MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
May 25, 1956

Present: Messrs. Brody, Chairman; Akers, Baker, Mueller, House, Smith; Dr. Taylor; President Hannah, Treasurer May and Secretary McDonell

Absent: No one

The meeting was called to order at 10:15 a.m.

The minutes of the April meeting were approved.

SPECIAL MISCELLANEOUS


On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the Report of the Finance Committee on the preceding pages.

2. Approval of a memorandum of agreement with The Ford Foundation of New York City covering a grant of $51,000 to be used under the direction of F. W. Reeves, Consultant to the President, to explore the possibility of establishing a Michigan State University mission in Pakistan to aid that country in getting a training program started for local government personnel.

On motion of Mr. Mueller, seconded by Mr. Baker, it was voted to approve the above mentioned memorandum of agreement with the Ford Foundation.

3. The Board of Trustees of the Kresge Foundation has approved a grant of $1,500,000 to provide a building to be known as "The Kresge Art Center". The building will incorporate galleries, studios, and offices for the Art Department as well as classrooms which will be available for general use. The Trustees of the Kresge Foundation have indicated that it is their intention to pay this grant as follows: $500,000 within the near future, $500,000 January 1, 1957 and $500,000 January 1, 1958.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to accept the terms of this grant and to instruct the Secretary to express to the Trustees of the Kresge Foundation on behalf of the Board our sincere appreciation for this generous gift.

4. It is recommended that Ralph Calder be engaged as the architect for the Kresge Art Center and the architect and officers be authorized to proceed immediately to prepare plans and specifications for this project.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to approve the above recommendation.

5. Bids were taken for the College of Education Building on March 28 as follows:

| Contract for Education Bldg. awarded to | $180,500 |
| Reniger Construction Company, Lansing | 3,563,610 |
| Geo. W. Lathrop & Sons, Toledo | 3,975,000 |

At that time the authorization by the Michigan legislature for this building was not to exceed $3,500,000. Representatives of the University, the Architect, the low bidder, and the State Building Department made sufficient changes in the building, including the elimination of one entire floor and the auditorium, to make it possible to build a building of lesser scope within the $3,500,000 authorization. Subsequently, the legislature increased the amount of the authorization to $4,000,000, and on this basis negotiations have been completed between representatives of the University, the architect, and the State Building Office which make it possible to build the building of the same scope as originally planned but with sufficient changes in specifications to get under the $4,000,000 authorization. It is now recommended that the Board approve the following budget covering this item and authorize the officers to sign a contract with the Christian Company covering its construction in the amount of $3,563,610:

| Architect | $180,500 |
| Construction | 3,563,610 |
| Services-sewers | 20,000 |
| Site construction | 67,000 |
| Supervision | 12,500 |
| Furnishings | 130,000 |
| Change Orders | 26,390 |
| $4,000,000 |

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve the above recommendations relative to the Education building and to authorize the Christian Company, the low bidder, to proceed with the contract.
SPECIAL MISCELLANEOUS, continued

6. Recommendation that the Board accept the low bid of General Electric Company in the amount of $307,750 for a new 6000 Kilowatt turbine generator to be installed on South Campus.

The following bids were received:

- General Electric Company: $307,750
- Elliott Company: $308,570
- Westinghouse Electric Corporation: $309,650
- Allis Chalmers Manufacturing Company: $310,650

On motion of Mr. Akers, seconded by Dr. Smith, it was voted to approve awarding the contract to the low bidder, General Electric Company, as per the recommendations of Commonwealth Associates.

PRESIDENT’S REPORT

1. Appointment of Frank H. Landers as Consultant in the Vietnam Project at a salary of $60 per day, effective April 22, 1956, for an indefinite period, and paid from Vietnam Project funds.

2. Designation of A. J. Brandstatter as Consultant on the Vietnam Project at a salary of $15,000 per year, effective from April 23 to June 8, 1956, to be paid from Vietnam Project funds. This salary will not be subject to the 25% overseas differential.

3. Correction in the appointment of K. Scott Kinerson to read as follows: Instructor in Mathematics at a salary of $21,000 for the period from October 1, 1956 to June 30, 1957.

4. Change in status for Eleanor H. Tedesco, Instructor in Business Education and Secretarial Studies, from part-time to full-time at a salary of $12,000 for the period from April 1 to June 30, 1956.

5. Accepted the low bid of $37,661.00 by the Vandenburg Construction Company for concrete work for walks, curbs, gutters, and surface drainage work about the addition to the Music Building, the new bridge across the river near the library, and the Animal Industries Building. Following is the list of bids received:

- Vandenburg Construction Company: $37,661.00
- Rudy Lang Construction Company: $39,101.90
- Kenneth C. Roberts: $41,012.90
- Howard E. Miller: $57,217.52

6. Authorized Mr. Denison to proceed to order the de-icing equipment for the new antenna for WKAR-FM with the understanding that this will not cost to exceed $1,000 beyond the appropriation already made.

NEW BUSINESS

Resignations and Terminations

2. Dean W. Kaykendall, Associate Professor of Communication Skills, August 31, 1956.
5. William H. Knowles, Assistant Professor of Economics, August 31, 1956.
6. Ethel R. Patterson, Secretary, Office of Dean of Communication Arts, April 20, 1956.
7. Cancellation of appointment of Willard L. Thompson, Professor of Journalism, June 1, 1956.
10. Waldo I. Kenerson, Professor of Civil Engineering, August 31, 1956.
11. Orvil C. McMurtry, Assistant Professor of Mechanical Engineering, August 31, 1956.
12. Mary T. Prang, Assistant Professor of Foods and Nutrition, August 31, 1956.
13. Elizabeth M. Osman, Associate Professor of Foods and Nutrition, September 15, 1956.
16. Quentin Jones, Assistant Professor Botany and Plant Pathology, August 31, 1956.
17. Leo Lapidus, Instructor in Mathematics, August 31, 1956.
May 25, 1956

NEW BUSINESS, continued

Resignations and Terminations, continued

21. Oliver E. Fowler, Associate Professor of Air Science, April 30, 1956.

Leaves - Sabbatical

1. James L. Myers, County Agricultural Agent Mecosta County, with full pay from January 1, 1956 to March 31, 1957 to complete his Masters Degree at MSU.
2. Hans H. Haugard, District Marketing Agent, Omatia, Saginaw, Shiawassee Counties, with full pay from July 16, 1956 to August 31, 1956 to attend summer school at MSU.
3. Frank Suggitt, Associate Professor and Head of Land and Water Conservation, with full pay from May 16, 1956 to August 15, 1956 to complete work for his Ph.D.
4. Austin L. Moore, Associate Professor of Humanities with full pay from April 1, 1957 to June 19, 1957 to study in Greece and Italy.
5. Jacob Schmookler, Assistant Professor of Economics with half pay from September 1, 1956 to August 31, 1957 to study at Johns Hopkins and Harvard.
6. Clyde H. Pollock, Professor of Administrative and Educational Services, with full pay from September 1, 1956 to February 28, 1957 to write a book.
7. Donald H. Johnson, Professor and Acting Head of Psychology, with full pay from April 1, 1957 to August 31, 1956 to travel and do writing in France.
8. John P. Newman, Assistant Professor of Microbiology, with full pay from June 16, 1956 to August 15, 1956 to study for his Ph.D. at the University of Minnesota.

Leaves - Extension Summer School

1. Bunitc A. Pardee, State Extension Agent, with full pay from June 16, 1956 to July 8, 1956 to study at Colorado A & M.
2. Jesse B. Huggett, Gladwin County Agricultural Agent, with full pay from June 16, 1956 to July 8, 1956 to study at Colorado A & M.
3. Anna Brown, Washtenaw County Home Demonstration Agent with full pay from June 4, 1956 to June 23, 1956 to attend summer school at Wisconsin.

Leaves - Other

1. James W. Brock, Assistant Professor of Communication Skills, without pay from September 1, 1956 to August 31, 1957 to teach at the University of Michigan.
2. William A. Gleser, Assistant Professor of Social Science without pay from September 1, 1956 to August 31, 1957 to do research at Columbia.
3. Anthony Koo, Associate Professor of Economics without pay from September 1, 1956 to August 31, 1957 to do research at Princeton and in New York.
4. Meta Vosbrink, Associate Professor of Vocational Education, without pay from July 1, 1956 to July 31, 1956 to care for her invalid mother.
5. Norman B. Sedlander, Assistant Professor, Engineering Drawing Section, without pay September 1, 1956 to January 31, 1957 to study for his Ph.D. at Cornell.
6. Martin S. Soria, Associate Professor of Art, without pay from September 1, 1956 to August 31, 1957 to study in Spain and Belgium.
7. Richard M. Porson, Associate Professor of History without pay from September 1, 1956 to August 31, 1957, to lecture and do research in Japan.
8. Julian Samora, Assistant Professor of Sociology and Anthropology, without pay from September 1, 1956 to August 31, 1957 to study in west and southeast.
9. Mitchell L. Gray, Assistant Professor (Res.) of Animal Pathology without pay from October 1, 1956 to July 31, 1957 to study at Giesseh, Germany.
10. Russell J. Ales, Associate Professor of Continuing Education, without pay from October 1, 1956 to June 30, 1957 to study at the University of Chicago.
11. Norman B. Price, Instructor in the Counseling Center without pay from July 1, 1956 to August 31, 1956 for study.
NEW BUSINESS, continued

Appointments, continued

1. James Ferdinand Thar, Van Buren County 4-H Club Agent, at a salary of $5600 per year effective July 1, 1956.
2. Suzanne Elizabeth Sturgis, Berrien County 4-H Club Agent, at a salary of $4200 per year, effective June 18, 1956.
3. L. G. Rothney, Montcalm County Assistant Agricultural Agent, at a salary of $6000 per year effective July 1, 1956.
4. Robert Oclay Kelley, Kent County Assistant Agricultural Agent, at a salary of $6100 per year effective July 1, 1956.
5. Clare Wade Brown, Home Demonstration Agent in Charlevoix County, at a salary of $5100 per year effective July 1, 1956.
6. Jane Woodford Venable, Kalkaska and Crawford County Home Demonstration Agent at a salary of $4600 per year effective July 1, 1956.
7. Barbara Short Henrikson, Shiawassee County Home Demonstration Agent, at a salary of $4200 per year effective July 1, 1956.
8. Marie Madeleine VanDamme, Houghton and Keweenaw County Home Demonstration Agent at a salary of $4100 per year effective July 1, 1956.
9. Lynne Marie Morency, Calhoun County Home Demonstration Agent at a salary of $4200 per year effective July 1, 1956.
10. Forrest Oliver Strand, Coordinator Consumers Marketing, Detroit, at a salary of $7000 per year, effective July 1, 1956.
11. Dale Herbert Schairer, Instructor in Agricultural Engineering at a salary of $5200 per year on a 12-month basis, effective July 1, 1956 to June 30, 1958.
13. David K. Berlo, Instructor in Communication Skills at a salary of $5700 per year on a 10-month basis, effective September 1, 1956.
14. Jerry J. West, Instructor in Communication Skills at a salary of $5400 per year on a 10-month basis, effective September 1, 1956.
15. James A. Scott, Instructor in Communication Skills at a salary of $4700 per year on a 10-month basis, effective September 1, 1956.
17. Barbara A. Frederick, Instructor in Communication Skills at a salary of $4600 per year on a 10-month basis, effective September 1, 1956.
18. Clarence E. Brown, Jr. Instructor in Communication Skills, at a salary of $4600 per year on a 10-month basis, effective September 1, 1956.
19. Edwin B. Sprague, Instructor in Natural Science at a salary of $4800 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.
20. Ruth Yesem, Instructor in Social Science at a salary of $4800 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.
21. Ralph H. Goldman, Assistant Professor of Political Science at a salary of $6600 per year on a 10-month basis effective September 1, 1956 to August 31, 1957.
22. Stanley K. Scheinbaum, Instructor in Economics at a salary of $4800 per year on a 10-month basis, effective January 1, 1957. This appointment is subject to the rules of tenure.
23. Carl T. Brehm, Jr. Instructor in Economics at a salary of $4600 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.
24. Frederick W. Morrissey, Lecturer in Economics at a salary of $4600 per year on a 10-month basis from September 1, 1956 to August 31, 1957.
25. James A. Gherity, Jr. Instructor in Economics at a salary of $4600 per year on a 10-month basis from September 1, 1956 to August 31, 1957.
26. Mary Lu Dooley, Instructor in Economics at a salary of $5000 per year on a 10-month basis from September 1, 1956 to August 31, 1957.
27. Sanford W. Shoults, Associate Professor of Police Administration and Public Safety at a salary of $7000 per year on a 10-month basis, effective September 1, 1956. This appointment is subject to the rules of tenure.
NEW BUSINESS, continued

Appointments, continued

28. Beryl Langford, Consultant in Police Administration and Public Safety at a salary of $4,000 per year on a 12-month basis, effective July 1, 1956 to June 30, 1957.

29. John H. Hunsel, Instructor in Political Science and Vietnam Project at a salary of $6,933 on a 12-month basis, effective September 1, 1956 to August 31, 1957. (50% Vietnam and 50% political science from September 1, 1956 to June 30, 1957 and 100% Vietnam from July 1, 1957 to August 31, 1957).

30. Robert H. Horwitz, Assistant Professor of Political Science at a salary of $5,400 per year on a 10-month basis from September 1, 1956 to August 31, 1957.

31. O. Charles Press, Instructor in Political Science at a salary of $6,500 per year on a 12-month basis effective August 13, 1956 to August 31, 1957.

32. Ralph W. Donant, Instructor in Political Science at a salary of $6,000 per year on a 12-month basis, effective October 1, 1956 to August 31, 1957.

33. C. Joe Holland, Associate Professor of Journalism at a salary of $7,000 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

34. Kenneth G. Hance, Professor of Speech at a salary of $12,250 on a 12-month basis effective July 1, 1956. Mr. Hance is 52 years of age but is to be included in the retirement program.

35. Mary Jane Watkins, Instructor in Speech at a salary of $4,600 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

36. Orville K. Larson, Assistant Professor of Speech at a salary of $6,000 per year on a 10-month basis, effective September 1, 1956.

37. Donald H. Ecroyd, Assistant Professor of Speech at a salary of $6,500 per year on a 10-month basis effective September 1, 1956.

38. Murray A. Hawgill, Instructor in Speech at a salary of $5,000 per year on a 10-month basis, effective September 1, 1956.

39. James A. Stitsel, Assistant Professor of Speech at a salary of $6,000 per year on a 10-month basis, effective September 1, 1956.

40. John B. Hader, Instructor in Speech at a salary of $4,600 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

41. Dale Anderson, Instructor in Speech at a salary of $5,000 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

42. Virginia Long, Secretary to the Dean of Communication Arts at a salary of $4,500 per year on a 12-month basis effective May 5, 1956.

43. Herbert C. Rudman, Assistant Professor of Administrative and Educational Services at a salary of $6,600 per year on a 12-month basis, effective September 1, 1956.

44. Z. George Barnett, Assistant Professor of Foundations of Education at a salary of $6,500 per year on a 10-month basis, effective September 1, 1956.

45. Yvonne Waskin, Instructor in Teacher Education at a salary of $4,600 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

46. Sarah B. Heape, Instructor in Teacher Education at a salary of $6,200 per year on a 10-month basis effective September 1, 1956. This appointment is subject to the rules of tenure.

47. Doris A. Young, Assistant Professor of Teacher Education at a salary of $6,300 per year on a 10-month basis, effective September 1, 1956.

48. Dolly Kunkel, Instructor in Teacher Education at a salary of $4,800 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

49. Edward W. Pegyne, Assistant Professor of Teacher Education at a salary of $8,000 per year on a 12-month basis effective August 1, 1956.

50. William H. Knight, Instructor in Vocational Education at a salary of $2,200 per year from October 1, 1956 to June 30, 1957.

51. Lyle Donald Gelson, Instructor in Applied Mechanics at a salary of $4,000 per year on a 10-month basis, effective September 1, 1956.

52. Richard F. Hartung, Instructor in Applied Mechanics, at a salary of $2,000 for the period October 1, 1956 to June 30, 1957.

53. Brent A. Short, Instructor in Applied Mechanics at a salary of $2,100 for the period October 1, 1956 to June 30, 1957.

54. William Allen Blackwell, Instructor in Electrical Engineering at a salary of $5,500 per year on a 10-month basis, effective September 1, 1956.
NEW BUSINESS, continued

Appointments, continued

55. Fred E. Freiheit, Instructor in Mechanical Engineering at a salary of $3600 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

56. John R. Discola, Instructor in Mechanical Engineering at a salary of $2100 per year on a 10-month basis from September 1, 1956 to August 31, 1957.

57. George E. Sutton, Instructor in Mechanical Engineering at a salary of $2675 on a 10-month basis, effective September 1, 1956 to August 31, 1957.

58. Samuel H. Putral, Jr. Assistant Professor of Mechanical Engineering at a salary of $6300 per year on a 10-month basis, effective September 1, 1956.

59. Richard C. Sligh, Instructor in the Engineering Drawing Section of Mechanical Engineering, at a salary of $4600 per year on a 10-month basis, effective September 1, 1956. This appointment is subject to the rules of tenure.

60. Rodney D. Wood, Instructor in the Engineering Drawing Section of Mechanical Engineering, at a salary of $4800 per year on a 10-month basis, effective September 1, 1956.

61. Maura L. Bean, Instructor in Foods and Nutrition at a salary of $3600 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

62. Jacquelyn Van Dyke Williams, Instructor in Foods and Nutrition at a salary of $4800 per year on a 10-month basis, effective September 1, 1956. This appointment is subject to the rules of tenure.

63. Beatrice Paolucci, Instructor in Home Management and Child Development at a salary of $5000 per year on a 10-month basis, effective September 1, 1956 to August 31, 1956.

64. Thelma Dunn, Instructor in Home Management and Child Development at a salary of $3500 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

65. John H. Beaman, Assistant Professor of Botany and Plant Pathology at a salary of $5500 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

66. Oscar Taborda, Instructor in Entomology at a salary of $2800 for the period October 1, 1956 to June 30, 1957.

67. Richard C. Fox, Instructor in Entomology at a salary of $2900 for the period October 1, 1956 to June 30, 1957.

68. Robert F. Unkefer, Assistant Professor of Music at a salary of $5500 per year on a 10-month basis, effective September 1, 1956.

69. M. Doreen Leonard, Instructor in Foreign Languages at a salary of $4000 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

70. Marcelle A. Abell, Instructor in Foreign Languages at a salary of $4500 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

71. Robert H. Oehmke, Assistant Professor of Mathematics at a salary of $5200 per year on a 10-month basis, effective September 1, 1956.

72. Gerard P. Weeg, Assistant Professor of Mathematics at a salary of $5200 per year on a 10-month basis, effective September 1, 1956.

73. William Hollis Peirce, Assistant Professor of Mathematics at a salary of $5000 per year on a 10-month basis, effective September 1, 1956.

74. Henry Parkus, Visiting Professor of Mathematics at a salary of $900 per month from April 1, 1957 to June 30, 1957.

75. W. Eugene Deskins, Assistant Professor of Mathematics, at a salary of $6000 per year on a 10-month basis, effective September 1, 1956.

76. Heinrich Larcher, Instructor in Mathematics at a salary of $4800 per year on a 10-month basis, effective September 1, 1956 to August 31, 1956.

77. Julius S. Kovacs, Assistant Professor of Physics and Astronomy at a salary of $5600 per year on a 10-month basis, effective September 1, 1956.

78. Frank J. Blatt, Assistant Professor of Physics and Astronomy at a salary of $7000 per year on a 10-month basis, effective September 1, 1956.

79. Charles Harry Proctor, Instructor in Statistics at a salary of $5000 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.

80. Harold T. Walsh, Instructor in Philosophy at a salary of $1500 for the period April 24, 1956 to June 30, 1956.

81. Harold T. Walsh, Instructor in Philosophy at a salary of $6800 per year on a 10-month basis, effective September 1, 1956 to August 31, 1958.
Appointments continued

82. Iwa Tainno, Assistant Professor of Sociology and Anthropology at a salary of $6300 per year in a 10-month basis, effective September 1, 1956 to August 31, 1959.

83. Leo F. Schmoe, Assistant Professor of Sociology and Anthropology and Highway Safety Center, at a salary of $8000 per year on a 12-month basis, effective September 1, 1956.

84. Richard Newbold Adams, Professor of Sociology and Anthropology, at a salary of $8500 per year on a 10-month basis, effective September 1, 1956.

85. Edwin Wintemute III, Assistant Editor MSU Press at a salary of $6000 per year on a 12-month basis, effective July 1, 1956.

86. Edward R. Curtis, Legal Adviser for the Highway Traffic Safety Center at a salary of $9000 per year on a 12-month basis, effective June 1, 1956. Mr. Curtis is 51 years of age but he is to be included in the retirement and insurance program.

87. Norbert A. Hidebrand, Editor, Information Services, at a salary of $9000 per year on a 12-month basis, effective June 16, 1956.

88. Walter Eaton, Field Representative, Highway Traffic Safety Center, at a salary of $9500 per year on a 12-month basis, effective June 1, 1956.

89. Howard Grider, Assistant Auditor, Comptroller's Office, at a salary of $6200 per year, on a 12-month basis, effective June 1, 1956.

90. Walter G. Vogtmann, Instructor in Counseling Center, at a salary of $400 for the period July 1, 1956 to September 7, 1956.

91. Gunhild E. Jackson, Counselor in the Counseling Center, at a salary of $500 for the period June 25, 1956 to August 3, 1956.

92. John Tibbett, Counselor in the Counseling Center, at a salary of $800 for the period June 25, 1956 to August 31, 1956.

93. Asalee S. Panosch, Counselor in the Counseling Center at a salary of $500 for the period July 30, 1956 to August 31, 1956.

94. Harriet Shepard, Counselor in the Counseling Center at a salary of $500 for the period July 30, 1956 to August 31, 1956.

95. Margaret E. May, Counselor in the Counseling Center at a salary of $500 for the period June 25, 1956 to August 31, 1956.

96. Bernard Mikol, Counselor in the Counseling Center at a salary of $5700 per year on a 10-month basis, effective September 1, 1956.

97. James W. Feeler, Consultant, Vietnam Project at a salary of $16,667 on a 12-month basis, effective June 11, 1956. This is a temporary appointment.

98. Michel Hawie, Instructor, Vietnam Project at a salary of $150 per month from June 16, 1956 to September 15, 1956.


100. Virginia K. Amell, Instructor in Microbiology and Public Health, at a salary of $1125 for the summer school period June 26, 1956 to August 21, 1956.
Apointments, continued

105. Appointment of the following persons in Teacher Education during the summer school periods indicated and at the salaries indicated:

- Theodore Andersson, Associate Prof., $200 - June 26, 1956 - Aug. 3, 1956
- W. Donald Bath, Inst., $500 - June 26 - Aug. 3, 1956
- Geraldine Scholl, Inst., $700 - June 26 - Aug. 3, 1956
- Marjorie Tate, Inst., $300 - Aug. 6, 1956 - Aug. 17, 1956
- Clare Connelly Walker, Inst., $700 - June 26 - Aug. 3, 1956

106. Appointment of the following persons in Vocational Education during the summer school periods indicated and at the salaries indicated:

- Margaret Barkley, Director, $500 - Aug. 6, 1956 - Aug. 23, 1956
- Ruth Baumann, Prof., $800 - June 26 - Aug. 3, 1956
- Laura Ellenwood, Prof., $500 - Aug. 6 - Aug. 23, 1956
- Helen A. Ludwig, Consultant, $150 - Aug. 13 - Aug. 15, 1956
- Heil L. Schoenhals, Professor, $900 - June 26 - Aug. 3, 1956
- Ivo Spaiford, Professor, $550 - June 18, 1956 - July 8, 1956.

Transfers

1. Wave Maxine Harris from Assistant State Club Leader to I-H Club Agent in Macomb County at a salary of $4300 per year effective June 1, 1956 to June 30, 1956.
2. A. Robert Earl, Van Buren County I-H Club Agent to Assistant County Agricultural Agent in Van Buren County at the same salary effective July 1, 1956.
3. Mary Lou Muller, from Clare and Gladwin County Home Demonstration Agent to St. Joseph County Home Demonstration Agent at the same salary effective July 1, 1956.
4. John K. Pray, from Oakland County Assistant Agricultural Agent to District Marketing Agent in Lapeer, St. Clair and Genesee Counties at a salary of $6300 per year effective June 1, 1956.

Salary Changes

1. Increase in salary for Kenneth G. Alexander, Instructor in Economics, to $4300 per year effective February 1, 1956.

Miscellaneous

1. Recommendation that Robert G. White, Assistant Professor (Extension) of Agricultural Engineering be paid at the rate of $9120 per year for the period from June 16, 1956 to September 30, 1956, from the Foreign Visitor Account (21-3029). At the end of this period, Mr. White is to be returned to his former status.
2. Appointment of Lyle Maxwell as Head of the Department of Business Education and Secretarial Studies at a salary of $9,000 per year on a 12-month basis, effective July 1, 1956. Dr. Maxwell is an Associate Professor in the Department.
3. Change in the effective date of the appointment of Fred K. Hoehler, Jr. as Associate Professor of Economics and the Labor and Industrial Relations Center from April 16, to May 16, 1956.
4. Change in pay for Richard Schlegel, Acting Head of Physics and Astronomy, from $150 per month for an indefinite period to an additional payment of $1500 for work during the summer of 1956 as Acting Head of the Department. The payment of $150 per month is to be terminated on June 30, 1956.
5. Change in status of Richard L. Kiesling, Assistant Professor of Botany and Plant Pathology, from 50% Experiment Station and 50% University to 80% Experiment Station and 20% University funds, effective July 1, 1956.
6. Change in status of Robert P. Scheffer, Assistant Professor of Botany and Plant Pathology, from 85% Experiment Station and 15% University to 80% Experiment Station and 20% University funds, effective July 1, 1956.
7. Change in status of Robert H. Fulton, Assistant Professor of Botany and Plant Pathology, from 100% Experiment Station to 90% Experiment Station and 10% University funds, effective July 1, 1956.
8. Change in status of John C. Lockwood, Assistant Professor of Botany and Plant Pathology, from 100% Experiment Station to 90% Experiment Station and 10% University funds, effective July 1, 1956.
9. Change in status of Ray Nelson, Professor (Research) of Botany and Plant Pathology, from 90% Experiment Station and 10% University on a full time basis to a half-time basis with all of the half-time salary paid from Experiment Station funds effective September 1, 1956.
NEW BUSINESS, continued

Miscellaneous, continued

10. Change in status of E. P. Reincke, Professor of Physiology and Pharmacology, from 50% Experiment Station and 50% University to 80% Experiment Station and 20% University funds, effective 1 July 1, 1956.

11. Change Adolf D. May, Jr., Associate Professor of Civil Engineering and Highway Traffic Safety Center, from a 10-month to a 12-month basis and a salary increase from $7,500 to $9,000 per year, and change the effective date of his appointment from September 1 to June 1, 1956. His salary is to be paid 50% from Civil Engineering and 50% from Highway Traffic Safety Center funds.

12. Change Abram M. Barch, Assistant Professor of Psychology and Highway Traffic Safety Center, from a temporary appointment to a regular appointment subject to tenure rules, effective January 1, 1956.

13. Change in status of John T. Dorsey, Jr. Assistant Professor of Political Science, from full time in Political Science to full time on the Vietnam Project from June 16 to September 15, 1956, and half-time on the Vietnam Project from September 16, 1956 to June 15 of each year for the duration of the Vietnam Project. His salary is to be at the rate of $7,456 per year on a 12-month basis of which $2,800 is to be paid from Political Science Department funds and the balance from Vietnam Project funds.

14. Change in status of Allen S. Whiting, Assistant Professor of Political Science, from full time University to half-time University and half-time Vietnam Project, effective September 1, 1956, to June 30, 1957.

15. Change in status of Ralph W. Conant, Instructor in the Vietnam Project and Political Science, paid 50% from Vietnam Project and 50% from Metropolitan Study to full time in the Metropolitan Study, effective from June 1 to September 30, 1956 and paid from account 21-2902.

16. Payment of the following amounts to staff members for work during the summer in the Counseling Center:

   - John M. Mason: $400 from August 13 to September 7
   - Ralph Hendrick, Jr.: $500 from August 6 to September 7
   - Louis W. Redemsky: $1,000 from June 25 to September 7
   - John H. Moore: $1,000 from June 25 to September 7
   - Austin L. Moore: $1,000 from June 25 to September 7
   - Russell F. Pink: $1,000 from June 25 to September 7
   - Maxine A. Eyestone: $700 from June 25 to August 3, and August 27 to September 7
   - James M. Elliott: $1,000 from June 25 to September 7
   - William O. Butt: $500 from June 25 to August 10

17. Recommendation from the Retirement Committee for the retirement of Jessie May, Secretary Executive in the College of Education, at a salary of $2,280 per year, effective July 1, 1956. Miss May was born January 1, 1890, and has been employed by Michigan State University since March 15, 1921.

18. Report on the death of Ernest G. Schaffer, employee in the Comptroller's office, on May 4, 1956. Mr. Schaffer was born on July 11, 1896, and had been employed by the University since December 17, 1942.

19. Report of the death of Benjamin H. Roseboom, Professor Emeritus of Physiology and Pharmacology, on April 20, 1956. Dr. Roseboom was born on June 8, 1881, was first employed by the University on January 1, 1909, and was Professor and Head of the Department of Physiology and Pharmacology at the time of his retirement on July 1, 1949.

20. Recommendation that the name of the Highway Safety Center be changed to Highway Traffic Safety Center, effective immediately.

21. Supplemental appropriation of $4,150 for the Division of Business and Economics.

22. Supplemental appropriation of $4,150 for the supplies and services budget of the Economics Department.

23. Appropriation of $4,175 to cover the cost of the aerial spray program to control mosquitoes.


25. Recommendation that the low bid of Spartan Asphalt Paving Company be accepted for the asphalt surfacing of road and parking areas about the addition to the Music Building, University Village Apartments, the 176 Harried Student Apartments, Anthony Hall, Brody Dormitories 1, 5 and 6 and the addition to the Health Center. The bids were as follows:

   - Spartan Asphalt Paving Company: $3,851.50
   - Wright Construction Company: $5,209.50
   - Colprovia Company: no bid

26. Recommendation that the low bid of $47,250 by Stanley Bekman be accepted for patching, priming, and sealing of the West and East Circle Drives, Auditorium Road, Farm Lane and Shaw Lane, and Kalamazoo Street from the Spartan Statue to Harrison Avenue. The bids were as follows:
NEW BUSINESS, continued

Miscellaneous, continued

25. Bekman contract continued:

Stanley Bekman, Contractor
The Ferris Company
Spartan Asphalt Paving Company

26. Recommendation that the low bid of $87,079 by Kenneth C. Roberts be accepted for concrete work, curbs, walks, etc. at Brody Dormitories 5 and 6, and for the 476 married student apartments. The bids were as follows:

Kenneth C. Roberts $87,079.00
Vandenburg Construction Company 61,287.00
Rudy Lange Construction Company 61,852.50
Hanel-Vance no bid

27. Establishment of a Clerk-Stenographer I position in the Dairy Department, paid from Dairy Herd Improvement Association funds.

28. Reclassification of a Clerk II to a Clerk-Statistician IIA position in Agricultural Economics.

29. Reclassification of a Secretary-Departmental II to a Secretary Executive position in Humanities.

30. Establishment of a Clerk-Stenographer I position in Chemistry.

31. Transfer 1 positions in Continuing Education from the labor to the salary payroll and reclassify as follows:

2 Clerk II to Clerk-Typist positions

1 Clerk-Typist to a Clerk I position

1 Clerk-Typist position remains the same

32. Reclassification of a Clerk-Typist to a Clerk-Stenographer I position in Continuing Education.

33. Establishment of the following positions in the Highway Traffic Safety Center:

2 Clerk-Typist positions

2 Clerk-Stenographer I positions

1 Clerk-Stenographer II position

34. Reclassification of a Secretary-Departmental I to a Secretary-Departmental II position in Air Science.

35. Reclassification of a Technician IIIA to a Technician IIIA position in the Museum.

36. Establishment of a Clerk IV position in the Inventory Department.

37. Establishment of a Clerk-Stenographer I position in the Health Center.

38. Establishment of an Account-Clerk I position in the Office of the Michigan State University Development Fund.

Gifts and Grants

1. Contributions to the Jimmie Hays Memorial Student Loan Fund in the amount of $11,067 for the period from April 1952 to April 1956. These contributions are made by Professor James G. Hays and now total $25,611.91.

2. Gift of a 42" combine from the International Harvester Company of Saginaw to be used in Soil Science. The estimated value is $1000.00.

3. Gift of a Brider, an Atlas Cutter, and three special mandrels for Bender valued at $200 from J. A. Richards Company of Kalamazoo to be used in the packaging laboratory of the Department of Forest Products.

4. Gift of 20 Gleditsia triacanthos inermis from The Cole Nursery Company of Painesville, Ohio, valued at $50 to be used by the Site Planning Office of the Grounds Department for testing purposes on the campus.

5. Gift of 3 Taxus intermediä berryhilli valued at $15 from the Berryhill Nursery Company of Springfield, Ohio, to be used by the Site Planning Office of the Grounds Department to determine landscape qualities.

6. Grants as follows to be used for scholarship purposes:

a. $300 from the City Panhellenic of Lansing-East Lansing to provide financial assistance during the spring quarter for four students.
b. $1,350 from the Foundry Educational Foundation of Cleveland, Ohio, to continue the Foundry Educational Foundation Scholarships for spring quarter 1956.
c. $100 from Mark D. Littler of Detroit to continue assistance for a student.
d. $1,000 from the Carlson Memorial Foundation of Detroit to provide assistance for a new student for 1956-57.
6. Grants for scholarship purposes continued:
   e. $200 from the Michigan Association of Home Builders of Lansing to continue the Junior Award Scholarship for 1956-57.
   f. $800 from the State of LaVerne Hoyes of Chicago to continue the LaVerne Hoyes Scholarship for students who are descendents of World War I veterans.
   g. $150 from the Foundry Educational Foundation of Cleveland, Ohio, to continue the Foundry Educational Foundation Scholarship for a student.
   h. $3750 from the Exchange Club of Southbridge, Massachusetts, to establish an award for a freshman student for this year.
   i. $1,000 from the Universal Oil Products Company of Des Plaines, Illinois, to establish a research program for students majoring in chemical engineering for 1956-57.
   j. $100 from the Asher House Fund, Inc., of Detroit to provide a grant for a student.
   k. $500 from The Hittle Purchasing Company of New York City to establish a scholarship to recognize and encourage outstanding students who are seeking careers in the lumber and building materials merchandising fields. The student must have achieved a B average in the field of chemistry.
   l. $750 from Russell A. Hunsells, Professor Emeritus of Animal Pathology; $50 is to be added to the principal of his scholarship account, and $25 to anticipate the interest yield for an award given the spring of 1956.
   m. $1,000 from Howard Johnson, Inc., of Miami, Florida, to be made available to students in the field of business.
   n. $300 from the Faculty Folk Club to continue the previously established Faculty-Folk-Faculty Women's Club Scholarship to aid needy and deserving women students for the fall term.

7. Grant of $3,000 from The Upjohn Company of Kalamazoo to be used in Chemistry to support a fellowship under which a talented graduate student will be enabled to continue his education by participating in fundamental investigation in organic chemistry.

8. Grant of $2,029 from the American Viscose Corporation of Philadelphia to be used in Chemistry to support a fellowship to some outstanding graduate students on an intermediate level in the field of chemistry.

9. Grant of $303-98 from the State of Michigan to be used under the direction of Kenneth Custerhout in U-H Clubs for premiums for the U-H Crops and Egg Show held in conjunction with the 1956 Farmers' Week program.

10. Renewal of a memorandum of agreement with Denmark Township Agricultural Extension Association of Caro covering a grant of $250 to be used under the direction of Paul A. Miller in the cooperative Extension Service to continue assistance with the cost of an intensive agricultural extension program in Denmark Township.

11. Renewal of a memorandum of agreement with the Top O'Michigan Rural Electric Company of Boyne City covering a grant of $50 to be used under the direction of A. W. Farrell in Agricultural Engineering in support of the cooperative radio program "Electricity at Work for you!"

12. Renewal of a memorandum of agreement with the Top O'Michigan Rural Electric Company of Boyne City covering a grant of $831.85 to be used under the direction of A. W. Farrell in Agricultural Engineering in support of the cooperative television program.

13. Approval of a memorandum of agreement with The Hardy Salt Company of St. Louis, Missouri, covering a grant of $2,000 to be used under the direction of J. A. Joerger in Animal Husbandry to study the effect of adding certain trace minerals to salt for weanling pigs.

14. Renewal of a memorandum of agreement with Johnson and Johnson of Chicago covering a grant of $200 to be used under the direction of J. H. Jenson in Dairy in research on milk filtration, comparing different filtering materials, etc.

15. Renewal of a memorandum of agreement with the Hamilton Farm Bureau, Inc. of Hamilton covering a grant of $250 to be used under the direction of J. A. Davidon in Poultry Husbandry to study factors which affect the occurrence of blood and meat spots and to determine practical means of reducing the incidence of these spots.

16. Approval of a memorandum of agreement with the Tennessee Valley Authority of Knoxville, Tennessee, covering a grant of $3,000 to be used under the direction of R. L. Cook and G. L. Johnson in Soil Science and Agricultural Economics to promote and facilitate methodological research designed to determine economic aspects of fertilizer use in the production of farm crops.

17. Renewal of a memorandum of agreement with the International Minerals and Chemicals Corporation of Chicago covering a grant of $3000 to be used under the direction of Kirk Lawton and R. L. Cook in Soil Science to study the magnesium status of Michigan Soils and to determine the needs of various crops for magnesium fertilisation. The agreement provides for special graduate research assistantships.

18. Approval of a memorandum of agreement with the Tennessee Valley Authority of Knoxville, Tennessee, covering a grant of $4,000 to be used under the direction of Kirk Lawton, J. F. Davis, L. S. Robertson, and R. L. Cook in Soil Science to study the behavior of high-alumina nitric phosphates in Michigan soils and to determine the suitability of such phosphates as sources of phosphorus in fertilizers. The agreement provides for special graduate research assistants.

19. Renewal of a memorandum of agreement with Johnson & Johnson of New Brunswick, New Jersey, covering a grant of $600 to be used under the direction of D. J. Luck in the Bureau of Business Research to continue the analysis of data obtained in surveys of supermarket drug merchandising.
Gifts and Grants, continued

20. Grants as follows to be used in Forest Products to purchase new equipment for instruction and research work in the packaging laboratory:
   - $1,000 from the Continental Can Company, Inc., of New York City
   - $5,000 from Reynolds Metals Company of Louisville, Kentucky
   - $500 from Socony Mobil Oil Company, Inc., of New York City
   - $1,000 from Owens-Illinois Glass Container Division of Toledo, Ohio
   - $1,000 from Marathon Foundation of Menasha, Wisconsin
   - $1,000 from Ciba Pharmaceutical Products, Inc. of Summit, New Jersey
   - $500 from The Hoerner Foundation of Keokuk, Iowa

21. Grant of $2,000 from the United States Forest Service to be used under the direction of F. C. Strong in Botany to study causes and control of root rot of seedlings of White Pine. Provision is made for special graduate research assistants.

22. Grant of $4,000 from Niagara Chemical Division of Food Machinery and Chemical Corporation of Middleport, New York, to be used under the direction of H. C. Strong in Botany to test certain fungicides for the control of leaf blights and anthracnose of tomato.

23. Renewal of a memorandum of agreement with the Tennessee Corporation of College Park, Georgia, covering a grant of $700 to be used under the direction of H. C. Strong and Ray Nelson in Botany in investigations of the effects of copper and organic fungicides on crops under Michigan conditions.

24. Renewal of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of $6,500 to be used under the direction of Forrest Strong and Donald Cation in Botany in studies on the use of actidione for control of fruit diseases, cedar-apple rust, wetwood of elm, and damping-off of forest tree seedlings.

25. Approval of a memorandum of agreement with Chemagro Corporation of New York City covering a grant of $4,000 to be used under the direction of Donald deZeeuw and Richard Kiesling in Botany in seed and soil treatment research including testing and basic research.

26. Renewal of a memorandum of agreement with the Stauffer Chemical Company of Chummoy, New York, covering a grant of $1,000 to be used under the direction of R. H. Fulton in Botany to determine the dosage response curve for dust formulations of the fungicide Captan for strawberry gray mold, and to evaluate Captan and Vapam soil fungicides for small fruit diseases.

27. Approval of a memorandum of agreement with the Olin Mathisson Corporation of Baltimore, Maryland, covering a grant of $500 to be used under the direction of Forrest Strong in Botany to test new spray materials for apple, peach, and cherry diseases.

28. Grant of $1,000 from the Monsanto Chemical Company of St. Louis, Missouri, to be used in the Chemistry Department for incidental expenses supporting research in the department.

29. Approval of a memorandum of agreement with the Atomic Energy Commission of Washington, D. C., covering a grant of $6,873 to be used under the direction of D. J. Montgomery in Physics and Astronomy to determine the effect of isotopic mass on the thermal properties of separated metallic isotopes. The agreement provides for special graduate research assistant.

30. Approval of a memorandum of agreement with the Vestal Laboratories, Inc., of St. Louis, Missouri, covering a grant of $500 to be used under the direction of Walter L. Hallman in Microbiology and Public Health for identification of an unknown gram negative micro-organism. The agreement provides for a special graduate research assistant.

31. Approval of a memorandum of agreement with Abbott Laboratories of North Chicago, Illinois, covering a grant of $500 to be used under the direction of S. C. Schmittle in Microbiology and Public Health to study the effect of Erythromycin on the course of chronic respiratory disease in chickens.

32. Renewal of a memorandum of agreement with the Michigan Chemical Corporation of St. Louis covering a grant of $500 to be used under the direction of S. C. Schmittle in Microbiology and Public Health to continue studies of the effect of Methyl Bromide on poultry disease agents.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve Miscellaneous Items 21 to 28 and the Gifts and Grants.

Reports for Board Members

1. The following Alterations and Improvements items have been approved and the cost charged to Alterations and Improvements 1955-56:
   a. Alterations 2nd floor Personnel Building $1,500
   b. Improve lighting Air Force Quonset 66 210
   c. Improve lighting Room 102, Olds Hall 90
   d. Provide chalk boards as indicated by Kermit Smith 800
   e. Alterations rooms 110, 413, Elec. Engr. Bldg. for offices 2,380
   f. Alterations Room 105 Natural Science for laboratory 1,000
   g. Improve lighting in 12 offices Auditorium for Speech 1,850
   h. Improve lighting main floor corridor Olds Hall 900
   i. Renovate Room 307 Olds Hall (Women's rest room) 1,770
   j. Improvements Room 106 Olds Hall 100

2. Additional payments to salaried employees (as per list on file).

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the above Reports for Board Members.
Resignations and Terminations

Leaves

1. Theodore Delevoryas, Assistant Professor of Botany and Plant Pathology, effective August 31, 1956.
2. C. A. Rosenbrook, Purchasing Agent, with full pay from May 1, 1956 to November 30, 1956, for health reasons.

Appointments

1. Theodore Delevoryas, Assistant Professor of Botany and Plant Pathology, effective August 31, 1956.
2. C. A. Rosenbrook, Purchasing Agent, with full pay from May 1, 1956 to November 30, 1956, for health reasons.

Appointments

1. Fred James Riley, 4-H Club Agent, Antrim County, at a salary of $5100 per year on a 12-month basis, effective June 1, 1956.
2. Glenn J. Hoffman, Assistant Professor of Humanities, at a salary of $5800 per year on a 10-month basis, effective September 1, 1956.
3. Edward F. Degenhardt, Instructor in Natural Science, at a salary of $4600 per year on a 10-month basis, effective September 1, 1956.
4. Reginald George Nash, Instructor in Natural Science at a salary of $4300 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.
5. Frank C. Child, Assistant Professor of Economics, at a salary of $7000 per year on a 10-month basis, effective September 1, 1956.
6. Kenneth C. Alexander, Instructor in Economics and Labor and Industrial Relations at a salary of $8000 per year on a 10-month basis effective September 1, 1956.
7. Martin S. Estey, Assistant Professor of Economics and Labor and Industrial Relations at a salary of $8500 per year on a 10-month basis, effective September 1, 1956.
8. Daniel R. Fussfield, Assistant Professor of Economics and Labor and Industrial Relations at a salary of $6000 per year on a 10-month basis effective September 1, 1956.
9. Grady L. Wallenmier, Assistant Professor of Economics and Labor and Industrial Relations at a salary of $7500 per year on a 12-month basis, effective August 1, 1956.
10. Leo Martin, Professor of Speech at a salary of $10,500 on a 12-month basis, effective July 1, 1956.
11. Julian Kateley, Jr. Instructor (Res) in Engineering at a salary of $300 per month from June 16, 1956 to August 31, 1957.
12. Edward Lawrence Malcolm, Assistant Professor of Electrical Engineering, at a salary of $5800 per year on a 10-month basis, effective September 1, 1956.
13. Harrison N. Kinsdworth, Assistant Professor of Mechanical Engineering, at a salary of $6000 per year on a 10-month basis, effective September 1, 1956.
14. Thelma Porter, Dean and Professor of Home Economics at a salary of $11,500 on a 12-month basis, effective September 1, 1956.
15. Walter Phillip Reid, Associate Professor of Mathematics, at a salary of $7000 per year on a 10-month basis, effective September 1, 1956.
16. Charles Hall Kraft, Assistant Professor of Statistics, at a salary of $6000 per year on a 10-month basis, effective September 1, 1956.
17. Louis Laforce McQuitty, Professor and Head of Psychology at a salary of $13,000 per year on a 12-month basis, effective September 1, 1956.
18. Jack J. Press, Assistant Professor of Sociology and Anthropology and Highway Traffic Safety Center at a salary of $8000 per year on a 12-month basis, effective September 1, 1956.
19. John Ernest Helior, Assistant Professor of Physiology and Pharmacology, at a salary of $7000 per year on a 12-month basis, effective July 1, 1956.
20. Donald L. Pierrattel, Instructor in Surgery and Medicine at a salary of $5600 per year on a 12-month basis, effective July 9, 1956 to June 30, 1957.

Miscellaneous

1. Dr. Thelma Porter, who is recommended to be appointed as Dean of Home Economics effective September 1, was a member of our staff in the department of Foods and Nutrition from September 1, 1956 through August 31, 1956, when she resigned to accept the chairmanship of the Department of Home Economics at the University of Chicago. Dr. Porter is now 57 years of age. It is recommended that she be given credit for the 6 years of previous service and that she be included under our retirement program.
2. Transfer of Leslie W. Scott from Assistant Dean of the College of Business and Public Service to Director of the Continuing Education Service at the same salary of $16,000 per year, effective June 1, 1956.
May 25, 1956

H. S. Linton
trans. from
Regis. to
Sec. of the
Faculty and
Prof. Adm.

Kermit H.
Smith trans. to
Registrar
July 1, 1956

Increases
for Okinawa
staff

C. A. Bosworth
and R. F.
Carlson
assigned to
Okinawa
Inc. for non-
university
staff in Viet-
name eff.
July 1, 1956

Russell Mawby
trans. to
Head of H-Club
program

Wilson B. Paul
Director of
Lecture-Con-
cert Series
Ch. status
Wh. Sweetland

Approval
recommendations
Stanley
Sheinbaum

Report of
death Carrie
Fuller

Provisions of
Senate Bill
No. 1339 as
concerns
M. S. U.

3637

ADDITIONAL ITEMS, continued

Miscellaneous, continued

3. It is recommended that effective July 1, 1956, Robert S. Linton, our Registrar, be transferred from the Office of the Registrar to a new responsibility as General Secretary of the Faculties and Professor of Administration. In this capacity, he will become Secretary of the Administrative Group, Academic Council, the Senate, and the Assembly. His first priority will be the preparation and maintenance of a Code of Statutes, Rules, Regulations, etc., under which Michigan State University operates. Other appropriate duties and responsibilities may be assigned him when the Code has been prepared and published. He will be responsible to the Dean of University Services.

4. Transfer of Kermit H. Smith from Assistant Registrar to Registrar and a salary increase from $10,600 to $11,000 per year, effective July 1, 1956.

5. It is recommended that the following merit increases for staff serving in Okinawa be made effective July 1, 1956:

- Jack C. Elliott from $8250 to $8600
- Margaret Harris from $9125 to $9300
- C. David Head from $9923 to $10,300
- Texton H. Villar from $7750 to $8000

6. It is recommended that the following staff members be assigned to the project in Okinawa:
   a. Claud A. Bosworth, Associate Professor of Continuing Education, at a salary of $410,700, effective September 1, 1956.
   b. Robert F. Carlson, Associate Professor of Horticulture, at a salary of $9100, effective July 16, 1956.

7. Recommendation that the merit increases for the non-regular University employees in Vietnam as approved at the April Board meeting be effective July 1, 1956, rather than February 1, 1956.

8. The Retirement Committee recommends the following retirements:
   a. Per G. Lundin, Assistant State 4-H Club Leader, at a salary of $3000 per year, effective July 1, 1956. Mr. Lundin was born September 12, 1894, and has been employed by the University since July 1, 1925.
   b. A. G. Kettunen, State 4-H Club Leader, at a salary of $3000 per year, effective July 1, 1956. Mr. Kettunen was born October 28, 1891, and has been employed by the University since April 15, 1917.
   c. Leave with full pay for Dean Marie Dye, Dean of Home Economics, effective September 1, 1956, for one year and retirement effective September 1, 1957 at the rate of $3000 per year.

9. Transfer of Russell G. Mawby from Agricultural Economics to Assistant Director of the Cooperative Extension Service for 4-H Club Program and a salary increase from $6100 to $7500 per year, effective July 1, 1956. He will retain his academic title as Instructor (Extension) until he completes his doctor's degree.

10. Designation of Wilson B. Paul as Director of the Lecture-Concert Series and Professor of Speech, effective July 1, 1956. Dr. Paul will be responsible to the Dean of University Services.

11. Change in status of William E. Sweetland, Assistant Professor of Humanities, from 10-month to 12-month and change in salary from $6000 to $7000 per year, effective July 1, 1956.

12. Recommendations relating to Stanley X. Sheinbaum:
   a. Increase his salary to $2900 retroactive to February 1, 1956 to be charged $2100 Economics Department and $8000 Vietnam Project.
   b. From June 16, 1956 to August 31, 1956 pay him at the rate of $5600 per year for 12-months chargeable in its entirety to the Vietnam Project.
   c. On August 31, 1956, Mr. Sheinbaum's temporary appointment expires, and he will be studying for his doctorate.

13. Report on the death of Carrie E. Fuller on May 20, 1956. Mrs. Fuller was born on May 18, 1881; was first employed by the University on October 1, 1917; and was retired from the dormitory staff on December 31, 1946.

14. The Legislature has completed action on Senate Bill No. 1339 making appropriations for construction, and this bill has now been signed by the Governor. The provisions in this bill that concern Michigan State University are as follows:

Remodeling and additions to structures
- Conversion of old library to museum $325,000
- Move sugar beet greenhouse 90,000
- Convert electrical system from 2100 to 1160 volts (total cost not to exceed $179,000) 60,000
- Convert attic of Berkey Hall to laboratories & res. & offices 200,000
- Convert old creamery to food technology building 75,000

continued --
Provisions of Senate Bill 1339 as concerns K.S.U.

11. Senate Bill No. 1339 provisions, continued:

Remodeling and additions to structures, continued:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alterations and additions to home economics (total cost not to exceed $11,100,000)</td>
<td>$11,000</td>
</tr>
<tr>
<td>Alterations and additions to administration building (total cost not to exceed $25,000,000)</td>
<td>$100,000</td>
</tr>
<tr>
<td>Total</td>
<td>$861,000</td>
</tr>
</tbody>
</table>

New construction:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Industries to complete construction</td>
<td>$21,130,000</td>
</tr>
<tr>
<td>Electric generator plant—for start of construction (total cost not to exceed $8,000,000)</td>
<td>$500,000</td>
</tr>
<tr>
<td>Education—for start of construction (total cost not to exceed $6,000,000)</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>Mechanical engineering—first unit—complete planning documents (total cost not to exceed $2,000,000)</td>
<td>$160,000</td>
</tr>
<tr>
<td>Business-preliminary plans (total cost not to exceed $1,000,000)</td>
<td>$160,000</td>
</tr>
<tr>
<td>Total</td>
<td>$3,830,000</td>
</tr>
</tbody>
</table>

15. Recommendation that the Board accept the low bid of William Bennett in the amount of $17,367 for moving the Music Building located on the site of the new Education Building to the Salvage Yard for storage purposes. The following bids were received:

- William Bennett: $17,367
- Haussman Construction Company: $17,853
- Hanel-Vance: $17,960
- Vandenburg Construction Company: $21,264

16. Recommendation that the Board accept the low bid of McNamara Construction in the amount of $16,820 for surface and sanitary sewers for the new Education Building. The bid of Brown Brothers in the amount of $15,994 was rejected because it was irregular. The following bids were received:

- Brown Brothers: $15,994
- McNamara Construction: $16,820
- Victor Garwyn: $15,719
- A. U. Miller, Inc.: $19,520
- Angell Construction: $20,875
- Albert H. Hearing: $22,080

17. Bids were taken on May 17 for the moving of the Sugar Beet Greenhouses to the location of the Plant Science Greenhouses. The following bids were received:

For moving the structure:

- Vandenburg Construction Company: $271,921
- Hanel-Vance: $76,400
- Haussman: $76,581
- Christman Company: $81,890

For mechanical work:

- Spitzley Heating Company: $28,510
- United Piping & Erecting Co.: $34,960

For electrical work:

- Central Electric Motors: $7,100
- Lansing Electric Motors: $9,451
- Hatzel Bauhler Company: $9,500

Subsequently, the bids were reduced as follows:

- Vandenburg construction Company: $71,920 to $66,306
- Central Electric Motors: $7,100 to $6,429

Finish grading and miscellaneous:

- $310,786
- $1,480

The State appropriation is $90,000. The experiment station has agreed to finance $10,000 of the cost. It is recommended that the greenhouses be moved according to the above financing.
ADDITIONAL ITEMS, continued

Miscellaneous, continued

18. Recommendation that the Board accept the low bid of I-T-E Circuit Breaker Corporation in the amount of $45,200 for 1160 volt switchgear required as a part of the turbine installation at the South Campus Plant. The following bids were received:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>I-T-E Circuit Breaker Corporation</td>
<td>$45,200</td>
</tr>
<tr>
<td>Westinghouse Electric Company</td>
<td>$5,930</td>
</tr>
<tr>
<td>General Electric Company</td>
<td>$7,595</td>
</tr>
<tr>
<td>Allis Chalmers Manufacturing Co.</td>
<td>$4,550</td>
</tr>
</tbody>
</table>

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the contract for 1160 volt switchgear to the I-T-E Circuit Breaker Corporation in the amount of $45,200, as per the recommendations of Commonwealth Associates.

19. Recommendation for the purchase of approximately 2½ acres of land on Forest Road at a price of $12,000. The land is contiguous to the golf course and has 150 foot frontage on Forest Road and is 660 feet deep. There is a small four room house which is in good condition. (Robert E. Dennis property).

20. Communication from Mr. May as follows:

a. In connection with the financing of the Student Health Center an authorization is needed from the Board to sign a loan agreement with the Housing and Home Finance Agency. This loan agreement provides for the sale to the government, if there are no other bidders, of the bond issue under the following terms:

1. Principal Amount: $31,650,000
2. Interest Rate: 2-3/8% per annum.
3. A pledge of fees in the amount of $15,000 per year to meet principal and interest payments and to create a bond reserve of $150,000. When the required reserve has been built up, the annual pledge for debt reserve will be reduced to $100,000 per year.

b. Call Provisions:

- Bonds No. 1-350, inclusive, with maturities prior to April 1, 1966 are not callable.
- Bonds No. 351-1255, inclusive, are callable after April 1, 1966, under the following terms:
  1. 2½% if redeemed October 1, 1966, through April 1, 1971, inclusive.
  2. 2% if redeemed October 1, 1971, through April 1, 1976 inclusive.
  3. 1½% if redeemed April 1, 1976.
- Bonds 1256-1650, inclusive, have priority for call and may be redeemed at any time without premium.

There is a further provision that as long as the government holds any of these bonds they may be redeemed without premium at any time.

b. Assuming that the Board will authorize the signing of the loan agreement with the Housing and Home Finance Agency, the Board should take the following action:

1. Appoint the Ann Arbor Trust Company as Trustee for this loan agreement.
2. Name the New York Trust Company of New York City as Alternate Paying Agent for the bond issue.
3. Designate Miller, Canfield, Paddock and Stone as bond attorneys for the loan agreement.
4. Designate the East Lansing State Bank as a Depository for the Health Center Construction account.

On motion of Mr. Brody, seconded by Mr. Baker, it was voted to authorize Philip J. May, Treasurer, to sign the loan agreement for the financing of the Student Health Center.

21. Recommendation from Mr. May that the following trust accounts be added to the Consolidated Investment Account for investment purposes:

- Horwath & Horwath: $200
- W. R. Brown Engineering: $5,000
- Hansell A. Runnels: $650
- E. H. & Georgia Ryder: $10,035

22. Recommendation from Mr. McDonel that the Buildings and Utilities Department be reorganized. To complete the plan will require an estimated $16,000:

- New head of the Maintenance Shop Section: $8,000
- New head of the Engineering Section: $8,000

It is recommended that $12,000 be set up in the 1956-57 budget for this purpose. This would permit employing one man about September 1 and the other January 1.

23. It is recommended that the Committee on Scholarships be transferred from the Office of the Dean of Students to the responsibility of the Vice President for Academic Affairs, effective at once.

24. Establishment of Future Home Makers of America Scholarships comparable to those now granted to the Future Farmers of America. To be eligible, a young woman must have completed the courses in vocational home economics and be a candidate for enrollment in the College of Home Economics. Not more than 10 of these scholarships covering the cost of tuition and fees are to be available in any one year.
Additiona Items, continued

Miscellaneous, continued

25. It is recommended that the Board grant honorary degrees to be given at the Commencement on June 10 to the following persons as recommended by the Faculty Committee on Honorary Degrees:

Doctor of Laws: Arthur H. Compton Virgil M. Ranscher
Grover C. Hibbs Sarah Van Hoosen Jones
Marie Lye

Doctor of Engineering: Andrey A. Potter

26. Communication from the Board of Education of The City of Detroit advising the State Board of Agriculture that the Board of Education on April 21 adopted a formal resolution providing for the integration of Wayne University in the state system of higher education and requesting the State Board of Agriculture in accordance with the legislative act to name one of its members to serve on the Board of Governors of Wayne State University. Under date of May 1, President Kilberry expresses the hope that the Board member can be named soon so that they can get their whole Board together at an early date.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to authorize Mr. Akers to serve on the Board of Governors of Wayne State University.

Policy re: endorsing national products

27. Discussion of the problems that sometimes arise because of endorsement of national products by our employees.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the following policy statement:

Objectively in the pursuit of truth and the dissemination of knowledge is recognized as a primary obligation of scholarship, resting with equal weight upon a university as an educational institution and upon the individuals within the university. A public institution such as Michigan State University needs to be especially alert to this obligation in order to protect its good name and integrity.

It is declared to be the policy of Michigan State University that no publication, statement, or activity, either on behalf of the University or by an employee in his official capacity, shall endorse any commercial product, or advocate any specific commercial method or device, either directly or by implication.

Policy re: Leaves of Absence

28. The Academic Senate recommends to the Board for its approval the following policy statement covering sabbatical leaves. This has been approved previously by the Academic Council. If approved, this policy will abrogate the present policy of a year of terminal leave for department heads, directors, and deans. It is understood that administrators in these categories eligible for retirement in the next five years will be taken care of under the previous leave policy or through some equitable adjustment. It is understood that as a matter of administrative policy the number of leaves granted in any one year or in any department or administrative division will be limited by the availability of funds and the necessity for continuing effective operation.

General Policy

The policy of granting sabbatical leaves of absence is intended for the mutual benefit of the institution and the person granted such leave. Its purpose is to assist members of the faculty to improve their training and competence as teachers and scholars, to make possible a period of scholarly work free of interruption by other duties and responsibilities, and to further and encourage creative activity in the various fields of learning and the arts. It is the policy of the institution to be liberal in interpreting various kinds of activity as appropriate to sabbatical leaves; but the grant of a request for such leave will in no case occur automatically, and each request will be judged on its merits.

Eligibility

Only faculty with tenure shall be eligible for sabbatical leaves. Exceptions may be made to this rule only by the President when in his judgment it will be in the best interests of the University to do so.

Sabbatical leaves shall be granted only after 6 years of service at this institution and not oftener than once in 7 years. Years of service shall count from the date of original full time appointment at the rank of instructor or above. Leaves of absence shall not be counted among the years of service as a basis for sabbatical leaves except when a leave is undertaken as a part of a project administratively or contractually associated with this University. Length of leaves shall not be extended on the basis of more than 7 years of continuous service.

Types of Leaves of Absence

a. Faculty on 10-month appointments may be granted leaves of absence:
   (1) for three terms with 50% reduction in year's pay
   (2) for one term with no reduction in pay
   (3) for two terms with 25% reduction in the year's pay

   None of the above include the normal summer vacation.

b. Faculty on 12-month appointments may be granted leaves of absence:
   (1) for one year with 50% reduction in the year's pay
   (2) for six months with no reduction in the year's pay

   The normal 30-day vacation is included in the above types of leave.

c. Deans, directors, and department heads may be granted leaves of absence with pay:
ADDITIONAL ITEMS, continued

Miscellaneous, continued

28. Sabbatical leave policy, continued:

   c. Leaves with pay deans, directors and department heads, continued:

      (1) for three months once in three years, the normal 30-day vacation to be
          included in the period of leave
      (2) for the types of leaves provided for faculty on 12-month appointments in "b"
          above, provided that a leave of absence for three months has not been taken in
          the six years preceding the period for which such leave is requested.

Conditions

   a. Faculty members on sabbatical leave may not accept other paid employment.
   b. A recipient of a sabbatical leave of absence is obligated to return to his regular
      position for the following year.
   c. Recipients of sabbatical leaves are permitted to receive money from fellowships or
      grants for study or research without prejudice to their receipt of income from this
      institution.

Procedures

   A member of the faculty requesting sabbatical leave of absence will submit in support
   of his application a detailed program of the study, research, or other activity which
   he proposes to pursue during his period of leave, a copy of which is to be attached
   to copies of the application for leave filed with the department head, director, dean,
   and the office of the President.

Within 30 days from return from sabbatical leave, a written report of activities and
accomplishments during the period of the leave will be made to the department head, dean,
and the office of the President.

Departmental Adjustments

   a. Departments are expected to make adjustments for sabbatical leaves by suspending courses
      or re-assigning other personnel in the case of sabbatical leaves granted for less than a
      full year.
   b. In the case of sabbatical leaves granted for a year period, the department will be
      entitled to a replacement when recommended by the Dean of the College concerned.
   c. Sabbatical leaves will not be granted to several members of a department concurrently in
      such a manner as to impair the efficiency of the departmental program of instruction
      and research.

29. The legislature at the recent session adopted Senate Concurrent Resolution No. 21, as follows:

   A CONCURRENT RESOLUTION CALLING UPON THE UNIVERSITIES OF THIS STATE TO REFRAIN FROM FURTHER
   ESTABLISHMENT OF BRANCHES PENDING COMPLETION OF THE LEGISLATIVE STUDY ON HIGHER EDUCATION.

   WHEREAS, The increasing need for higher educational facilities in Michigan has generated
   demands upon the state supported universities of this state for the establishment of
   branches operated by such institutions; and

   WHEREAS, A competition between the universities for the establishment of such university
   branches appears to be arising, evidencing itself even by demands upon both universities for
   establishment of branches in the same community; and

   WHEREAS, Such competitive establishment of branches may prove wasteful of public funds; and

   WHEREAS, Considerations for the expansion of state supported universities and colleges by
   the establishment of additional state supported institutions of higher learning, the place of
   junior college and community colleges in the system, and the part to be played by colleges
   and universities not governmental supported all constitute a question of basic state policy; and

   WHEREAS, In the absence of one unified policy-making board of higher education in this
   state, the legislature recognizes its duty to formulate a basic policy for the expansion of
   institutions of higher education by the establishment of branches; and

   WHEREAS, The legislature recognized the present and imminent need for additional facilities
   in the field of higher education and has authorized a special committee of the legislature
   to undertake necessary studies of the problem; now therefore be it

   RESOLVED BY THE SENATE (The House of Representatives concurring), That the special com-
   mittee aforesaid be directed to move with greatest dispatch in the work assigned to it; and
   be it further

   RESOLVED, That pending the completion of the work of that committee and legislative action
   based thereon, the State Board of Agriculture, the Regents of the University of Michigan, The
   State Board of Education, the Board of Control of the Michigan College of Mining and Technology
ADDITIONAL ITEMS, continued

GIFTS AND GRANTS

29. Concurrent Resolution No. 21, continued:

and the Board of Control of Ferris Institute, be requested to refrain from the estab-
ishment of state supported branches of their respective institutions on campuses out-
side the communities in which they are now established, without express legislative
authority in each case; and be it further

RESOLVED, That a copy of this resolution be mailed to each of the foregoing educa-
tional authorities.

Adopted by the Senate, March 21, 1956
Adopted by the House, March 28, 1956.

No action.

30. Communication from Fred Killean expressing his appreciation to the Board for its recent
action in including him under the retirement program.

31. Dean Cowden met with the Board at lunch to discuss informally certain changes that are con-
templated in the organisation and in the administration of the program in conservation and
forestry in the College of Agriculture.

GIFTS AND GRANTS

1. Gift of equipment valued at $3,715 from the Commonwealth Edison Company of Chicago to be used
in Electrical Engineering for the standards laboratory.

2. Grants as follows for scholarship purposes:

a. Not to exceed $629 from the Union Carbide and Carbon Corporation of New York City to es-
   tablish a scholarship in Mechanical Engineering for a student entering his senior
   year in industrial engineering curriculum. The scholarship will provide tuition plus
   $200 for the year 1956-57.

b. Not to exceed $829 from Socony Mobil Oil Company, Inc. of New York City to establish
   a scholarship to be known as the Socony Mobil Scholarship in Exploration Sciences.
   The scholarship is essentially an honors award and is restricted to senior students who
   will complete their undergraduate work during 1956-57. The basis of the award will be
   merit, interest in the petroleum industry, and career potentiality; however, selection
   of the recipient imposes no obligation upon the scholar or the Company with respect
   to employment. The plan of payment includes the following: (1) Payment of the
   recipient's tuition to a maximum of $500; (2) A $200 cash award to the recipient to be
   disbursed by the school according to their established procedures; (c) a $100 cash award
   to the Exploration Sciences Department which should be in excess of their normal budgetary
   appropriations.

3. Grant of $2,300 from the Farmers and Manufacturers Beet Sugar Association of Saginaw to be
   used under the direction of C. M. Harrison in Farm Crops to provide a sugar beet assistantship.

4. Renewal of a memorandum of agreement with the Carbide and Carbon Chemicals Company of New
   York City covering a grant of $500 to be used under the direction of H. B. Tukey and A. E. Mitchell
   in Horticulture to test fungicides and sprays on fruit trees. The agreement provides for a
   special graduate research assistant.

5. Grant of not to exceed $2,500 from the Michigan Press Association to be used under the direction
   of Paul Deutschmann, in Journalism to make an attitude study of working newspapermen on
   Michigan newspapers.

6. Renewal of a memorandum of agreement with the American Association for Health, Physical Educa-
   tion, and Recreation of Washington, D. C. covering a grant of $1,000 to be used under the direction of
   J. W. Smith in Administrative and Educational Services to cover expenses in
   connection with the administration of an outdoor education project for the development of
   leadership training in schools and colleges.

7. Grant of $600 from The Udylite Corporation, Detroit Steel Products Company, and Wolverine
   Tube, all of Detroit, to be used under the direction of R. N. Hatch in the Bureau of Research
   and Service as scholarships for teachers and counselors in the Cooperative Counselor Training
   program.

8. Approval of a memorandum of agreement with the Carbide and Carbon Chemicals Company of New
   York City covering a grant of $600 to be used under the direction of Donald deZeeuw and
   Richard Kiesling in Botany and Plant Pathology for seed and soil treatment research.

9. Renewal of a memorandum of agreement with the Research Laboratories Division of General
   Motors Corporation of Detroit covering a grant of $2,500 to be used under the direction of
   H. H. Mendel in Physics and Astronomy in an investigation of the structure of metals by
   means of electron microscopy and electron diffraction. The agreement provides for a special
   graduate research assistant.

10. Grant of 50 shares of General Motors stock valued at $200 from Frank H. Prescott of Austin-
    burg, Ohio, the income to be credited to the Friends of the Library.
ADDITIONAL ITEMS, continued:

Gifts and Grants, continued

11. Grant of $32.75 from Anna Scott Klein, class of 1912, of Chicago. This is a gift in memory of Ethel Rae Dickinson, wife of the Sexton of the Alumni Memorial Chapel.

12. Grant of $1238 from the parents of students of 1955 to be used to furnish the guest room in the Library.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve all Additional Items not already acted upon.

The meeting adjourned at 12 o'clock noon.

The next meeting will be held June 15, 1956.

The August meeting was set for August 10, 1956.

[Signatures]