the instructional staff of the High School Music Special Courses, June 26 to July 15, 1950:
   a. C. Wesley Andersen, Choral Director $350
   b. William Stewart, Band Director 400
   c. N. Morphew Mitchell, Section Leader 200
   d. Arthur B. Best, Section Leader 200
   e. Arnold Bernat, Section Leader 200
   f. Arthur Moore, Section Leader 200
   g. James Mitchell, Music Theory and Section Leader 200
   h. Additional Music Theory Teacher 75
   i. Eldon Rosegart, Percussion 200

5. Appointment of Florence Barseth as Nurse at the Health Service at a salary of $2500 per year, effective July 1, 1950, to replace Eileen H. Anderson, resigned.

6. Appointment of Dale Everett Huts as Assistant Professor of Agricultural Economics at a salary of $500 per year on a 12-month basis, effective July 1, 1950. This is a new position to be paid from Experiment Station funds.
Appointments, continued

7. The following persons are recommended for appointment to the staff of the Economic Education Workshop from July 26 to August 15, 1950:

- Maurice Ahrens, Director: $750
- L. E. Traywick, Associate Professor: $400
- Morton Miller, Assistant Professor: $400
- Leonard Hall, Associate Professor: $200
- William Knudson, Assistant Professor: $200

8. Reappointment of Mrs. Frances Patch as Instructor in Short Courses and Horticulture at a salary of $175 per month, effective from June 15 to July 31, 1950.

9. Transfer of Irving B. Wyeth from Lenawee County 4-H Club to 4-H Club Agent at Large, effective June 15, 1950.

10. Appointment of Dale Ways Stangeland as Lenawee County 4-H Club Agent at a salary of $3400 per year on a 12-month basis, effective June 15, 1950, to replace Irving Wyeth, transferred.

11. Appointment of John Xyran Bray as Oakland County 4-H Club Agent at a salary of $3400 per year on a 12-month basis, effective July 20, 1950, to replace John E. Trocke, resigned.

12. Appointment of Maurice Lucian Hill as Calhoun County 4-H Club Agent at a salary of $3900 per year on a 12-month basis, effective June 1, 1950, to replace M. E. Hubble, resigned.

13. Transfer of F. Earl Haas from Assistant County Agricultural Agent in Allegan County to Oceana County Agricultural Agent and an increase in salary from $4600 to $4800 per year, effective July 1, 1950.

14. Appointment of Mrs. Annette J. Schaeffer as Ingham County Home Demonstration Agent at a salary of $3400 per year on a 12-month basis, effective June 12, 1950, to replace Mary Jane Johnston, resigned.

15. Appointment of John W. Dixon, Jr., as Instructor in Literature and Fine Arts at a salary of $3500 per year on a 10-month basis, effective from September 1, 1950, to August 31, 1951, to replace David Loshak, on leave.

16. Appointment of Charles S. Dunford as Professor of Business Administration at a salary of $325 per month, effective from September 1, 1950, to June 30, 1951, to replace E. T. Miller, Jr., on leave. This is in addition to Mr. Dunford's retirement pay.

17. Appointment of Robert B. McCurry as Assistant Football Coach at a salary of $100 for the period from April 1 to May 15, 1950.

18. Appointment of Francis E. Brogger as Assistant Football Coach at a salary of $100 for the period from April 1 to May 15, 1950.

19. Appointment of Richard O. Massuch as Instructor in Physical Education, Health, and Recreation for Men and Assistant Baseball Coach at a salary of $3500 per year on a 10-month basis, effective September 1, 1950. This is a new position.

20. Appointment of Howard Coayt as Lecturer in Police Administration at a salary of $2400 for the period from May 1 to May 25, 1950. This is a new position.

21. Appointment of Edward Frank Vidro as temporary Instructor in Electrical Engineering at a salary of $150 per month, effective from September 16, 1950, to June 15, 1951, to replace Byron E. Maine.

22. Appointment of Margaret Anne MacNaughton as Instructor in Home Management and Child Development and in Effective Living at a salary of $3600 per year on a 10-month basis, effective from September 1, 1950, to August 31, 1951, to replace Esther Everett, on leave.

23. Appointment of Leo W. Mericle as Assistant Professor of Botany and Plant Pathology at a salary of $4500 per year on a 10-month basis, effective September 1, 1950, to replace E. F. Woodcock, resigned.

24. Transfer of George E. Myers from Assistant Professor in the Department of Effective Living to Assistant Professor of Education at a salary of $4500 per year on a 10-month basis, effective September 1, 1950. This is a new position.

25. Appointment of Wilson B. Schvahn as Instructor in Education at a salary of $4600 per year on a 10-month basis, effective September 1, 1950, to replace Ralph VanHoesen, deceased.

26. Reappointment of Mrs. Mariel Leonard as Instructor in Foreign Languages at a salary of $2500 per year, effective for one year beginning September 1, 1950.

27. Reappointment of Mrs. Marcelle A. Abell as Instructor in Foreign Languages at a salary of $2500 per year, effective for one year beginning September 1, 1950.
Appointments, continued

28. Appointment of George V. Taylor as Instructor in History at a salary of $300 per month, effective from September 1, 1950 to June 30, 1951, to replace John S. Harrison, on leave.

29. Appointment of Mrs. Frances C. Camp as Assistant Professor of Psychology at a salary of $250 per month, effective from October 1, 1950, to June 30, 1951, to replace Gladys L. Anderson.

30. Appointment of James A. Williams as Instructor (Research) in Animal Pathology at a salary of $4200 per year on a 12-month basis, effective June 8, 1950. This is a new position to be paid from funds turned into the Experiment Station by the Michigan Artificial Breeders.

31. Appointment of Lois Louise Miller as Technician in Bacteriology and Public Health at a salary of $2600 per year on a 12-month basis, effective June 1, 1950, to replace Margaret A. Schlosser, resigned.

Miscellaneous

1. David F. Smith was appointed at the March Board meeting as Professor and Head of Chemical Engineering. Professor Smith is over 50 years of age. It is recommended that he be included in the retirement program.

2. It is recommended that effective May 1, 1950, the salary of Sarah Therese Wade, Instructor (Research) in Agricultural Chemistry, be paid $1000 from Experiment Station funds, and the remainder, $2000, paid by the Bureau of Animal Industry.

3. Change in status of Edward V. Perkins, Instructor in Biological Science, from half time and a salary change from $3000 to $1750 per year, effective from July 1, 1950, to June 30, 1951. Mr. Perkins will work on his doctoral degree.

4. Change in title of Jack Prescott from Instructor to Assistant Professor of Education and Agriculture, effective July 1, 1950.

5. Increase in salary of Russell E. New, Professor and Head of the Department of English, from $8500 to $9500 per year, effective May 1, 1950.

6. Recommendation that James H. Bell, Associate Professor of Mathematics, be named Acting Head of the Department of Mathematics and a salary increase from $4500 to $5500 per year on a 12-month basis, effective for one year, September 1, 1950, to August 31, 1951. Dr. Bell will replace J. S. Frame, on leave, and revert to his present title and salary at the end of the year.

7. Increase in salary of Kenneth E. R. Tiedeke, Assistant Professor of Sociology and Anthropology, from $4400 to $5000 per year, effective June 1, 1950.

8. Change in title of Ralph C. Belding from Instructor to Assistant Professor of Bacteriology and Public Health and increase in salary from $4400 to $5000 per year on a 12-month basis, effective June 1, 1950.

9. Change in title of Jack Jenks Stockton from Instructor in Bacteriology and Public Health to Assistant Professor, effective July 1, 1950.

10. Payment of the following amounts to salaried staff members since the last Board meeting:

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Additional payments to salaried staff members:
May 18, 1950

**NEW BUSINESS, continued**

**Miscellaneous, continued**

11. Receipt of a check for $50 from Professor Owden, the amount paid him by the Committee for Economic Development as consultant fees.

12. Receipt of a check for $200 from the Michigan Associated Feed Men to be added to the Elevator and Farm Supply Scholarship Fund.

13. Receipt of a check for $50 from the Detroit Panhellenic Association to be added to its Student Loan Fund.

14. Receipt of $50 from the Council of American Legion Auxiliaries of Lansing to be used for the Spartan Nursery School.

15. Gift of the Lukenweld steam platen valued at $600 from Lukenweld, Division of Lukens Steel Company of Coatesville, Pennsylvania, to be used for chemical engineering research.

16. Receipt of $400 from friends of Harry J. Eustace to establish the "Harry J. Eustace Lecture Series" to be administered and directed by the Department of Horticulture for a series of lectures by representatives from the commercial field in the handling and marketing of horticultural products. This amount is the initial payment on what is hoped to be a substantial sum.

17. Continuation of the memorandum of agreement with Gerber Products Company of Fremont covering a grant of $15,000 to be used under the direction of Dr. DeWitt of the Engineering Experiment Station in a study of canning wastes and the development of an adequate waste disposal technique.

18. Continuation of the memorandum of agreement with the Standard Oil Company of Whiting, Indiana, covering a grant of $3200 to be used under the direction of B. H. Srigsby in Botany and Plant Pathology in the development and evaluation of selective petroleum weed killers based upon formulations and ingredients mutually agreed upon. The agreement provides for a graduate fellowship.

19. Continuation of the memorandum of agreement with the Midwest Barley Improvement Association of Milwaukee covering a grant of $1000 to be used under the direction of R. E. Decker in the Farm Crops Department in trials of barley varieties and effect of fertilizer upon the yields and malting qualities of these varieties.

20. Continuation of the memorandum of agreement with the Standard Oil Company of Whiting, Indiana, covering a grant of $2500 to be used under the direction of R. E. Decker in the Farm Crops Department in trials of barley varieties and effect of fertilizer upon the yields and malting qualities of these varieties.

21. Continuation of the memorandum of agreement with the Midwest Barley Improvement Association of Milwaukee covering a grant of $400 to be used under the direction of R. L. Carlow of the Horticulture Department in a study of the selective absorption of potassium, calcium, magnesium and sodium by the important vegetable crops. The agreement provides for a graduate fellowship.

22. Approval of a memorandum of agreement with the International Minerals and Chemical Corporation of Chicago covering a grant of $2000 to be used under the direction of R. E. Decker in the Farm Crops Department in a continuation of the project on baled hay. The agreement provides for a graduate fellowship.

23. Approval of a memorandum of agreement with the J. J. Case Company of Racine, Wisconsin, covering a grant of $3000 to be used under the direction of A. W. Farrall of the Agricultural Engineering Department in a continuation of the project on baled hay. The agreement provides for a graduate fellowship.

24. A request has been received from the Osceola County Road Commission for permission to take gravel from lands formerly owned by the College. The land, which was part of an original land grant, is now owned by the federal government, but when it was sold the College reserved all mineral rights. It is recommended that the Board approve the request of the Osceola Road Commission for the removal of gravel without charge, provided the present owners have no objections.
Miscellaneous, continued

28. Recommendation that the lease on the Catherine Black House be renewed for one year in accordance with the following offer from Dr. Tabak:

A one year lease, automatically renewable on July 1st, unless there is a written notice at least thirty days in advance by either party. That the rent be increased from $1200 to $1400 per year, to be paid in four equal payments of $350 each as set up in the present lease, effective July 1, 1950.

29. Through some oversight, there has never been formal Board action granting emeritus rank to all retired academic personnel. The matter has been discussed with the Board several times in recent years, and there was always unanimous agreement that that should be the policy.

It is a permanent policy that all academic employees retired for age under our retirement program shall be given the rank of Professor Emeritus, Associate Professor Emeritus, Assistant Professor Emeritus, or Instructor Emeritus, upon retirement. This policy is retroactive to cover all living retired academic employees.

30. The following report of the Special Committee on Television is presented with the endorsement of the Administrative Group:

It is the unanimous opinion of the committee that the development of television as a medium of mass communication confronts Michigan State College with the obligation to train students for employment in the field, and with interesting opportunities to improve its educational services to students and to the people of Michigan as well.

It is recommended that steps be taken immediately to develop an energetic program of activity in television at Michigan State College. It is the opinion of the committee that the following activities, as a minimum, should be included in the overall program:

A. Teaching
1. In engineering (Department of Electrical Engineering)
2. Television production (Department of Speech, Dramatics and Radio Education)

B. Research
1. Television as a classroom and laboratory teaching medium, and audio-visual aid.
2. The techniques of presentation by television

C. Extension
1. Agricultural and home economics
2. Adult education generally

D. Public Relations

The committee agrees that the beginning should be a modest one, and that planning should be sufficiently flexible to enable us to adjust to new technical developments. Specific recommendations to accomplish the results considered to be immediately advisable are:

A. Construction of a modest TV studio. After an examination of all available space, the committee recommends the remodeling of a space on the fifth floor of the Electrical Engineering Building at a cost of approximately $5000. This space is easily accessible, would provide room for one small live studio and control room, would make available for cooperative use some equipment now in place, and would lend itself well to research in the use of television as an audio-visual aid. Disadvantages include lack of facilities for makeup and scenery and prop construction.

B. Purchase and installation of equipment sufficient to operate a production center, and to make film recordings for release over other than local commercial stations. Cost of such equipment is estimated at approximately $94,525, plus installation costs, purchase of viewing receivers, etc. Total cost would approximate $100,000. All this equipment would be essential if we were to attempt television transmission. To place a TV station on the air would require the expenditure of an additional $70,000 to $90,000, it is estimated.

C. Preparations to apply to the Federal Communications Commission for a television broadcasting license as soon as the current ban on new applications is lifted. These preparations would include preparation of required forms, and discussions with TV engineers.

D. Negotiations with commercial TV stations for the use of Michigan State College program material, particularly in the field of consumer education under the Extension Service. The committee feels that we will have to depend on the cooperation of commercial stations to develop adequate coverage of Michigan, even though Michigan State eventually has its own TV station, and that no time should be lost in developing programs for their use. The research projects listed above would be particularly valuable to our staff and faculty members who are almost totally unfamiliar with TV techniques.

The Committee recognizes the difficulty in coordinating and administering a program such as it has recommended, and is not as yet ready to make suggestions. It requests authority to continue its consideration of the matter, being confident that it could offer sound recommendations by the time the equipment could be purchased and installed.

31. Request for certain improvements in Animal Disease Barns No.'s 2 and 3 at an estimated cost of $26,000, to be paid from Utility Extension and replacements.
Approval of purchase of 4 acres of land and house from Wm. F. & L. E. Greenfield.

Approval of granting degrees at end spring term 1950.

TRAVEL
Authorization for the President to act for the Board and approve necessary travel for the next month.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations
1. Resignation of Zoe McCormick as Instructor in Foods and Nutrition, effective August 31, 1950, to be married.
2. Resignation of Mary Ann Vogt as Instructor in Physics and Astronomy, effective June 30, 1950. Mrs. Vogt is moving from this community.

Leaves
1. Leave of absence with pay for Kermit V. Washburn, Van Buren County Assistant Agricultural Agent, from May 1-13, 1950 for health reasons.

Appointments
1. Transfer of Roy E. Marshall, Professor of Horticulture, from the Department of Horticulture to Assistant Director of the Agricultural Experiment Station with an increase in salary to $5,000 per year on a 12-month basis, effective July 1, 1950.
2. Transfer of Bradford F. Millar, Assistant Professor of English, to Assistant to the Dean of the School of Graduate Studies on a half-time basis, and a salary increase from $4,450 to $5,500 per year, effective July 1, 1950. Dr. Millar will continue on a half-time basis in the English Department.
3. Appointment of William F. McLarrath as Director of Student Publications at a salary of $5,000 per year, effective July 16, 1950. This is a new position.
4. Appointment of Mrs. Helene Keith as Secretary to the Administrative Assistant to the President on Academic Matters at a salary of $2,700 per year, effective May 23, 1950, to replace Betty Monske, resigned.
5. Appointment of Marian Eloise Hermance as Shiawassee County Home Demonstration Agent at a salary of $3,400 per year on a 12-month basis, effective June 19, 1950, to replace Mary Strickland, resigned.
6. Appointment of Harold L. Vogler as Assistant Football Coach at a salary of $100 per month, effective from July 1 to December 31, 1950, to replace Robert B. McCurry.
7. Appointment of Mrs. Suzanne Brodie Maitland as Instructor in Speech, Dramatics and Radio Education at a salary of $1,200 for the period from June 17 to September 2.
8. The following appointments are recommended for the first 6-week summer session, June 17 to July 25:
   John A. Britzmann, Instructor in Physics and Astronomy, at $350 for the period
   Mary Ann Vogt, Instructor in Physics and Astronomy, at $400 for the period
   Helen E. Brown, Instructor in Speech, at $500 for the period
   Lionel Crocker, Instructor in Speech, at $700 for the period
   Ralph V. Dodwell, Jr., Instructor in Speech, at $450 for the period
   Laurence B. Goodrich, Instructor in Speech, at $700 for the period
   Helen A. Kerr, Instructor in Speech, at $200 for the period
   Ervin E. Reed, Instructor in Speech, at $200 for the period
   Roger Wilcox, Instructor in Speech, at $500 for the period
9. The following appointments are recommended for the second 6-week summer session, July 26 to September 2:
   Charles T. Brown, Instructor in Speech, at $600 for the period
   Charles G. Irvin, Instructor in Speech, at $900 for the period
ADDITIONAL ITEMS, continued

10. Recommendation for the appointment of Javier Breslin as a replacement for George Guerre as Assistant Director of Alumni Relations at a salary of $5200 per year, to be effective June 1, 1950.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the foregoing Additional Items.

Miscellaneous

1. Annual retirement salaries as follows are recommended for staff members who have been on retirement furlough since July 1, 1949:
   
   C. L. Allen, $2376
   L. R. Foltz, $2178
   C. E. Millar, $2400

   These salaries are to be effective July 1, 1950.

2. The Retirement Committee recommends disability retirement for Elizabeth Morrison, Instructor in Physics and Astronomy, at a salary of $185 per year, effective July 1, 1950. Miss Morrison has been employed by the College since October 1, 1920, and has been in poor health for some time.

3. Recommendation from the Administrative Group appointing Thomas R. Ford as Director of the Office of Cooperation with Junior Colleges at a salary of $5200 per year on a 12-month basis, effective July 1, 1950. Mr. Ford is to be part-time in the Department of Higher Education in the Division of Education and part-time in Written and Spoken English in addition to this new assignment.

4. Increase in salary for Gregory P. Stone, Assistant Professor of Sociology and Anthropology, from $4500 to $4600 per year, effective June 1, 1950. Mr. Stone is paid three-fourths from Experiment Station and one-fourth College funds.

5. A contract has been received from the State Department covering a grant of $26,250 for the German Police Officers training program.

6. Grant of $60 from various alumni to be added to the A. K. Chittenden Student Loan Fund.

7. Approval of a memorandum of agreement with Parke Davis and Company of Detroit covering a grant of $1500 to be used under the direction of R. M. Herbst of the Chemistry Department in a research program on polycyclic nitrogen compounds. The agreement provides for a graduate fellowship.

8. It is recommended by the Athletic Council that an additional assistant football coach be authorized to be effective for the next school year; this in addition to a replacement for Warren Huey.

9. With the reorganization of the Beal-Garfield Botanic Garden and the shifts of the responsibility for its operation and maintenance from the Department of Botany to the Grounds Department under the direction of Professor Lautner, the following changes are authorized, effective at once:
   
   a. Shift of W. S. McEann from the labor payroll of the Botanic Garden to the labor payroll of the Botany Department, to be paid for on the salary budget account allocated for the services of Professor Chapman, now in the Department of Horticulture.
   
   b. Professor C. L. Gilly, Assistant Professor of Botany, is to assume the responsibility of Curator of Botanical Collections, effective July 1, 1950. In this capacity, he will be available so that Professor Lautner can request his advice in the development of the garden. His principal responsibility will be in connection with the preservation and maintenance of new material for the botanical collections. This program has largely been neglected for the past 25 years.

10. Recommendation from Mr. Deison and Mr. Treaster that the name of the Department of Public Relations be changed to the Department of Information Services to be effective July 1, 1950, and Mr. Treaster’s title changed from Professor and Director of Public Relations to Professor and Director of Information Services.

11. There has been considerable demand for a summer workshop in general education. The proposed dates for this workshop, sponsored by the several departments of the Basic College, the Board of Examiners, the Guidance and Counseling Center, and the Division of Education, are the 3-week period from July 26 to August 11. This is to be operated as a part of the summer school program, but it is understood that the costs of the workshop are to be kept at not to exceed $3500 for instructional services.

12. The College has been officially notified of the authorization of a loan of $90,000 from the Public Works Agency to pay for the development of plans and specifications for the new main library.

13. Discussion of the legislative status of appropriations for Michigan State College and other developments in connection with the legislative session.

14. Distribution of copies of a letter to Senator Porter and Representative Warner requesting authorization to use the balance of the Victory Building funds for the purpose of converting the old coal burning steam boilers to oil burners.
1. It is recommended that the Board authorize the following projects and fund transfers:
   a. An appropriation of $157,000 to retire all outstanding bonds on the Power Plant.
   b. An appropriation of $212,000 to retire all outstanding bonds on the Auditorium.

2. An appropriation of $100,000 required to complete the Continuing Education Center and provide the necessary furniture and services, including the structural change orders that have been authorized by the architect. This is in addition to the $300,000 appropriated previously for classroom and Continuing Education construction.

3. An appropriation of not to exceed $265,000 and an authorization to proceed with the construction of the proposed water storage and pumping station.

4. An appropriation of $75,515 for the development of the campus grounds, roads, and walks as follows:
   - Extension, surfacing, and repair of roads, drives, and parking areas: $19,160
   - Extension and repair of sidewalks and necessary drainage for campus areas: $22,655
   - Redevelopment of the Beal-Barfield Botanic Gardens: $17,000
   - Realignment, relocation, and surfacing of South Cedar Road from Railway Bridge to Farm Lane: $16,700

5. An appropriation to complete the structures for the Dunbar Station as committed for one year ago when the first appropriation was made—$25,000.

6. An appropriation of $75,000 and authorization to construct new barn for pig projects and housing of swine herd required in moving piggery from site of proposed water storage. The new barn is to be at a point far enough south on the College farm so as not to interfere with any foreseeable long-time campus use.

7. Appropriation of $15,000 which in addition to accumulated funds of $240,000 accumulated reserve for replacement of college busses is to be used to purchase at least three new college busses for use in transporting student teachers and other student groups.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to purchase at least three additional busses for the use of student teacher transportation.
SPECIAL MISCELLANEOUS, continued

1. Projects and fund transfers, continued:

a. An appropriation of $100,000 and authorization to proceed with the first two steps in the recommended program for television development. This will make possible the structural changes in Electrical Engineering to provide for the studio, and the purchase of the necessary equipment for an instructional program in TV production and for the preparation of TV programs for production on commercial TV stations; and the officers of the College are instructed to immediately file with the Federal Communications Commission an application for a television broadcasting license.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve item 1.

b. An appropriation of $10,370 which in addition to the $11,000 now available is to be used for the complete renovation and equipping of the teaching laboratories in Home Economics.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve item 2.

c. An appropriation of $50,000 and authorization to convert the Huddle and certain units of Quonset Village for use of the Departments of Police Administration, Campus Police Department, Art, Speech, and Psychology. The metal temporary buildings now in use will be required to be vacated to make available the site for the new laboratory building of the State Department of Agriculture.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve item 3.

1. An appropriation of $16,000 for the preparation of a color educational moving picture on the educational program of the College to be done by Jan Handy or some other commercial company.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve item 4.

2. Discussion with the Board of the following recommended organization of the Division of Conservation in the School of Agriculture:

There are to be four departments in the division, each with its own head as follows:

- Conservation Institute.
- Department of Fisheries and Wildlife.
- Department of Forestry.
- Department of Wood Utilization.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the above recommendation relative to the organization of the Division of Conservation in the School of Agriculture.

3. The Faculty Committee on Honorary Degrees recommend the honorary degree of Doctor of Laws for the commencement speaker, Alben W. Barkley, Vice President of the United States.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to approve the above recommendation.

4. Dean Emmons and Dean Combs met with the Board and discussed the proposed curriculum in nurses training that was presented at the April Board meeting.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve in principle the recommendations of the Committee and to authorize this new curriculum to be effective for the school year 1950-51. This authorization includes the provision that there be employed a suitable director for this program and the establishment of a budget. It is expected that the total expenditures in the 1950-51 school year will not exceed $9,000.

5. Recommendation from Dean Anthony and the 4-H Club Department, approved by the Faculty Committee on Scholarships, revising our scholarship provisions for 4-H Club winners, as follows:

- The abolishment of the present $85 State 4-H Scholarship and the $25 County 4-H Scholarship.
- 4-H scholarships, county or state, previously awarded up to December 31, 1948, be applied as outlined in the provisions of the scholarship award when it was made.
- Beginning with 4-H awards for the year 1949-51, a new Michigan State College 4-H Club Scholarship be established. This scholarship is to provide for the payment of term fees in the freshman year and is renewable on the same basis as the M.S.C. undergraduate scholarships available on a competitive basis to outstanding graduates of Michigan high schools.
- A maximum of not more than 50 Michigan State College 4-H Club Scholarships are to be awarded outstanding 4-H Club members in any one year, beginning with the college year 1950-51, and not more than 150 in total are to be in effect at any one time.
- The scholarship candidate shall have completed at least three years of 4-H club work and participated in county and state 4-H events.

Vice-Pres. Alben W. Barkley to be given honorary degree.

Authorization of new curriculum in nurses training.

Approval of new scholarship provisions for 4-H Club winners.
SPECIAL MISCELLANEOUS, continued

4-H Club scholarships approved.

5. 4-H Scholarships, (continued):
   a. The scholarship candidate should have experience in 4-H leadership activities on local club, community or county level.
   b. The scholarship candidate should be in the upper one-half of the high school graduating class.
   c. The scholarship candidate shall be a high school senior or graduate, but has not, nor is now enrolled in any college of higher education (junior colleges and Short Courses excepted).
   d. No member of a family on the staff of the Michigan State College shall be awarded a Michigan State College 4-H Club Scholarship.
   e. The announcement of these scholarship awards is to be made by July 1 of each year based on the 4-H Club work completed during the previous 12 months with the scholarship to be effective for the following academic year.
   f. The State 4-H Club Leader will prepare county quotas, process the applications, handle the requests of incoming students, and each year file a complete report on 4-H Scholarships to the Faculty Committee on Scholarships. Not more than one new scholarship is to be awarded in any one year to the graduates of a single high school.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above recommendation relative to 4-H Scholarships.

Discussion of acquisition of Gull Lake Estate.

6. Discussion with the Board of the possible acquisition of the Gull Lake Estate of W. K. Kellogg to be used as a biological station.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted that when, as, and if the Kellogg Foundation offers the Kellogg Estate on Gull Lake, it be accepted with gratitude.

Recon. naming college roads & drives ref. to President

7. Communication from Men's Council and the Student Council recommending the naming of college roads and drives after persons previously associated with the College.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to refer the above item to the President for further consideration and recommendation.

Approval of air conditioning of certain spaces in Union

8. Recommendation that the fourth floor of the Union, including the Town Girls rooms, and air conditioning of the cafeteria, be completed at this time at a cost not to exceed $114,000; $25,000 of this amount is to be charged to the earnings above rentals of the billiard room and bowling alleys, and the balance charged to the reserve of the Book Store which at the close of the year will be approximately $150,000.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above item.

Officers of College to sign contract for Vet Edg

9. In the event the legislature approves the appropriation for the veterinary building as now included in Senate Bill 39 which authorizes a contract for the structure at a total of not to exceed $240,000, the officers of the College should be authorized to sign the construction contract with the low bidder, taken on March 7 and reported to the Board at the March Board meeting.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above item.

Budget for 1950-51 to be prepared.

10. Discussion of the preparation of the budget for the fiscal year 1950-51.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to authorize the officers of the College to prepare a detailed budget for the fiscal year 1950-51 in accordance with the general principles approved by the Board.

Pres. Sec. & Compt. to accept offer to purchase North Hall.

11. Secretary McDonel presented two offers to purchase North Hall.

After some discussion, on motion of Mr. Brody, seconded by Mr. Mueller, it was voted to authorize the President, Secretary and Comptroller to investigate the offers in detail and accept the one that seems to be most advantageous to the College.

Estimated cost of acquiring dorm site between 120,000 and 150,000

12. a. Report on the estimated cost of acquiring the proposed dormitory site on Harrison Road between Michigan Avenue and the Red Cedar River. It is estimated that this total area will be acquired for between $120,000 and $150,000. It is understood that the cost of this site is to be included in the self-liquidating project covering the cost of the dormitories.
   b. Authorization for purchasing the area known as "The Reardon Stables" consisting of 4 lots and an additional area 12 x 20 rods for $30,000 is requested.
SPECIAL MISCELLANEOUS, continued

12. Acquiring proposed dormitory site, continued:
   
c. Authorization for the purchase of 18 lots and a larger area that has not been subdivided from James Weed and others for approximately $6,000 is requested.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve item 12 above.

13. Laundry operations have accumulated over a period of years a total of $88,000. Present facilities are not adequate in location, space, or equipment to perform the demands now placed upon the Laundry. Authorization is requested to proceed to advertise for bids for a building to be adjacent to the Food Stores. It is estimated that this structure will cost approximately $115,000. It is proposed to use the reserve now accumulated, the balance to be a deficit item charged against the Laundry to be reimbursed out of future earnings.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to authorize the officers of the College to have plans and specifications drawn for the Laundry and bids taken and submitted to the Board.

The Board adjourned at 4:15 p.m.

[Signatures]

President

Secretary