The Finance Committee convened at Kellogg Center at 7:00 a.m. for breakfast.

The following members were present:

Messrs. Harlan, Huff, Merriman, Smith, Stevens, Vanderploeg; Dr. Bartlett; President Hannah, Treasurer May and Secretary McDonel.

Absent: No one

1. Scudder, Stevens & Clark and Earl Cress recommended purchasing for the Pension and Retirement Fund:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Security</th>
<th>Approx.</th>
<th>Principal</th>
<th>Income</th>
<th>Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>$8000</td>
<td>Federal Land Banks 5 1/8s</td>
<td>102</td>
<td>$8,160</td>
<td>$410</td>
<td>4.86%</td>
</tr>
<tr>
<td>$100,000</td>
<td>Federal National Mortgage Association 5 1/8s-1972</td>
<td>102</td>
<td>102,000</td>
<td>5,125</td>
<td>4.91%</td>
</tr>
<tr>
<td>$107,500</td>
<td>U.S. Treasury 5s-12/15/72-67 (holding $77,500)</td>
<td>83</td>
<td>89,225</td>
<td>2,687</td>
<td>4.25%</td>
</tr>
</tbody>
</table>

On motion of Mr. Vanderploeg, seconded by Mr. Huff, it was voted to approve item 1 above.

2. The Morley Brothers have indicated their desire to release the building now owned by the University and which they occupy on a long-term lease. They have an opportunity to sublease it on a long-time lease to another client if we prefer.

In view of the fact that we badly need this space as a permanent location for the Stores Department which is now housed in the Buildings and Utilities Building at the rear of Olds Hall, it is recommended that the Board authorize the cancellation of the Morley Lease and the assignment of the building for the use of the Stores Department.

This building was originally purchased from the Morley Brothers as an investment by the Pension and Retirement Fund. It is now recommended that the funds in the salvage account of the Stores Department be transferred to reduce this debt and that the balance of the debt be funded through rental payments charged to the Stores Department over a period of approximately 6 or 7 years. This will sufficiently protect the Pension Trust Account and guarantee it the same rate of return on its investment as it received under the Morley lease.

On motion of Mr. Harlan, seconded by Dr. Smith, it was voted to approve item 1 above.

3. Supplemental appropriation for the Honors College in the amount of $1330; of this amount $1180 is for salaries and $150 for equipment.

On motion of Mr. Merriman, seconded by Mr. Vanderploeg, it was voted to approve item 3.

4. In the spring of 1956 the Board informally approved the segregation of the overhead collected on research contracts and on overseas contracts with the understanding that the accumulated funds would eventually be available for the acquisition of the facilities required to encourage research and to encourage the participation of the University in the international area. Mr. May presented the history of our experiences and reported in detail on overhead collected since 1949.

Questions have been raised with reference to the ultimate disposition of these funds, and faculty members participating in the contracts and knowing of the overhead collection have proposed various recommendations requesting authorization for expenditures for a variety of purposes. This matter has been discussed with the Deans on several occasions, and the Council of Deans now unanimously recommend that the Board establish as a matter of formal policy the holding of these accumulations to be used for important projects or facilities that could not otherwise be available. It is anticipated that the establishment of a formal policy will be generally approved by the faculty and will discourage efforts to dissipate these funds on projects or programs not of major significance to the University.

On motion of Mr. Merriman, seconded by Mr. Vanderploeg, it was voted to approve the recommendation in Item 4 above.

5. Mr. Breslin discussed with the Board developments in the Michigan legislature and submitted the draft of a Bill to authorize the transfer of the Boys Vocational School to the Board of Trustees.

Mr. Breslin reported that some legislators had questioned the timing for the introduction of this Bill.

On motion of Mr. Merriman, seconded by Mr. Huff, it was voted to instruct Mr. Breslin to take such steps as are necessary to have this Bill introduced, preferably sponsored by leading members of both political parties.
Finance Committee Meeting, continued: February 11, 1960

6. Dean Sabine met with the Board to discuss the serious need for additional entrance scholarships for outstanding high school graduates who have now applied for them and who have demonstrated real financial need. He estimates that he should be authorized an additional 300 awards amounting to $1500 per year to provide scholarships for the applicants who have already applied and who will qualify for them in excess of the number of scholarships that are now available.

On motion of Mr. Huff, seconded by Mr. Merriman, it was voted to authorize these additional scholarships.

7. The President discussed the seriousness of our need for a promise of real relief in the way of classrooms, laboratories, and offices for our staff in many colleges of the University if we are to maintain morale and move the University forward toward its goal of becoming one of the world's distinguished universities.

It seemed to him to be so important that he felt that the Board should examine all possible devices that could make it possible for the University to gain control of its own building program.

The only really promising device that appears is through the allocation of a portion of the student fees for this purpose. The universities and colleges under the supervision of the State Board of Education now allocate 35% of the $125 they collect in annual charges to Michigan students for student services and buildings, with approximately 50% of this total being used for buildings. A similar policy is in effect at Ferris Institute and Michigan Tech.

In spite of his lack of enthusiasm for any increase in student fees and the many speeches he has made in opposition, including one to the Detroit Rotary Club yesterday, he suggested that the Board give serious consideration to the possibility of increasing the student fees by $15 per term and earmarking this in its entirety for the financing of an additional number of scholarships for needy new students and for a building program. And he proposed the possibility of proposing to the legislature that we be permitted to use all student fee income in excess of the amount collected this year (about $5,500,000) for each of the next 10 years to defray the cost of this program. With this commitment, Michigan State University would undertake to provide for all of its own building needs and could so arrange the financing of these necessary buildings so that the debt would be completely retired by December 31, 1980.

After careful consideration and long study, there appears no other alternative that has been proposed or can be foreseen that will provide the possibility of our acquisition of the space and facilities required to adequately service this University in the period from now through 1980.

Since the last meeting of the Board, Mr. Dahnke, in charge of our Space Utilization, in cooperation with other officials, has reviewed our projected building program. This should not be regarded as in its final form, but it estimates the immediate needs—without reference to the requirements for a power plant and utility services, and with no provision for research facilities, nor for any venture into medical education—approximating between $41,000,000 and $45,000,000.

While the present fee charged to Michigan students is higher than the fee charged by most state universities to residents of their states, it is by no means the highest. The University of New Hampshire charges a resident fee of $600 per year.

After discussion, it was decided to take no action on this item at this time.

8. The President reported on the Council of State College Presidents' meeting at Wayne State University on February 9 and 10.

Adjourned.
NEW BUSINESS, continued

SPECIAL MISCELLANEOUS, continued

2. Recommendation that the new graduate dormitories now under construction be named "The Floyd W. Owen Graduate Halls" in honor of Floyd W. Owen, an alumnus of the University who upon his death left his entire estate to the University. Mr. Owen was the chairman of the alumni committee that raised the funds for the Alumni Memorial Chapel in honor of the men of Michigan State killed in World War II.

On motion of Mr. Stevens, seconded by Mr. Vanderploeg, it was voted to approve naming the new graduate dormitories "The Floyd W. Owen Graduate Halls".

3. Generous friends of Michigan State University have pooled their resources to make it possible to purchase "The Vision of St. Anthony", a beautiful art masterpiece by Zurbaran, a famous painter of the Spanish school of about 300 years ago. The total cost of this picture is approximately $24,000 and the list of donors and the amount of their gifts will be subsequently reported to the Board. Many of them have asked for anonymity at this time.

On motion of Dr. Smith, seconded by Mr. Buff, it was voted to accept the above-mentioned masterpiece.

4. The Council of Deans unanimously recommends that the Board increase stipends for graduate assistants to be effective for the college year 1960-61, as follows:

<table>
<thead>
<tr>
<th>Graduate Teaching Assistants</th>
<th>Present Rate</th>
<th>Proposed Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master's Level</td>
<td>$1,850</td>
<td>$2,000</td>
</tr>
<tr>
<td>Doctoral Level</td>
<td>$1,950</td>
<td>$2,200</td>
</tr>
</tbody>
</table>

Graduate Research Assistants:

| Master's Level | $1,650 | $1,800 |
| Doctoral Level | $1,950 | $2,100 |

It is recommended that the stipend for Graduate Council fellows be increased to $2,200 even if it is necessary to reduce the number of fellowships in order to provide this amount of money for these fellowships.

It is recommended that a special case arises for the College of Engineering and that the stipends in Engineering be increased above this schedule to $2,250 at the Master's level and $2,450 for the doctoral candidate assistants.

On motion of Mr. Merriman, seconded by Mr. Buff, it was voted to approve the above recommendation to be effective with the 1960-61 school year.

PRESIDENT'S REPORT

1. Resignation of Kathryn Marie Cary as Librarian at the Library, effective December 31, 1959.

2. Correction in the date of reinstatement of Jack E. Ryan, Assistant Professor of Police Administration and Public Safety, from December 29, 1959 to January 1, 1960. Mr. Ryan is to be paid from Vietnam funds to December 31, 1959.

NEW BUSINESS

Appointments

1. James Walter Pelham, Agricultural Agent, Huron County, at a salary of $7,000 per year on a 12-month basis effective March 1, 1960.

2. Betty Lou King, 4-H Agent, Monroe County, at a salary of $4,800 per year on a 12-month basis effective April 1, 1960.

3. Loren Benton Young, 4-H Agent, Cass County, at a salary of $6,200 per year on a 12-month basis effective March 1, 1960.

4. William J. E. Crissy, Professor of Marketing and Transportation at a salary of $14,000 per year on a 10-month basis effective September 1, 1960.

5. William E. Henry, Ford Foundation Visiting Professor of Personnel and Production Administration at a salary of $6,000 for the period April 1, 1960 to June 30, 1960.

6. Ralph M. Goldman, Associate Professor of Political Science at a salary of $8,100 per year on a 10-month basis effective September 1, 1960.

7. Herbert J. Oyer, Associate Professor of Speech at a salary of $11,200 on a 12-month basis effective July 1, 1960.

8. Herbert P. Phillips, Assistant Professor of Sociology and Anthropology at a salary of $6,800 per year on a 10-month basis effective September 1, 1960.
Appointments, continued


10. David W. Heron, Library Adviser, Ryukyu, at a salary of $11,500 on a 12-month basis effective from July 1, 1960 to December 31, 1961.

Transfers

1. James E. Mulvaney, from Extension Agent in Residence, to Agricultural Agent, Ingham County at the same salary effective February 1, 1960.

2. Earl R. New from Instructor in Horticulture and Short Courses to Instructor in Horticulture at the same salary effective March 1, 1960.

Salary Changes

1. Salary increase for Richard W. Reath, Agricultural Agent, Kent County, to $8200 per year on a 12-month basis effective February 1, 1960.

2. Salary increase for Arthur W. Boroughs, Farm Editor, Radio Broadcasting to $8000 per year on a 12-month basis effective February 1, 1960.

3. Salary increase for Donald F. Aschom, Instructor in Vietnam Project to $10,300 on a 12-month basis effective February 1, 1960.

Salaries, Richard Reath

Resignations and Terminations


2. Gerald G. Quackenbush, Professor of Agricultural Economics, effective March 18, 1960, to accept a position as Director of Market Research for the American Dairy Association.

3. Fred B. Hummer, Assistant Professor (Ext.) of Horticulture, effective April 30, 1960, to accept a position at the University of Connecticut, Storrs, Connecticut.

4. Jack F. Wagner, Instructor in Physiology and Pharmacology, April 30, 1960, to accept a position at the rank of Assistant Professor at South Dakota State College.

5. Russel L. Villars, Manager of the Union Book Store, March 31, 1960, to be Manager of the Bookstore at the new Union Building, Central Michigan University.

Leaves--Sabbatical

1. Archibald R. Johnson, Agricultural Agent, Genesee County, with full pay from July 1, 1960 to December 10, 1960 to do graduate work at Michigan State University.

2. Anne E. Field, Home Economics Agent, Eaton County, with full pay from April 1, 1960 to July 31, 1960 to complete his M.S. at Michigan State University.

3. Russell P. Pink, Associate Professor of Social Science and Coordinator of Continuing Education with full pay from April 1, 1960 to September 15, 1960 for travel and study in Europe.

4. Dalton B. McFarland, Professor of Personnel and Production Administration with full pay from April 1, 1960 to June 30, 1960 for study in the U.S.A.

5. Miloš Muntyan, Assistant Dean, College of Education, with full pay from July 1, 1960 to December 31, 1960 for study and writing in the U.S.A.


Leaves--Other

1. Robert R. Schief, 4-H Agent, Sanilac County, with full pay from February 12, 1960 to March 8, 1960 for study at the University of Georgia.

2. Dent A. Caul, District Director, North District, without pay from February 1, 1960 to March 31, 1960 for study at the University of Wisconsin.

3. George K. Dike, Assistant Professor (Ext.) of Agricultural Economics without pay from February 1, 1960 to February 14, 1960 to complete his Ph.D. at M.S.U.


5. Henry C. Smith, Professor of Psychology without pay from April 1, 1960 to July 31, 1960 for work with the ICA at Waseda University, Japan.

6. Richard H. Adams, Professor of Sociology and Anthropology without pay from September 1, 1960 to August 31, 1961 to be Visiting Professor at the University of California, Berkeley.
NEW BUSINESS, continued

February 11, 1960

Miscellaneous

1. Change in title of Hilda Jaffe from Lecturer to Specialist in the Bureau of Social and Political Research, effective from March 1 to July 31, 1960, when her appointment expires.

2. Change in title of Francis M. Sim from Instructor to Specialist in the Bureau of Social and Political Research, effective March 1, 1960.

3. Change in title of Morris Gluckin from Lecturer to Specialist in Social Work, effective from March 1 to June 30, 1960, when his appointment expires.

4. The following recommendations are made relative to the status of Ralph W. Gilchrist:
   a. Retract the appointment as Assistant Instructor from September 1, 1959, to June 30, 1960, so that he retains the title of Instructor.
   b. Change from full-time at $6,000 per year to part-time at $3,300 per year on a 10-month basis, effective September 1, 1959.

5. Designation of Charles F. Wells as Acting Head of the Mathematics Department at an additional salary of $100 per month, effective from April 1 to June 30, 1960.

6. Designation of Madison Kuhn as Acting Head of the History Department at an additional salary of $1,000 for the period from March 23 to September 18, 1960.

7. Designation of Eugene H. Jacobson, Associate Professor of Psychology and the Labor and Industrial Relations Center, as Assistant Dean of Science and Arts for International Studies and Professor of Psychology, with a salary increase from $8,800 per year on a 10-month basis to $12,000 per year on a 12-month basis, effective March 1, 1960. His salary is to be paid as follows:
   - March 1 to June 30, 1960: Ford Foundation account 71-2010
   - July 1, 1960: Dean of Science and Arts account 11-3521

8. Change Helene J. Desparmet, Lecturer in Foreign Languages at Michigan State University-Oakland from $4,000 for the period from January 1 to June 30, 1960, to $2,000 for the period from January 1 to March 31, 1960.

9. Report that Michael J. Walsh, Food Service Helper II in Snyder-Phillips Halls, has returned from military service; his military leave should be terminated effective January 31, 1960.

10. Recommendations from the Director of Personnel, as follows:
   a. Reclassification of a Clerk II to a Clerk III position in Continuing Education.

11. Items to be charged to Alterations and Improvements account, as follows:
   a. Purchase and installation of air filtering equipment for the Library at an estimated cost of $3,800.
   b. Improve lighting in Rooms 107, 113, 203, 301, and 302, Olds Hall at an estimated cost of $2,880.

12. Communication from Gus Harrison, Director of the Michigan Department of Corrections:

   May I express my deep gratitude for the generous gift of imperfect and damaged text books which the Michigan State University Press has recently made to our Department.

   These volumes will be of inestimable value to our men who are carrying forward their education under very trying circumstances. As you well know, the financial limitations have made it very difficult for us to get adequate text books and reference material, and the books from your institution will be distributed widely throughout our facilities for addition to their libraries and for text book use in connection with numerous courses.

   This is an outstanding example of fine cooperation and mutual helpfulness between Michigan State and this Department for which we are very appreciative.

Gifts and Grants

1. Gifts of two boxes of manuscripts, including Civil War manuscripts, valued at $200 from Kenneth Priestly of Vassar, Michigan, for the Museum.

2. Grant of $4,400 from the National Merit Scholarship Corporation of Evanston, Illinois, to provide payment of the second half of the awards granted to students attending Michigan State University during 1960-61.

3. Grants as follows to continue previously established scholarships:
   a. $5,000 from The Dow Chemical Company of Midland to be used $1,500 in Chemistry, $1,500 in Chemical Engineering, $1,000 in Mechanical Engineering, and $1,000 in Metallurgical Eng.
   b. $2,500 from the Founders Fund of the Institute of Applied Hotel Economics of Detroit to continue the Frawley Memorial Fund.
   c. $5 from the Ruddiman Parent Teacher Association of Detroit to be added to the Honors College Fund for needy and deserving students.

Gifts and Grants
Gifts and Grants, continued

4. Grants as follows to aid specified students:
   a. $375 from the Frank Gannett Newspaperboy Scholarships of Rochester, New York.
   b. $250 from The Board of Home Missions of New York City.
   c. $50 from the Metropolitan Baptist Church of Pittsburgh.
   d. $400 from the National Scholarship Service & Fund for Negro Students of New York City.
   e. $133.34 from The American Legion of Detroit.

5. Grant of $500 from the Sport Fishing Institute of Washington, D.C., to be used under the direction of E. W. Neliefs in Fisheries and Wildlife to support the sport-fishing research program.

6. Grant of $1,700 from the Michigan State Florists Association to be used under the direction of P. R. Krom in Horticulture to employ a half-time stenographer.

7. Grant of $400 from Scripps-Howard Newspapers of Cincinnati, Ohio, to be used under the direction of F. J. Deutchmann in the Communications Research Center to undertake a content analysis study of daily newspapers in Cincinnati and Cleveland, Ohio and New York City.

8. Renewal of a memorandum of agreement with the Dearborn Chemical Company of Chicago covering a grant of $1,000 to be used under the direction of R. A. Zeleny in Chemical Engineering and Engineering Research to investigate factors in boiler water contributing to water-side deposition, cludge quality, corrosion of steam generating surfaces, steam quality, and heat transfer on steam generating surfaces. The agreement provides for a special graduate research assistant.

9. Grant of $3,110 from E. I. DuPont de Nemours and Company of Wilmington, Delaware, to be used under the direction of L. L. Quill in Chemistry to support the DuPont post-graduate teaching assistantship.

10. Grant of $35,260 from the National Science Foundation of Washington, D.C., to be used under the direction of Isobel Blyth in the Science and Mathematics Teaching Center to provide a program in science and mathematics for 100 selected high school students for a 6-week period.

11. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of $9,696 to be used under the direction of W. N. Mack and W. L. Mallman in Microbiology and Public Health in the isolation and identification of virus from sewage. The agreement provides for special graduate research assistants.

12. Grant of $720 from The Budd Company of Philadelphia to be credited to the Discretionary Gifts Fund. The amount of The Budd Company's grant is determined by the number of alumni of Michigan State employed by their company.

Reports for Board Members

Approval of alteration & improvement items

1. The following alteration and improvement projects have been approved since the January Board meeting:
   - Improve heating, High-rate Composting Building (Sewage Plant) $1,160
   - Minor alterations, Sunset 65, Police Department 150
   - Install coat hangers, 18 classrooms, Buildings A-5 and A-6 250
   - Improve lighting, rooms 110, 111, 113, 5, 5C, 5D, Bus. Adm. 510
   - Install asphalt tile, Room 8, Agricultural Hall 260

Additional amounts paid salaried employees

2. Additional amounts paid salaried employees since the January Board meeting, as per list on file.

On motion of Dr. Smith, seconded by Mr. Huff, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Leaves--Other

1. Betty L. Sargent, Home Economics Agent, Mason County without salary from April 1, 1960 to December 31, 1960 to be IFYE delegate to Finland.

2. Thomas H. Osgood, Dean of the Graduate School, without pay from April 1, 1960 to March 31, 1961 to continue as Scientific Attache in London.

Appointments

1. Herbert Kisch, Lecturer in Economics at a salary of $6300 per year on a 10-month basis effective from September 1, 1960 to August 31, 1961.

2. George D. Eastman, Associate Professor of Police Administration and Public Safety at a salary of $11,000 per year on a 10-month basis effective September 1, 1960.
ADDITIONAL ITEMS, continued

Transfers

1. Robert Henry Frew from Assistant Manager of the Union to Manager of the Union Bookstore at a salary of $7200 per year on a 12-month basis effective March 1, 1960.

On motion of Mr. Huff, seconded by Dr. Smith, it was voted to approve the foregoing Additional Items.

Miscellaneous

1. A communication has been received from the American Civil Liberties Union Detroit Branch urging that the disclaimer affidavit provision in the National Defense Education Act be vigorously opposed in this session of the Congress.

This University has already joined with all other land-grant colleges and state universities in urging the repeal of the disclaimer provision but is not protesting the loyalty oath provision. President Eisenhower has urged the Congress to delete the disclaimer provision.

2. Since the last meeting of the Board, communications have been received addressed to the Board urging the retention of compulsory ROTC from the following:

W. A. McDonald of the McDonald Dairy Company of Flint
Paul Seger of Bath, Michigan
The Rt. Rev. Msgr. Jerome V. MacEachin, Pastor of St. Thomas Aquinas Church of East Lansing
Martin B. Buckner of Detroit

A resolution from the Michigan headquarters of the American Legion on the same subject has also been received.

The Academic Senate at its meeting on February 8, 1960, adopted the following recommendations of the Academic Council:

a. Proposal on the Reserve Officers' Training Program.

The present basic Reserve Officers' Training Program shall be made voluntary not later than September 1961 with the provision that a one-term university course designed to acquaint the student with current national and international aspects of political-military affairs be organized under the supervision of the Educational Policies Committee and be required of all entering freshman male students except those who have completed their military obligations or who are citizens of foreign countries.

(This resolution was adopted by a vote of 300 to 288. While this vote represents a substantial majority in favor of the Council resolution, those voting favorably represent slightly less than 40 per cent of the total membership of the Senate.)

Michigan State University has had continuing contractual relationships for offering ROTC on a compulsory basis for all able-bodied freshman and sophomore male students who are citizens of the United States, and on a voluntary basis for juniors and seniors (since the separation of the Air Force into a separate service, similar arrangements have been in effect with the United States Air Force). Since these original agreements were made with the United States Army upon the authority and with the approval of the Board of Trustees, action by the Board is required to effectuate the change recommended by the faculty.

On motion of Mr. Huff, seconded by Mr. Stevens, it was voted to table the above item until the April Board meeting. Mr. Merriman voted "no" on this motion.

Gifts and Grants

1. Grant of $10,000 from The American Management Association of New York City to be used under the direction of D. E. McFarland in Personnel and Production Administration to support current and proposed research on line and staff executive power structures in the field of employee relations. Provision is made for special graduate research assistants.

2. Grant of $7,500 from the United States Office of Education of Washington, D.C., to be used under the direction of J. S. Frame in Mathematics to support an expanded program in mathematics in connection with the award of National Defense Education Act fellowships to three students.
3. Grant of $50 from Dr. William A. Hagan of Ames, Iowa, to be used under the direction of Dean Armstead in Veterinary Medicine for the benefit of students in the College of Veterinary Medicine.

4. Grant of $25 from Mrs. Rosemary Holt of Los Angeles, California, and Mrs. E. W. Perry of Colorado Springs to be used under the direction of R. H. Baker in the Museum to provide a mannequin on which to display a wedding gown.

On motion of Mr. Ruff, seconded by Dr. Smith, it was voted to accept the above Gifts and Grants.

The meeting adjourned at 11:10 a.m.

The next meeting will be held Thursday, March 17, 1960.

[Signatures]

President

Secretary