Finance Committee Items, continued:

10. Report of an action taken by the Council of Deans with the recommendation that the tenure rules be amended as follows:

Faculty members serving abroad with one of Michigan State University's projects shall be treated for tenure action as if they were serving the University on campus, except that:

a. A member without tenure whose initial appointment to the Michigan State University faculty is to an overseas assignment of six months or more shall have his probationary appointment extended by a period equal to the duration of his overseas assignment.

b. The probationary period of any other faculty member who serves abroad on a Michigan State University project may be similarly extended only with the concurrence in writing of the faculty member involved and the approval of his department chairman, his dean and the President's Office. Such agreement normally would be reached prior to the member's departure for the overseas assignment.

On motion by Mr. Merriman, seconded by Mr. Vanderploeg, it was voted to approve the above recommendation.

11. On November 13 the following bids were received for the stripping of topsoil on approximately 21 acres of land in connection with the development of the science area:

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andersen Excavating Company</td>
<td>$3,990</td>
</tr>
<tr>
<td>Angell Construction Company</td>
<td>5,040</td>
</tr>
<tr>
<td>Blue Water Excavating Company</td>
<td>5,250</td>
</tr>
<tr>
<td>Brown Brothers Company</td>
<td>5,481</td>
</tr>
</tbody>
</table>

It is recommended that a contract be awarded to the Andersen Excavating Company for this work.

On motion by Dr. Smith, seconded by Mr. Huff, it was voted to approve Items 10 and 11.

12. It was originally intended to completely renovate, remodel and refurbish Olds Hall to provide a permanent headquarters for the Department of Psychology and possibly other departments in the College of Social Science. A grant of $300,000 was received from the National Science Foundation to be matched with University funds to pay for these alterations. It has been increasingly evident that this would be a waste of money and it would be vastly preferable to make minimal changes in Olds Hall and to use the grant and matching funds for construction of the first unit of a building to provide permanently satisfactory quarters for Psychology and Social Science.

It is now recommended that the Board approve the immediate undertaking of changes in Olds Hall to make it possible to move the Department of Psychology into this building by January 1. It is estimated that the total cost of the alterations and changes on the ground floor, the first, second, and third floors will be approximately $75,000.

It is also recommended that the fourth floor be altered to provide quarters for the School of Police Administration at a cost of not to exceed $25,000.

On motion by Mr. Stevens, seconded by Dr. Smith, it was voted to approve Item 12.

13. The President informed the Trustees of a request by the officials of Delta College for a meeting with Trustees and officials of Michigan State University on Tuesday, November 20. Messrs. Merriman, Smith and Stevens indicated that they would be able to attend.

Adjourned.

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
November 15, 1962

Present: Dr. Smith, Chairman; Messrs. Huff, Merriman, Stevens, Vanderploeg; President Hannah, Treasurer May and Secretary Breslin

Absent: Mr. Harlan, Dr. Bartlett

The meeting was called to order in the Student Center at Michigan State University-Oakland at 9 a.m.

The minutes of the October meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Finance Committee items on the previous pages.

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve the Finance Committee items.
Mr. May presented the proposed budget request to be submitted to the Governor through the State Department of Administration for the 1963-64 fiscal year as follows:

- Michigan State University: $31,242,112
- Michigan State University-Oakland: 1,922,400
- Cooperative Extension Service: 2,834,000
- Agricultural Experiment Station: 3,595,820
- Total: $39,592,332

The 5-year Capital Outlay program was also presented to the Board by Mr. May.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the budget requests for the 1963-64 year as outlined by Mr. May and to approve the Capital Outlay requests.

PRESIDENT'S REPORT

1. Approved the employment of Mrs. Alice E. Leathers, Assistant Professor Emeritus of Foreign Languages, to teach in the Foreign Languages Department at a salary of $600 per term, effective from October 1, 1962 to March 31, 1963. This is in addition to her retirement salary.

NEW BUSINESS

Resignations and Terminations

1. Delbert L. Bierlein, Agricultural Agent, Saginaw County, October 31, 1962, to accept a position with Michigan Chemical Company of St. Louis, Michigan.
2. Betty L. Barber, Home Economics Agent, Wayne County, October 31, 1962. Her husband has accepted a position in Maryland.
3. George D. Irwin, Assistant Professor (Res.) of Agricultural Economics, October 22, 1962.
4. Richard N. Jorgensen, Associate Professor (Ext.) of Forest Products, December 31, 1962, to accept a position with the Northeastern Forest Experiment Station.

Leaves—Sabbatical

1. Ray B. Gummerson, Extension Director, Luce County, with full pay from January 1, 1963 to June 15, 1963 to study at M.S.U.
2. Russell E. Friedewald, Associate Professor of Music, with full pay from April 1, 1963 to June 30, 1963 for travel and study in Europe.
3. Clyde M. Campbell, Professor of Education with full pay from July 1, 1963 to December 31, 1963 to study and travel in the United States and Europe.
4. Donald J. Leu, Professor of Education with half pay from September 1, 1963 to August 31, 1964 for study at the University of California and travel in Latin-American countries.
5. Gordon J. Aldridge, Professor and Director of Social Work with full pay from March 1, 1963 to August 31, 1963 for study in England and travel in Europe.
6. Sheldon Cherney, Associate Professor of Continuing Education and Associate Coordinator of the Nigeria Program with full pay from January 1, 1963 to March 31, 1963 to write a book.

Leaves—Health

1. Laurence A. Cushman, Jr., 4-H Agent, Osceola County, with full pay from November 1, 1962 to December 31, 1962.
2. Margaret C. Hearn, Associate Professor of Textiles, Clothing and Related Arts with full pay from September 29, 1962 to December 14, 1962.

Leaves—Military


Leaves—Other

1. Donald F. Watson, Professor of Horticulture, without pay from June 1, 1963 to June 30, 1964 to teach at the University of Hawaii.
NEW BUSINESS, continued

Leaves—Other, continued

2. Kirkpatrick Lawton, Professor of Soil Science and Nigeria Program, without pay from November 22, 1962 to January 15, 1963 to work with the Atomic Energy Agency in Vienna.

3. Elizabeth M. Drews, Associate Professor of Education without pay from May 1, 1963 to June 30, 1963 to study at Mental Health Centers.

4. Bernard F. Engel, Associate Professor of American Thought and Language without pay from May 1, 1963 to December 31, 1963 to do Fulbright teaching at the University of LaPlata and Tucuman, Argentina.

5. John C. Meeusen, Jr., Associate Professor of Social Science without pay from January 1, 1963 to August 31, 1963 to complete a manuscript.

Appointments

1. Marvin E. Heft, Jr. Agricultural Agent, Allegan County, at a salary of $9500 per year on a 12-month basis effective January 1, 1963.

2. Eleanor Joan Keller, Home Economics Agent, Sanilac County at a salary of $5400 per year on a 12-month basis effective November 19, 1962.

3. James F. Price, Assistant Professor (Ext.) of Food Science at a salary of $9200 per year on a 12-month basis effective December 17, 1962.


5. Paul Glen Orr, Research Associate in Education and Guatemala Project at a salary of $21,000 per year on a 12-month basis effective January 1, 1963 to June 30, 1964.

6. Marion W. Spohn, Specialist, Computer Laboratory at a salary of $8300 per year on a 12-month basis effective November 1, 1962.

7. Robert F. Ruppel, Associate Professor of Entomology at a salary of $11,000 per year on a 12-month basis effective December 1, 1962.

8. William J. Hanna, Assistant Professor of Political Science at a salary of $7500 per year on a 10-month basis effective January 1, 1963.

9. Yvonne Mardelle L. Barnes, Librarian, at a salary of $3000 per year on a 12-month basis effective November 1, 1962.

10. Edward Hammarskjold, Adviser in Architecture in the Nigeria Program at a salary of $11,250 per year on a 12-month basis from November 19, 1962 to November 18, 1964. This cancels the appointment approved at the October Board meeting.

Transfers

1. Margaret B. Doughty from Consumer Marketing Information Agent Saginaw County to Consumer Marketing Information Agent, northeast and northwest districts at a salary of $8600 per year on a 12-month basis effective December 1, 1962.

2. Jack Lee Parker, from 4-H Agent, Allegan County to Extension Director Livingston County at a salary of $8300 per year on a 12-month basis effective December 1, 1962.

3. Edgar A. Schuler, from Professor of Education to Professor of Education and Sociology and Anthropology at the same salary of $12,000 per year on a 12-month basis effective November 1, 1962.

4. Henry C. Smith, Professor of Psychology to Professor of Labor and Industrial Relations at the same salary of $11,250 on a 10-month basis effective April 1, 1963 to July 31, 1963. He will return to his regular position in Psychology August 1, 1963.

5. Willie Mae Edwards, from Librarian in the Library to Librarian in Agricultural Economics at a salary of $6400 per year on a 12-month basis effective November 1, 1962.

6. Kermit H. Smith, from Registrar and Professor to Assistant to the Provost and Professor at the same salary of $14,700 on a 12-month basis effective December 1, 1962.

7. Horace C. King, from Assistant to the Dean of International Programs and Assistant Professor of Education to Registrar and Assistant Professor at a salary of $12,000 per year on a 12-month basis effective December 1, 1962.

Salary Changes

1. Salary increase for Henry S. Leonard, University Professor of Arts and Letters to $16,000 per year effective October 1, 1962.

On motion by Mr. Vanderploeg, seconded by Mr. Stevens, it was voted to approve the President's Report, Resignations and Terminations, Leaves, Appointments, Transfers and Salary Changes.
1. The following actions are recommended by the Departmental Chairman and the Deans in accordance with the tenure rules:

a. Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1963:

Hugh E. Henderson  
Leroy B. Duggan, Jr.  
Eugene C. Doll  
James R. Brandon  
Theodore P. Irmiter  
Frances K. Magrab  
William Marshall  
Barnett Rosenberg  
Isabelle K. Payne  
John Wagner  
John Arthur King

Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1963:

Hugh E. Henderson  
Leroy B. Duggan, Jr.  
Eugene C. Doll  
James R. Brandon  
Theodore P. Irmiter  
Frances K. Magrab  
William Marshall  
Barnett Rosenberg  
Isabelle K. Payne  
John Wagner  
John Arthur King

Animal Husbandry  
Food Science  
Soil Science  
Speech  
Home Management and Child Development  
Home Management and Child Development  
Biological Sciences  
Nursing  
Mathematics  
Zoology

b. Assistant Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1963:

Richard G. Pfister  
Alvin L. Rippen  
Otto Suchalnd  
Robert S. Alexander  
Owen Dale Brainard  
Rita M. Puzek  
Harold T. Walsh  
William Bright  
Murray A. Neugill  
Harry G. Hedges  
Marie J. Perree  
Richard B. Schweinmiller  
Douglas Weir Hall  
Robert Harry Wasserman  
Richard J. Coelho  
Gordon A. Smith  
Irvin J. Lemann  
Richard J. Sellin  
Bruce Stewart  
Webley B. Williams  
Arthur M. Vener  
Clifford C. Beck  
David J. Ellis  
Mark P. Rines  
Norman Jakes  
Milton Bagelberg  
Edward P. McCoy

Agricultural Engineering  
Food Science  
Forest Products  
Art  
Art  
Music  
Philosophy  
Advertising  
Speech  
Electrical Engineering  
Foods and Nutrition  
Chemistry  
Mathematics  
Mathematics  
American Thought and Language  
American Thought and Language  
Evaluation Services  
Natural Science  
Natural Science  
Social Science  
Surgery and Medicine  
Surgery and Medicine  
Surgery and Medicine  
Continuing Education  
Audio-Visual Center

Irvin J. Lehmann  
Robert Harry Wasserman  
Richard J. Coelho  
American Thought and Language  
American Thought and Language  
Evaluation Services  
Natural Science  
Natural Science  
Social Science  
Surgery and Medicine  
Surgery and Medicine  
Surgery and Medicine  
Continuing Education  
Audio-Visual Center

Second probationary appointment as Assistant Professors for three years from September 1, 1963:

George K. Pike  
Richard R. Dedolph  
David Ross Dilley  
Deran Markarian  
James Lee Taylor  
Milton R. Stiehmaeurer  
Louis F. Twardik  
Clifton M. McChesney  
Clinton S. Burhans  
Bernard J. Paris  
Eleanor G. Hazar  
Robert G. Sidell  
George C. Kernen  
Alden C. Olson  
Carol R. Cuerowzky  
Frank Blackington III  
William R. Fielder  
Don E. Hamacheh  
Burton K. Thom  
Donald K. Anderson  
Orlando B. Andersland  
David P. Brown  
Yilmaz Tokad  
Myrtle Van Horne  
Albert H. Ellingham  

Agricultural Economics  
Horticulture  
Horticulture  
Horticulture  
Resource Development  
Resource Development  
Art  
English  
English  
History  
History  
Politics  
Accounting and Financial Administration  
Speech  
Education  
Education  
Education  
Chemical Engineering  
Civil Engineering  
Electrical Engineering  
Electrical Engineering  
Foods and Nutrition  
Botany and Plant Pathology
2. Tenure actions continued:

c. Second probationary appointment as Assistant Professors for three years from September 1, 1963, continued:

Nicky A. Smith
Herbert Kisch
Robert Pepas
Herbert P. Phillips
Frederick B. Waisanen
Laurence E. Coffin, Jr.
John H. Cary
Donald W. Twolly
William L. Frantz
Grady Peninger
Eugene Debenko
Melvin C. Rauschman

Second probationary appointment as Assistant Professors for three years from September 1, 1963:

Botany and Plant Pathology
Economics
Labor and Industrial Relations
Sociology and Anthropology
Sociology and Anthropology
Urban Planning and Landscape Architecture
American Thought and Language
Microbiology and Public Health
Physiology and Pharmacology
Intercollegiate Athletics
Library and Education
Continuing Education

d. Third probational appointment as Instructors for a period of three years from September 1, 1963:

Frank C. Rutledge
Shirley A. Brehm
Toya Shear
Borton C. Southworth
Dolores Ardrey Samuel
Julian Kateley
Eugene Neil Russell
Evelyn C. August
Vera Borosage

Speech
Education
Education
Education
Health, Physical Education, and Recreation
Computer Laboratory
Civil Engineering
Foods and Nutrition
Home Management and Child Development
and Continuing Education

Lawrence J. Baril
Milo W. Coffman
Glenn M. Schultz
Robert S. Lipe
James A. Ray
Thomas A. Collins
William M. Osborne

Police Administration
Police Administration and Continuing Education
Police Administration
Microbiology and Public Health
Microbiology and Public Health
Continuing Education
Continuing Education

Second probationary appointment as Instructors for a period of two years from September 1, 1963:

Mary D. Zehner
Lindsay D. Brown
Curtis D. Piper
James L. Calderwood
James F. Wang
Peter Jay Hedrick
George A. Hough
Anthony R. Collins
Roderick Rightmire
Robert R. Schmaltz
James Kenneth Allen
Thomas L. Drake
Fred E. Freihelt
Donald C. Burns
Don Hausdorff
Jane A. Nelson
Walter C. Blinn
Leslie C. Drew
Benford B. Carrow
Daniel F. Boisture
Henry C. Bullough
Russell Lee Rivel, Jr.
Vincent J. Carrillo
Gordon H. Serr
Calvin Stoll

Agricultural Economics
Horticulture
Soil Science
English
Foreign Languages
Music
Journalism
Speech
Television and Radio
Education and Continuing Education
Health, Physical Education, and Recreation
Electrical Engineering
Mechanical Engineering
Textiles, Clothing, and Related Arts
Economics
American Thought and Language
American Thought and Language
American Thought and Language
Natural Science
Natural Science
Anatomy
Intercollegiate Athletics
Intercollegiate Athletics
Intercollegiate Athletics
Intercollegiate Athletics
Intercollegiate Athletics
Intercollegiate Athletics

2. Promote to Assistant Professor effective September 1, 1963:

Stanley Drobac
William E. Kenney
Herbert W. Olson
Stephen G. Stevens
S. Arthur Reed
Robert L. Bradley
Ward J. Rudersdorf

Health, Physical Education, and Recreation
Health, Physical Education, and Recreation
Health, Physical Education, and Recreation
Mechanical Engineering
Biological Sciences
Natural Science
Natural Science
3. The following deviations from tenure rules are recommended:
   b. Reappoint for one year without tenure Siegfried M. Breuning, Associate Professor of Civil Engineering and Engineering Research, effective from September 1, 1963 to August 31, 1964.
   c. Reappoint for one year without tenure Chuan-Tseng Wei, Associate Professor of Metallurgy, Mechanics, and Materials Science, effective from September 1, 1963 to August 31, 1964.

4. The following individuals are not recommended for reappointment and thereby terminate employment on August 31, 1963:
   - Gordon L. Kalgour, Biochemistry
   - Alfred G. Etter, Fish and Wildlife and Continuing Education
   - Glen Alfred Lundeen, Food Science
   - Lawrence K. Shepherd, Soil Science
   - Robert E. Baird, Personnel and Production Administration
   - Jerrold W. Maben, Education
   - Richard A. Zeleny, Chemical Engineering
   - Michael Erdei, Electrical Engineering
   - Richard C. Lane, Mechanical Engineering
   - Dorothy Russell, Home Management and Child Development
   - John B. Frasier, Urban Planning and Landscape Architecture
   - Angelo Peter Lucia, Urban Planning and Landscape Architecture
   - Lloyd M. Scott, American Thought and Language
   - William P. Pieiou, Natural Science
   - David L. Shull, Natural Science
   - David A. Warriner, Jr., Natural Science

On motion by Dr. Smith, seconded by Mr. Stevens, it was voted to approve the tenure recommendations.

5. Assignment of John F. A. Taylor, Professor, One-third time to the Humanities Research Center and two-thirds time to the Philosophy Department, effective from October 1 to December 31, 1962, with his salary paid one-third from 11-4923 and two-thirds from 11-3731.

6. Change in status of Beatrice Leonardson, Coordinator for Continuing Education in the College of Home Economics, from half time at $5,750 per year to full time at $12,000 per year, effective from October 15 to November 17, 1962, and from January 15 to February 11, 1963. During these periods her salary is to be paid 25% from 11-5611 and 75% from 71-2026.

7. Gerald W. Prescott, Professor of Botany and Plant Pathology, is on sabbatical leave with half pay from January 1 to June 30, 1963. It is recommended that he also receive half pay from National Science Foundation account 71-1713 during this period.

8. W. Eugene Deskins, Associate Professor of Mathematics, is on sabbatical leave with half pay from September 1, 1962, to August 31, 1963. It is recommended that he also receive half pay from National Science Foundation account 71-1713 during this period.

9. Correction in title for Herbert Garfinkel from Associate Professor of Political Science and Associate Professor (Research) of Labor and Industrial Relations to Associate Professor of Political Science and of Labor and Industrial Relations, effective from July 1, 1962 to June 30, 1963.

10. Charles D. Kenney, Associate Professor of Social Science, is on sabbatical leave with half pay from September 1, 1962, to August 31, 1963. It is recommended that he also receive half pay from International Programs account 71-1713 during this period.

11. Change in title of Daniel M. Seifer from Coordinator to Regional Director of the Western Region in Continuing Education with a salary increase from $10,000 to $10,500 per year on a 12-month basis, effective December 1, 1962, and paid from account 11-5611.

12. Assignment of E. John Carew, Professor and Chairman of Horticulture, to the Nigeria Program at the same salary of $15,000 per year, effective from November 12 to November 28, 1962, paid from 71-2026.

13. Assignment of R. Guarth Hansen, Professor and Chairman of Biochemistry, to the Nigeria Program at the same salary of $15,700 per year, effective from November 13 to November 26, 1962, paid from 71-2026.

14. Assignment of Howard P. McColly, Professor of Agricultural Engineering, to the Taiwan Project at the same salary of $15,900 per year, effective from September 15 to October 21, 1962, paid from 71-2026.

15. Assignment of Eugene P. Whiteside, Professor of Soil Science, to the Taiwan Project at a salary of $14,800 per year, effective from December 8, 1962 to March 26, 1963, paid from 71-2026.
Reassignment of Irving R. Wyeth of the Cooperative Extension Service to the Taiwan Project at the same salary of $13,050 per year, effective from February 1 to February 15, 1963, paid from 71-0026.

Correction in the effective date of retirement for Thomas H. King, former Dean of Students, from July 1, 1964 to July 1, 1966.

Report of the death of Walter W. Weirauch on October 13, 1962. Mr. Weirauch was born on June 6, 1913, and had been an employee in the Cleaning Division of Buildings and Utilities since February 5, 1938. He had been on sick leave since May 7, 1962.

Report of the death of Harmon J. Chamberlain, Librarian, on October 30, 1962. Mr. Chamberlain was born on May 23, 1901 and had been on the Library staff since December 21, 1951.

It is recommended that the widow of Mr. Chamberlain be paid his salary for one year beyond the date of his death, or to October 31, 1963.

Report of the death of Clifford W. Duncan, Professor of Biochemistry, on October 25, 1962. Mr. Duncan was born on June 15, 1895, and had been a member of the staff since May 1, 1929.

It is recommended that the University continue his salary for one year beyond the date of his death for the use of his widow.

Report of the death of Albert A. Griffith, Midland County Extension Director, on November 14, 1962. Mr. Griffith was born on May 15, 1907 and had been a member of the staff since January 1, 1937.

It is recommended that the widow of Mr. Griffith be paid his salary for one year beyond the date of his death, or to November 14, 1963.

Recommendations from the Director of Personnel, as follows:

1. Establish a Clerk-Stenographer III position in the Cooperative Extension Service.
2. Establish a Departmental Secretary V position in Education, paid from Guatemala Project, account 71-0037.
3. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Metallurgy, Mechanics, and Materials Science.
4. Reclassify a Departmental Secretary V to a Clerk-Stenographer III position in Metallurgy, Mechanics, and Materials Science.
5. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Civil Engineering.
6. Establish a Clerk-Typist II position in the Office of the Dean of the College of Social Science.
7. Reclassify a Radiation Safety Officer, AP-II in Public Safety to an AP-IV level.
8. Reclassify a Writer Director X to a Promotion Supervisor XI position in Television Broadcasting.

For the Business Office:
1. Reclassify a Principal Clerk VI to Assistant Cashier IX
2. Reclassify a Principal Clerk VI to an Office Assistant VIII.
3. Establish a Senior Clerk IV position.
4. Establish a Principal Accountant AP-IV position.

For the Data Processing Laboratory:
1. Establish a Principal Tabulating Machine Operator VIII position
2. Establish a Senior Tabulating Machine Operator VII position

k. Establish an Assistant Manager X position for the Kellogg Center, paid from account 21-2873.

The following recommendations resulting from moving the Housing Office activities from the Dean of Students to Dormitories and Food Services:
1. Reclassify an Assistant Manager AP-II to an AP-IV level, paid from acct. 21-2862.
2. Reclassify an Office Assistant VIII to an Office Assistant X, paid from acct. 21-2862.
3. Reclassify a Clerk I to a Clerk-Typist II position, paid from acct. 21-2862.
4. Transfer a Clerk-Typist II position to Manager, Married Housing paid acct. 21-2862.
5. Transfer a Senior Departmental Secretary VII position to Manager, Residence Halls, and reclassify the position to Departmental Secretary V, paid from acct. 21-2850.
6. Transfer a Clerk-Stenographer III position to Manager, Residence Halls, paid from account 21-2850.

On motion by Mr. Vanderploeg, seconded by Mr. Stevens, it was voted to approve the foregoing Miscellaneous Items.

23. On November 7 the following bids were received for construction of the East Campus Dormitory No. 1:

Architectural

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christman Company</td>
<td>$3,237,700</td>
</tr>
<tr>
<td>Miller-Davis Company</td>
<td>3,237,000</td>
</tr>
<tr>
<td>Spence Brothers</td>
<td>3,237,000</td>
</tr>
<tr>
<td>Erickson &amp; Lindstrom</td>
<td>3,394,444</td>
</tr>
</tbody>
</table>

Contracts awarded on East Campus Dorm No. 1.
23. Bids for construction of the East Campus Dormitory No. 1, continued:

**Electrical**
- Barker-Povler Electric: $339,900
- Hall Electric Company: $377,000
- Central Electric: $379,300
- Hatzel & Buehler, Inc.: $419,000
- Kent Electric Company: $475,000

**Mechanical**
- Spitzley Corporation: $767,500
- Robert Carter Corporation: $701,000
- Eames & Brown, Inc.: $800,500
- Donald Miller Company: $810,000
- Shaw-Winkler, Inc.: $827,000
- J. Green Plumbing & Heating: $894,000

**Elevator**
- Haughton Elevator Company: $120,987
- Westhouse Electric Corporation: $123,826
- Otis Elevator Company: $114,411

It is recommended that the Board approve awarding contracts to the following low bidders:

- Christman Company: $3,227,700
- Spitzley Corporation: $767,500
- Barker-Povler Electric: $339,900
- Haughton Elevator Company: $110,987

$4,166,087

On motion by Mr. Stevens, seconded by Mr. Vanderploeg, it was voted to approve awarding the above contracts for the construction of East Campus Dormitory No. 1.

**Gifts and Grants**

1. Gift of a Diesel internal combustion engine valued at $500 from the General Motors Diesel Engine Division of Detroit to be used for teaching in Agricultural Engineering.

2. Grant of $5,000 from Mr. and Mrs. E. A. Burtt of Ithaca, New York, to be used to establish a loan fund for students at the University of Nigeria, Nsukka, Nigeria.

3. Grant of $500 from friends, relatives, and associates of Zelin Goodell, deceased, to be used for student loans. The money has been accumulated in the MSU Development Fund account 31-1190 and is to be transferred to MSU Loan Fund, account 31-3040.

4. Grant of $1,100 from The Paramount Coffee Company of Lansing to be used to establish three scholarships—$250, $350 and $500—in Hotel, Restaurant, and Institutional Management.

5. Grants for scholarship purposes, as follows:
   a) To continue previously established scholarships:
      1) $200 from Stanley Idzerda of the Honors College for the MSU Faculty Scholarship Fund.
      2) $1,300 from Socony Mobil Oil Company of New York City to be used $800 for a scholarship and $500 for financial assistance for research in Geology.
      3) For the Elevator and Farm Supply Cooperative Scholarship Fund, acct. 31-3315:
         a) $200 from the Michigan Association of Farmers Cooperatives
         b) $100 from Breckenridge-Wheelers Co-op, Inc.
         c) $50 from Snover Cooperative Elevator Company
         d) $100 from Hamilton Farm Bureau Cooperative, Inc.
         e) $500 from Farm Bureau Services, Inc.
         f) $100 from Cooperative Elevator Company of Pigeon
      4) $100 from the Farmers and Merchants State Bank of Hale for the Michigan Bankers Scholarship Fund, account 31-3347
   b) To aid specified students:
      1) $500 from an anonymous donor
      2) $783 from the African-American Institute of New York City
      3) $241 from Alpha Kappa Alpha Sorority of Flint
      4) $50 from the Bethel Baptist Church of Cincinnati, Ohio
      5) $200 from the Boys' Committee of Detroit
      6) $100 from the Capitol Area Nurses Association of Lansing
      7) $187.50 from the Central Square Central School Teacher's Association of Central Square, New York
      8) $300 from the Clintondale Public School of Mount Clemens
      9) $250 from the Closter Medical Group of Closter, New Jersey
      10) To provide a Crystal Downs Country Club Scholarship:
          a) $600 from Charles Ward Seabury of Chicago
          b) $600 from John Lyle Vette of Chicago
          c) $600 from Richards-Wilcox Manufacturing Company of Aurora, Illinois
      11) $100 from Dearborn City Panhellinic of Livonia
5. Grants for scholarship purposes, as follows:

b. To aid specified students:

12) $45 from the Domestic and Foreign Missionary Society of the Protestant Episcopal Church of New York City
13) $1200 from the Elks National Foundation of Boston for 2 scholarships
14) $200 from the Ewing High School Scholarship Fund of Trenton, New Jersey
15) $150 from Fairmont Heights High School of Washington, D.C.
16) From the Farmers and Manufacturers Beet Sugar Association of Saginaw: a) $1000 for a freshman student in Home Economics
b) $1000 for a freshman student in Agriculture from the Lower Peninsula of Michigan.
17) $300 from the Foundry Educational Foundation of Cleveland
18) $1000 from the Harrison Jules Louis Frank and Leon Harrison Frank Memorial Corporation of Detroit for 2 scholarships
19) $50 from Garden City Senior High School Student Funds
20) $50 from D.B.M. of Saugus, Massachusetts
21) $1000 from the Institute of Applied Hotel Economics of Detroit
22) $1200 from the Institute of International Education of New York City
23) $750 from the Lutheran Brotherhood Life Insurance of Minneapolis
24) $700 from Lyndon High School P.T.A. of Lynbrook, New York
25) $200 from the Mellon National Bank and Trust Company of Butler, Pennsylvania
26) $100 from Menominee Public Schools
27) $300 from Mohave County Union High School of Kingman, Arizona
28) $1,000 from the National Association of Secondary School Principals for 2 scholarships
29) $500 from the National Association of Secondary School Principals for a Josten scholarship
30) $500 from the National Phillips Wheatley Foundation of Cleveland
31) $300 from the Oakland County Juvenile Court of Pontiac
32) $250 from Edward F. Odell of Newton Centre, Massachusetts
33) $250 from the Osman Scholarship Fund of Pontiac
34) $100 from the Redford Township Junior Chamber of Commerce of Detroit
35) $100 from Saint Francis P.T.A. of Traverse City
36) $350 from the Redford Union High School of Detroit
37) $200 from Three Rivers High School
38) $250 from Western Electric Company of Chicago
39) $475 from the Woman's Benefit Association of Port Huron
40) $200 from Whitehall Foundation, Inc., of New York City for the George M. Moffett Scholarship
41) $120 from Wisconsin Public Service Corporation of Green Bay, Wisconsin
42) $250 from the Woman's Benefit Association of Port Huron

6. Grant of $83.33 from the Maytag Company Foundation, Inc., of Newton, Iowa, as a cost of education supplement to the Maytag scholarship, to be credited to account 31-3223.

7. Grant of $300 from Lear Siegler, Inc., Power Equipment Division, of Cleveland. This is an unrestricted grant to be credited to account 31-3223.

8. Grant of $2,000 from the Clinton County Board of Supervisors to be used under the direction of H. P. Ralston in the Cooperative Extension Service to cover part of the salary of an additional extension agent.

9. Grant of $1,213,000 from the National Science Foundation of Washington to be used for the construction of new research facilities for the Department of Biochemistry.

10. Renewal of a memorandum of agreement with the Cooperative Grange League Federation of Ithaca, New York, covering a grant of $2,500 to be used under the direction of D. Brown in Dairy to determine the feasibility of utilizing high levels of corn silage with little or no hay for lactating dairy cows when grain is fed at two levels.

11. Renewal of memoranda of agreement with the Michigan Crop Improvement Association of East Lansing covering grants as follows to be used under the direction of H. R. Pettigrove in Farm Crops for crop improvement work:

a. $1,000 to be credited to account 71-2552
b. $1,000 to be credited to account 71-2594

12. Approval of a memorandum of agreement with William J. Stange Company of Chicago covering a grant of $5,000 to be used under the direction of I. J. Pflug in Food Science for studies of flavor characteristics of dill in pickle products.

13. Renewal of a memorandum of agreement with the American Dairy Association of Chicago covering a grant of $5,500 to be used under the direction of C. M. Stine in Food Science for improving the quality of spray-drying cheese. The agreement provides for a special graduate research assistant.

14. Approval of a memorandum of agreement with the National Lumber Manufacturers Association of Washington, D.C., covering a grant of $6,000 to be used under the direction of B. M. Radcliffe in Forest Products for a coordinated, unbiased study of three of the more commonly used metal plate types in trussed rafter construction and to compare their performance with that of trussed rafters fabricated with plywood splice plates.
Gifts and Grants, continued

15. Renewal of a memorandum of agreement with the National Pickle Packers Association of Oak Park, Illinois, covering a grant of $2,000 to be used under the direction of C. E. Peterson in Horticulture to continue work on the cucumber breeding project.

16. Grant of $7,500 from the National Defense Education Act, Title IV, of Washington to be used under the direction of R. L. Carolus and A. L. Kenworthy in Horticulture for graduate fellowships research.

17. Approval of a memorandum of agreement with Smith, Kline & French Laboratories of Philadelphia covering a grant of $2,000 to be used under the direction of R. K. Ringer in Poultry Science to determine if oral administration of certain drugs is capable of altering the lipid metabolism of adult female chickens, with special reference given to plasma and/or egg cholesterol levels. The agreement provides for a special graduate research assistant.

18. Grant of $7,500 from the National Defense Education Act, Title IV of Washington to be used under the direction of S. R. Townsend in Foreign Languages to help support doctoral programs in French, German, and Spanish.

19. Grant of $7,500 from the National Defense Education Act, Title IV to be used under the direction of W. R. Fee in History to develop a training program in the History of International Relations.

20. Grant of $12,500 from the National Defense Education Act, Title IV to be used under the direction of A. L. Seeley in the Graduate School of Business Administration.

21. Grant of $2,000 from Ernst & Ernst of Detroit to be used under the direction of J. D. Edwards in Accounting and Financial Administration to help provide financial aid for graduate students working toward a degree in the area of Accounting and Financial Administration.

22. Grant of $250 from Herbert E. Miller of East Lansing to be used under the direction of J. D. Edwards to further accounting education in the department of Accounting and Financial Administration.

23. Grant of $1,000 from The Arthur Young & Company Foundation, Inc., of New York City to be used under the direction of J. D. Edwards in Accounting and Financial Administration to assist doctoral candidates in the completion of their doctoral dissertations.

24. Grant of $1,500 from the Eberhard Foundation (Spee-Dee Checkout Systems) of Grand Rapids to be used under the direction of E. M. Barnett in Marketing and Transportation Administration; $1,000 is to be used for a scholarship in the Mass Marketing Management program, and $500 for the administration of the program.

25. Grant of $206,522 from the Agency for International Development of Washington, D.C., to be used under the direction of Erwin Bettinghaus in Communication to continue the program of communication training for foreign aid trainees.

26. Grants as follows from the National Defense Education Act, Title IV of Washington to be used in the College of Education:
   a. $22,500 under the direction of James Crowner to support the development of new and expanded graduate programs in the field of special education.
   b. $12,500 for use under the direction of David Krathwohl to support the development of new and expanded graduate programs in the field of educational research.
   c. $10,000 to be used under the direction of Charles Schuller to support the development of new and expanded graduate programs to prepare individuals to develop and direct programs of instructional communication inclusive of all the media.

27. Grant of $762 from the Office of Vocational Rehabilitation of the Department of Health, Education, and Welfare of Washington, D.C., to be used under the direction of G. A. Miller in Education in the field of rehabilitation counseling.

28. Grant of $34,000 from the National Science Foundation of Washington, D.C., to be used under the direction of T. W. Forbes in Engineering Research to investigate the relationships in traffic flow which produces stoppae in high volume traffic on freeways. Provision is made for special graduate research assistants.

29. Grant of $28,467 from the Institute of Higher Education, Teachers College, Columbia University to be used under the direction of Thelma Porter in Home Economics for a study on the relation of home economics professional programs to liberal arts studies.

30. Grant of $284,000 from the National Science Foundation to be used under the direction of Jane E. Smith of the Science and Mathematics Teaching Center to operate an academic year institute to serve 45 general science teachers for a year of instruction. Provision is made for special graduate research assistants.

31. Grant of $5,000 from the United States Office of Education of Washington to be used under the direction of A. T. Cross in Geology and Botany and Plant Pathology to furnish partial support for cost of teaching material, equipment, and personnel for new courses in Fylmology to accompany two NDEA fellowships.
Gifts and Grants, continued:

32. Grants as follows to be used under the direction of S. K. Haynes in Physics and Astronomy:
   a. $12,500 from the United States Office of Education for the expansion of the graduate
      program in nuclear physics.
   b. $25,000 from the United States Atomic Energy Commission to provide equipment for
      instructional purposes in nuclear physics.

33. Grant of $7,500 from the National Defense Education Act, Title IV to be used under the
   direction of G. J. Aldridge in Social Work to assist in the preparation of
   graduate social work students for employment in physical and mental rehabilitation settings.

34. Grant of $200 from the Office of Vocational Rehabilitation of Washington to be used under
   the direction of E. O. Moe in Sociology and Anthropology for the analysis of data on the
   study of the relative advantages and disadvantages of cash and dispersing orders in
   disaster relief.

35. Grant of $7,500 from Smith Kline and French Laboratories of Philadelphia to be used under
   the direction of J. E. Mellor in Physiology and Pharmacology to purchase equipment that
   will facilitate chemical and ultraviolet measurements of glucocorticoids in extracted
   plasma samples.

36. Grants as follows to be used under the direction of H. R. Neville in Continuing Education
   as contributions toward the Christmas Adventure in World Understanding Program:

   $25 from Paul J. Baker of Lansing
   $145 from Marshall W. Acker of East Jordan
   $140 from Haussman Construction Company of Lansing
   $25 from Capitol Steel Division of Lansing
   $25 from Mr. and Mrs. Robert Ratior of East Lansing
   $125 from The White Motor Company of Lansing
   $100 from Mr. and Mrs. H. J. Stoddard of East Lansing
   $100 from L. E. Marshall of East Lansing
   $125 from Simon Iron & Steel Corporation of Lansing
   $50 from the Woman's Society of Peoples Church of East Lansing
   $25 from Talbert and Leota Abrams Foundation of Lansing
   $75 from Hanel-Yance Construction Company of East Lansing
   $500 from Consumers Power Company of Jackson
   $25 from the Mourer Insurance Agency of Lansing

37. Grant of $15,000 from Jessie T. Fee of La Jolla, California to be added to the fund for
   Hidden Lake Gardens.

38. Grant of $10 from Maxwell C. McLay of Flint to be credited to the Discretionary Gifts Fund.

On motion by Mr. Merriman, seconded by Mr. Stevens, it was voted to accept all Gifts and Grants.

Reports for Board Members

1. The following alterations and improvements have been approved since the last meeting
   of the Trustees and charged to account 11-5173:
   a. Alterations to Rooms 104, 105, 145, and 146 in Olin Memorial Hospital
      to utilize rooms as clinical treatment area
   b. Alterations to Room 202, Conservation Building for the proposed
      Dendrology Laboratory
   c. Alterations to Rooms 226 and 228 Education Building to
      accommodate Elementary Methods Block classes
   d. Improve Lighting in Room 105, Section E, Wells Hall for Psychology
   e. Build additional office in Room 125, Physics-Mathematics
      Building for Cyclotron staff

2. Payments to salaried employees for additional services since the last Trustees' meeting,
   as per list on file.

MICHIGAN STATE UNIVERSITY-OAKLAND

1. Recommendations from the Director of Personnel, as follows:
   a. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII
      position in the Foundation Office.
   b. Establish a Clerk-Typist II position in the Office of the Dean of Students.
   c. Reclassify a Telephone Operator I to a Chief Telephone Operator VI position.

On motion by Mr. Vanderploeg, seconded by Dr. Smith, it was voted to approve the above
personnel recommendations.
1. The following actions are recommended by Chancellor Varner in accordance with the tenure rules:

a. Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1963:

- Edward J. Eeubel  
  Political Science
- James C. Haden  
  Philosophy
- John E. Maher  
  Economics
- Beauregard Stubblefield  
  Mathematics

b. Second probational appointment as Assistant Professors for three years from September 1, 1963:

- Sheldon Appleton  
  Political Science
- Melvin Cherno  
  History
- Howard W. Clarke  
  Foreign Languages
- Robert W. Holmes  
  Music and Assistant Dean of Students
- Frederick W. Obear  
  Chemistry
- Gloria K. Shapiro  
  English
- Robert E. Simmons  
  Foreign Languages
- Norman Suskind  
  Foreign Languages

Robert E. Simmons  
Music and Assistant Dean of Students

On motion by Dr. Smith, seconded by Mr. Vanderploeg, it was voted to approve the above appointments in accordance with tenure rules.

The meeting adjourned at 10:30 a.m.

The next meeting will be held on Friday, December 14.