On motion of Mr. Waterburv, the contracts that have been made for the rental of outside houses for hospital and dormitory purposes, were approved.

On motion of Mr. Doherty, the salary of Mr. W. H. Cory was increased for $50.00 for the month of October.

On motion of Mr. Beaumont, Mr. E. M. Grover's salary is to be $125.00 per month from November 1st and chargeable to the U. S. Army School.

On motion of Mr. Doherty, Mr. Geo. W. Churchill is to be placed on the salary payroll as Dispensing Clerk at the Chemical Laboratory, at a salary of $1200 per annum, beginning October 1st.

On motion of Mr. Woodman, the expense accounts of the Board Members were approved.

On motion adjourned.

Secretary.

MEETING OF THE STATE BOARD OF AGRICULTURE.
President's Office.

November 20th, 1918. 10 O'Clock A. M.

Present, President Kedzie, Messrs. Graham, Beaumont, Woodman and Doherty.

The minutes of the previous meeting were approved without reading.

On motion of Mr. Beaumont, $240.00 per annum is to be paid to Miss Aurelia Potts, Assistant Leader Home Demonstration Agents, in addition to the salary of $1800.00 paid her by the Federal Government.

On motion of Mr. Woodman, Miss Helen Arms was appointed Extension Specialist in Home Economics at a salary of $1400.00 per annum, beginning October 1st.

On motion of Mr. Graham, the President was authorized to confer the degree of Bachelor of Science upon Frank E. Semon of Port Angeles, Washington, as of the class of '89.

On motion of Mr. Graham, the salary of Miss Elizabeth Frazer as Critic Teacher, was made $1600.00 per annum beginning November 1st, and the following estimated expenditures for Vocational Teacher Training submitted by Prof. French, were approved:

*Estimated expenditures for Vocational Teacher Training Departments for the financial year ending June 30th, 1919.*

1. Salaries
   (a) Director of teacher training $ 3000.00
   (b) Instructors in teacher training 1000.00
   (c) Critic Teachers 3600.00

2. For Maintenance
   (a) Traveling expenses of director 500.00
   (b) Printing (bulletins, forms, reports, etc.) 100.00
   (c) Communication (telegraph, telephone) 100.00
   (d) Clerical Service (stenographer, etc. in service of department) 360.00
   (e) Miscellaneous, such as stationery and supplies necessary to promote teacher training and not needed for other purposes 300.00

On motion of Mr. Graham, Dr. Giltner and Dr. Lyman were authorized to attend
the meeting of the Live Stock Sanitary Association in Chicago, December 2nd to 4th, with transportation expenses paid.

On motion of Mr. Doherty, leave of absence without pay was granted to Gerald Dikmans, until he shall be relieved from service in the S. A. C. T., beginning November 1st.

On motion of Mr. Beaumont, the salary of Mr. W. L. Mailman, was increased to $1500.00 per annum beginning November 1st; and Dr. Giltner and Dr. Hallman were authorized to attend the annual meeting of the Indiana State Veterinary Medical Association at Indianapolis, Indiana, without expense to the College. Dr. Hallman was also authorized to attend a meeting of the Ohio State Veterinary Medical Association at Columbus, in December, without expense to the college.

On motion of Mr. Doherty, Mrs. W. S. Sutherland was appointed Secretary to the Advisor of Women and Home Economics Division, at a salary of $750.00 per annum, beginning November 4th.

Attention having been called by the President to a communication from the American Council of Education in reference to scholarships for French girls in American colleges, the following resolution was adopted on motion of Mr. Beaumont:

"Resolved, that a scholarship of the value of $500.00 per annum be established for French girls, the recipient to be appointed as indicated in the communication above referred to."

On motion of Mr. Doherty, the matter of the appointment of an assistant to Dr. Hallman in Animal Pathology as per his request, was referred to the President for report and recommendation.

On motion of Mr. Doherty, the railroad fare of Mr. Laycock from Lansing to Madison, Wisconsin, was authorized to be paid.

On motion of Mr. Graham, Mr. W. Wise was appointed Poultryman at a salary of $1200 per annum beginning Nov. 1st.

On motion of Mr. Doherty, Mr. Burton W. Householder was authorized to attend the International Live Stock Exhibition at Chicago, with transportation expenses only paid by the College.

On motion of Mr. Doherty, the communication from Mr. D. A. Seeley in regard to work in Meteorology, was laid upon the table.

The President informed the Board that he had received a communication from Mr. Hoover to the effect that on account of the ending of the war, Mr. Eustace's services would not be needed longer in the Food Administration.

The President also informed the Board that President Kenyon L. Butterfield of Massachusetts had requested Prof. Eustace to go to France with him in the Army Over-seas Educational work, as Specialist in Horticulture.

On motion of Mr. Graham, the communication from Prof. Halligan in regard to landscape gardening work for other state institutions, was referred to Prof. Eustace for recommendation.

On motion of Mr. Doherty, Prof. George Brown was authorized to attend the International Live Stock Exhibition in Chicago with his class, with all his expenses paid.
On motion of Mr. Doherty, the following resolution was adopted:

"RESOLVED, That the Graham Horticultural Experiment Station be placed in charge of the Professor of Horticulture who is the administrative officer of the Horticultural Department, and that it be administered as an integral part of the experiment station work of the College."

On motion of Mr. Woodman, Mr. Graham was appointed as a committee of the Board upon the Graham Horticultural Experiment Station, to advise with the administrative officers as to the policies to be pursued.

On motion of Mr. Woodman, the bill of Margaret S. Holt for five weeks' service as Matron of the Hostess House from October 3rd to November 9th, at $10.00 per week, was approved.

On motion of Mr. Beaumont, the admission of the following Veterinary students from the Grand Rapids Veterinary College, was approved:

- Vern A. Benedict
- Albert E. George
- Alfred J. Grease
- Harold G. Hook
- William V. Hopkins
- Ellsworth E. Joy

- Albert C. Master
- George K. Needles
- John Periolat
- Raymond Rawlings
- August H. W. Sievert

Expense accounts approved.

On motion of Mr. Woodman, the expense accounts of the Board members, were approved.

On motion adjourned.

Secretary.

Meeting of the State Board of Agriculture.

President's Office.

December 18th, 1918.


The minutes of the previous meeting were approved without reading.

On motion of Mr. Doherty, the resignation of Mr. E. P. Robinson as Assistant County Agent Leader, was accepted to take effect January 1st, and Mr. Frank Sandhammer was appointed to succeed him at a salary not to exceed $300.00 more than his present salary, to be paid from emergency funds.

On motion of Mr. Doherty, Mr. I. T. Pickford was appointed Extension Specialist in Horticulture (the position formerly occupied by Mr. Carmody) at a salary of $2000.00 per annum beginning December 6th.

Nordenberg, who was released for military service, was reappointed Extension Specialist in Forestry, at a salary of $1700 per annum beginning January 1st.

On motion of Mr. Beaumont, Mr. A. G. Kettunen was appointed Assistant to Mr. Turner in Club Work, at a salary of $1600 per annum beginning December 1st, $700 to be paid from Smith-Lever funds, and $900 from the U. S. Department of Agriculture.

On motion of Mr. Wallace, the communications from Mr. Baldwin and Mr. Trangmar in reference to a publicity program, were referred to Mr. Waterbury and