THE MEETING WAS CALLED TO ORDER AT 9:30 A. M.

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, Brody, Watkins, McPherson and Secretary Halladay.

Absent: Mr. Gowdy and Superintendent Pearce.

REPORTS FROM THE PRESIDENT FOR RECORD:

   On motion of Mr. Brody, it was voted that the above be made a matter of record.

2. Resolution of request for drainage from the Michigan Muck Farmers Assn.
   On motion of Mr. Brody, it was voted that the above matter be referred to Dean Shaw with the request that a report with recommendations be made to the Board.

EXECUTIVE ORDERS FOR CONFIRMATION:

President Butterfield reported the following "Executive Orders."

1. Release to the Office of Plant Disease Survey of the U. S. Department of Agriculture, during the month of February, Mr. C. W. Bennett of the Botany Department.
   On motion of Mr. Brody, it was voted to approve the above executive order.

2. Appointment of Mary F. Seekell to the position of Home Demonstration Agent in Oceana County, at a salary of $2000, effective February 1, $1800 from Lever State Funds.
   On motion of Mrs. Stockman, it was voted that the above Executive Order be approved.

3. Permanent appointment of Mr. H. J. Lurkins to the position of County Agent Berrien County, effective January 1, 1928.
   On motion of Mr. Brody, it was voted to approve the above Executive Order.

4. Removal of the name of Mr. A. H. Marston from the College payroll for the period of Jan. 1st to Mar. 31st, during which time he has been assigned to the Federal Emergency Corn Borer Fund.
   On motion of Mr. McColl, it was voted to approve the above Executive Order.

5. Appointment of Mr. Ernest M. Banzet to teach the Extension Course in Sociology 415 at the rate of $25 a month for January, February and March, to be paid from Liberal Arts Extension Funds.
   On motion of Mrs. McPherson, it was voted to approve the Above Executive Order.

6. Authorization for payment of service in Mathematics Department for Miss Eleanor Craves, in addition to her pay as regular half-time clerk in the Chemistry Experiment Station.
   On motion of Mr. McPherson, it was voted to approve the Above Executive Order.

RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD:

1. The President laid before the Board certain questions of relationships between the State Board of Vocational Education and the State Board of Agriculture.
   On motion of Mr. Brody, it was voted that the Chairman of the Board appoint a Committee of three to consider with the State Board of Vocational Education the question of relationship between the two boards.

2. The President laid before the Board certain recommendations from Judge C. S. Collingwood in regard to a course for Policemen.
   On motion of Mr. Watkins, it was voted that the President be authorized to appoint a committee of the Faculty to consider, with Judge Collingwood, the above matter and report back to the Board.

3. The President suggested a definite vote in regard to his leave of absence and expression of the Leave of Absence for Pres. Butterfield.
   On motion of Mr. Watkins, it was voted that the President be granted a leave of absence with pay until May 1st.

4. The President reported that he was leaving with the Acting-President his recommendations in regard to salary changes for the ensuing academic year.
   On motion of Mr. Watkins, it was voted that Miss Butler be given a leave of absence for the months of March and April with pay.
The President presented the matter relative to the appointment of Miss Catherine Hume as Instructor in the English Department at a salary of $300 per term for the winter and spring terms; she will also receive $150 for the winter term chargeable to the Arts Extension Funds. Mr. DeHaan's time and salary will be divided equally between the Departments of English and Philosophy from January 1st to June 30th.

On motion of Mr. McColl, it was voted to approve the above recommendation. Mr. McPherson voted "No".

The President presented the matter of change in title of Messrs. Slaughter and Vandervoort.

On motion of Mr. Brody, it was voted that Mr. Slaughter's title be changed from Assistant Football Coach to Instructor in Physical Education and Coach and that Mr. Vandervoort's title be changed from Seasonal Varsity Football Coach to part-time Instructor in Physical Education and Seasonal Varsity Coach.

On motion of Mr. McColl, it was voted that the transfer recommended by the Finance Committee be approved.

The Secretary recommended that the matter of adjusting questions of receipts and additional apportionments be left to a Committee composed of the Chairman of the Finance Committee, the President, and the Secretary, with power referred to.

On motion of Mr. Brody, it was voted that the request for additional funds be left to the Finance Committee, Secretary and Controller subject to the approval of the State Board at the next meeting.

The report was accepted and placed on file.

On motion of Mr. McColl, it was voted that the Secretary be authorized to make the titles in the Controller's records conform with the Controller's records.

On motion of Mr. McColl, it was voted that an allotment of $315.00 be granted the Graduate Committee for carrying on their work.

On motion of Mr. Brody, it was voted to refer the above matter to the Finance Committee.

On motion of Mr. Watkins, it was voted to defer the above matter.

On motion of Mr. McPherson, it was voted to defer the above matter.

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13. The Building Committee advised that not more than $15,000 would be spent in remodeling the Old Chemistry Building and the balance of $20,000 would be used for equipment.

On motion of Mr. McColl, it was voted to approve the above recommendation.

RECOMMENDATIONS FROM MEMBERS, DIRECTORS OR OTHER OFFICERS FOR ACTION OF THE BOARD

1. Report from Director Willard concerning gift of the Carnegie Corporation for study of Adult Education in two counties in Michigan.

On motion of Mr. Brody, it was voted that the above report be approved as presented.

2. Director Willard presented the matter relative to the employment of Mr. H. S. Worthington, by Mr. Livingston, as a Mechanic in the Dept. of Agr. Engineering Extension.

On motion of Mrs. Stockman, it was voted that Mr. H. S. Worthington be appointed for the period from February 1 to October 15th at a salary of $100 per month.

3. Dean Gilmer recommended that P. W. Fabian be granted a leave of absence for the academic year 1928-29, in order that he may complete resident requirements at Yale University for the Ph.D. degree.

On motion of Mr. Brody, it was voted that Mr. Fabian be given a leave of absence with pay for six months and that he also be given the vacation periods consisting of one month in 1928 and one month in 1929 with pay.

4. Dean Bissell recommended that Professor Allen's request for an additional instructor be granted. Additional instructor for Prof. Allen.

On motion of Mr. McColl, it was voted to refer the above matter to the Finance Committee with power.

5. Dean Ryder recommended that Professor L. C. Remmons be authorised to handle the preparation of the Summer School bulletin and the administration of the Session of 1928.

On motion of Mr. Brody, it was voted that Mr. Remmons be authorised to handle the preparation of the Summer School bulletin and the administration of the Session of 1928 at a salary of $400.00.

6. Dean Ryder presented to the Board for discussion proposed organisation with tentative by-laws in the development of musical interests at the college. He recommended that the President be authorized to appoint a Committee with power to act.

On motion of Mr. Brody, it was voted that the Committee already appointed, consisting of Dean Ryder, Mr. Richards and Secretary Halladay, be authorised to make an agreement with the Lansing Conservatory in accordance with the plan submitted.

7. Dean Ryder presented a request from Professor Richards for the transfer of an amount from the fees collected for the Music Department to the Music Department fund.

On motion of Mr. McColl, it was voted that the amount of $75,50 already collected be transferred also the fees collected during the balance of the current fiscal year.

8. On motion of Mrs. Stockman, it was voted that the Weather Bureau Building be turned over to the Music Department when vacated.

9. Dean Ryder presented the matter of the resignation of Professor Horner.

On motion of Mr. McPherson, it was voted to accept the above resignation.

10. On motion of Mrs. Stockman, it was voted that the resignation of Miss Olive Moncrief be accepted effective September 1, 1928.

NEW BUSINESS FROM MEMBERS OF THE BOARD

1. On motion of Mr. Watkins, it was voted that Mr. James Hasselman be the authorised publicity agent and that he have free access to the minutes of the Board.

2. On motion of Mr. Brody, it was voted that the next meeting of the Board be held in the President's Office, Wednesday, March 21st at 9:00 o'clock.

The meeting adjourned at 12:30.

President

Secretary