Minutes of the Meeting of the State Board of Agriculture
November 9, 1955

Present: Messrs. Brody (Chairman) Harnly, Dowling, Halsted, Mrs. "Ike" Wilson; Superintendent of Public Instruction, Elliott; President Shaw and Secretary Mann.

Absent: Mr. Daane

The meeting was called to order at 9:45 A.M.

The minutes of the previous meeting were approved having been forwarded to the Board members.

RESIGNATIONS, APPOINTMENTS AND LEAVES

1. Resignation of Mr. H. S. Hewins, Associate Professor of Forestry, effective as of September 15, 1955. Mr. Hewins accepted a position on that date with the University of Florida.

2. Resignation of Mr. Leland W. Lamb, Instructor in Dairy Husbandry, effective November 1, 1955. Replacement has not yet been recommended.

3. Recommendation of Dean Anthony for the following appointments under Bankhead-Jones appropriations:
   1. Temporary appointments of Louis Hall and Andrew Campbell as assistants to Mr. Longnecker in carrying out AAA educational work. Each appointment is to be at the rate of $200.00 per month for November, December, and January, plus necessary traveling expenses.
   2. Appointment of Henry C. Gleason as District Club Agent, effective November 11, 1955 at a salary of $1800.00 per year.
   3. Appointment of Lowell B. Thomas as District Club Agent, effective November 15, 1955 at a salary of $2100.00 per year.
   4. Appointment of Dr. Louis L. Madsen as Research Assistant in Chemistry, effective January 1, 1956 at a salary of $2500.00 per year. Dr. Madsen is to carry on research work in animal nutrition in cooperation with the Section of Animal Husbandry of the Experiment Station.

4. Recommendation of Dean Anthony for the permanent appointment of Mrs. Carol Kreltnier as comptometer operator in the Department of Farm Management, effective January 1, 1956 at the rate of $90.00 per month. Mrs. Kreltnier replaces Mr. Thomas Devlin, who has been transferred to Bankhead-Jones funds.

5. Request of Dr. Olin for the appointment of an extra day nurse at the Health Service (not yet named), with the appointment to be effective November 11th at the rate of $90.00 per month (plus board). Dr. Olin asks that the appointment be for the time such extra services are needed, but not to extend beyond the end of the present school year, June 30, 1956.

6. Recommendation of Dean Anthony that Dr. N. L. Partridge, Research Assistant in Horticulture, be granted one year's leave of absence without pay, effective November 15, 1955. Dr. Partridge will accept a temporary appointment with the Benton Harbor unit of the Federal Soils Erosion Service.

On motion of Mr. Brody, seconded by Mr. Halsted, it was voted to approve the resignations, appointments and leaves.

TRAVEL

1. C. W. Bachman, J. H. Robbs, L. L. Prudin, R. H. Young, and one member of the Athletic Council to Chicago for the annual Western Conference meeting December 6th and 7th, in the interests of arranging for officials and schedules. All expenses are recommended by Director Young.

2. Recommendation of Dean Emmons that W. E. Hitchcock, Assistant Professor of Civil Engineering, be allowed railroad and all other expenses to Tashinton, D. C., and return, so that he may attend the Highway Research Board meeting December 5th and 6th (expense estimated at $45.00).

3. Request of R. H. Rigney, Host in the Union, that he be delegated to attend the National Association of College Unions meeting at Chapel Hill, North Carolina, December 5th to 7th, with travelling expenses only allowed. Mr. Rigney is President of the Association this year.

4. Recommendation of Dean Emmons that mileage expenses on two automobiles be granted to Chicago and return, and that Mrs. Harle Hyrere be granted return fare from Chicago; further, that maintenance expenses be allowed Mrs. Byrere, Miss Leidley, Miss Vollmer, and Miss Harris, B. S. Linton, B. A. Veldole, and P. A. Smith during the meetings of the American Vocational Education December 4th to 7th, and for Mrs. Hyrere alone during the Federal Vocational Home Economics Education meeting December 9th to 11th. Expenses are to be charged to Vocational Home Economics and Agricultural Teacher-Trainer Funds.
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Travel, cont.

5. Request of Director Baldwin for allowance of full expenses to Chicago and return for follow­
ing members of Club staff, who will accompany the Michigan delegation to the National 4-H Club Congress, November 30th to December 7th: J. G. Kottz, W. C. Lundin, Lois Corbett, Olga Bird, and C. J. Mood (Extension Funds); Lois Helle Green and Beverly Pearson (State Fair funds).

6. Request of Professor Rather for mileage allowance on one car to Toledo and return, so that Professor Pettigrove may take the Farm Crops Judging Team for special instruction in grain grading on November 15th (to be charged to Judging Team funds).

7. Request of Dean Gilmer for mileage expenses on one car to Chicago and return, so that Bacteriology staff members may attend meetings of the Research Workers in Animal Diseases and of the U. S. Livestock Sanitary Association, December 3rd to 6th.

8. Recommendation of Dean Anthony that Mr. H. J. Callegher of the Agricultural Engineering De­partment be allowed to attend meetings on crops experimental projects called by the Federal Department of Aro­iculture at Madison and Milwaukee, Wisconsin, November 29th to December 2nd. Full expenses are allowed to be charged to Experiment Station Funds.

9. Request of Director Gardner that Professor Ray Hutson be allowed to attend a special meeting called by the Federal Plant Quarantine Bureau in Washington on November 16th, with all ex­penses paid from Experiment Station Funds.

10. Recommendation of Dean Anthony that Mr. H. J. Callegher of the Agricultural Engineering De­partment be allowed to attend meetings on crops experimental projects called by the Federal Department of Aro­iculture at Madison and Milwaukee, Wisconsin, November 29th to December 2nd. Full expenses are allowed to be charged to Experiment Station Funds.

11. Request of Dr. G. E. Miller for mileage allowance on two cars to Chicago and return, so that members of the Soils Department may attend meetings of the American Soil Survey Association and the American Society of Agronomy December 3rd to 6th.

Travel to Chicago for the International Live Stock Exposition and Hay and Grain Show, November 29th to December 7th, is requested as indicated for the following staff members:

12. Dean E. L. Anthony, who will speak before the Society of Animal Production with all expenses.

13. G. F. Wenner, who is in charge of Michigan competitive exhibits - full expenses allowed, to be charged to Michigan Crop Improvement Association Funds.

14. T. Pettigrove and five student members of the Farm Crops Judging Team - all expenses allowed, to be paid from Crops Judging Team Funds.

15. R. E. Deckert, who is Secretary of the International Crop Improvement Association - railroad and pullman expenses only allowed, to be paid from Extension Funds.

16. H. C. Rather, mileage on one car to Chicago and return allowed for use of Farm Crops Depart­ment members.

17. R. S. Hudson, John Carter, John MacAllen, and Andrew Quirrie, who are in charge of college horse exhibits - mileage allowance on one car plus maintenance expenses for all allowed, to be charged to Farm and Horse funds.

18. D. H. LaVoi and H. F. Moxley, who are in charge of Michigan breeders' exhibits of sheep and horses - all expenses for the period December 1st to 7th allowed, to be paid from Extension Funds (railroad, pullman, and maintenance expenses).

19. G. A. Brown, V. A. Freemen, and L. H. Bakenos - railroad and pullman expenses only allowed to American Society of Animal Production meetings, plus maintenance expenses for such time as it may be necessary for them to remain and assist in showing college livestock.


On motion of Mr. Brody, seconded by Mrs. Wilson, it was voted to approve the above 20 items of travel.

Miscellaneous

1. Recommendation of the Administrative Group that Mr. E. W. Kiebler (appointed to the Department of Education staff temporarily) be given the title of Special Instructor in Education for the fall term of 1935 only.

2. Recommendation of the Administrative Group that Mr. Donald Bremer, who is in charge of the Course in Police Administration, be given the title of Instructor in Police Administration.

3. Recommendation of Dean Huston that the salary of Mr. William Keck, Instructor in Physics, be increased from $1500.00 to $1700.00 per year, effective January 1, 1936. Mr. Keck has refused $2600 offer from Ohio State.
LeVol's salary increased
4. Recommendation of Dean Anthony that the salary of D. H. LeVol, Extension Specialist in Animal Husbandry, be increased from $2800.00 to $3400.00 per year, effective November 1st. Mr. LeVol has received a $2500.00 offer from Ohio State.

On motion of Mr. Helsted, seconded by Mr. Brody, it was voted to approve the first four miscellaneous items.

Requests for additional instructors
5. Recommendation of Dean Dye for the following additions to staff because of increased enrollment:

1. Employment of an additional full-time instructor in the Department of Clothing, Textile and Related Arts for the period January 1st to June 30th. Cost is estimated at approximately $1200.00 for this period.

2. Employment of a part-time instructor in the Department of Foods and Nutrition for the winter term only, at a cost of from $210.00 to $300.00 for the term (dependent upon teaching hours required).

6. Recommendation of Dean Hunt on behalf of the College guarantee the payment of $100.00 to the maintenance budget of the Zoology Department, to pay for extra student help needed because of increased enrollment.

7. Request of Dean Hunton for the addition of $450.00 to the maintenance budget of the Department of Physiology and Pharmacology, to pay for student resistance and the purchase of extra sericola.

On motion of Mr. Helsted, seconded by Mr. Dovin, it was voted to refer item 5, 6, and 7 to the President, Secretary, and Controller with power to act.

Irene Patterson's salary increased
8. Recommendation of Dean Emmons that Miss Irene Patterson, supervising teacher who was granted leave of absence without pay for the fall term, be paid her September salary, since she was available for service here during that month.

Maximum-minimum salary basis for Music Department
9. Recommendation of Dean Emmons that the following regulation in regard to the maximum-minimum salary basis of Music Department staff members (presented at October Board meeting but not acted upon):

"That to clarify the understanding as to the payment of maximum-minimum salaries, in the future - beginning September, 1955 - no teaching hours above the specified maximum in any term be allowed to accumulate toward the attainment of the maximum in any succeeding term."

Annual award of $250.00 from Zonta Club
10. Request of the Department of Mathematics that the College guarantee the payment of $25.00 annually from the Department budget to the American Mathematical Society, to cover cost of printing staff research papers in mathematics in the publications of the Society.

On motion of Mr. Brody, seconded by Mrs. Fillin, it was voted to approve items 8, 9, 10 and 11 with the proper letter of thanks to be written in item 11.

Petition from former students for partial tuition refund
11. Presentation by the Lansing Zonta Club of an annual $25.00 student award (offered for three years at least) as a memorial to Miss Anna Bayha, to be given to the junior Home Economics student who has attained the highest standing among those girls earning their own maintenance.

On motion of Mr. Halstead, seconded by Mr. Doming, it was voted to authorize the Secretary and Dean Anthony to look into this matter and report to the Board at the next meeting.

Eveline Fillins' leave of absence
12. The name of Mr. D. C. Fillins, accountant, added to the committee on financing new dormitory.

On motion of Mr. Helsted, seconded by Mrs. Fillin, it was voted that Mr. Fillins' name be added to the committee on financing of the new dormitory.

Communication from the Central States Forestry Congress
13. Communication from the Central States Forestry Congress requesting that Michigan State College share one third of the expenses of publishing the proceedings of that meeting which was held at Houghton Lake, Michigan June 19 to 21. The total expense is $210.00 and the other two thirds of the expenses will be borne by the Department of Conservation and the University of Michigan. (Our share of expenses = $70.00).

On motion of Mr. Downing, seconded by Mr. Brody, it was voted to approve the above request from the Central States Forestry Congress.

Mr. Brody read a letter from Mr. E. W. Roper of Zay City and a copy of his reply to Mr. Reker.
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1. Approval of the payment of the $20,000 premium on bond ($10,000) covering Mr. L. L. Frimodig for the one-year period beginning October 22nd.


3. Authorization of change in date of appointment of Mrs. Leda Thompson, cheerleader in the Union Building, to September 1st rather than September 15th as set by Board action.

On motion of Mr. Downing, seconded by Mr. Brody, it was voted to approve the President’s Reports.

SECRETARY’S ITEMS

1. Recommendation that a policy be adopted requiring Rehabilitation students to comply with the regulations in the payment of out-of-state fees as students who are not charges of the Rehabilitation Division, Department of Public Instruction.

2. Report that the $50,000 bequest from the estate of the late F. S. Keckle is now available, to be used for the purposes designated in the will. Board acceptance and authorization of the Secretary to receive for this sum are requested.

3. Request of Professor Hudson through Dean Anthony for authorization to complete the blacksmith shop and tool shed as per original plans to provide suitable housing for farm equipment, stabling stock for sales and Farmers’ Week uses - the cost not to exceed $3500 - funds to be taken from the Farm 4-H Horse Department budget.

4. Request of Professor Herbert through Dean Anthony for office changes in the Forestry Building to cost $300.00 - funds to be taken from the Forestry Department budget.

5. Approval of PTA project covering remodel and additions to the 4-H Club room at Floyd. This project calls for a contribution of $50 from the budget of the Boys and Girls Club Department and Federal Funds totaling $1,065.86.

6. Request from Director Gardner for the removal of the platform and ramp at the back of the North Cultural Building and replacing this with a floor level entrance. Estimate $300.00 - funds to be drawn from the Buildings and Grounds Department budget.

On motion of Mrs. Wilson, seconded by Mr. Berkey, it was voted to remove the building committee items.

The meeting adjourned at 12 o’clock noon.

P. S. Speer
President

J. A. Hannah
Secretary