MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
February 19, 1929

THE MEETING WAS CALLED TO ORDER AT 11:00

Present: President Shaw, Mrs. Stockman, Messrs. Brody, McColl, Cowdy, McPherson, Watkins and Secretary Halladay.

Absent: Mr. Pearce

The minutes of the previous meeting were approved without reading, having been in the hands of the Board members.

Resignations

1. Mr. C. A. Schlubatis, Research Assistant in Soils, effective February 1, 1929.
2. Mr. Clair Taylor, County Agricultural Agent, Eaton County, effective January 31, 1929.
4. Mrs. Larmer, formerly Gertrude Crane, clerk in Attendance Office, effective February 16, 1929.
5. Mr. H. O. Kiebler, Extension Specialist in Farm Crops, effective February 20, 1929.

These resignations were approved by Advisory Committee of Board, January 22, 1929.

On motion of Mr. Cowdy, it was voted to accept the above resignations.

Appointments

1. Mr. Gordon Schlubatis, County Agricultural Agent for Branch County, salary $2800 effective February 1st, 1929, $1800 from Supplementary Federal Lever Funds, replacing C. W. Andrews, resigned.
2. Mr. P. Biebesheimer, County Agricultural Agent, Kent County, salary $2400 effective February 1st, $1800 from College funds should be charged to Federal Lever Funds. Mr. Biebesheimer replaces Mr. Kenneth Dusterhout transferred to Antrim County.
3. Mr. Hans Kardal, County Agricultural Agent for Eaton County, salary $3000 per year, effective March 1st, $1800 from our funds should be charged to Supplementary Federal Lever. Mr. Kardal replaces Mr. Clair Taylor, resigned.
4. Mr. C. W. Nelson, Dairy Extension Specialist, effective March 1st, salary $2100 per year, Lever State Funds, taking over part of Mr. Girrbach's work.
5. Mr. J. G. Hayes, for March and April, salary $350 per month, all time to be given to Extension projects, salary from Extension funds.
6. Mrs. Ella DeHaan, as clerk in Attendance Office, at a salary of $1500 per year, to succeed Mrs. Larmer, effective February 1.
7. Professor Albert H. Nelson as Director of Summer School for one year only, with $500 remuneration.
8. Continuation of Mrs. Burton in place of Miss Helen Hartman, critic teacher at Okemos, to the end of the college year, Miss Hartman to receive difference between her salary and that paid to substitute, and to receive entire checks for $150.00 for the summer months payable July 1st, August 1st, and September 1st.
9. Recommendation of Dean Cox for the appointment of Mr. Elton B. Hill as Professor of Farm Management and Head of the Farm Management Section for the coming fiscal year.
10. Otis E. Shear, as Extension Specialist Poultry Husbandry at a salary of $2500 per year, effective February 1st. Appointment for one year only.

The above appointments were approved by Advisory Committee of the Board, January 22, 1929.

On motion of Mr. Cowdy, it was voted to approve all of the above appointments.

Travel Authorization

1. Dean Elizabeth Conrad, to Cleveland, Ohio, meeting of National Association of Deans of Women, February 20 to 23.
3. Professor Linton, to Des Moines, Iowa, March 28 to 30, vocational funds, to attend conference of the Federal Board for Vocational Education.
4. Professor Grover, Cleveland, Ohio, February 24 to 28, National Education Association Meeting.
5. Professor H. C. Rather, Washington, D. C. February 18th to confer with Bureau of Plant Industry relative to placing of staff member of the Bureau of Plant Industry at the W. K. Kellogg Experimental Farm.

6. Approval of trip made by Mr. Gifford Patch on January 22nd to Chicago, Ill., in company with Mr. Brody, and Mr. Thomas of the State Farm Bureau to confer with officers of the Independent Grocers Alliance.

7. Mr. Gifford Patch to Chicago, February 1 to 3, to study methods of farm organization, funds from Extension travel account.

8. Mr. Glen O. Stewart, Chicago and Milwaukee Alumni Club Meetings during coming four or six weeks.

9. Request of Miss Irons that three members of the Home Economics Teacher Training staff be permitted to attend the meeting held under the auspices of the American Home Economics Association during the session of the Department of Superintendence of the National Education Association, Cleveland, February 23 and 26.

On motion of Mr. McPherson, it was voted that all expenses be allowed for all of the above travel requests except item #4, for which mileage only is allowed.

**LEAVE OF ABSENCE**

1. Mr. P. H. Pearson, Instructor in the Department of Sociology, for this quarter, with pay for the month of January only.

2. Appointment of Mrs. J. F. Thaden to take Mr. Pearson's classes for the remainder of the term, salary same as that of Mr. Pearson, effective February 1st, 1929.

3. Request of Dean E. H. Ryder for leave of absence for one month or until such time as he is able to again resume work, health conditions making it imperative that he take such leave. Recommendation that Mr. E. R. Proulx be left in charge of the office and that matters pertaining to the Department of History be left in charge of Mrs. Hendricks, matters of Education being left to Mr. Walpole.

4. Request of Mr. E. E. Kinney, Instructor in Electrical Engineering, for leave of absence for one year, September 1, 1929, to September 1, 1930 for purpose of study, with salary.

On motion of Mr. Brody, it was voted to approve all of the above except item #4 which has been referred to the Advisory Committee with the understanding that the leave be with not more than half pay.

**MISCELLANEOUS**

1. Report of letter from Mr. Hara Drewes, accepting appointment of Professorship in the Department of Botany.


2. The appointment of Mr. Louis G. Carpenter, of Denver, Colorado, Consulting Engineer and Alumnus of this Institution, as official delegate from this College at the World Engineering Congress in Japan, which occurs next October. Such an appointment will bring no expense upon this Institution, but will open doors to Mr. Carpenter enabling him to see and learn much that he would be unable to do otherwise.

On motion of Mr. Watkins, it was voted to approve the above appointment.

3. Report of request being made by Station W.K.A.R. for a license to use 1000 watts of power and either undivided time or a division of time to make early evening fours' available.

On motion of Mr. Brody, it was voted that the Secretary be instructed to draft a suitable resolution with the aid of the Attorney General for consideration by the Federal Radio Commission.

4. Request of Professor Johnston for authorization to employ an associate professor of English at a salary of $5500, immediately, the term of service, to begin September 1, 1929.

On motion of Mr. McColl, it was voted to authorize Professor Johnston's request subject to the approval of President Shaw.

5. Report of Mr. Hasselman regarding Department of Publications and Journalism.

On motion of Mrs. Stockman, it was voted that the plan as presented by Mr. Hasselman, be accepted and that Mr. Hasselman's title be Professor of Journalism and Head of Department of Publications.

6. Increase of $5.00 per week in the salary of Miss Gridley, nurse at the Health Center in order that she may procure room outside of the Hospital, beginning February 1, 1929.

On motion of Mr. Watkins, it was voted to increase Miss Gridley's salary $5.00 per week.
7. Acceptance of gift of $100 which has been made available to the Horticultural Department by Mrs. Chas. Keller, of Detroit. Such gift to be paid to the student annually selected by the Horticultural Department and the Registrar as having the best scholarship record during his or her junior year.

On motion of Mr. Brody, it was voted to accept the gift and that a letter of thanks be sent by the Secretary.

8. Recommendation of Prof. Anthony that $840 of the Dairy Research Assistantship, which has not been used, to be made available for the use of the Dairy Department in employing extra help.

On motion of Mr. Brody, it was voted to refer the matter to the President.

9. Request of Mr. Hudson that $5,000 be added to the Farm and Horse Departmental Maintenance Budget to offset money paid out for the purchase of horses.

On motion of Mrs. Stockman, it was voted that the request be granted and that $5,000 be added to Mr. Hudson's budget provided his receipts warrant same.

10. Request from Dr. McCool that $6,190.00 be transferred from the salary account to maintenance, same to be used for Experiment Station purposes.

On motion of Mr. McCool, it was voted to approve Dr. McCool's request.

11. Recommendation that Miss Manning, Stenographer, Dairy Department, be placed on the extension pay roll at $1220 per year, effective February 1st.

On motion of Mr. Gondy, it was voted to approve the above request.

12. Approval of course in Urban Sociology to be given during the winter and spring terms, and appointment of Mr. P. B. Boyer as teacher of this course with a salary of $85.00 per month.

On motion of Mr. Brody, it was voted to approve the above item.

**DEFERRED AND REFERRED MATTERS**

Salary of Ashley Besbridge.

1. Manner of financing of salary of Mr. Ashley Besbridge, as Director of the Potato Experiment Station at Lake City from Special Potato Farm Fund. Also financing of farm to end of fiscal year.

On motion of Mr. Brody, it was voted to leave the matter of salary with the President and Secretary.

2. Matter of B.S. degrees for Medical and Dental students.

Matter deferred.

B.S. degrees for Med. & Den. stud.

3. Recommendation of Prof. Anthony to move $840 for extra help.

On motion of Mr. McPherson, it was voted that the taxes of the Sophia Niemisto place at Chatham be still pending.

4. Motion to transfer Lienominee School Fund balance amounting to $14,012.22 to the reserve fund.

On motion of Mr. Gondy, it was voted to approve the above transfer.

5. Payment to Ralph Leonard of balance due him by court action. Amount being $11,400.00; also $52.90 to the court.

On motion of Mr. McColl, it was voted to pay the above contract in full.

6. Recommendation for increase in the salary of Miss Lucille Hunt, in charge of the Central Office, from $1,440 to $1,800.

It was voted to refer the matter to the President, the Secretary and Controller.
7. Report of letter from Secretary of the Athletic Council stating that $5,000.00 is now available for payment on the stadium debt and that possibly another $5,000 will be available by June 30, 1929.

On motion of Mr. Brody, it was voted that a warrant be drawn on the Athletic Fund for the payment of $5,000 on the principal of the stadium debt.

8. The Michigan State Union has offered quarters for Faculty Club rooms providing that the State Board will appropriate money for the furnishings. Plans and specifications have been made by the College Architects, Bovd and Munson and estimated costs are reported as between $7,000 and $9,000. The Faculty agree to furnish all of the equipment and necessary furnishings.

On motion of Mr. Brody, it was voted that the Building Committee and the Finance Committee of the Board be instructed to look into this matter and make committee reports at the next meeting.

9. Recommendation that the resolution passed by the State Board of Agriculture at its meeting March 16, 1927, reading as follows, be revoked and stricken from the records:

"That the system of formal contracts for members of the staff be abolished, but that in case any member of the staff desired to resign or his services are no longer desired, ample notice should be given, presumably of at least three months."

On motion of Mr. McColl, it was voted that this resolution be repealed.

On further motion of Mr. Goady, it was voted that the President, together with the Business Manager, the Attorney General, and Mr. McColl, be asked to draft a new form of outline for terms of agreement with members of the staff, and present same at our next meeting.

10. Request from Professor Richards for an additional apportionment of $5,044.00 for his Department.

On motion of Mrs. Stockman, it was voted to approve the above request.

11. Request from Mr. Sweeney regarding new car for the Department.

On motion of Mr. Brody, it was voted to refer the above matter to the Secretary with power to act.

12. On motion of Mr. Brody, it was voted that the Secretary be allowed to purchase a new car, the title to be in Mr. Halladay's name, the college to assume the difference in cost between his present car and the new car, and he to assume all upkeep and operating expenses.

13. On motion of Mr. Goady, it was voted that the President appoint a special committee to consider the questions of gifts, report to be referred back to the Board.

14. Mr. Wilkins reported to the Secretary that the monthly financial report had been sent to the Board members by mail.

The meeting adjourned at 5:30.

THE NEXT MEETING OF THE STATE BOARD OF AGRICULTURE WILL BE HELD MARCH 20, IN THE PRESIDENT'S OFFICE AT 11 O'CLOCK.

[Signatures]
President
Secretary