### Appointments, continued

3. Appointment of Harry Lee Densmore as Isabella County 4-H Club Agent at a salary of $5000 per year on a 12-month basis, effective December 1, 1953, to replace R. E. Achter, resigned. His salary is to be paid $2500 from Bankhead-Flanagan and $2500 from State Offset Funds.

4. Transfer of John W. Baker from Gratiot County 4-H Club Agent to Gratiot County Agricultural Agent and a salary increase from $5000 to $5300 per year, effective December 1, 1953, to replace C. P. Wilham, retired.

5. Transfer of Albert T. Hall from Sanilac County Agricultural Agent to Associate County Agricultural Agent assigned to Almont Township in Lapeer County at the same salary of $6500 per year, effective November 1, 1953, and financed from Kellogg Foundation Funds.

6. Appointment of Marilyn Virginia Kiefer as Baraga County Home Demonstration Agent at a salary of $5000 per year on a 12-month basis, effective January 1, 1954, to replace Eila Elvin, resigned. Her salary is to be paid $1750 from Bankhead-Flanagan and $1750 from State Offset Funds.

7. Appointment of Paul R. Stimson as Lecturer in Social Work at a salary of $100 for the period from October 13 to December 31, 1953, to replace Dr. Nicholas Camara-Peon, resigned.

8. Appointment of Linda Nelson as Instructor in Home Management and Child Development at a salary of $2600 for the period from January 1 to June 30, 1954, to replace Virginia Guthrie, resigned.

9. Appointment of George Russell Thornton as Assistant Professor of Psychology at a salary of $660 per year on a 10-month basis, effective for one year only beginning September 1, 1953.

10. Appointment of Margaret McKeegan as Home Economics Television Editor in Information Services at a salary of $5500 per year on a 12-month basis, effective December 1, 1953. This is a new position paid one-half from Smith-Lever and one-half from State Offset Funds.

11. Appointment of Mary Mason Leichty as Instructor in the Counseling Center at a salary of $325 per month of November 1953 to replace Doris Y. Carlson, on sick leave.

12. Appointment of Byron Casey as Consulting Psychiatrist at the Health Service at a salary of $100 per day for 33 days, effective September 25, 1953, to replace Dr. Nicholas Camara-Peon, resigned.

13. Reinstatement of Nick M. Pagan as Placement Assistant in the Placement Office at a salary of $740 per year, effective October 22, 1953. Mr. Pagan has been on military leave since July 16, 1952.

14. Appointment of A. Lloyd Pullan as Assistant (Research) for the Sub-Committee on Teacher Education of the Michigan Council of State College Presidents at a salary of $1600 for the period from October 16, 1953, to February 28, 1954, and paid from funds provided by that committee.

### Salary of Agnes Lenore Jones

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructor (Research) in Horticulture</td>
<td>$4885</td>
</tr>
</tbody>
</table>

### Miscellaneous

1. The salary of Agnes Lenore Jones, Instructor (Research) in Horticulture, should be at the rate of $5000 per year, effective from September 16, 1953, to June 30, 1954.

2. Change in rank of Gordon L. Gray from Assistant Professor to Instructor in Speech, Dramatics, and Radio Education, effective September 1, 1953. Mr. Gray has not yet completed the requirements for his Doctor's degree.

3. Change in the effective date of the appointment of Glen L. Taggart as Professor (Extension, Research) of Sociology and Anthropology, from October 1 to October 12, 1953.

4. Increase in salary for Dorothy Hitchcock, Instructor in Bacteriology and Public Health, from $4650 to $4865 per year, effective September 1, 1953.

### Additional amounts paid to salaried employees since last Board meeting, as follows:

<table>
<thead>
<tr>
<th>Auditorium</th>
<th>Concessions</th>
<th>Auditorium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dale Albin</td>
<td>$9.45</td>
<td>Wayne Vannamer</td>
</tr>
<tr>
<td>Beatrice Arney</td>
<td>$15.20</td>
<td>Clella Weissinger</td>
</tr>
<tr>
<td>E. P. Blakemore</td>
<td>$9.45</td>
<td>Noel Whitehead</td>
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<td>Charles Brans</td>
<td>$9.45</td>
<td>Roy Terkle</td>
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<tr>
<td>L. D. Burhans</td>
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</tr>
<tr>
<td>Betty Carlson</td>
<td></td>
<td></td>
</tr>
<tr>
<td>L. E. Charman</td>
<td>$9.45</td>
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</tr>
<tr>
<td>Helen Evans</td>
<td>$9.45</td>
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</tr>
<tr>
<td>Floyd Pladeth</td>
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<td></td>
</tr>
<tr>
<td>Helen Greene</td>
<td>$14.18</td>
<td></td>
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<tr>
<td>James Foust</td>
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<tr>
<td>Mary Moorehouse</td>
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<tr>
<td>Elmer Peterson</td>
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<td></td>
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<tr>
<td>Gail Ryder</td>
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<td></td>
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<tr>
<td>Lawrence Beal</td>
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<tr>
<td>Jeralean Sparrling</td>
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</tr>
<tr>
<td>Robert Troxell</td>
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</tr>
</tbody>
</table>

*Tomato Research during the month of August.
5. Additional amounts paid salaried employees (continued):

<table>
<thead>
<tr>
<th>Category</th>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuing Education</td>
<td>Charles Cunningham</td>
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</tr>
<tr>
<td>Continuing Education</td>
<td>J. L. Peirs</td>
<td>$15.00</td>
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<tr>
<td>Continuing Education</td>
<td>Charles Irvis</td>
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</tr>
<tr>
<td>Continuing Education</td>
<td>W. N. Mack</td>
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<td>Continuing Education</td>
<td>David Potter</td>
<td>$15.00</td>
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<tr>
<td>Continuing Education</td>
<td>Byron VanRiekt</td>
<td>$296.15</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>W. D. Collings</td>
<td>$22.50</td>
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<td>Miscellaneous</td>
<td>Hugo David</td>
<td>$49.80</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>Fritz Harris</td>
<td>$105.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>I. P. Huddleston</td>
<td>$22.50</td>
</tr>
</tbody>
</table>

6. Acceptance by transfer of funds from the class of 1952 of the following:
   a. $175 to the Union Board, Account 31-3796, for records for the Music Room.
   b. $1425 to the M.S.C. Fund, Account 31-3354, for stained glass windows for the Alumni Memorial Chapel.
   c. $400 to purchase 100 Wolverines for distribution to high schools by the Office of High School Cooperation.

7. Acceptance of the following grants for scholarship purposes:
   a. The Asher House Fund, Inc., of Detroit, to provide a $300 scholarship for the 1953-54 year, and two $200 grants-in-aid for the fall term 1953. Recipients must be members of the Mother Church, The First Church of Christ Scientist, and must have superior scholarship, qualities of leadership, and definite financial need, and must live in Asher House. The total amount of the grant is $500.
   b. $1000 from the Washtenaw County Bankers Association of Saline, Michigan, to provide a scholarship for a student for winter term 1954. The total amount of the grant is $500.
   c. $200 from Mrs. G. R. Dakin of Lansing to be added to the scholarship fund for worthy male students who have distinguished themselves academically and athletically, contributed by Carl and Richard Fisher.

8. Renewal of a memorandum of agreement with the Michigan Crop Improvement Association of Oxford, Michigan, covering a grant of $170 to be used under the direction of A. W. Farrel in Agricultural Engineering to continue the research project on self-feeding silos.

9. Renewal of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a grant of $2500 to be used under the direction of S. C. Kildebrand in Farm Crops to promote studies in weed improvement work and to assist in conducting the seed certification program in Michigan. The agreement provides for a special graduate research assistant.

10. Grant of $500 from an anonymous donor to be used under the direction of D. F. Watson and E. B. Tokey in Horticulture to finance a graduate research assistantship to study the applications of agricultural skills for therapeutic values.

11. Approval of a memorandum of agreement with the Florists' Telegraph Delivery Association of Detroit covering a grant of $1500 to be used under the direction of R. F. Franks and E. B. Tukey in Horticulture to analyze the cost of doing business in retail flower shops, and such other places of retail flower store management as may be agreed upon between the Association and the Horticulture Department. The agreement provides for a special graduate research assistant.

12. Approval of a memorandum of agreement with the Iowa Corporation of Benton Harbor covering a grant of $500 to be used under the direction of J. Kerven and E. J. Curtay in Soil Science to make possible an expansion of field and greenhouse work involved in a comparison of certain liquid nitrogen fertilizers with the older solid forms.

13. Approval of a memorandum of agreement with the Denmark Township Agricultural Extension Association in Tuscola County covering a grant of $3000 to be used under the direction of Director Warner of the Cooperative Extension Service to assist in the cost of an intensive agricultural extension program in Denmark Township.

14. Grant of $1700 from the National Science Foundation of Washington, D. C., to be used under the direction of I. W. Knobloch in Natural Science to collect and study various examples of the flora and fauna found in the Sierra madre Mountains of Chihuahua, Mexico.

15. Grant of $5000 from the Institute for Economic Education, Inc. of Detroit to be used under the direction of Dean Wyngarden in Business and Public Service to provide scholarships to the Workshop on Economic Education in the summer of 1954.

16. Approval of a memorandum of agreement with the Consumers Power Company of Jackson, Michigan, covering a grant of $1980 to be used under the direction of D. J. Lock in the Bureau of Business Research for a study of consumer ownership and preferences toward appliances, of trends in fuel preference, and of extent of satisfaction with utility service.
$3000 from Midwest Adm. Center

2000 from Growth, Inc.

$14,067 from Nat. Inst. or Health

Memo agree with Atomic Energy Comm. and grant of $24,732

2000 from Champion Spark Plug

$1200 from Upjohn Co.

Loan of equipment from Ximco Corp. for Civil Eng.

Several alterations and improvements jobs approved

Clerk I pos. reclassified to Clerk II post.


$3000 approv. School of Ed.

$1113 approv. Soc. Dent.

$1095 approv. Dean of Agr.

Approval recommendations re: Graduate Council

Approval of erection pole across college properties on Meebish Is.


17. Renewal of a memorandum of agreement with the Cooperative Program in Educational Administration of the Midwest Administration Center of the University of Chicago covering a grant of $3000 to be used under the direction of Earl McIntyre in Journalism to continue the research study of educational communications between administrators of secondary education and editors of the local press.

18. Grant of $200 from New York City to be used under the direction of J. B. Snell in Civil and Sanitary Engineering to finance a special graduate research assistantship.

19. Renewal of a memorandum of agreement with the National Institute of Health of the U. S. Public Health Service covering a grant of $14,067 to be used under the direction of H. H. Hunt and C. A. Roper in Zoology and Chemistry to continue the study of heredity in the cause of dental caries in rats.

20. Renewal of a memorandum of agreement with the Atomic Energy Commission covering a grant of $24,732 to be used under the direction of Max T. Rogers in Chemistry to conduct bacteriological studies of the phenomenon of thixotropy in ceramic slips.

21. Renewal of a memorandum of agreement with the National Institute of Health of the U. S. Public Health Service covering a grant of $9600 to be used under the direction of L. L. Dabholim in Bacteriology to conduct bacteriological studies of the phenomenon of thixotropy in ceramic slips.

22. Legacy of $1800 from the Louis J. Lepper Charitable Trust of Detroit to be used under the direction of H. W. Anderson in Psychology to improve the facilities for working with children.

23. Approval of a memorandum of agreement with the Champion Spark Plug Company of Detroit covering a grant of $1200 to be used under the direction of E. R. Temple in Surgery and Medicine to carry out studies on possible use of certain Upjohn products for mastitis therapy both in the laboratory and in the field.

24. Approval of a memorandum of agreement with the Upjohn Company of Kalamazoo covering a grant of $1200 to be used under the direction of A. H. Drury in Surgery and Medicine to carry out studies on possible use of certain Upjohn products for mastitis therapy both in the laboratory and in the field.

25. Loan of especially constructed sludge dewatering equipment from The Ximco Corporation of Salt Lake City to be used by J. B. Snell in Civil and Sanitary Engineering in the composting research project. This equipment is valued at $12,000 and is loaned until the completion of the project.

26. Recommendation for the following work to be done and charged to Alterations and Improvements.

a. Alterations in Quonset 104 to provide better for the needs of the Police Department at an estimated cost of $290.

b. Eliminate noise nuisance of barking of dogs in Giltner Hall at an estimated cost of $3,000.

c. Improve the lighting in Rooms 112 and 113 of Giltner Hall at an estimated cost of $500.

d. Improve the lighting in Room 312 Agricultural Hall at an estimated cost of $175.

27. Reclassify a Clerk I position to a Clerk II position in the office of the Board of Examiners, effective December 1, 1953.

28. Establishment of a Clerk-Stenographer I position in Continuing Education, to be paid for from revolving funds.

29. Appropriation of $3000 for the School of Education for bulletins, brochures, mailing, clerical help, announcements in the M.S.A. Journal, etc.

30. Appropriation of $1113 for the Sociology Department to complete the financing of the salary of Glen Taggart.

31. Appropriation of $1095 for the Dean of Engineering to administer the JET Club program.

32. The Graduate Faculty and the Administrative Group recommend:

a. That the membership in the Graduate Council be on a 5-year rotation basis with eligibility for reappointment.

b. That recommendations for appointment to the Graduate Council be made by the Dean of the Graduate School after consultation with the Dean of the School that the councillor is to represent.


34. The following resolution was adopted at the annual meeting of the Michigan Purebred Dairy Cattle Association:

WHEREAS: The facilities in building and equipment for the Dairy Department at Michigan State College for Research, Teaching, and Extension Work are not adequate, and:

WHEREAS: Dairy farming is the largest farm enterprise in Michigan and:

WHEREAS: Neighboring states such as Ohio, Indiana, Wisconsin, and others have already provided extensive buildings and equipment and:

NEW BUSINESS, continued

Miscellaneous, continued

34. Resolution from Mich. Purebred Dairy Cattle Association, continued:

"WHEREAS: The work in Animal Husbandry, Poultry, and Dairy are closely related and facilities in all three departments are inadequate; therefore.

"BE IT RESOLVED THAT: The Michigan Purebred Dairy Cattle Association in its annual meeting express to the Michigan State College Administrative officials the urgent request that an Animal Industries Building be constructed for the three departments at the earliest possible time."

On motion of Mr. Brody, seconded by Dr. Taylor, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations and Terminations

1. Frederick Lyle Wynd as Professor of Botany and Plant Pathology, effective December 31, 1953. It is also recommended that Professor Wynd be granted leave of absence with full pay for six months from July 1 to December 31, 1954.

2. Paul L. Dressel as Professor and Head of the Board of Examiners and Director of Counseling, effective February 25, 1954, to accept a position with the Educational Testing Service of Princeton, New Jersey.

3. Verna Sloan as Assistant at the Health Service, effective December 31, 1953. Mrs. Sloan is moving from East Lansing.

Leaves

1. Leave of absence without pay for Doris W. Carlson, Instructor in Counseling Center, for the month of November 1953, for health reasons. Mrs. Carlson has been employed since September 1, 1953.

Appointments

1. Transfer of William Bupp, Jr. from Macomb County 4-H Club Agent to Assistant County Agricultural Agent for Macomb County at the same salary of $3700 per year, effective December 17, 1953. This is a new position.

2. Appointment of Glenn Wilbur Somperfield as Macomb County 4-H Club Agent at a salary of $4300 per year on a 12-month basis, effective December 17, 1953, to replace William Bupp and paid one-half from Bankhead-Pligganen and one-half from State Offset funds.

3. Transfer of Donald L. Espelheimer from Hillsdale County Agricultural Agent to Associate County Agricultural Agent at Large and a salary increase from $6000 to $6200 per year, effective December 1, 1953. This is a new position financed from Kellogg Foundation funds.

4. Transfer of Duncan G. Leitch from Branch County Agricultural Agent to Hillsdale County Agricultural Agent and a salary increase from $5200 to $5400 per year effective December 1, 1953, to replace D. L. Espelheimer.

5. Appointment of Barrett Lyons as Lecturer in Social Work at a salary of $500 for the period from January 7 to March 2½, 1954, and paid $170 from College and $330 from Continuing Education Evening School funds.

6. Appointment of Seamer Wigle as Lecturer in General Business at a salary of $200 per month, effective from January 1 to March 31, 1954.

7. Appointment of Robert L. Hopper as Professor of Education at a salary of $10,000 per year on a 12-month basis, effective June 1, 1954. This is a new position. Dr. Hopper requests that announcement of this appointment be delayed until December 15, 1953.

8. Appointment of Lecturers in Animal Pathology, as follows:

a. Jack W. Warren at a salary of $250 for the fall quarters 1953.

b. T. T. Chadock at a salary of $250 for the winter quarter 1954.

Miscellaneous

1. Additional payments to salaried employees, as follows:

<table>
<thead>
<tr>
<th>Auditorium</th>
<th>Auditorium</th>
<th>Auditorium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dale Albion $12</td>
<td>Betty Carlson $20</td>
<td>Helen Greene $70</td>
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<td>Beatrice Asey $12</td>
<td>L. R. Chapman $20</td>
<td>James Huxton $20</td>
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<tr>
<td>E. P. Blankenship $24</td>
<td>Lorraine Denorest 8</td>
<td>Mary Morehouse 20</td>
</tr>
<tr>
<td>Charles Evans 23</td>
<td>Helen Evans 24</td>
<td>Annette Pennington 8</td>
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<tr>
<td>L. D. Burbanks 24</td>
<td>Floyd Fladseth 24</td>
<td>Elmer Peterson 25</td>
</tr>
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</table>
ADDITIONAL ITEMS, continued

**Miscellaneous, continued**

1. Additional payments to salaried employees (continued):

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<thead>
<tr>
<th>Auditorium</th>
<th>Engineering</th>
<th>Continuing Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gail Ryder</td>
<td>James T. Anderson</td>
<td>$113.40</td>
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<td>Lawrence Beard</td>
<td>J. W. Donnell</td>
<td>81.00</td>
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<td>Jeraldine Sperling</td>
<td>C. O. Harris</td>
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<td>Robert Troxell</td>
<td>R. T. Hinkle</td>
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<td>Wayne VanRiper</td>
<td>George Robs</td>
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<td>Cele Hevesinger</td>
<td>R. J. Jeffries</td>
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<td>Neal Whitehead</td>
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<td>36.15</td>
</tr>
<tr>
<td>Ray Verkhe</td>
<td>E. F. Vidro</td>
<td>46.80</td>
</tr>
</tbody>
</table>

**Miscellaneous**

| John Blakeslee | $18.00 |
| Velma Plancarte | $9.45 |
| Robert Frew | $16.20 |
| J. T. Huston | $20.00 |
| Joyce Jeffers | $9.45 |
| J. E. Richards | $70.00 |

2. Change in status of Ward J. McDowell from Assistant Professor of General Business on a 10-month basis to Assistant Professor of General Business and of Continuing Education on a 12-month basis, and a salary increase from $6200 to $7500 per year, effective October 1, 1953, and paid one-half from College and one-half from Continuing Education funds.

3. Increase in salary for Walter F. Johnson, Professor of Guidance and Counselor Training, from $8000 to $8500 per year, effective January 1, 1954.

4. Correction in the salary of Tien-Hsing Wu, Assistant Professor of Civil Engineering, from $5500 for the period from October 1, 1953, to May 15, 1954, to a salary rate of $5200 per year, effective from October 1, 1953, to May 15, 1954.

5. Increase in salary for Norma E. Tufford, Engineer in Buildings and Utilities, from $4270 to $5000 per year, effective January 1, 1954.

6. At the last Board meeting, the Board approved an agreement with Albert H. Case of Charlottesville, Virginia, an alumnus, in which Mr. Case agreed to turn over $60,000 to the College with the understanding that he be reimbursed at the rate of 5 per cent for the lifetime of him or his wife, that the principal become the property of the College upon the death of the last survivor, and this in addition to other funds to come to the College from his estate to be used for the purpose of providing a laboratory to be named in his honor. The signed contract and the check for $60,000 have been received from Mr. Case.

On motion of Mr. Akers, seconded by Mr. Mueller, it was voted:

(a) to instruct the Secretary to express to Mr. Case on behalf of the Board their gratitude for his continuing generosity.

(b) to authorize a committee consisting of Mr. Akers, Mr. Mueller, and Mr. May to immediately invest this fund in suitable securities— a statement of the investment to be reported to the next Board meeting.


$1000 from Wrigley’s Stores.

$1000 from Foundry Educ. Found.

$1500 from Anchor-Daniels-Midland Co.

ADDITIONAL ITEMS, continued.

Miscellaneous, continued.

14. Supplemental appropriation of $700 for the Bureau of Business Research to cover a printing claim contracted last year but paid from this year's funds.

15. Report from Mr. May, the Comptroller that subsequent to the last Board meeting after discussing the matter of boiler and machinery insurance with various agencies, it has been decided to recommend that the boiler insurance policy be placed with the Lumberman's Mutual Company in accordance with their proposal discussed at the last Board meeting.

16. Mr. Cress has submitted for consideration FHA mortgages on two Ann Arbor homes and one in a development between Ann Arbor and Ypsilanti. The mortgages carry 5 1/2% per cent interest rate with 1/2 per cent service fee and may be purchased at a price of 96 with accrued interest. Assuming no pre-payment of the mortgages, the yield will be 6.40 per cent after deduction of service charges. Mr. Cress and Mr. May recommend the purchase of these three mortgages at a cost of $33,900 plus accrued interest, and an increase by that amount in the Consolidated Investment Fund.

On motion of Dr. Smith, seconded by Miss Jones, it was voted to refer the above matter to the committee on investments consisting of Mr. Akers, Mr. Mueller, and Mr. May.

17. Mr. Cress has advised that American Telephone & Telegraph Company has issued rights to its stockholders permitting the purchase of $100 new convertible 3% 1/4 per cent debentures due December 10, 1965, at 100 for each 7 rights held. The debenture bonds are convertible into stock of the company on and after February 9, 1954, at 136. Mr. May recommends that we exercise our rights and purchase $4400 of the debenture bonds for the Pension Fund and sell the 2 additional rights at the market price.

18. Recommendation for the following work to be done and charged to Alterations and Improvements Fund:

- Proper barricades to be installed at the unprotected areaways surrounding the Natural Science Building at an estimated cost of $5,350.
- Improve the lighting in Room 4, Morrill Hall, at an estimated cost of $40.

19. Additions and repairs to the public address system in Jenison Fieldhouse at an estimated cost of $1500 to be charged to Athletic Funds.

20. Recommendation from Secretary McDonel for an appropriation of $5,000 to make possible the erection of three additional cabins at the Dunbar Station to house summer school students. These facilities are used jointly during the summer for students in forestry and civil engineering.

21. Bids were received as follows for the construction of a Feed Grinding, Mixing, and Storage Building to be erected near the Swine Building:

<table>
<thead>
<tr>
<th>Company</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hugh Carpenter &amp; Sons</td>
<td>$56,000</td>
</tr>
<tr>
<td>Perron Construction Company</td>
<td>$2,000</td>
</tr>
<tr>
<td>Yandenburg Construction Company</td>
<td>$1,994</td>
</tr>
</tbody>
</table>

It is recommended that the low bid of $56,000 by Hugh Carpenter and Sons be accepted. This is part of the barn moving project and is to be charged against the $300,000 appropriated for that purpose.

22. Report as follows on bids taken for the disposal of trailer units in the Trailer Housing area:

a. Bids on October 5 for the disposal of 56 trailer units in a total amount of $16,520.

b. Bids on October 27 for the disposal of 48 trailer units in a total amount of $7,527.10.

On motion of Miss Jones, seconded by Dr. Smith, it was voted to approve the foregoing Additional Items 11, 12 and 15, on which action already appears.

SPECIAL MISCELLANEOUS

1. Mr. May has submitted the following information and recommendation:

The original budget for the new men's dormitories covered the following items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Contract</td>
<td>$6,251,053</td>
</tr>
<tr>
<td>Furnishings</td>
<td>635,947</td>
</tr>
<tr>
<td>Architect Fees</td>
<td>285,000</td>
</tr>
<tr>
<td>Services and Site Work</td>
<td>786,900</td>
</tr>
<tr>
<td>Total</td>
<td>$7,976,900</td>
</tr>
</tbody>
</table>

To finance the above capital expenditures, the Board had available $6,147,000 which provided $1,700,100 for contingencies.

To date change orders have been approved increasing the cost of the project by approximately $25,000. This leaves about $95,000 for future contingencies. Recently Mr. Foster and Mr. Jensen have advised that due to circumstances beyond their control, it will not be possible to furnish and equip the buildings within the $653,947 allotted for that purpose. Their new estimate indicates that to do the job properly will cost $752,487, or $128,540 more than originally estimated. The major items in this increase are summarized as follows:

- $170,100 for contingencies.
- $235,000 to cover the cost of installing proper barricades to be installed at the unprotected areaways surrounding the Swine Building.
- $235,000 for options in the original estimate.
- $75,000 for changes in the original estimate.
- $75,000 for unforeseen changes in the original estimate.
- $170,100 for changes in the original estimate.

23. Mr. May has submitted for consideration the following items:

- Boiler ins. placed with Lumberman's Mutual Company.
- Committee on investments to consider two FHA mortgages in Ann Arbor.
- Stockholders of Am. Tel & Tel. issued rights to purchase $100 new convertible 3-3/4% debentures.
- Several alterations and improvements jobs approved.
- $1500 appropr. to repair p.a. system in Detroit.
- $6000 appropr. for construction of 3 cabins at Dunbar.
- Hugh Carpenter given bid on const. Feed Grinding and Mixing and Storage Bldg.

1. Budget Men’s New Dormitories, continued:

a. Mechanical Conveyors

Final plans for the kitchen area now provide for mechanical conveyors to return soiled tableware to the dishwashing areas. Installation of the equipment will reduce labor costs for many years to come; but since other dormitories did not have this type of equipment, it was not included in the original estimates. The size of the dining unit and the number of dining rooms, however, indicate a definite need for this equipment.

b. Public Address System

This is an item which was eliminated from the plans in an effort to reduce costs before the project was started. It is very desirable that it be reinstated if possible.

c. Additional Room Furniture

When this facility was originally planned, it was thought that initially only two students would be assigned to a room, hence furnishing estimates were based on that occupancy. Actually, three men are now assigned to a room in the first unit, making it necessary to order an additional bed, mattress and spring for each of the student rooms.

d. Refrigeration

In negotiations before letting the contract, it was agreed that Mr. Foster should take over the cost of refrigeration. The general contractor’s bid price was reduced by the amount of the expected cost of the refrigerators. Actually, however, the specifications did not include cooling equipment, with the result that Mr. Foster was not allowed sufficient funds to install such cooling equipment.

e. Kitchen Equipment

The estimated cost of equipping the kitchen was necessarily based on the price paid for like equipment in Shaw Dormitory. However, price increases and the larger kitchens have resulted in the bid price exceeding estimates.

We still have approximately $95,000 of uncommitted contingency funds and, in addition, we will have savings on utility services of approximately $125,000. Mr. May and Mr. McDonell recommend that they be permitted to adjust the budget and place orders for furnishings and equipment costing approximately $295,000. Such an authorization can be carried out within the funds available without further borrowing.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the above item 1.

2. Bids were taken on November 17 on the new library. Ralph Calder, the architect, and Dean Combs, met with the Board to discuss the bids and present certain recommendations. The bids were as follows:

<table>
<thead>
<tr>
<th>Base Proposal</th>
<th>Jeffress</th>
<th>Dyer</th>
<th>Peniger</th>
<th>Sorensen</th>
<th>Spence</th>
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After discussion, on motion of Mr. Brody, seconded by Mr. Mueller, it was voted to authorize the officers to negotiate a contract with the low bidder, the Christian Company of Lansing, in the amount of $4,205,000, accepting their low base bid with the following modifications:
2. Bids on new library (continued)

Alternate No. 1

NOTE: As Alternate No. 1 applies to entire 4th Floor
the acceptance of Alternate No. 2, which includes 5
vertical bays, would reduce Alternate No. 1 from $157,519
to approximately $110,263.

Alternate No. 1
Alternate No. 4
Alternate No. 5
Alternate No. 6
Alternate No. 8
Alternate No. 10

Modifications
Item a. Omit insulation on certain outside walls
Item b. Substitute concrete porch floors in place of stone

Base Proposal

Deduct

$370,665.00

Usage of 4th floor for book
storage to compensate for areas
omitted in Alternate No. 2-
Addition for minimum heat and
light approximately

The balance ($295,000) of the $4,000,000 legislative appropriation is to be used for payment
of the customary architect's fee at 5% of the contract and for the purchase of essential equip-
ment and furnishings for the structure.

3. The Michigan State College Fund trustees request the approval of the Board for the purchase of
one of the four large bells to be added to the Beaumont Tower Carillon and a set of 25 hand bells
at an estimated cost of $3,184, all to be paid for from donations received from the parents of
students.

4. The trustees of the MSC Fund recommend the approval of the Board of expenditures from that fund
in a total amount of $279,946.04. (List on file with the material of this meeting).

After considerable discussion of items 3 and 4, on motion of Mr. Mueller, seconded by Dr. Smith,
it was voted to refer this whole matter to the President and Secretary with power, with the under-
standing that the President will discuss this matter with the Alumni Committee and point out:
(1) that in the judgment of the Board these alumni funds should not be used for purposes for
which the College can use appropriated funds.
(2) that in every case where funds are set aside, they should be appropriated to the department to be
expended in exactly the same way as institutional funds and that all equipment acquired under
these grants is to be accounted for in the same manner as all other college property.
(3) that in the judgment of the Board, it should be the responsibility of the college to submit
eligible projects; and that a procedure should be established for the clearing of these requests
with the college administration before they are presented to the Alumni Committee.

5. The President raised the question as to the desirability of considering at this time possible
financing for 100 units of married housing somewhat like the units now nearing completion. After discussion, it was decided to instruct Mr. May to confer with Mr. Cress and present to the
next Board meeting additional information on possible sources of funds, etcetera.

4. Report of the death of Chace Newman, Associate Professor Emeritus of Engineering Drawing, on
November 2, 1953. Professor Newman was born on July 27, 1871 was first employed by the College
on October 1, 1921, and was retired on September 1, 1939.

On motion of Mr. Mueller, seconded by Mr. Brody. It was voted to authorize the preparation of an
illuminated resolution on the death of Professor Newman for presentation to the family and spreading
upon the permanent records of the Board.

[Signatures]
President
Secretary