MINUTES OF THE MEETING
of the
FINANCE COMMITTEE OF THE
STATE BOARD OF AGRICULTURE
April 14, 1955

The meeting of the Finance Committee was held in the Green Room of the Union, starting with dinner at 6:00 p.m. with the following members present:

Messrs. Brody, Rouse, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Mueller

Scudder, Stevens, and Clark and Mr. Cress recommend the purchase of the following stocks from Pension Retirement Funds:

800 shares of Central and Southwest at approximately $33 per share or a total of $26,400

300 shares of Panhandle Eastern Pipe Line at $30 per share or a total of $25,200.

Adjourned.

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
April 15, 1955

Present: Mr. Brody, Chairman; Messrs. Rouse, Smith; Miss Jones; Dr. Taylor; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Mueller

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the report of the Finance Committee above.

On motion of Mr. Rouse, seconded by Dr. Smith, **it was voted** to approve the recommendation of the Finance Committee.

2. The following resolution relative to Michigan State College employees' participation in the Social Security program was presented:

WHEREAS, the legislature of Michigan has recently amended the statute pertaining to old age survivor insurance, and

WHEREAS, it is the desire of this Board to fulfill its function in presenting the matter of adoption to the employees of the institution as expeditiously as possible,

NOW, THEREFORE, IT BE RESOLVED that President Hannah notify the Governor of this desire of the State Board of Agriculture by communication calling attention to the requirement that a proclamation is required setting time and date for the holding of a referendum among eligible employees for the acceptance of a plan of Social Security coverage effective January 1, 1955.

On motion of Mr. Brody, seconded by Miss Jones, **it was voted** to approve the above resolution.

PRESIDENT'S REPORT

1. Appointment of Gregory A. Miller as Instructor in Administrative and Educational Services at a salary of $7500 per year on a 12-month basis, effective April 11, 1955, and paid from National Vocational Education Funds.

2. Establishment of a Clerk II position in the Alumni Office.

NEW BUSINESS

Resignations and Terminations

1. Betty M. Sorrells, 4-H Club Agent Wayne County, effective March 31, 1955 for health reasons.

2. John H. Davis, Instructor in Agricultural Engineering, effective March 31, 1955, to accept a position at Purdue University.
Resignations


5. Yvonne Waskin, Instructor in Teacher Education, effective March 31, 1955, because of illness in the family.

6. Robert J. Waalkes, Assistant Professor of Mechanical Engineering, effective August 31, 1955, to accept a position with Hart and Cooley Manufacturing Company of Holland, Michigan.


8. Thomas J. Skinner, Instructor in Surgery and Medicine, effective June 30, 1955, to enter private practice.


Leaves

1. Jean E. Gillies, Home Demonstration Agent in Tuscola County, with half pay, from September 12, 1955 to September 31, 1956 to study at the University of Wisconsin.

2. Benjamin Hickok, Assistant Professor of Communication Skills, with half pay, September 1, 1955 for study and travel in Europe, to August 31, 1956.

3. Ian O. Ebert, Associate Professor of Electrical Engineering with full pay from July 1, 1955 to December 31, 1955 and without pay from January 1, 1956 to January 31, 1956 to study for his Ph.D. at the University of Michigan.

4. Mary F. Bannan, Assistant Professor of Music, with half pay from September 1, 1955 to August 31, 1956 to study at George Peabody College.


6. Glenn L. Johnson, Professor of Agricultural Economics, without pay from September 1, 1955 to September 30, 1955 to deliver a paper in Finland.

7. Continuation of leave of absence for Olevla C. Meyer, Assistant Professor (Extension) of Home Management and Child Development with half pay from April 1, 1955 to June 30, 1955, for health reasons.

Appointments

1. Reuben M. Kaarre, 4-H Club Agent in Alcona and Oscoda Counties, on a 12-month basis, at a salary of $1,800 per year, effective April 1, 1955, paid $2,700 Smith-Lever and $2,100 State Offset funds.

2. Homer Nelson Patterson, Assistant Agricultural Agent in Allegan County, at a salary of $5,500 per year, effective May 1, 1955, paid $2,750 Smith-Lever and $2,750 State Offset funds.

3. William James Kimball, Assistant Agricultural Agent at Large, on a 12-month basis at a salary of $5,500 per year, effective May 1, 1955, paid $2,750 Smith-Lever and $2,750 State Offset funds.

4. Mary Lou Dunkerley Hololik, Home Demonstration Agent in Alger and Schoolcraft Counties, on a 12-month basis, at a salary of $1,500 per year, effective June 13, 1955 - paid $2,700 from Smith-Lever and $2,700 State Offset funds.

5. William A. Creany, Instructor (Res.) in Agricultural Economics, on a 12-month basis, at a salary of $5,500 per year, effective June 12, 1955 to June 15, 1956, paid from Experiment Station funds.

6. Lewis H. Swanson, Instructor in Agricultural Economics, on a 12-month basis, at a salary of $5,500 per year, effective June 1, 1955 to May 31, 1957. Mr. Swanson is to be assigned to Colombia.
Appointments, continued

7. Edward Archak Kazarian, Instructor in Agricultural Engineering, on a 12-month basis, at a salary of $4,400 per year, effective March 21, 1955 for a temporary period, paid one-half from College and one-half from Experiment Station funds.

8. William F. Hueg, Jr., Instructor in Farm Crops, on a 12-month basis, at a salary of $4,300 per year, effective July 1, 1955 to June 30, 1957.


10. Abdulla M. Lutfiya, Instructor in Humanities, on a 10-month basis, at a salary of $3,000 per year, effective September 1, 1955 to August 31, 1956.

11. Daniel E. Stewart, Instructor in Natural Science, on a 10-month basis, at a salary of $3,000 per year, effective September 1, 1955 to August 31, 1956.

12. Swart Leon Evans, Instructor in Social Science, at a salary of $4,000 for the period April 1, 1955 to June 30, 1955.


15. Margaret Fuller, Instructor in Political Science, at a salary of $3,333.50 for the period April 1, 1955 to June 30, 1955.

16. Bernard Klein, Assistant in the Governmental Research Bureau, at a salary of $1,500 per month, from April 1, 1955 to June 30, 1955.

17. Alexandra Rolland, Assistant in the Governmental Research Bureau, at a salary of $1,600 per month, from April 1, 1955 to June 30, 1955.


20. Fred J. Vescolani, Assistant Professor of Administrative and Educational Services, on a 12-month basis, at a salary of $8,000 per year, effective July 1, 1955.

21. Cole S. Brembeck, Professor and Head of Teacher Education, on a 12-month basis, at a salary of $12,000 effective August 1, 1955.

22. Appointment of the following Instructors in Teacher Education on a 10-month basis, effective from September 1, 1955 to August 31, 1956:

- Pollie Kunkel, $1,200 per year
- Yvonne Waskin, $2,000 per year
- Shirley Breem, $3,000 per year

23. Robert Nolan, Instructor in Teacher Education, on a 10-month basis, at a salary of $4,500 per year, effective September 1, 1955.

24. Marian V. Segal, Instructor in Teacher Education at a salary of $800 for the period April 1, 1955 to June 30, 1955.

25. Leighton H. Johnson, Associate Professor of Teacher Education, on a 12-month basis, at a salary of $8,000 per year, effective July 1, 1955.


27. John Bruce Miles, Instructor in Applied Mechanics, at a salary of $2,000 for the period September 1, 1955 to June 30, 1956.


29. Theodore Delveyros, Assistant Professor of Botany and Plant Pathology, on a 10-month basis, at a salary of $5,000 per year, effective September 1, 1955.

30. Robert Gordon Haines, Assistant Professor (Res.) of Entomology, on a 12-month basis, at a salary of $6,400 per year, effective June 1, 1955, paid from Experiment Station funds.

31. Carl Clifton Faith, Instructor in Mathematics, on a 10-month basis, at a salary of $4,500 per year, effective September 1, 1955.
Appointments, continued


33. Maxine S. Gaddum, Instructor in Mathematics, at a salary of $1600 for the period April 1, 1955 to June 30, 1955.

34. Joseph Hesek, Visiting Professor of Mathematics, on a 10-month basis, at a salary of $850 per month, effective September 1, 1955 to August 31, 1956.


36. Alexander Lipski, Assistant Professor of Foreign Studies, on a 10-month basis, at a salary of $5200, effective September 1, 1955.

37. Philip Franckel, Lecturer in Religion, effective April 1, 1955 at no salary from the College.

38. John F. Porter, Lecturer in Religion, effective April 1, 1955, at no salary from the College.

39. Dale E. Stangland, Instructor (Res.) in Sociology and Anthropology, at a salary of $250 per month, from April 1, 1955 to June 30, 1955, paid from Experiment Station funds.

40. Roy A. Clifford, Assistant Professor of Sociology and Anthropology, at a salary of $150 per month, effective from April 1, 1955 to June 30, 1955 paid from the Carnegie grant.

41. Clifford Carl Beck, Instructor in Surgery and Medicine, on a 12-month basis, at a salary of $5200 per year, effective from May 1, 1955 to June 30, 1955, and Instructor (Res.) in Surgery and Medicine, on a 12-month basis at a salary of $5200 per year, effective July 1, 1955 to June 30, 1956, paid from Experiment Station funds.

42. Edwin Hampton Wintermute III, Assistant Editor of the M.S.C. Press, on a 12-month basis, at a salary of $5000 per year, effective September 1, 1955 to June 30, 1956.

Miscellaneous

1. Transfer of Harry S. Wilt, from County Agricultural Agent at Large on a 12-month basis, to Assistant Agricultural Agent in Shiawassee on a 12-month basis at the same salary, effective April 1, 1955.

2. Transfer of Noel P. Ralston, from Professor of Dairy to Professor and Head of Dairy on a 12-month basis, at a salary of $11,100 per year, effective July 1, 1955.

3. Salary increase for Ralph E. Kirch, U-H Club Agent in Kent County from $5700 per year to $6200 per year, effective April 1, 1955.

4. Continuation of the assignment of Ruth J. Peck to the Project at the University of the Ryukyus to August 31, 1955.

5. Assignment of Earl Weaver, Professor of Dairy, as Chief of the Michigan State College Mission in Colombia, effective July 1, 1955.

6. Reappointment in accordance with tenure policy of William A. Halone, Assistant Professor of Landscape Architecture and Urban Planning at the same salary effective September 1, 1955.

7. Recommended changes in the status of William V. Maclean, Oceana County Agricultural Agent:
   b. Transfer to this position to be effective April 1, 1955.

8. Cancellation of leave of absence with pay for Walter G. Kirkpatrick, Antrim County Agricultural Agent.


10. Change in salary of Ellis T. Austin, temporary Instructor in Economics, from $3000 to $4000 per year, effective from April 1 to June 30, 1955.

11. Recommendation that a special account on Vocational Rehabilitation be established in the Department of Social Work and transfer of $1050 from the salary account to the special account for the period from April 1 to June 30, 1955, and that salaries of staff members for this period be paid as follows from this special account and from the grant from the Office of Vocational Rehabilitation:

<table>
<thead>
<tr>
<th>Special Account</th>
<th>Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ernest B. Harper</td>
<td>$110 mo.</td>
</tr>
<tr>
<td>Gordon Abbrude</td>
<td>60 mo.</td>
</tr>
<tr>
<td>Frances Hetsmecker</td>
<td>120 mo.</td>
</tr>
<tr>
<td>Jean O’Hannon</td>
<td>60 mo.</td>
</tr>
</tbody>
</table>

12. Change in the effective date of the resignation of Mildred Evans, Instructor in Foods and Nutrition, to April 30, 1955.
NEW BUSINESS, continued

Miscellaneous, continued

13. Change in salary of Robert W. Brandt, temporary Instructor in Botany and Plant Pathology, from $75 to $225 per month, effective from April 1 to June 30, 1955, and paid $375 from College General Funds and 360 from the Labor budget of the Botany department.

14. Change in status of Christopher S. Sower, Associate Professor of Sociology and Anthropology, from full time teaching to one-fourth time Experiment Station and three-fourth time teaching, effective from April 1 to June 30, 1955.

15. Change in status of Virginia Bodman, Assistant Professor of Music, from full time to half-time at a salary of $2300 per year, effective from September 1, 1955 to August 31, 1956.

16. Change in title of George D. Bedell from Coordinator to Instructor in Continuing Education, effective April 1, 1955.


18. Report of the death of Charles E. Millar on March 27, 1955. Dr. Millar was born on June 23, 1885, was first employed by the College on November 1, 1915, and was Professor and Head of Soil Science from July 11, 1930, until he retired on July 1, 1950.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to authorize the preparation of an appropriate resolution on the death of Dr. Millar to be presented to the widow and spread upon the permanent records.

19. Additional payments to salaried employees since the last Board meeting (as per list on file).

20. Gift of 100 rare woody trees and shrubs valued at $200 from L. R. Sullivan of Inter-State Nurseries, Hamburg, Iowa, for observation of landscape characteristics and suitability to Michigan climate.

21. Gift of 21 gear models valued at $7500 from the Illinois Gear and Machine Company of Chicago to be used in Mechanical Engineering for instructional purposes.

22. Grants as follows for scholarship purposes:

a. $150 from Kappa Delta Alumni of Detroit to provide a scholarship for needy and deserving women at Michigan State. The selection of a candidate is to be made by the Women’s Division and the Scholarship Office.

b. $325 from the Episcopal Women of the Diocese of Lansing to continue a scholarship for a student from Japan.

c. $125 from the Wesleyan Service Guild of Central Methodist Church of Lansing to continue a scholarship for a student from India.

d. $320 from the Michigan Farm Bureau Women of Lansing to continue a scholarship for a student from Japan.

e. $50 from The Women's Society of the First Baptist Church of Royal Oak to provide a scholarship for a woman student during spring term.

f. $100 from Asher House Fund of Detroit to provide a scholarship for a student during spring term.

g. $30 from the American Institute of Steel Construction of New York City to continue a scholarship for a student who is enrolled.

h. $1000 from Ken Williams of Harding-Williams of Chicago to continue scholarship aid for eligible students in Restaurant Management.

i. $450 from the City Panhellenic of Greater Lansing to provide scholarships for needy and deserving women students during spring term.

j. $1000 from the H. J. Heinz Company of Pittsburgh to establish the Grocery Manufacturer’s Scholarship under the direction of Kenneth Wilson and E. A. Brand in Food Distribution. Candidates must be recommended by an employer in any type of food distribution and must be acceptable for admission as a special or regular student, or may do graduate work for one year. Recipients may reapply after one year of the scholarship.

k. $350 from the Michigan Farm Equipment Association of Grand Rapids to provide scholarships for the Farm Equipment Service and Sales Short Course.

l. $26.30 from the Olin family to establish the Richard N. and Helene J. Olin Memorial Scholarship Fund to assist girls living off-campus. Grades are not to be a qualifying requirement.

23. Renewal of a memorandum of agreement with the Berrien County Board of Supervisors covering a grant of $5000 to be used under the direction of Director Miller in the Cooperative Extension Service to continue the employment of an additional assistant county agricultural agent in Berrien County.

24. Renewal of a memorandum of agreement with the Columbia-Southern Chemical Corporation of Pittsburgh covering a grant of $500 to be used under the direction of R. F. Carlson and R. H. Toey in horticulture for research with Chloro-IPC and other materials. Provision is made for special graduate research assistants.

25. Approval of a memorandum of agreement with The Michigan State Poultry Improvement Association of East Lansing covering a grant of $50 per entry of 100 chicks for tests on comparison of strains and crosses of chickens when reared under similar conditions. This project will be under the direction of J. A. Davidson in Poultry Husbandry.

26. Change in title of Virginia Bodman, Assistant Professor of Music, from full time to half-time at a salary of $2300 per year, effective from September 1, 1955 to August 31, 1956.

27. Change in status of George D. Bedell from Coordinator to Instructor in Continuing Education, effective April 1, 1955.


29. Approval of several grants accepted for scholarships.

30. Acceptance of $5000 from the H. J. Heinz Company of Pittsburgh to establish the Grocery Manufacturer’s Scholarship under the direction of Kenneth Wilson and E. A. Brand in Food Distribution. Candidates must be recommended by an employer in any type of food distribution and must be acceptable for admission as a special or regular student, or may do graduate work for one year. Recipients may reapply after one year of the scholarship.

31. $100 from Asher House Fund of Detroit to provide a scholarship for a student during spring term.

32. $300 from the American Institute of Steel Construction of New York City to continue a scholarship for a student who is enrolled.

33. $1000 from Ken Williams of Harding-Williams of Chicago to continue aid for eligible students in Restaurant Management.

34. $450 from the City Panhellenic of Greater Lansing to provide scholarships for needy and deserving women students during spring term.

35. $26.30 from the Olin family to establish the Richard N. and Helene J. Olin Memorial Scholarship Fund to assist girls living off-campus. Grades are not to be a qualifying requirement.
NEW BUSINESS, continued

Miscellaneous, continued

26. Grant of $1200 from the American Academy of Arts and Sciences of Boston to be used under the direction of R. W. Lewis in Natural Science to gather facts to test the balance hypothesis of parasitism.

27. Grant of $3,000 from the Office of Vocational Rehabilitation of the United States Department of Health, Education, and Welfare to be used under the direction of J. B. Harper in Social Work to aid in the development of a training program for social work students interested in vocational, emotional, and social rehabilitation.

28. Approval of a memorandum of agreement with Johnson and Johnson of New Brunswick, New Jersey, covering a grant of $1200 to be used under the direction of D. J. Lock and A. A. Brand in the Bureau of Business Research to provide information on the best practices with respect to personnel management and human relations in the retail grocery store, with special reference to chain stores.

29. Renewal of a memorandum of agreement with Ahrens Publishing Company, Inc., of New York City covering a grant of $1,000 to be used under the direction of L. W. Scott in the Division of Hotel, Restaurant, and General Institutional Management for conferences enrolling in the short course in June sponsored by the National Association of Food Equipment Manufacturers.

30. Renewal of a memorandum of agreement with the Tennessee Corporation of College Park, Georgia, covering a grant of $700 to be used under the direction of Ray Nelson and H. C. Strong in Botany for investigations of the effects of Tennessee Corporation copper and organic fungicides, and neutral copper, zinc, and manganese materials on crops under conditions in Michigan.

31. Renewal of a memorandum of agreement with the National Institute of Health, United States Public Health Service, covering a grant of $5177 to be used under the direction of H. A. Hunt in Zoology and C. A. Hoppart in Chemistry to study the role of heredity in the cause of dental caries in rats.

32. Approval of a memorandum of agreement with the American Cyanamid Company of Pearl River, New York, covering a grant of $28,000 to be used under the direction of A. H. Drury in Surgery and Medicine to carry out research studies in regard to certain products of the Lederle Laboratories for possible use in treating bovine mastitis.

33. Grant of $325 from the Michigan Guernsey Breeders' Association of Kasa, Michigan, to be used in Continuing Education in assisting in staging the June meeting of the National Dairy Science Association.

34. Supplemental appropriation of $3000 for Political Science.

35. Supplemental appropriation of $4,000 for equipment for Business Education and Secretarial Studies.

36. Supplemental appropriation of $4,300 for the supplies and services budget of Civil and Sanitary Engineering.

37. Supplemental appropriation of $2,000 for the supplies and services budget of Mechanical Engineering.

38. Supplemental appropriation of $1,200 for the supplies and services budget of the School of Graduate Studies.

39. Supplemental appropriation of $3,500 for the labor budget of the College Museum.

40. Recommendation from Secretary McDonel and Dean Ryder for an appropriation of $7,500 for the purpose of a survey to determine the best long-time solution of an adequate water supply.

On motion of Mr. Rouse, seconded by Mr. Brody, it was voted to approve an appropriation of $7,500 for the above-mentioned water survey.

41. Consideration of the auditors to be employed to audit the books for the 1954-55 fiscal year.

On motion of Miss Jones, seconded by Mr. Rouse, it was voted to employ Ernst and Ernst to conduct the audit for the fiscal year 1954-55.

42. Establishment of a Clerk-Stenographer II position in Sociology and Anthropology to be paid $2,000 from college funds and $960 for funds transferred from the labor payroll.


44. Recommendation from Secretary McDonel and Dean Ryder for an appropriation of $7,500 for the purpose of a survey to determine the best long-time solution of an adequate water supply.

45. Approval for enlarging vault in Jenison Gym.

Request for authorization to enlarge the vault in the Jenison Gymnasium ticket office at a cost of $2,900 to be charged to Athletic Funds.

46. Recommendation for the renewal of the contract with Mr. Kuhn of the Breath-O-Death Laboratory Services at a cost of $275 per month, effective April 1, 1955. The present contract is due to expire in April 1955.
NEW BUSINESS, continued

Miscellaneous, continued

L7. The following communication has been received from the Grand Ledge Public Schools:

“We are mailing you under separate cover a copy of the recently completed survey of the Grand Ledge Community School Area.

“This survey was made by the School of Education of Michigan State College under the direction of Dr. William Roe of the Department of Administrative and Educational Services.

“Our Board of Education would like to express its appreciation for the services to our school area which this study has provided. We are aware that the process and organization of this study was unique, being perhaps the first of its kind in Michigan if not in the United States. The involvement of a research team of graduate students in a study problem always means complications and difficulties. We would like to especially commend Dr. William Roe for his able organization of this study and the highly effective way in which all component parts were brought together in the survey book.

“In addition to the booklet this survey team produced a highly effective brochure and a film strip defining problems, organization, and procedures of the study which will be highly effective and helpful to us in making effective the results of this survey for improvement in the educational program of our community.

“We feel that Michigan State College has again pioneered in providing needed services which will be of genuine value to the schools of Michigan as well as the Grand Ledge community area.”

On motion of Miss Jones, seconded by Mr. House, it was voted to approve the President's Report and all items of New Business on which action does not appear.

ADDITIONAL ITEMS

Resignations and Terminations

1. Roger J. Claus, Assistant Professor of Civil Engineering, effective August 31, 1955 to accept a position with another college.

2. Harry A. Grace, Assistant Professor of Psychology, effective August 31, 1955.

3. Elizabeth M. Lowe, Secretary to the Administrative Assistant in Charge of Public Relations, effective April 27, 1955, to return to her home in Washington.

Leaves

1. Paul C. Morrison, Professor of Geology and Geography, with half pay, from September 1, 1955 to August 31, 1956 to accept a Fulbright award for work in Japan.

2. C. E. Sower, Associate Professor of Sociology and Anthropology, with half pay, from September 1, 1955 to August 31, 1956, to accept a Fulbright award for work in Ceylon.

3. Herbert Weisinger, Associate Professor of English, without pay, from September 1, 1955 to August 31, 1956 to study at Brown University.

Appointments

1. George A. Gustafson, Instructor in Accounting, at a salary of $500 for the period April 1, 1955 to June 30, 1955.

2. Elizabeth J. Launstein, Instructor in Accounting, at a salary of $375 for the period April 1, 1955 to June 30, 1955.

3. Karl T. Hareford, Assistant Professor of Administrative and Educational Services, at a salary of $7500 per year on a 12-month basis, effective July 1, 1955.

4. Virginia Breiner, Instructor in Nursing Education, at a salary of $5000 per year on a 12-month basis, effective May 16, 1955.


ADDITIONAL ITEMS, continued

Appointments, continued


11. Frances M. Hayworth, Instructor in Speech at a salary of $1,000 for the period April 1, 1955 to June 30, 1955.

12. Edward F. Carr, Visiting Assistant Professor of Physics and Astronomy at no salary from the college from June 21, 1955 to August 31, 1955.

13. Charles C. Cumberland, Associate Professor of History and Sociology and Anthropology at a salary of $6,000 per year on a 10-month basis, from September 1, 1955 to August 31, 1956, paid one-half from History funds and one-half Carnegie funds.

14. Eugene Lynette Trimble, Secretary to the Administrative Assistant in Charge of Public Relations, at a salary of $600 per year on a 12-month basis effective April 15, 1955.

Miscellaneous

1. Increase in salary for Karl A. Boedecker, Associate Professor of General Business from $11,500 to $12,100, effective April 1, 1955.

2. Increase in salary for Ole S. Johnson, Assistant Professor of General Business, from $10,600 to $11,200, effective April 1, 1955.

3. The following staff promotions are recommended to be effective July 1, 1955:

To Professor

Agriculture:

- John E. Grafix - Farm Crops
- Carl W. Hall - Agricultural Engineering
- Lyman J. Bratuler - Animal Husbandry
- C. E. Wildon - Horticulture

Basic College:

- Clarence Nelson - Board of Examiners
- C. W. Dow - Communication Skills

Business and Public Service:

- C. W. Wilkinson - Journalism

Science and Arts:

- J. C. Eraddock - Zoology
- Max T. Rogers - Chemistry
- Donald M. Johnson - Psychology
- D. L. Gibson - Sociology
- Herbert Weisinger - English
- Arnold Williams - English
- R. R. Hoppe - English
- Stuart A. Gallagher - Foreign Languages

Veterinary Medicine:

- W. F. Riley - Surgery & Medicine

All-College:

- C. F. Schaller - Audio-Visual Aids

To Associate Professor

Agriculture:

- W. H. Vincent - Agricultural Economics
- R. F. Carlson - Horticulture
- H. A. Ranenman - Animal Husbandry
- D. H. Pathway - Agricultural Economics
- W. J. Haney - Horticulture
- L. H. Champion - Poultry Husbandry
- J. H. Nielsen - Agricultural Economics
- D. H. Dewey - Horticulture
- J. A. Porter - Soil Science
- C. A. Dunn - Land & Water Conservation

Business and Public Service:

- Herbert L. Williams - Journalism
- Glendon A. Schubert - Political Science
- Anthony F. Koo - Economics

continued -
ADDITIONAL ITEMS, continued

Miscellaneous, continued

3. Staff promotions effective July 1, 1955, continued:

To Associate Professor, continued

Basic College:

- Elizabeth J. Rusk - Communication Skills
- T.B. Strandness - Communication Skills
- Douglas Dunham - Social Science
- John G. McKinney - Social Science

Education:

- D. J. Lew - Administrative and Educational Services
- W. D. Vanossed - Physical Education
- B. H. Van Roekel - Teacher Education
- Meta Vossbrink - Vocational Education

Engineering:

- Ralph M. Rotty - Mechanical Engineering
- T. W. Culpepper - Electrical Engineering
- Paul J. DeKoning - Applied Mechanics

Science and Arts:

- Katherine Winckler - Art
- Ralph Henrickson - Art
- Herbert Livingston - Music
- Leo W. Hericle - Botany
- Donald J. deLesseps - Botany
- Robert D. Schuts - Chemistry
- Ingram Olkin - Mathematics
- Alfred Leitner - Physics
- Arthur E. Adams - History
- G. Marian Kinget - Psychology
- S. I. Duffey - English

Veterinary Medicine

- Marvis Richardson - Microbiology
- Ralph Costilow - Microbiology

Continuing Education:

- C. A. Bosworth
- Carl L. Strong
- L. E. McKune

Dean of Students:

- Thomas A. Goodrich - Counseling
- Frances H. Delisle - Counseling

To Assistant Professor

Agriculture:

- H. J. Raphael - Forest Products
- V. C. Larson - Short Courses
- Linton A. Carter - Forestry

Basic College:

- Maxine Eyestone - Communication Skills
- R. M. Plumbanski - Communication Skills
- Ralph Remwick - Communication Skills
- W. E. Sweetland - Humanities
- K. F. Thompson - Humanities
- W. A. Glaser - Social Science

Business and Public Service:

- John T. Dorsey - Political Science
- W. E. Osmund - Journalism
- D. L. Carmichael - Business Education and Secretarial Studies

Education:

- John A. Friedrich - Physical Education

Home Economics:

- Ruth G. Eroten - Institution Administration
- Mary L. Shipley - Textiles, Clothing and Related Arts
ADDITIONAL ITEMS, continued

Miscellaneous, continued

3. Staff promotions, continued:
   To Assistant Professor, continued
   Science and Arts:
   
   James F. Hiblock - Basic
   Richard E. Krauss - Music
   Harrietta Eggers - Nursing Education
   Gordon L. Unger - Anthropology
   Jerry W. Judd - Mathematics
   George B. Heard - Physics
   William A. Sullivan - History
   Paul Bahan - Psychology
   John E. Hurley - Psychology
   R. H. Leutenegger - Speech

   Veterinary Medicine:
   
   Mitchell L. Gray - Animal Pathology

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the foregoing list of promotions.

Disability retirement

Orletta Hansen approved:

Disability retirement

John A. Brown $2926

C.L. Brattin & R.H. Young
   given opportunity to return to active assignment 1 yr.

Applegate & Hinnells to be given other duties July 1, 1955.

Action granting 1 yr's furlough def. 1 yr for Stafseth and Marshall.


Action retiring several people July 1, 1955 to be deferred for 1 yr.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the above recommendations of the Retirement Committee:

   a. Disability retirement for Orletta Hansen, Clerk II at the Quonset Village Post Office, at a salary of $911 per year, effective April 1, 1955. Miss Hanson was born April 26, 1903, and she has been employed by the College since April 6, 1937. She has been in ill health since last fall.
   b. Disability retirement for John A. Brown, County Agricultural Agent, at a salary of $2926 per year, effective January 1, 1956. Mr. Brown was born August 21, 1905, and he has been employed by the College since April 15, 1927.
   c. In view of the fact that in the near future it will be possible for College employees to participate in Social Security, the following modifications to previous retirement actions are recommended:
      (1) That the following persons now on retirement furlough through June 30, 1955, be given an opportunity to return to active assignment for one year:
         C.L. Brattin - R.H. Young
      (2) That the following persons scheduled for retirement furlough June 30, 1955, be given one year's leave with pay and reassigned to other duties effective July 1, 1956:
         A.A. Applegate - R.A. Hinnells
      (3) That action granting one year's retirement furlough effective Jul 1, 1955, be deferred one year:
         H.J. Stafseth - R.E. Marshall
      (4) That the retirement furlough for C.R. Hagee begin Jan 1, 1956, instead of July 1, 1955
      (5) That action on the retirement of the following persons who were scheduled to retire July 1, 1955, be deferred one year and that one year hence each person be reconsidered on an individual basis:
         C.D. Sall - Norris Grover - Andrew Quirke
         C.J. Bouyoucos - J.W. Hope - R.A. Schaldeman
         L.B. Chapman - H.C. Moore - W.H. Schreuder

   On motion of Mr. Brody, seconded by Miss Jones, the above recommendations of the Retirement Committee:

Grant of $10,300 from the American Disposal Corporation of Oklahoma City, Oklahoma, to be used under the direction of Robert McCauley in Civil Engineering to continue the study of windrow type composting. Provision is made for special graduate research assistants.

Grant of $200 from Kerritt E. Dean of Durand, Michigan, to be used to help defray expenses incurred by the Debate Team to Redlands, California.

Grant of $50 from the Jackson Peace Council of Jackson, Michigan, to aid in the Christmas Adventure in World Understanding in December 1955.

Several grants to assist in staging the American Dairy Science Association meeting to be held on June 20-23, 1955:

a. $200 from the Great Lakes Steel Corporation of Detroit.
   b. $50 from the Michigan Milk Dealers Association of Lansing.
   c. $25 from the American Red Danish Cattle Association of Fairview, Michigan.
   d. $100 from Herden's Milk Company of Detroit.
   e. $10 from the Michigan Ayrshire Breeders Association of Saline, Michigan.
16. The State Senate completed on April 13 legislative action on House Bill 156 changing the name of Michigan State College of Agriculture and Applied Science to Michigan State University of Agriculture and Applied Science. The vote in the House was 88-11; the vote in the Senate was 23-2. Governor Hart will sign it as soon as it reaches the Executive Office. It will become effective on July 1. Subject to Board approval, it is suggested that:

a. The seal of the institution be changed by substituting the word "university" for "college" and new seal be purchased to be available prior to July 1.
b. That signs and insignia be left as they are until after the effective date of July 1.
c. That current publications for immediate distribution be continued under the present name, but that publications to be distributed after July 1 be printed under the new name.
d. That all stationary and other supplies now on hand be used up, and any remaining after July 1 can be stamped with a rubber stamp or, if departments or agencies have a supply that merits it, it can be reprinted in such a manner as to use supplies on hand without waste.

17. There is little to report with reference to appropriations pending before the legislature. We have had two hearings before the Senate Finance Committee, but no indication has been given as to their intention. Due to the shortness of time between now and the end of the fiscal year, it is suggested that the Board authorize the President and the officers of the institution to begin to prepare a tentative budget based on our request as modified in the Governor's recommendation to the legislature.

On motion of Mr. Brody, seconded by Mr. Smith, it was voted to approve the above recommendation.

18. The Board recommends the purchase of the Clifford and Marie Kurtz farm located on the northwest corner of Collins and Cavanagh Roads. The farm contains 55 acres, a fair house and barn. The option price is $38,500, or $700 per acre. Mr. Hacker's fee will be 5 per cent of the purchase price.

On motion of Mr. Brody, seconded by Mr. House, it was voted to approve item No. 14.

19. With the Nursery School using one unit of the Home Management House, we will have more young women scheduled and required to take practice house in the next school year than can be accommodated in the other three units. It is recommended that we lease a house at 217 North Harrison at $3000 for the year, and provide an additional appropriation of $1000 to provide for fuel, water heater, and redecorating that is required, et cetera.

20. The following communication from Attorney Carr:

"This letter will advise you that Donald and Erin VanSickle of Fowlerville, Michigan, have executed Wills prepared by this office designating the State Board of Agriculture as devisee of their farm. The Wills have been deposited with the First National Bank of Howell and provide that such devise will become effective upon the death of the survivor."

"The VanSickles take considerable pride in the appearance and condition of their farm and express the desire that it may be in even better condition in the future than when you visited them."

21. Recommendation that the low bid of Shaw Winkler, Inc. be accepted in the amount of $24,312 for primary electric service to the Animal Industries Group. The following bids were received:

Shaw Winkler, Inc. 24,312
Distel Heating Company 24,900
Parrington Company 24,972
Mario Branz 26,700
R. L. Spitzley Company 26,833
Dart Company 29,430
United Piping and Erecting 33,968

22. Recommendation for extending and black-topping Farm Lane from Mt. Hope Road to Forest Road at an estimated cost of $15,000.

23. Recommendation for the purchase of the Clifford and Marie Kurtz farm located on the northwest corner of Collins and Cavanagh Roads. The farm contains 55 acres, a fair house and barn. The option price is $38,500, or $700 per acre. Mr. Hacker's fee will be 5 per cent of the purchase price.

On motion of Mr. Brody, seconded by Mr. House, it was voted to approve item No. 14.

24. Recommendation for extending and black-topping Farm Lane from Mt. Hope Road to Forest Road at an estimated cost of $15,000.

25. Recommendation for the purchase of the Clifford and Marie Kurtz farm located on the northwest corner of Collins and Cavanagh Roads. The farm contains 55 acres, a fair house and barn. The option price is $38,500, or $700 per acre. Mr. Hacker's fee will be 5 per cent of the purchase price.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above recommendation.

26. The Board recommends the purchase of the Clifford and Marie Kurtz farm located on the northwest corner of Collins and Cavanagh Roads. The farm contains 55 acres, a fair house and barn. The option price is $38,500, or $700 per acre. Mr. Hacker's fee will be 5 per cent of the purchase price.

On motion of Mr. Brody, seconded by Mr. House, it was voted to approve item No. 14.

27. Recommendation that the low bid of Shaw Winkler, Inc. be accepted in the amount of $24,312 for primary electric service to the Animal Industries Group. The following bids were received:

Shaw Winkler, Inc. 24,312
Distel Heating Company 24,900
Parrington Company 24,972
Mario Branz 26,700
R. L. Spitzley Company 26,833
Dart Company 29,430
United Piping and Erecting 33,968

28. Recommendation for extending and black-topping Farm Lane from Mt. Hope Road to Forest Road at an estimated cost of $15,000.
18. Name change, continued:

   e. Dishes and other items normally bearing the insignia of the institution that are to be used after July 1 may be purchased to carry the new insignia.

   f. The senior class graduating in June will be given an option of either receiving their diplomas at commencement time issued in the name of Michigan State College of Agriculture and Applied Science; or if they prefer it, their diplomas will be dated July 1 and mailed to them at that time issued in the name of Michigan State University of Agriculture and Applied Science.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve Item 18.

19. In accordance with the usual custom, the President is authorized to offer honorary degrees to the list of persons who have been agreed upon by the Board, with an authorization to make a substitution of one designee if the first person is unable to accept.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve all additional Items on which action does not already appear.

The Board adjourned at 11:45 a.m.

The next meeting will be held Friday, May 20, 1955.

[Signatures]

President

Secretary