Bids opened on Dormitory addition to Union.

MINUTES OF THE MEETING OF THE STATE BOARD OF AGRICULTURE
February 6, 1936

PRESENT: Messrs. Berkey, Deans, Downing, Mrs. Wilson; President Shaw, Secretary Hannah.

Absent: Mr. Brody, Mr. Halstead, Superintendent Elliott

The meeting was called to order at 1:50 P.M. after the Board members had convened for luncheon in the Woman's Building where Governor and Mrs. Fitzgerald were honored guests.

The minutes of the previous meeting were approved with the addition of the following words to item 5, President's Reports: "with all expenses".

RESIGNATIONS AND APPOINTMENTS

1. Resignation of Miss Naomi Carrier, clerk in the Department of Bacteriology, effective as of February 29, 1936.

2. Appointment of Mr. J. G. Duncan as Assistant Bulletin Editor, Department of Publications and Journalism, at a salary of $2500.00 per year, effective February 15, 1936. Mr. Duncan's salary is to be divided equally between Extension and Experiment Station funds.

On motion of Mr. Berkey, seconded by Mrs. Wilson, it was voted to approve items 1 and 2.

3. Appointment of Mr. Stanley E. Crowe, Associate Professor of Mathematics, as director of the Summer Session at a salary of $500.00 for the first six weeks period and an additional $150.00 for the second period.

On motion of Mr. Deans, seconded by Mr. Berkey, it was voted to approve the appointment of Mr. Crowe as director of the Summer Session.

TRAVEL

1. Recommendation for the allowance of full expenses to Lafayette, Indiana, and return for Miss Edna V. Smith and Messrs. C. V. Ballard, J. W. Moore, and Earl McDonald of the Extension staff, so that they may attend a conference of Extension workers called by the federal office for March 19th to Eliz. Expenses will be charged to Extension funds.

2. Recommendation for the allowance of travelling expenses to Barborn, Michigan, and return for Mr. C. J. Bryan, who has been asked to speak before the Association of Bacteriologists, Pathologists, and Allied Workers of Michigan, Indiana, and Ohio. The meeting is to be held on February 7th.

3. Recommendation for the allowance of a sum not to exceed $75.00 on the railroad and Pullman expenses of Professor P. A. Herbert to the annual meeting of the Society of American Foresters at Atlanta, Georgia, January 27th to 29th. It was originally intended that this sum should be applied on automobile expense for five members of the department, but driving conditions made the trip impossible.
4. Recommendation for the allowance of full expenses to Chicago and return for Director V. R. Gardner, so that he may attend a meeting of Experiment Station directors of the north central states, called for February 7th to consider the establishment of a federally-financed research laboratory in this region.

5. Request of Dr. F. T. Mitchell for full expenses to St. Louis, Missouri, and return so that he may attend meetings of the National Education Association February 24th to 27th.

6. Request of Dean Elizabeth Comer for full expenses to St. Louis, Missouri, and return so that she may attend meetings beginning February 18th of the National Association of Deans of Women.

On motion of Mr. Berry, seconded by Mr. Dees, it was voted to approve the travel requests.

MISCELLANEOUS

Acceptance of grant of $500 from Am. Pot. Institute

1. Presentation for Board acceptance of a research grant of $600.00 for this year from the American Potash Institute, to be used for cooperative study with the Experiment Station on symptoms of potash deficiency following the use of fertilizing materials (statement on file).

Acceptance of $1000 from Am. Cyanamid Co.

2. Presentation for Board acceptance of an additional amount of $1,000.00 from the American Cyanamid Company, to be credited to the American Cyanamid Company Special Research Fund (already set up by Board action).

Insurance in amt. of $250,000 on college barns and buildings.

3. Report of the Controller on the placing of insurance in the amount of $250,000 on college barns and buildings south of the river, as authorized at the Board meeting of October 17th. Further recommendation that $250,000 worth of insurance be placed upon college livestock and equipment.

Dr. Warren to teach two sections of Physics.

4. Recommendation that the Physics Department be allowed to employ Dr. Kenneth Warren, now full-time Instructor in Mathematics, to teach two sections of Physics during the winter term at the rate of $42.00 per week. This expense is to be charged to the Physics Department budget.

Accident report Charles Gilman.

5. Accident and first aid report on Mr. Charles Gilman, Buildings and Grounds employee who was injured while at work. Time lost, 82 hours & 45¢ - $86.90.

On motion of Mr. Dees, seconded by Mr. Berry, it was voted to approve the miscellaneous items.

PRESIDENT'S REPORTS


1. Approval of the appointment of Mr. Curtis W. Sebrosky as Instructor in Entomology, replacing Mr. Perleman (resigned) at a salary of $1800.00 per year (twelve months' basis). The appointment is to become effective March 1, 1956.

Appt. Horne Streeter, Co. Club Agent.

2. Approval of the appointment of Miss Norma I. Streeter as County Club Agent for Gogebic County, replacing Miss Mary Richmond (transferred) at a salary of $1800.00 per year, effective February 1, 1956.


3. Approval of the appointment of Miss Mary Bullis as Home Demonstration Agent for Alger and Baraga counties, effective February 1st at a salary of $1800.00 per year. This appointment is made under Bankhead-Jones funds.


4. Approval of the appointment of Miss Margaret Cole as Home Demonstration Agent at Large (with headquarters at Marquette), effective February 1st at a salary of $1800.00 per year. The appointment is made under available Bankhead-Jones funds.

Transfer of Jes. Porter

5. Approval of the transfer of Mr. James A. Porter from the position of County Agricultural Agent in Ogemaw County to that of Extension Specialist in Soils, replacing Mr. E. C. Sweder (resigned October 1st) at the salary rate of $2900.00 per year, effective February 1, 1956.

Appt. George Landsburg, Co. Club Agt.

6. Approval of the appointment of Mr. George Landsburg as County Club Agent for Saginaw County, replacing Mr. H. M. Avery (transferred) at a salary of $2800.00 per year, effective February 1, 1956.

Transfer of Victor Beal

7. Approval of the transfer of Mr. Victor C. Beal from the position of District Club Agent to that of County Agricultural Agent for Montcalm County, effective January 20, 1956 at the salary of $2100.00 per year. This is a new position and salary is to be charged to Bankhead-Jones Funds.

Appt. B. E. Henry Co. Club Agent

8. Approval of the appointment of Mr. B. E. Henry as County Club Agent for Calhoun County, effective February 1st at a salary of $2100.00 per year. Mr. Henry replaces Miss Alice Betes, who was transferred on January 1st.

Appt. Irvin Holmes Lecturer in Farm Mgt.

9. Authorization of the replacement of Mr. Vern Church, Lecturer in Farm Management, by Mr. Irvin Holmes, effective February 1st at the same rate of salary ($3200.00 per year). The change was made with the understanding that Mr. Church would reimburse Mr. Holmes for that portion of his salary received from July 1st, 1955 to February 1, 1956, since teaching is done during the spring term only.

Travel for Mr. Moore, Mr. Wheeler

10. Approval of the following travel allowances from Michigan Crop Improvement Association funds: 1) full expenses to Texas and return by railroad for Mr. W. G. Moore; 2) automobile mileage to Texas and return and maintenance expenses for Mr. Moore and Mr. E. J. Wheeler at a later date. These trips are necessary each year to supervise planting of certified seed potatoes and later to harvest the crops and study results.
PRESIDENT'S REPORTS, continued

11. Approval of railroad mileage ($22.15) to St. Louis and return for Mr. E. J. Wheeler of the Farm Crops Department, who attended American Association for the Advancement of Science meetings during the Christmas holidays. This replaces the $80.00 allowance on automobile mileage granted the Department at the December Board meeting and unused because only Mr. Wheeler was able to go.

12. Approval of full expenses to Chicago and return for Mr. B. R. Proulx so that he might arrange for a college exhibit at the Midwest Hotel Exposition to be held in March and for the annual upperclass hotel administration students' trip.

13. Approval of railroad fare ($10.62) to Chicago and return for Professor W. E. Reuling, so that he might attend meetings of the American Society of Heating and Ventilating Engineers, held there January 27th to 30th.


On motion of Mr. Downing, seconded by Mr. Deane, it was voted to approve the President's Reports.

MISCELLANEOUS REPORTS

1. Report of the committee (President, Secretary and Comptroller) appointed to consider the $8,341.50 bill submitted by Jerome and Harris for the 1954-55 audit of college finances. After conference, the firm offers to settle for $2,500.00, payable within sixty days from date of offer (January 22nd). Action deferred.

2. Report of the Patent Committee on the $1200.00 research grant offered by the Grasselli Chemical Company for work by the Bacteriology Section, Experiment Station, on which action was deferred by the Board pending investigation of that part of the agreement relating to the assignment of patents. The Committee now recommends acceptance and authorization of research work as outlined, but with the deletion of the questionable paragraph.

On motion of Mr. Deane, seconded by Mr. Downing, it was voted to approve the above report of the Patent Committee.

3. Report on the transfer of the suit begun by the Board against the Michigan Surety Company from the firm of Alexander, McCarl and Cholette to the Attorney General's Department.

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to accept the report of the committee on the above item. Mr. Deane wished to be recorded as voting "No".

The meeting adjourned at 2:30 P.M.

[Signatures]

President
[Signature]
Secretary