The Secretary also made a report relative to the Radio Broadcasting which is as follows:

A conference was held between Mr. Bissell, Mr. Lavers, Mr. Hasselman and Secretary Halladay. It was decided to appoint a committee to make recommendations to the Board as to the future policy of the Radio Broadcasting station WEAR.

The following resolution was made and concurred in by Mr. Lavers and Professor Foltz (copy of which is on file at Secretary's Office.)

On motion of Mr. McColl it was voted that the Radio Broadcasting station be put in direct charge of Secretary Halladay and that $1,500 be appropriated in addition to the $500 now available for the use of the station.

On motion of Mr. Brody it was voted that the recommendation from the Department of Botany that the Botanical Garden be given the name of the "W. J. Beal Botanical Garden" be accepted.

It was voted that the faculty recommendation allowing students graduating in January from high schools be admitted to the college at mid-year be accepted.

On motion of Mr. McColl it was voted that the following telegram be sent:

"CHAIRMAN GARFIELD DINNER
FIRST PANTLAND
PANTLAND HOTEL, GRAND RAPIDS
I AM INSTRUCTED BY THE STATE BOARD OF AGRICULTURE TO EXTEND TO ONE OF ITS FORMER MEMBERS CHARLES W. GARFIELD ITS HEARTY CONGRATULATIONS AND VERY BEST WISHES. MR. GARFIELD IS A DISTINGUISHED GRADUATE OF THE MICHIGAN AGRICULTURAL COLLEGE, DISTINGUISHED NOT ALONE FOR PERSONAL ACHIEVEMENT AND REPUTATION, BUT FOR UNUSUAL SERVICE TO THE COLLEGE, TO MICHIGAN HORTICULTURE AND FORESTRY AND TO AGRICULTURAL EDUCATION. OF STILL MORE SIGNIFICANCE IS MR. GARFIELD'S FRIENDLINESS FOR AND HELPFULNESS TO HUNDREDS OF STUDENTS AND GRADUATES OF THIS COLLEGE, MANY OF WHOM OWE TO HIM THE GREAT INSPIRATION OF THEIR LIVES."

(Signed) KENTON L. BUTTERFIELD.

On motion of Mr. Gowdy it was voted that the meeting for January be held on the 15th., for February the 17th., for March the 17th., for April the 21st., for May the 19th.

MEETING ADJOURNED. 5:45 o'clock p.m.

President

Secretary.

REGULAR MEETING OF THE STATE BOARD OF AGRICULTURE.

President's Office.

January 15, 1925 11 o'clock

I. CALL TO ORDER AND MINUTES

Present: President Butterfield, Messrs. McColl, Brody, Gowdy, Mrs. Stockman and Secretary Halladay.

II. REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

A. The President reported:

1. The acceptances of Mr. Bowd, of Mr. Ritchie, and of Kaloomen, Higgenbotham and Company, of arrangements for architectural services voted by the Board at its December meeting.


3. A memorandum to be sent to the heads of Departments, etc., relative to keeping within the budget.
To pay Dr. Homer $500 for investigational work during the summer of 1924.

A statement from Dr. Borland regarding the Michigan Agricultural College Health Service.

The following authorizations for out-of-state travel:

| Name         | City         | Date       | Expenses
|--------------|--------------|------------|----------
| R. H. Young  | New York City| Dec. 29, 30, 31. | All expenses from Dept. of Physical Training. |
| A. K. Chittenden | Chicago, Ill. | January 22 | All expenses |
| C. G. Card   | Chicago, Ill. | January 19  | All expenses |

III. RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC., FOR RECORD OR INFORMATION.

Resignation of Mr. Mackay

1. The President reported the resignation of Mr. A. C. Mackay, Instructor in Landscape Gardening, effective December 31, 1924.

On motion of Mr. McColl it was voted that the resignation be accepted.

Appointment of H. K. Menhinick

2. The President recommended the appointment of Mr. H. K. Menhinick as Instructor in Landscape Gardening, the appointment to become effective January 1, 1925. Mr. Menhinick is to receive $200 per month up to July 1, 1925.

On motion of Mr. Gowdy it was voted that the appointment be accepted.

Appointment of Kathryn Toole

3. The appointment of Miss Kathryn Toole as cleric for Mr. Phelan at the rate of $1200 per year, the appointment to become effective January 3, 1925.

On motion of Mr. Brody it was voted that the appointment be accepted.

Appointment of Mrs. F. P. Westerman

4. The appointment of Mrs. Florence Westerman as part time County Club Agent for Lenawee County at $300 per month from March 1 to October 31, 1925.

On motion of Mrs. Stockman it was voted that the appointment be accepted.

Appointment of L. H. Mathias

5. The appointment of Mr. L. H. Mathias as full time County Club Agent for Hillsdale County at $1000 per year from Extension funds, effective January 16, 1925.

On motion of Mrs. Stockman it was voted that the appointment be accepted.

D. B. Jewell to be Co. Agr'l. Agent

6. On motion of Mr. Brody it was voted that D. B. Jewell be employed as County Agricultural Agent for Antrim County to succeed Mr. Drake and that his salary be at the rate of $150 per month. The total salary of $3,000, $1200 to be paid by the County and $1800 paid by the Extension.

IV. EXECUTIVE ORDERS FOR CONFIRMATION

$375. for repair of microscopes

1. That the Departmental apportionment in Botany be increased by $375. in order to make emergency repairs of microscopes.

On motion of Mr. Gowdy it was voted that the apportionment be increased.

Appointment of A. J. Patch

2. That the appointment of Mr. A. J. Patch as Field Instructor for the Federal Students which was made at the last regular meeting of the Board, be made to cover a period from November 1, 1924 to June 30, 1925.

On motion of Mr. Brody it was voted that the appointment be accepted.

V. RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD

The President recommended:

O. B. Price's salary increased

1. That Mr. O. B. Price's salary be increased from $2400 to $2700 per year, the change to become effective February 1, 1925.

On motion of Mr. Brody it was voted that the increase be allowed.

Co-op. plan for Practice Teaching

2. The adoption of a co-operative plan for practice teaching in the schools of East Lansing as presented by Professor Phelan.

On motion of Mrs. Stockman it was voted that the Board approve of the general policy of the Department of Education regarding the practice teaching in East Lansing schools.

K. Ousterhout to continue 1/4 time assistantship

3. The President reported the recommendation of Dr. Huston that Mr. Kenneth Ousterhout's quarter time assistantship in the Department of Farm Crops be continued thru the present Winter term insomuch as there is no candidate for the quarter time assistantship.

On motion of Mr. Brody it was voted that the assistantship be continued.

Leave of absence for Dr. Coons

4. The President recommended the granting of a leave of absence for Dr. O. H. Coons for one year, with the privilege of six months extension, if mutually satisfactory, without pay, effective April 1, 1925.

On motion of Dr. Gowdy it was voted that the leave of absence be granted.

Bonuses to be given Practice Teachers

5. On motion of Mr. McColl it was voted that the President be authorized to give bonuses for the balance of the year, not to exceed $600, to the four East Lansing teachers who are engaged in Practice Teaching.
Recommendations:

6. The President read a letter addressed to Secretary Halladay from the Phylean Literary Society relative to the building of fraternity houses on the campus. The President recommended that a committee be appointed to negotiate with representatives of fraternities and sororities relative to the adoption of a policy involving the housing of such organizations on the college campus.

On motion of Mr. Brody it was voted that the matter of building fraternity houses on the campus be referred to the Building Committee.

7. The President recommended that taking effect immediately the Department of Economics in its investigational work function thru the Experiment Station and in its extension work function thru the Extension Service. It is understood that additional Experiment Station Funds possibly aggregating between $3000 and $4000 be made available in the near future for investigational work in this department.

It is also understood that beginning with July 1, the following positions in the Extension Service of the Department will be available:

- Mr. Hale Tennant
- Mr. G. R. Patch (Mr. Patch desiring to transfer to teaching and research work.)
- Mr. Cribbs, also in Extension work

It is also understood that Mr. F. T. Riddell, Ass’t in Farm Management, belongs administratively in the Department of Economics.

On motion of Mr. Brody it was voted that the recommendations be accepted.

8. The President recommended that the Board establish the following positions for next fiscal year wth the understanding that in certain cases engagements may be contemplated taking effect at an earlier date than the opening of the college year:

a. Associate Professor of Sociology
   Salary: $3,800.

b. Ass’t. Prof. of Sociology and Research Ass’t in Rural Sociology
   Salary: $3,200.

c. Assoc. Prof. of Industrial Relations
   Salary: $5,000. to 4,000.

d. Assoc. Prof. of Economics (Co-op. Marketing) and Research Ass’t.
   Salary: $4,000.

On motion of Mr. McColl it was voted that the positions be established.

VI. REPORTS FROM COMMITTEES OF THE BOARD:

1. The committee on Extension reported the appointment of Mr. A. G. Kettunen for State Club Leader at a salary of $3600 same to begin when Mr. Kettunen reports at the college for service.

2. The committee also reported its recommendation concerning a plan of reorganization for the county work of the Extension Service

On motion of Mr. McColl it was voted to refer the plan to the Committee on Extension.

VII. MISCELLANEOUS BUSINESS FROM THE PRESIDENT, SECRETARY, DEANS, ETC.

1. Secretary Halladay presented:

   a. A report from Prof. Chittenden and himself relative to sale of Agricultural College lands to the Federal Government.

   On motion of Mr. McColl it was voted that the report be accepted. Copy of report on file in Secretary’s office.

   b. Secretary Halladay presented a statement of Balances in the State Building Fund, a list of reserves to be kept on the Library, Library Equipment, Stadium, and Power House, also an estimate of the cost of a new floor of stacks.

2. The President reported the request from the trustees of the American Hungarian Foundation relative to the future policy of the College in regard to exchange of professors, etc.

On motion of Mr. Brody it was voted that the matter be left to the President.

3. The President asked whether it was the custom to appoint a Board Committee on Legislation.

On motion of Mr. McColl it was voted that Mr. Gowdy, Mrs. Stockman, Mr. Watkins, and Secretary Halladay be appointed to form a Board Committee on Legislation.

4. The President reported a statement from Director Young relative to the finances of the Athletic Board of Control with special reference to meeting the first payment on the Stadium.

On motion of Mr. McColl it was voted that the matter be referred to the Finance Committee and Secretary Halladay.
Letter from D. Strange '67

M.C.A. School to present property to college

Miscellaneous business:
5. The President read a letter from Mr. Daniel Strange of the class of 1867 relative to the name of the college.

6. The President presented a statement from Representative Oberdoffer relative to the desire of the Trustees of the Menominee County Agricultural School and Farm to present the property to the college under certain conditions.

On motion of Mr. Brody it was voted that the matter be referred to the Educational Committee.

VIII. SPECIAL ORDER OF BUSINESS

Highway Building
1. At luncheon consideration of a co-operative plan of highway building between the State, County, City of Lansing and the College.

The luncheon was held at 1 P.M. at the Women's Building.

Delegates from Dunbar School
2. Conferences with delegates from the Dunbar School of Chippewa County. Delegates appeared before the Board at 3 P.M.

IX. MOTIONS AND RESOLUTIONS

Special meeting of Board
1. On motion of Mr. Brody it was voted that the President be authorized to call a special meeting of the Board as soon as the Hospital is completed that they may attend the formal opening.

2. On motion of Mr. Brody it was voted that the President be authorized to employ four critic teachers for next year, their combined salaries not to exceed $6,000.

3. On motion of Mr. McColl it was voted that the Highway Department be employed to make a topographical survey of the proposed river roadways and that the matter be left to the President and Secretary to enter into negotiations with them.

4. On motion of Mr. Gowdy it was voted that the matter relative to the Dunbar School property be left to Mr. Brody, Mrs. Stockman, Dean Shaw and Secretary Halladay.

5. On motion of Mr. McColl it was voted that the President, Mr. Brody, Mrs. Stockman, and Secretary Halladay be appointed as a committee to purchase options on suitable lands for college use and to close such contracts as they may deem advisable.

6. On motion of Mr. Gowdy it was voted that the matter of a leave of absence for Verne Freeman be referred to the President with power to act.

REGULAR MEETING OF THE STATE BOARD OF AGRICULTURE

President's Office

February 17, 1925
9:30 o'clock

I. CALL TO ORDER AND MINUTES

Present: President Butterfield, Messrs. McColl, McPherson, Brody, Gowdy, Watkins, Mrs. Stockman and Secretary Halladay.

The minutes of the previous meeting, having been in the hands of the members, were approved.

II. REPORTS FROM PRESIDENT AND SECRETARY.

The President reported that:

1. A field party from the Highway Department has started a topographical survey along the Red Cedar River from Harrison Avenue to the Pinetum Road. The survey will cover about 600 feet to the south of the river and about 100 feet to the north except at the old athletic field where it will go much farther south.

This is in compliance with a resolution of the Board of Agriculture at its meeting January 15.

2. Arrangements have been made between the Division of Engineering and the State Highway Department for investigations of mutual interest in the field of Highway Engineering.