Minutes of the
Meeting of the State Board of Agriculture
January 16, 1951

Present: Messrs. Berkey, Brody, McColi, McPherson, Watkins, Mrs. Stockman, President Shaw and Secretary Halladay

Absent: Superintendent Pearce

The meeting was called to order at 9:20.

The minutes of the previous meeting were approved having been in the hands of the Board members.

APPOINTMENTS

1. Continuation of Miss Frances Durfee as stenographer in the Economics Section until February 28, 1951, at a salary of $80.00 per month, payable from Purcell funds. Special work for the Taxation Committee for the State Legislature.

2. Correction in the salary figure for Mr. G. L. Ricks from $1800 to $2000, error appearing in letter of Director Gardner and Dean Cox at November Board meeting. Mr. Ricks at that time was transferred from Experiment Station to Extension for the balance of the fiscal year to take over Mr. Hootman's work, and the salary should have appeared at $2000, which is the amount Mr. Ricks has been receiving from Experiment Station funds.

3. Employment of Mr. John Wilk for seven weeks, beginning February 16th, salary $40.00 per week from Smith Lever funds, to assist in carrying out schedule in soils extension work.

4. Payment of $18.55 to Miss Elizabeth Weld, home demonstration agent to make up deficit in check which she received from Federal Treasury, deducted because of difference in vacation allowance made by state and federal offices.

5. Payment of $10.35 to Miss Mary F. Seekell, Home Demonstration Agent, necessity for this request - same as cited above.

6. Appointment of Carl R. Felt and Ryerson A. Bredin as freshman basketball coaches for the season of 1950-51 at a total amount for salaries of $150.00. Mr. Felt will be paid $85.00 for work during part of November and all of December and Mr. Bredin will be paid $65.00 for coaching the team during the present term.

7. Report of the appointment of Mr. E. A. Beamer on a temporary basis as Extension Specialist in Life Stock Marketing at the rate of fifteen dollars per day and expenses during the period January 12th to May lst, with the understanding that Mr. Beamer will be on part time basis, using from one-half to three-fourths of his time during that period. This appointment was referred to the President with power at the December meeting of the State Board of Agriculture. It is understood that Mr. Beamer's salary will be provided from the special #22,000 and provided by Congressional action for Extension work for the present year.

On motion of Mr. McPherson, it was voted to approve the above requests for appointments.

TRAVEL REQUESTS

1. Expense account of Mr. L. H. Blakeslee, Animal Husbandry Specialist from Chatham to Lansing and Chicago and return. Amount $41.94.

2. Professor Reuling and Acting Dean Dirks to Chicago, February 10 to 13, meeting of the American Society of Mechanical Engineers. Travelling expenses.

3. C. R. Megee to attend a meeting of Virginia Crop Improvement Association, January 22, Harrisonburg, Virginia. Mr. Megee has been invited to give a talk at the meeting with expenses paid by that organization.

4. Prof. H. C. Rather, Farmers Week meeting at the University of Wisconsin, Thursday afternoon, February 5, to give a talk on crop topics, expenses to be paid by the University of Wisconsin.

5. R. V. Gunn and H. A. Berg, Federal Outlook Conference, Washington, D. C. during last week of January, with full expenses to be paid from Extension account providing no Federal funds are available for these accounts.

On motion of Mr. Brody, it was voted to approve the above requests for travel.

MISCELLANEOUS

1. Letter from A.W.S. Council presenting suggestion for naming the New Women's Dormitory.

On motion of Mr. Berkey, it was voted to refer the matter of selecting a name for the new Women's Dormitory to the Building Committee, the President and the Secretary.

2. Necessity of additional apportionment to Contingent Fund, if same is not to be exceeded by charges against it recommended by the Board. Balance in contingent fund is $1,250. Amounts recommended for charging against Fund will exceed balance by approximately $2,000.

On motion of Mrs. McPherson, it was voted to transfer from the reserve fund to the Contingent Fund the sum of $3,000.

3. Sunset Lodge and The Eldon not to be in use next year.

Letter from A.W.S. Council suggesting name for new dormitory.

$3,000 added to Contingent Fund.

Sunset Lodge & Eldon not to be used next year.
On motion of Mr. McCall, it was voted that the owners of Sunset Lodge and the Eldon be notified that the college will not need to use their buildings for next year. It was also voted that the rates for room rent in the present Women's Dormitory are to remain the same as heretofore.

Resolutions from Mich. Inst. Of Music:
4. Resolution presented and approved by the Michigan Farm Equipment Association on the need of increased facilities for instruction and exhibit of Farm and power machinery at Michigan College.

Bill presented by SKF Air Service for trip to Chicago for Coach Crowley.
5. Bill presented by SKF Air Service for trip to Chicago for Coach Crowley. Bill to be paid from departmental funds.

Bills as follows presented by staff members for additional services in night teaching:
6. Bill presented by Mr. Berkey, it was voted to approve the above bills.

Resolutions from the Emergency Committee:
7. Resolutions prepared and presented by the Emergency Committee for Poultry Disease Control and Research, representing the Michigan Poultry Industry and its Allied Branches, for aid in soliciting the Legislature for funds for poultry disease research.

On motion of Mr. Brody, it was voted to place the following resolution on file concerning the request presented by the emergency committee for poultry disease control:
That the State Board of Agriculture appreciates the importance of extending the poultry disease research work of the Michigan State College, and upon compiling the next annual budget of the college will give the request of the Allied Poultry Association favorable consideration as the funds at their disposal will permit.

That the Board deems it inadvisable, however, to attempt to increase the college budget now before the Legislature.

Payment of monies due the Inst. of Music:
8. Payment of monies due the Institute of Music approved, by Pres. for balance of yr.

Bill presented by SKF Air Service for trip to Chicago for Coach Crowley.
9. Bill presented by SKF Air Service for trip to Chicago for Coach Crowley. Bill to be paid from departmental funds.

Bill for additional services in night teaching approved by the President.
10. Bill presented by Mr. Brody, it was voted to approve the above bills.

Request from Dean of Women to have full time housing manager.
11. Request from Dean of Women for appointment of full time housing manager prompted by advisability of relieving the Commons department from all room assignment work. Also matter of transferring Dean's Office into the present Women's building.

Bill presented by SKF Air Service for trip to Chicago for Coach Crowley.
12. Bill presented by SKF Air Service for trip to Chicago for Coach Crowley. Bill to be paid from departmental funds.

Authorization for payment of payrolls for monies due the Institute of Music upon approval by the President for the balance of the college year.
13. Authorization for payment of payrolls for monies due the Institute of Music upon approval by the President for the balance of the college year.

Bill presented by Mr. Berkey, it was voted to approve the above request.
14. Bill presented by Mr. Berkey, it was voted to approve the above request.

Transfer of station funds approved.
15. Transfer of station funds approved.

ITEMS FROM SECRETARY'S OFFICE
1. Letter from Mr. Glen O. Stewart suggesting that the college be host at a dinner during the annual College Congress to be held on the campus January 30 and 31.

On motion of Mr. McCall, it was voted to approve the above item, the expense to be charged against Secretary's Orders.

Transfer of station funds approved.
2. Request from Music Department for payment of $1.00 per hour per student for five days a week (1 hour a day) for orchestral music broadcasting during the winter term. Total expense, $240.

On motion of Mr. McColl, it was voted to approve the above request, the expense to be charged to Radio funds.

On motion of Mr. Brody, it was voted to approve Director Gardner's request.
4. The Secretary read letters from the Attorney General giving an opinion regarding Fire Protection for the College and the City of East Lansing. It was recommended that the Secretary secure prices on truck and ladder suitable for use at the College and that he present them at the next meeting of the Board.

5. Report from Mr. Davenport on accident to Mr. Vern A. Wright while he was working on new barn fencing job. Amount of Claim - $71.25. On motion of Mr. Barkey, it was voted to approve the above bill, amount to be paid from departmental funds.

6. Report on bids for mechanical service to Women's Dormitory. It was reported that the bid for the service sewer to the Women's Dormitory was let to Ray Sablain of Lansing for the amount of $2,612.36.

7. Letter from Mr. Davenport regarding janitor service. On motion of Mr. McColl, it was voted to approve Mr. Davenport's plan for the classification and equalization of janitors' salaries.

REPORTS

Advisory Committee Meeting, December 30, 1950. Present: Mr. McPherson, Secretary Halladay and President Shaw.

1. Appointment of Miss Fern Kinton as full time stenographer, Department of Animal Pathology, effective January 1st, salary $1520 per annum. New appointment. It was voted that the above appointment be approved.

2. Mrs. Cleone Taylor, half-time stenographer, replacing Miss Fern Kinton at $600 per year, effective January 1st. It was voted that the above appointment be approved.

3. Additional funds for maintenance budget of Graduate School. It was voted to recommend to the State Board that an additional appropriation of $200 be granted the graduate school maintenance fund.

4. Transfer of $2,586.64 from the salary budget of the Music Department to the equipment fund. It was voted to recommend to the State Board that $2,586.64 from the salary budget of the Music Department be transferred to the equipment fund of the same department to assist in the purchase of instruments for the course in instrumentation to be inaugurated this winter term. On motion of Mr. McPherson, it was voted to approve the report of the Advisory Committee.

REPORTS FROM BUILDING COMMITTEE

1. Dairy Experimental Barn No report.


3. Incinerators No report.

4. Wells Hall No report.

REPORT FROM FINANCE COMMITTEE

1. On motion of Mr. McPherson, it was voted that Mr. Wilkins be directed not to approve any requisitions for any of the departments included in the motion made under item #13, page 915, meeting of December 19th, until the report referred to is presented.

REPORT FROM SECRETARY

1. Railroad Spur No report.

2. Interfraternity Council petition. No report.

3. Abstract of title for property in name of Hutchinson. No report.
DEFERRED MATTERS

1. Men's Commons. (Referred to Advisory Committee)
   No report.

2. Student Fees.
   No report.

3. Wolverine Deficit.
   No report.

4. Crowley Contract.
   On motion of Mr. Watkins, it was voted to adopt the following contract as drawn up between President Shaw and Coach James Crowley:

   December 20, 1930

   This is to record an agreement entered into this date between James H. Crowley (coach) and Robert S. Shaw, (representing the State Board of Agriculture) regarding terms of employment for Mr. Crowley for the three year period beginning of September 1, 1931.

   In accordance with Mr. Crowley's indication of what would be satisfactory to him, it is understood that financial remuneration shall be based upon a schedule of seven thousand five hundred dollars for the first year and eight thousand dollars for each of the next two years of this period.

   This record is to be considered a definite basis of understanding, pending formal action by the State Board of Agriculture in issuing a contract.

   Signed -
   James H. Crowley
   Robert S. Shaw

5. College Farm Fencing.
   Mr. McPherson made a report to the Board that fence posts could be secured at a very reasonable price if bought now and upon his motion, it was voted that the matter be referred to the Advisory Committee of the Board and the Secretary with power to act.

   It was voted to hold the next regular meeting of the State Board of Agriculture on Friday, February 20, at 9 o'clock in the President's Office.

   The meeting adjourned at 12:15.

APPPOINTMENTS

1. M. H. Avery, County Club Agent, Oakland County, effective March 1st, salary $2400 per year, $1200 State Capper Ketcham funds, and $600 direct from U.S. funds.


3. Glenn Starcher, Assistant in Experiment Station work in Horticulture, April 1, to June 30, at salary of $150.00 per month, payable from Purnell funds.

4. Mr. Eugene Lesley, three months temporary appointment, instructor in Forestry, January 1st to March 1st. $200 per month.