MINUTES OF
MEETING OF THE STATE BOARD OF AGRICULTURE
FEBRUARY 17, 1926

I. THE MEETING WAS CALLED TO ORDER AT 9:00 A. M.

Present: President Butterfield, Mrs. Stockman, Pressler, McColl, Gowdy, Brody, LoPher son and Secretary Halladay.

Absent: Mr. Watkins.

The minutes of the last meeting were approved without reading.

II. REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OF INFORMATION.

1. The President reported the following authorizations for Out-of-State travel:

- Mr. Nester, Chicago, Ill., Engineering & Power Conference.
- Mr. Walpole, Washington, D. C., N. E. A. Meeting.
- Dr. Fettit, Urbana, Ill., Official Entomologists of N. Central States.
- Dean Erueger, Chicago, Ill., National Farm Homes Conference.
- Mr. Pough.

On motion of Mr. Brody, it was voted that the authorizations for Out-of-State Travel by the President be approved.

III. APPOINTMENTS, SALARY ADJUSTMENTS, ETC., FOR CONFIRMATION.

1. President Butterfield asked confirmation of the following appointments:

- Mrs. Lester Macf, Part-time Ass't in Piano, $260 for bal. of term, eff. January 20.
- Carl Kuhlman, Director of Orchestra, 100 a term, winter term.
- Justin C. Cash, Co. Agr. Janissie County, 2600 a year, Jan. 1, 1926.
- Dr. Kelly, Instructor in Geology, 3100 a year, Jan. 1, 1926.
- Blanche Wahl, Belief nurse, Health Ser., 90 a mon., Nov. 1, 1926.
- Leota Hutchinson, Cor. Clerk, President's Off. 1080 a year, Feb. 1, 1926.

On motion of Mr. McColl, it was voted that the appointments recommended by President Butterfield be approved.

2. The President asked confirmation of the following salary adjustments:

- Miss Farm's salary increased from $1300 to $1600, beginning Jan. 1, 1926.
- Mr. Putnam's salary transferred from labor, payroll to salary, payroll beginning with July 1, 1926, and amount necessary to care for this salary for the year transferred from current maintenance account.

On motion of Mr. Gowdy, it was voted that the items under #2 be confirmed.

IV. EXECUTIVE ORDERS FOR CONFIRMATION.

President Butterfield asked confirmation of the following executive orders:

1. Authorization to employ a caretaker for the mouse colony.
2. Authorization to secure half-time clerical service for Professor Burnham.
3. Authorization for extra office help for the Poultry Department for four months.
4. Transfer of $65.50 from "President's Order, Sundry," account to the credit of "Dean of Applied Science" account.
5. Transfer from "Current Surplus" account to "Department of Music" account, a sufficient amount to cover Mr. Kuhlman's salary as director of the orchestra.

On motion of Mr. Brody, it was voted that the above executive orders be confirmed.

V. RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

1. President Butterfield recommended that the Michigan State College accept membership in the Association of American Colleges. The membership dues are $25.00 for the year 1926.

On motion of Mr. Brody, it was voted that the recommendation be approved.

2. The President presented a communication from Honorable J. H. Butterfield relative to a campaign for better beef.

On motion of Mrs. Stockman, it was voted that the matter relative to a campaign for better beef be referred to Dean Shaw and Dean Erueger.

3. President Butterfield reported negotiations with John D. Willard concerning the possible position here as Director of Continuing Education.
On motion of Mrs. Stockman, it was voted that the matter of a Director for Continuing Education be referred to the President with power to act.

**VII. MISCELLANEOUS BUSINESS FROM PRESIDENT SECRETARY PEAKS.**

1. The President made further report on the matter of retirement allowances.

On motion of Mr. Brody, it was voted that the matter of retirement allowances be referred to the President and Secretary, with power to act; with the understanding that the faculty committee is to be encouraged to carry on a careful study of all the problems involved in the matter of retirements. It is also understood that the President and Secretary will report their recommendations to the Board as soon as the Committee has completed its study.

2. President Butterfield renewed his recommendation that Professor Hallman be granted a leave of absence.

On motion of Mr. Brody, it was voted that Professor Hallman be granted the requested leave of absence.

3. President Butterfield presented tentative plans for the Pageant for the 1927 Anniversary.

On motion of Mr. McColl, it was voted that the President be authorised to engage the services of Mr. William Chauncy Langdon, and others suggested by him, for the production of a pageant at Commencement time in 1927. And also, the Board authorised the President to proceed in the name of the Board to invite the President of the United States to be present at that time; also that various other organisations and bodies be asked to join in the invitation to the President.

4. The President made a further statement concerning plans for holding a conference on country life in Europe in 1926 and in Lansing in 1927.

5. Dean Phelan reported on new courses of study recommended by the faculty.

On motion of Mr. Gowdy, the Board approved recognition of credits given to employees of the College as follows: "That the amount of credit allowed a full time employee may be changed from ten to twelve; and that if not more than four credits be registered for in any one term, the consent of the head of the Department in which he is employed will suffice, otherwise the registration must receive the approval of the head of the Department and that of the Graduate Committee."

6. Dean Phelan presented changes of name and title of courses of study, which were recommend- ed by the Administrative Board and approved by the Faculty.

On motion of Mr. Gowdy, the matter was referred to the President, with power to act.

7. President Butterfield endorsed Dr. Bessey's recommendation that Dr. Coons leave of absence be extended until September 30, 1926.

On motion of Mr. Brody, it was voted that, Dr. Coons leave of absence be extended to September 30th.

8. President Butterfield recommended that the following resignations and appointments be approved by the Board.

- Resignation of S. S. Smith, County Agricultural Agent, Genesee Co. February 28th.
- Appointment of Mr. J. R. Campbell to this place at a salary of $6000, $1000 to be paid from Smith-Lever Funds, effective March 1, 1926.
- Resignation of Mr. O. J. Weisner, County Agent, Hillsdale County, January 3, 1926.
- On motion of Mr. Brody, it was voted that the resignations and appointments be approved by the Board.

9. Dean Gilmer and Shaw recommended to the Board that an agreement be made with Parke, Davis and Company of Detroit, for the production of a serum to immunize against infectious bovine abortion.

On motion of Mr. Brody, it was voted that the recommendations of Dean Shaw and Dean Gilmer be approved.

10. Secretary Halladay presented a Land Contract for discussion by the Board.

On motion of Mr. Brody, it was voted that the contract presented by the Secretary be approved.

11. Secretary Halladay recommended the appointment of Dr. F. W. Barry to succeed Dr. Ramsey at the Health Service, at a salary of $4100 a year, effective December 15, 1925.

On motion of Mr. McColl, the above recommendation was approved.

12. President Butterfield suggested that the city of East Lansing be requested to ask Mr. Hubbell to report both his recommendations and costs of the sewerage system in such fashion that the Board will have light on the following alternatives:

- Sewerage system cost, etc.
The College to have its own plant unconnected with the East Lansing plant.

The College to cooperate with the City of East Lansing by handling in whole or in part the sewage from the East Lansing system.

Cooperation by having the East Lansing system handle the sewage from the College.

On motion of Mr. McGoll, it was voted that the suggestions of the President relative to the sewage disposal plan, be approved.

Secretary Halladay presented a telephone report prepared by Mr. Lavers.

On motion of Mr. Dewey, it was voted that the telephone budget be increased $820.00.

Mr. Wilkins, the Cost Accountant, made a report to the Board.

On motion of Mrs. Stockman, it was voted that the report of the Accountant be approved.

A motion by Mr. Brody that the matter relative to the condemnation of the fifteen acres known as the Campbell estate adjacent to the College property be referred to a committee of President Butterfield, Secretary Halladay and Mr. McPherson, with power to act.

At the request of the Horse Show Committee, Secretary Halladay presented the following motion:

That the Michigan State College invite several prominent people of the State, list of which was furnished by the committee, to act on the Horse Show committee and that the College provide a fund not to exceed $2500. for promoting the Show under the auspices of the Michigan State College.

The Motion was carried.

A letter was read and placed on file from Thomas Gunson, expressing thanks for the time it has been necessary for him to take to recuperate his health.

Dr. B. M. Olin appeared before the Board and made a report relative to the Health Service.

On motion of Mr. Gowdy, Dr. Olin was given full authority to handle the Health Service according to his best judgment and that no cases be admitted to the hospital who are not under the direct care of the staff.

On invitation of Professor O. E. Reed the Board visited the experimental Dairy barns, at which time Professor Reed and Mr. Huffman gave an interesting explanation of the current investigations in dairy cattle feeding.

It was voted that the next meeting be held on March 17 at 9:00 A.M., and that the April meeting be held on Thursday, April 15.

MINUTES OF THE MEETING OF THE STATE BOARD OF AGRICULTURE MARCH 17, 1926.

THE MEETING WAS CALLED TO ORDER AT 9:00 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McCall, Gowdy, Brody, McPherson and Secretary Halladay.

Absent: Mr. Watkins.

The minutes of the last meeting were approved without reading.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

1. The President reported the following authorizations for Out-of-State Travel: