MEETING OF THE STATE BOARD OF AGRICULTURE,
President's Office.
February 28th, 1912—2 o'clock, P. M.

Present, President Snyder, Messrs. Graham, Waterbury, Beaumont and
Woodman.

Minutes of the previous meeting were read and approved.

On motion of Mr. Graham, Mr. J. C. Th. Uphof was employed as gardener
for the Botanical garden under the direction of the Botanical Department, at the
salary of $720.00 per year.

On motion of Mr. Beaumont, the President was given authority to send
representatives of the college to attend meetings of the college alumni at various
places throughout the country whenever he thinks it advisable, and to allow their
expenses.

On motion of Mr. Graham, the Secretary was requested to secure plans for
a bakery and storage house to be used in connection with the college boarding clubs.

Plans for an addition to the Armory, presented by Lieut. Cron, were re-
ferred by the President to the Committee on Buildings and College property.

On motion of Mr. Woodman, the President was directed to invite Mr. Geismar
Superintendent of the Upper Peninsula Experiment Station, to attend the next
meeting of the Board.

The Secretary made the following report in reference to the Jenison
defalcation:

To the State Board of Agriculture:—

February 28, 1912.

Gentlemen:—

On August 16th, I reported to you the defalcation of Luther Jenison,
bookkeeper, amounting to $3580.00. I now desire to report that the full amount of
this defalcation has been made good — $1971.61 having been received from the estate
of Mr. Jenison, and $1608.39 having been paid by myself to make the balance due.

I wish to say further, that the entire accounts of Mr. Jenison
for the period during which he was employed, have been checked item by item, the
cash book with the ledger, and items amounting to $3480.00 definitely located. The re-
mainning $100.00 was evidently taken in some way that has not been discovered. Mr.
Jenison used two methods in abstracting funds, first by taking deposits and making
entry upon the ledger but not upon the cash book, and second, by putting through
withdrawals the second time and abstracting the money, making the entry upon the
cash book but not upon the ledger. There is on file in my office a detailed list
of the individual items so taken.

I make this brief statement so that there may be a record of the re-
storation of the funds outside of the books of the institution, and also a record
of the methods by which the funds were abstracted.

Yours respectfully,

A. M. Brown, Secretary.
On motion of Mr. Graham, the Secretary was authorized to reimburse Mr. Schepers, cashier, from the M.A.C. Miscellaneous Fund, to the extent of $64.00 to cover the amount advanced by him on account of fraudulent check received at the Secretary's office.

On motion of Mr. Graham, Dean Shaw was authorized to employ a suitable person to devote a sufficient amount of his time to College Extension work in Field Forestry, and to do such other field work as may be deemed advisable.

On motion of Mr. Waterbury, $5,000.00 was added to the apportionment of the Miscellaneous Fund, on account of the publication of the bulletin of Prof. Barrows, on Michigan Bird Life.

On motion adjourned.

Secretary.

MEETING OF STATE BOARD OF AGRICULTURE
President's Office
March 29, 1912. .............................2:00 o'clock P.M.

Present, President Snyder, Messrs. Graham, Waterbury, and Beaumont.

No quorum was present and the meeting was adjourned after discussing with Mr. Geismar matters relating to proposed changes at the Upper Peninsula Experiment Station.

Secretary.

MEETING OF THE STATE BOARD OF AGRICULTURE
President's Office
April 18th, 1912. .............................2 o'clock P.M.

Present, President Snyder, Messrs. Graham, Deherty, Wallace, Waterbury, and Woodman.

The minutes of the last meeting were read and approved.

President Snyder reported the employment of Mr. C. A. Tyler as College Extension Field Agent in Forestry at a salary of $1500, beginning April 23rd, under authority given at a former meeting of the Board.

On motion of Mr. Waterbury, the recommendations of Prof. Eustace in reference to removing the pear orchard on the west side of the grounds and other small trees on the campus, was adopted.

President Snyder presented the resignation of Dr. Marshall to take effect September 1st, which was on motion of Mr. Wallace, referred to the com-