MINUTES OF THE MEETING
OF THE
FINANCE COMMITTEE OF THE
STATE BOARD OF AGRICULTURE
January 12, 1956

The meeting of the Finance Committee was held at Kellogg Center starting at 7:30 a.m. with breakfast. The following were present:

Messrs. Baker, Brody, Mueller, Smith; Dr. Taylor; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Rouse; Vice President Varner

1. Scudder, Stevens, and Clark, and Earl Cress recommend that the following investments be made:

- **Consolidated Investment Fund:**
  - 200 shares Ford stock approximately $13,000

- **Spartan Fund:**
  - 50 shares Ford stock approximately $3,250

- **Pension Fund:**
  - 550 shares Ford stock approximately $35,750

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above recommendation.

2. The President presented the facts with reference to the acquisition of the 17 acres of land owned by the John Deere Plow Company which is a part of the Clever property that we are in the process of acquiring for a site for housing developments. It was voted to authorize the officers to purchase this acreage from the John Deere Plow Company for $85,000, the amount that the John Deere Company is paying for the alternate site on Grand River Avenue near Lansing.

The officers were also authorized to complete the acquisition of the 6 acres owned by Morley Brothers at a price not in excess of the Deere property on an acreage basis and to sell to the Morley Brothers the strip of less than one acre adjacent to the railroad on the east side of Harrison Road at not less than $5,000.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the above recommendation.

3. Amendment of salary recommendation of Hugh D. Daugherty taken at the November 19, 1955 Board meeting.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to amend the action taken at the November Board meeting with reference to the salary of Hugh D. Daugherty, Football Coach, making his salary $15,000 per year effective January 1, 1956.

MINUTES OF THE MEETING
OF THE
STATE BOARD OF AGRICULTURE
January 12, 1956

Present: Mr. Brody, Chairman; Messrs. Baker, Mueller, Smith; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Rouse; Dr. Taylor

The meeting was called to order at 10:00 a.m.

The minutes of the December meeting were approved.

The President welcomed Mr. William E. Baker of Hesick to this, the first Board meeting of his term of office. Mr. Baker succeeded Miss Sarah Van Hoosen Jones.

The President stated that it was customary with the Board at its first meeting at each biennium to elect its Chairman or take action to delay the election until a later date.

On motion of Mr. Mueller, seconded by Mr. Smith, it was voted that Mr. Brody be nominated to succeed himself as Chairman of the Board for this biennium.

On motion of Mr. Baker, seconded by Dr. Smith, it was voted that nominations be closed and the Secretary cast a unanimous ballot for Mr. Brody.
SPECIAL MISCELLANEOUS


On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the recommendations of the Finance Committee.

2. Mr. Foster met with the Board and recommended a substantial addition to the University laundry at an estimated cost of $135,000 for the structure and $5,000 for equipment.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to authorize the officers of the University and Mr. Foster to have plans and specifications prepared and advertise for bids for the proposed addition. It is understood that accumulated funds will be used and the balance will be run as a deficiency item until laundry earnings are sufficient to cover the total cost.

3. Recommendations from Gordon A. Sabine, Dean of the College of Communication Arts as follows:
   a. That Dr. Wilson Paul be relieved of administrative duties in the Department of Speech effective June 30, 1956.
   b. That Dr. Armand Hunter, presently director of Television Development for Michigan State University, be designated as acting head of the Department of Speech beginning July 1, 1956. It is understood that Dr. Hunter will continue his primary duty as director of Television Development, and that his additional duty as acting head of the Speech Department will not interfere with the performance of his primary assignment.

4. Recommendation that the All-College Division of the University be henceforth designated as University Services and that Dean W. H. Combs be named as Dean of University Services at the same salary, effective February 1, 1956. Dean Combs will report directly to the President and be a member of the Administrative Group.

5. a. It is recommended that Dean Thomas H. Hamilton of the Basic College be designated as Vice President for Academic Affairs at a salary of $25,500 per year, effective February 1, 1956.
   b. For the time being, Dean Hamilton will continue to be responsible for the Basic College but will designate someone to carry on the principal responsibilities of the Dean of the Basic College until his successor is selected.
   c. Dean Hamilton will continue to direct the Summer School until a successor for that responsibility is selected.
   d. The principal responsibility of the Vice President for Academic Affairs will be to give adequate leadership to the total on-campus university educational program.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve items 3, 4, and 5.

6. Recommendation that the low bid of $13,815 by A. J. Miller be accepted for the installation of water and sewers to the 176 unit apartment area for married students. Bids were received as follows:
   - A. J. Miller, Detroit $13,815.00
   - Vermeersch Construction Company, Lansing $12,914.40
   - Angel Construction Company, Lansing $13,390.75
   - Brown Brothers, Lansing $13,389.45
   - Angel Construction Company, Lansing $13,390.75
   - Angel Construction Company, Lansing $13,390.75
   - Brown Brothers, Lansing $13,389.45
   - Angel Construction Company, Lansing $13,390.75
   - Brown Brothers, Lansing $13,389.45

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve items 6 and 7.

PRESIDENT’S REPORT

1. Sabbatical leave of absence with full pay for Ruby M. Junge, Assistant Professor of Teacher Education, from January 1 to March 31, 1956, to write a text book for Ginn and Company.

2. Approved payment of the salary of W. T. Magee, Assistant Professor of Animal Husbandry, one-fourth from University General funds and three-fourths from federal funds direct to Dr. Magee effective from December 1, 1955, to June 30, 1956.

3. Approved a change in status of Fred G. Teubner, Assistant professor (Research) of Horticulture, from a temporary basis to a regular appointment subject to tenure rules, effective as of September 1, 1955.

4. Approved the appointment of Richard Schlegel as Acting Head of Physics and Astronomy at an additional salary of $150 per month, effective December 16, 1955, for as long as necessary.
NEW BUSINESS

Resignations and Terminations

1. Robert C. Dewey as County Agricultural Agent in Kalkaska and Crawford Counties, effective January 31, 1956 to accept a position with the Michigan Milk Producers Association.

2. Cancellation of the appointment of Kern K. Kernan as Instructor in Accounting effective December 31, 1955 to accept a position with General Electric Company.


4. C. J. Alexopoulos as Professor of Botany effective August 31, 1956, to accept a position as Professor and Head of the Department of Botany at the University of Iowa.

Leaves - Sabbatical

1. Richard T. Hartwig, Assistant Professor (Ext.) of Agricultural Economics with full pay from April 16, 1956 to June 15, 1956, to complete Master of Science degree at Michigan State University.

2. Leroy M. Kelly, Associate Professor of Mathematics, with one-half pay from September 1, 1956 to August 31, 1957, to study at Harvard.

3. Osmond E. Palmer, Associate Professor, Board of Examiners, with full pay from April 1, 1956 to August 31, 1956, to study and travel in France and Italy.

Leaves - Health

1. George R. Price, Associate Professor of English, with full pay from January 1, 1956 to March 31, 1956.

Leaves - Other

1. Lauren H. Brown, Professor (Ext.) of Agricultural Economics, without pay from March 1, 1956 to September 30, 1956, to be consultant to the European Productivity Agency.

2. Clifford G. Hildreth, Professor of Agricultural Economics, without pay from April 2, 1956 to May 5, 1956 and June 25, 1956 to July 20, 1956, to teach at Minneapolis and North Carolina State.

Appointments

1. W. Maxine Harris as Assistant State Leader, 4-H Clubs, at a salary of $4,500 per year on a 12-month basis, from January 1, 1956 to June 30, 1956.

2. Marvin Walter Angus as 4-H Club Agent in Washtenaw County, at a salary of $5,500 per year on a 12-month basis, effective January 1, 1956.

3. Vincent A. Amato as Instructor (Res.) in Horticulture, at a salary of $266.66 per month, from December 16, 1955 to June 30, 1956.

4. Constance Bennett Elliott as Instructor in Short Courses, at a salary of $50 per month, from January 1, 1956 to February 29, 1956.

5. Richard H. Jenkins as Instructor in General Business, at a salary of $245 per month, from January 1, 1956 to June 30, 1956.


7. Ruby Thornley as Instructor in Vocational Education at a salary of $1,125 per month, from January 1, 1956 to March 31, 1956.

8. Jerry Dion Griffith as Instructor in Mechanical Engineering, at a salary of $1,125 per month, from January 1, 1956 to June 30, 1956.

9. Jacquelyn Van Dyke Williams as Instructor in Foods and Nutrition at a salary of $1,600 per year from January 1, 1956 to June 30, 1956.

10. Felicitas Piedad as Instructor (Res.) in Foods and Nutrition, at a salary of $1,600 per year from January 16, 1956 to March 31, 1956.

11. Marvin Max Hensley as Assistant Professor of Zoology, at a salary of $5,600 per year on a 10-month basis, effective September 1, 1956.

12. John Hubert Hailer as Instructor in Physics and Astronomy at a salary of $1,293.24 for the period from January 1, 1956 to June 30, 1956.

13. Charles R. Gross as Instructor in Psychology at a salary of $1,273.35 for the period from January 1, 1956 to June 30, 1956.
NEW BUSINESS, continued

Transfers

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Jean Charles Evans, Agricultural Reports Editor, Information Services - salary increased to $8,000 per year effective January 1, 1956.

1. Warren Jay Cook, Assistant Agricultural Agent in Calhoun County to County Agricultural Agent in Ogemaw County, with an increase in salary to $6,000 per year on a 12-month basis, effective March 1, 1956.

2. Frederick W. Dostal, L-H Club Agent in Newaygo County to County Agricultural Agent in Lake County, with an increase in salary to $6,000 per year on a 12-month basis, effective March 1, 1956.

3. Margaret A. Hill, Marketing and Consumer Information Agent at Large to Consumer Marketing Information Agent in Detroit, with an increase in salary to $4,500 per year on a 12-month basis, effective January 1, 1956.


5. William A. Mann, Associate Professor of Counseling Center and Continuing Education to Associate Professor of Teacher Education, effective January 1, 1956.

Salary Changes

1. Jean Charles Evans, Agricultural Reports Editor, Information Services - salary increased to $8,000 per year effective January 1, 1956.

2. Howard L. Wright, Instructor in Accounting, from half-time to three-fourths time at a salary of $280 per month for the period from January 1 to June 30, 1956.

3. Margaret A. Hill, Marketing and Consumer Information Agent at Large to Consumer Marketing Information Agent in Detroit, with an increase in salary to $4,500 per year on a 12-month basis, effective January 1, 1956.


5. William A. Mann, Associate Professor of Counseling Center and Continuing Education to Associate Professor of Teacher Education, effective January 1, 1956.

6. Report of the death of Leon Duane Burhans on January 3, 1956. Mr. Burhans was born on November 7, 1885, was first employed by Michigan State University in September 1922, and was an Assistant Professor of Physical Education for Men at the time of his retirement on September 1, 1951.

7. Report of the death of Charles L. Maag, Electrician In Buildings and Utilities, on December 28, 1955. Mr. Maag was born on June 22, 1934, and had been an employee of Michigan State University since June 21, 1954. He was fatally injured in an automobile accident.

8. Establishment of a Secretary-Departmental I position in Information Services, effective February 1, 1956.

9. Establishment of a Clerk-Stenographer II position in Music, effective February 1, 1956. This position will replace the Ticket Manager position after July 1, 1956.

10. Reclassification of a Secretary-Departmental II to a Secretary-Executive position in Music effective February 1, 1956.

11. Conversion of Rooms 128b and 128c in the Natural Science Building into office space at an estimated cost of $2520, to be charged to Alterations and Improvements 1955-56.

12. Mr. McDonell submitted to the Board a report on the investigation on the Ranney Method of water supply.

13. Receipt of letters from Ashley Berridge of the Lake City Experiment Station and from Jack Brown of the Cooperative Extension Service expressing appreciation for their retirement.

Gifts and Grants


2. Gift of 230 first edition books, 6 gold lettered boxes containing Riley Association items, catalogs and tributes, gos, magazines, newspapers and music, and popular recitations, valued at $220.00, from Glady s Anderson of Lansing to be added to the Friends of the Michigan State University Library.

3. Gift of one Crataegus carriari and one Cornus Florida wischi, valued at $35, from Lester K. Broughton of Detroit to be used for campus planting.
NEW BUSINESS, continued

Gifts and Grants, continued

1. Grant of $600 from Russell A. Runnells, Professor Emeritus of Animal Pathology, to be invested in common stocks and the dividends each year for a pathology prize for second year veterinary and third year medical technology students to be given in alternate years to a student in each curriculum.

5. Grants as follows to be used for scholarship purposes:
   a. $500 from the Farm Bureau Services, Inc., of Lansing to be credited to the Elevator and Farm Supply Short Course Scholarship Fund.
   b. $5000 from The Caulkins Foundation of Detroit to be credited to the Caulkins Foundation Scholarship Fund used to encourage young farmers to prepare themselves for greater service on their farms and in their rural communities.
   c. $50000 from Mrs. Ellen B. Fox of Deerfield Beach, Florida, to be credited to the W. R. Fox Memorial Scholarship Fund. A total of $17,500 has been received to date.
   d. $1035 from the family and friends of Nellie J. Olin to be added to the Richard N. Olin and Nellie J. Olin Memorial Scholarship Fund.
   e. $17,500 from the Estate of La Verne Hoyes of Chicago to be added to the La Verne Hoyes Scholarship Fund.
   f. $1350 from the George N. Higgins Charitable Foundation of Ferndale to continue assistance for a student for winter term.
   g. $150 from the Jewel Tea Company, Inc., of Melrose Park, Illinois, to provide a grant for a student for winter term.
   h. $66.67 from The American Legion of Detroit to be added to the Guy W. Wilson Scholarship Fund.

6. Renewal of a memorandum of agreement with the Board of Supervisors of Midland County covering a grant of $14000 to be used under the direction of Paul A. Miller in the Cooperative Extension Service for the continued employment of a 4-H Club Agent in Midland County.

7. Renewal of a memorandum of agreement with the Continental Can Company of Chicago covering a grant of $100 to be used under the direction of A. W. Farrall in Agricultural Engineering to develop principles and techniques to determine the resistance of vegetative cells and spores of significant spoilage organisms to superheated steam or other hot dry gases.

8. Renewal of a memorandum of agreement with the Distillers Feed and Research Council of Cincinnati, Ohio, covering a grant of $150 to be used under the direction of C. F. Huffman in Dairy to determine the effect of treating vegetable milk replacements with enzymes for the young calf.

9. Renewal of a memorandum of agreement with the Michigan Foundation Seed Association of East Lansing covering a grant of $15000 to be used under the direction of K. T. Payne in Farm Crops for research of field crops.

10. Renewal of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a grant of $125 to be used under the direction of S. C. Hildebrand in Farm Crops to promote studies in seed improvement work and to assist in conducting the seed certification program in Michigan. The agreement provides for a special graduate research assistant.

11. Gifts as follows to be used under the direction of A. J. Fenskin in Forest Products to purchase equipment for the Packaging Laboratory:

   - Leedpak Paper Division of Leeds Sales Company, Inc. of New York City $100
   - Jiffy Manufacturing Company of Hillsdale, New Jersey 25
   - The Hinde & Dauch Foundation of Sandusky, Ohio 1500
   - The Lord Baltimore Press of Baltimore, Maryland 100
   - W. R. Grace & Company of New York City 500

12. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland covering a grant of $7500 to be used under the direction of R. F. McCauley in Civil and Sanitary Engineering to continue Research on high rate composting of organic wastes. The agreement provides for a special graduate research assistant.

13. Gift of an engine valued at $350 from the Pontiac Motors Division of the General Motors Corporation of Pontiac to be used under the direction of L. L. Otto in Mechanical Engineering in a study of design features, use of engineering materials, engine development procedures, etc.

14. Gift of an Indicator from the Oldsmobile Division of General Motors Corporation of Lansing valued at $100 to be used under the direction of L. L. Otto in Civil and Sanitary Engineering.

15. Check for $125 from Dr. Margaret A. Ohlson, head of the Department of Foods and Nutrition, to be used for the purchase of equipment for her department. This represents an honorarium for Dr. Ohlson's services as Consultant in Nutrition to the Medical Services Advisory Board of the Veterans Administration.

16. Gifts as follows to be used under the direction of Robert H. Fulton in Botany and Plant Pathology to study the effects of virus types on Michigan Strawberry varieties as to runner production and yields:

   - Emlong Nurseries, Inc., Stevensville $125.00
   - Homer Willsbee, South Haven $125.13
   - B. B. Kellogg Company, Three Rivers $125.00
   - John Horrockes, Ionia $125.00

Gifts and Grants
Renewal of a memorandum of agreement with Shell Chemical Corporation of New York City covering a grant of $1500 to be used under the direction of Ray Hutson and Gordon Guyer in Entomology for research in the field of vegetable insects.

Approval of a memorandum of agreement with The Dow Chemical Company of Midland covering a grant of $1000 to be used under the direction of Ray Hutson and Gordon Guyer in Entomology for vegetable, fly, and grain insect investigations.

Renewal of a memorandum of agreement with the National Automatic Merchandising Association of Chicago covering a grant of $600 to be used under the direction of W. L. Hallman in Microbiology and Public Health to determine the ability of the machines to maintain sanitary conditions and deliver sanitary products, and to operate correctly. The agreement provides for a special graduate research assistant.

Grant of $220 from the George Stearns Chemical Corporation of Madison, Wisconsin, to be used under the direction of W. L. Hallman in Microbiology and Public Health to determine the practical method of using Chloramine T for sanitizing eating utensils.

Grant of $1000 from the Federal Drop Forge of Lansing to be used for furnishing the Industrial section of the new library.

Grant of $4000 from the Automobile Club of Michigan to be used under the direction of D. B. Varner in Continuing Education for scholarships in the Police Traffic Training Program.

Grants as follows to be used under the direction of D. B. Varner in Continuing Education to support the Christmas Adventure in World Understanding Program:

- Business and Professional Women's Association of Grand Rapids
- Student Council of Verlinden School, Lansing
- Women's National Farm and Garden Association, Inc., Detroit
- Michigan CIT Council, Detroit
- Council of Churches, Jackson
- Rotary Club of Lansing
- Michigan Bell Telephone Company, Detroit

Grants totaling $989 to be used under the direction of D. B. Varner in Continuing Education to aid in financing the appearance of the Glee Club on the Ed Sullivan Show in New York on Christmas night 1955:

- Hazel H. Stevens, Saginaw
- Mrs. Harold K. Allen, Pontiac
- Lee Funk, Miles
- Bruce F. Laing, Charlotte
- F. J. McCall, Cincinnati
- Richard A. Puller, Oxford
- R. A. Turner, Evart
- R. O. Kinson, Rockford
- Roger Adgate
- Lee Roy E. Jones, Detroit
- Charles E. Gunak, Flint
- David J. DeVries, Lansing
- LaFerre Minkle, Portland
- Alumni Association of Dickinson County, Niagara, Wisconsin
- Matt R. Mattila, New York City
- Olen W. Carey, Lyon Manor
- C. C. Hall, Dearborn
- E. Llewellyn Overhold, Los Angeles, California
- Franklin J. Howell, Royal Oak
- K. A. Weston, Indianapolis, Indiana
- Merrill A. Lemon, Jamestown, New York
- Lee C. Hanson, Birmingham
- David W. Merrall, Battle Creek
- Mark C. Lewis, Schenectady, New York
- Theodore Bergquist, Philadelphia, Pennsylvania
- W. Clare Wismer, Port Huron
- Robert J. Bueyer, Lansing
- Howard E. Bryant, Adrian
- Charles C. Hood, Detroit
- Elliott L. Frits, Pleasant Valley, New York
- Michigan National Bank, Lansing
- Michigan State Alumni Association of Detroit

The following alteration and improvement projects have been approved and charged to Alterations and Improvements 1955-56:

- Install new oil furnace in Winn Farm Home
- Survey of Carl and Robert Hixson Farm

Additional payments to salaried employees (as per list on file with these Minutes.)

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the President's Report and All New Business.
ADDITIONAL ITEMS

Resignations and Terminations


2. Don L. Mason, Assistant Football Coach, Intercollegiate Athletics and Instructor in Health, Physical Education and Recreation, effective January 16, 1956 to accept a position with General Motors in Saginaw, Michigan.

Leaves

1. Charles R. Adrian, Assistant Professor of Political Science, without pay from January 1, 1956 to August 31, 1956, to take a position in the office of the Governor of the State of Michigan.

Appointments

1. Appointment of the following Instructors in Communication Skills from January 1, 1956 to March 31, 1956 at the salaries indicated for the period:
   - Dagmar Breck, $1,000
   - Greta DeLong, $1,000
   - Lorraine Tata, $1,000
   - Dorothea Vratanina, $500

2. Appointment of the following instructors in Communication Skills from January 1, 1956 to June 30, 1956 at the salaries indicated for the period:
   - Ruth Barrett, $2,800
   - Lyssa O. Harper, $2,800

3. Appointment of the following Lecturers in Police Administration at a salary of $1,000 for the period January 1, 1956 to March 31, 1956:
   - Donald Edward Oates
   - Richard L. Nicolen


5. Kathryn Stultz Pierson, Instructor in Business Education and Secretarial Studies at a salary of $1,000 per month from January 1, 1956 to March 31, 1956.

6. Appointment of the following persons as Assistant (Res.) in the Bureau of Research and Services at the salaries indicated from January 1, 1956 to June 30, 1956:
   - Wesley W. Wenrich, $165 per mo.
   - William R. Eckstrom, $82.50 per mo.
   - John P. Walter, $165 per mo.
   - Kenneth Harold Felch, $82.50 per mo.

7. Mary C. Schloemer, Instructor in Business Education and Secretarial Studies at a salary of $1,000 per month from January 1, 1956 to March 31, 1956.

8. William J. Porter, Jr. Lecturer in General Business at a salary of $300 per month from January 1, 1956 to March 31, 1956.

9. Appointment of the following persons as Assistant (Res.) in the Bureau of Research and Services at the salaries indicated from January 1, 1956 to June 30, 1956:
   - Evelyn N. Brayton, $1,000 for the period
   - Dorothy Primodig, $1,200 for the period
   - Margaret W. Kummer, $875 for the period


11. Mary Leichty, Instructor in Psychology at a salary of $1233.30 for the period January 1, 1956 to June 30, 1956.


13. Transfer of Stoyan M. Kenton from Coordinator in Continuing Education to Coordinator in the Labor and Industrial Relations Center at an increase in salary to $6,800 per year effective January 1, 1956.

14. Salary increase for Donald P. Brown, Assistant Professor (Ext. Res.) of Agricultural Engineering to $7,200 per year effective January 1, 1956.

15. Salary increase for A. F. Brandstatter, Director of the School of Police Administration and Public Safety to $11,000 per year effective January 1, 1956.
1. Change in status of Yvonne Maskin, Instructor in Teacher Education, from halftime at $750 to three-fourths time at $1050 for the period from January 1 to March 31, 1956.

2. Change in status of Wallace Eugene Houk, Instructor in Natural Science, from full-time to one-fourth time at a salary of $1050 per year, effective from January 1 to March 31, 1956, when he will return full time to Natural Science. Dr. Houk will be employed three-fourths time in the Library on the classified list.

3. Transfer of Arthur E. Warner from Administrative Assistant in the Office of the Dean of Business and Public Service and Assistant Director of the Division of Business on a 12-month basis at a salary of $8000 to Assistant Professor of General Business at a salary of $6800 per year, effective January 1, 1956.


5. Change in status of Abram M. Barch, Assistant Professor of Psychology, from a 10-month basis at $6,000 to a 12-month basis at $7,200 per year, effective January 1, 1956, paid 5/12 from University funds and 7/12 from Highway Traffic Safety Center Funds.

6. Recommendation from Vice President Varner that effective January 1, 1956, the following persons be given departmental appointments rather than dual appointments with the Continuing Education Service:

   - Marten S. Estey, Lecturer in Economics
   - James J. Brennan, Associate Professor of Police Administration
   - Warren J. McDowell, Assistant Professor of General Business
   - Eugene E. Jennings, Associate Professor of General Business
   - Carl M. Horn, Associate Professor of Administrative and Educational Services

7. Change in status of Lewis R. Mayhew, Associate Professor on the Board of Examiners, to 2/3 time for Michigan State University and 1/3 time for the North Central Association of Colleges and Secondary Schools, effective July 1, 1956.

8. Recommendation for the reinstatement of Orletta Hansen on the classified list as Clerk I in the Library, effective January 16, 1956. Miss Hansen has been on disability retirement.

9. Secretary McDonel advised the Board that the formal lease between the State Board of Agriculture and the State Department of Agriculture had now been worked out and approved by Mr. Leland Carr, the College Attorney, and the office of the Attorney General for the State and that the lease agreement had been completed.

10. Mr. Charles M. Ziegler, State Highway Commissioner, had lunch with the Board. There was discussion of the over-all problems of providing through roads and service roads on the University property.

   It was agreed that the officers of the University would prepare maps indicating the priority need for roads and highways for submission to Mr. Ziegler’s office and that he would take an active part in working out satisfactory arrangements with the legislature and the County Highway Commissioners in an effort to solve this problem.

11. Discussion with the Board of the action taken at the meeting of the Michigan Council of State College Presidents at Big Rapids on January 9, as follows:

   "That the presidents of the several public colleges and universities subscribe to a principle of inter-institutional cooperation and working relationship which will seek, in the interest of balance and effectiveness a total state program, within the Council to bring about the following:

   a. Review contemplated new programs with the other institutions which may be affected, and subsequently with the Council, for resolution of any possible conflict in purposes, nature, and scope of the projected activity.

   b. Review current on-going programs of the existing institutions to seek the most feasible division of labor for new and future developments within programs of similar nature operating concurrently at two or more of the colleges or universities.

   c. Review current on-going programs at the several institutions to determine if an agreement upon pattern of institutional specialization can be arrived at within given areas which will provide the people of Michigan with the most efficient and most economical pattern of higher education, and which will claim the unreserved public support of each of the other colleges and universities."

12. Resolution from the Farm Bureau and Grange of Oakland County as follows:

   "The undersigned represent Oakland County organizations who believe that gross inequalities exist in the methods now followed in Michigan to secure funds to build new schools. Present methods work undue hardships on land owners,
ADDITIONAL ITEMS, continued

January 12, 1956

12. Resolution from Farm Bureau and Grange, Oakland County, continued:

especially farmers, and add to their already distressed financial situation

"We respectfully request that research be carried out to determine the extent
of these inequalities in tax burdens and to find suitable alternative methods
of dividing these costs of school construction."

Dean Cowden has designated Mr. Raleigh Barlowe, Professor of Agricultural Economics, to
work with this group.

Gifts and Grants

1. Gifts for the University Museum amounting to $3,299.50 in total value, as follows:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Potter Park Zoo, Lansing</td>
<td>1 Ocelot</td>
<td>$10.00</td>
</tr>
<tr>
<td>Charles D. Nelson, Grand Rapids</td>
<td>Collection of Shells</td>
<td>$200.00</td>
</tr>
<tr>
<td>Mott and Mrs. Loosy, Springport</td>
<td>166 parts &amp; fragments</td>
<td>$500.00</td>
</tr>
<tr>
<td>Ray Pfeley, Auburn</td>
<td>1 Wood turtle</td>
<td>$10.00</td>
</tr>
<tr>
<td>Walter Toder, Cassopolis</td>
<td>1 Geode or Quartz Nodule</td>
<td>$2.00</td>
</tr>
<tr>
<td>Clark L. Eddy, Lansing</td>
<td>1 Revolver</td>
<td>$35.00</td>
</tr>
<tr>
<td>Col. Walter T. Horton, Redwood City, Cal.</td>
<td>1 Rifle, 1 pistol</td>
<td>$150.00</td>
</tr>
<tr>
<td>Loundy Barth, Saginaw</td>
<td>1 Ground roller</td>
<td>$25.00</td>
</tr>
<tr>
<td>Harry Box, Lansing</td>
<td>1 Wagon, Grain Box &amp; Ext.</td>
<td>$50.00</td>
</tr>
<tr>
<td>Hubert L. Clark, Vacousta</td>
<td>1 Grace, 1 Rosett</td>
<td></td>
</tr>
<tr>
<td>Prof. P. S. Lucas, Dairy Dept.</td>
<td>1 Ubraduate, 1 clip</td>
<td>$5.00</td>
</tr>
<tr>
<td>Max Miles, Buildings and Utilities</td>
<td>1 Water Conduit</td>
<td>$25.00</td>
</tr>
<tr>
<td>Emma Kiebling, Okemos</td>
<td>1 Stove</td>
<td>$60.00</td>
</tr>
<tr>
<td>Mrs. Theodore Werle, Okemos</td>
<td>1 Water pipe</td>
<td>$3.00</td>
</tr>
<tr>
<td>Mrs. Theodore H. Bauer, East Lansing</td>
<td>1 Harness, 1 Clevis,</td>
<td></td>
</tr>
<tr>
<td>Mrs. A. D. Dunn, Detroit</td>
<td>1 Drap, 1 Parker</td>
<td>$76.00</td>
</tr>
<tr>
<td>Mrs. W. G. Lerner, Lansing</td>
<td>1 Sewing Machine</td>
<td>$25.00</td>
</tr>
<tr>
<td>Mrs. C. E. Johnson, Mason</td>
<td>1 Pie Lifter</td>
<td>$1.00</td>
</tr>
<tr>
<td>Sarah Van Hoven Jones, Rochester</td>
<td>1 Mason quart jar</td>
<td>$0.50</td>
</tr>
<tr>
<td>Victor Beal, Stanton</td>
<td>1 Credle</td>
<td>$20.00</td>
</tr>
<tr>
<td>Mrs. L. T. Wheeler, Petersburg, Fla.</td>
<td>1 sickel, 1 chain</td>
<td>$8.00</td>
</tr>
<tr>
<td>Mrs. M. E. Avery + Myrtle Avery, Okemos</td>
<td>1 Packack, 1 Compass</td>
<td>$18.00</td>
</tr>
<tr>
<td>Mr. and Mrs. Jesse Schwartz, Burlington</td>
<td>1 Metallic Disk</td>
<td>$2.00</td>
</tr>
<tr>
<td>Mrs. Helen Barker, Dowlng</td>
<td>1 Melodeon, 1 Sofa</td>
<td>$75.00</td>
</tr>
<tr>
<td>Prof. Ray L. Cook, Soil Science Dept.</td>
<td>1 sulky</td>
<td>$35.00</td>
</tr>
<tr>
<td></td>
<td>1 bedspread</td>
<td>$50.00</td>
</tr>
<tr>
<td></td>
<td>1 Grain Binder</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

2. Gifts as follows from General Motors Corporation of Detroit to be used for automotive instruc-
tion and research in Mechanical Engineering:

A motor-generator valued at $500
Nine assorted used motors and fans valued at $30
Electric Dynamometer valued at $2,000

3. Grant of $600 from David Frisch of Norwood, Ohio, to supply $100 per quarter scholarship for
those worthy students who are members for part of the year of the Frisch Organization of
Cincinnati, Ohio.

4. Renewal of a memorandum of agreement with the United Community Chest of Ingham County, Inc.,
covering a grant of $800 to be used under the direction of E. B. Harper in Social Work to
provide a fellowship in Social Work.

5. Grant of $5000 from an anonymous donor to be credited to the Discretionary Gifts Fund.

6. Renewal of a memorandum of agreement with the Nitrogen Division of the Allied Chemical and Dye
Corporation of New York City covering a grant of $2000 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of certain non-protein nitrogen compounds for ruminants.

7. Approval of a memorandum of agreement with the Naugatuck Chemical Division of the United
Rubber Company of Naugatuck, Connecticut, covering a grant of $500 to be used under the
direction of Donald de Zeeuw and R. L. Kiesling in seed and soil treatment research.

The agreement provides for a special graduate research assistant.
ADDITIONAL ITEMS, continued

Gifts and Grants, continued

8. Grant of $5 from Carl E. Pinney of Midland to be used in Continuing Education to help defray expenses of the Glee Club on its New York appearance.

Report to Board members

1. Additional payments to salaries employees (as per list on file with these Minutes).

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve all Additional Items.

The meeting adjourned at 12:15 p.m.

The next meeting will be held Friday, February 17th, with the Finance Committee meeting the evening before.

[Signatures]

President
Secretary