Minutes of the Meeting of the State Board of Agriculture
November 25, 1933

Present: Messrs. Brody, Chairman, Berkey, McPherson, Mrs. Wilson; Superintendent Voelker, President Shaw and Secretary Halladay.

Absent: Messrs. Daane, McColl

The meeting was called to order at 2:20 P.M.

The minutes of the previous meeting and the special meeting of October 28th were approved, having been in the hands of the Board members.

APPOINTMENTS

1. Temporary appointment of Mrs. Ruth O'Dell as night nurse, from November 16th to December 15th, inclusive, at same rate as Mrs. McWilliams was receiving.

2. Appointment of Olga Raven, R.N. as night nurse, beginning December 16th at $1240 plus board.

3. Appointment of Miss Harriet Tindale as Housing Assistant in the office of the Dean of Women, one half time basis at $600 per ten months, effective November 1, 1933, to be paid from labor payroll.

4. Transfer of Mr. E. R. Hancock from the staff of the poultry department to that of County Agent for Shiawassee County, effective November 1, 1933, ($2100 per year from Smith-Lever funds, and $240 from Shiawassee County).

5. Temporary appointment of Mr. E. S. Weisner to vacancy of extension poultryman, at $1800 per year, appointment to cover the period of Mr. A.J. Hannah's leave.

On motion of Mr. Berkey, it was voted to approve the appointments.

RESIGNATION

1. Resignation of Mrs. Mabel McWilliams, R.N. night nurse at the College Hospital, effective November 16th, 1933.

On motion of Mr. Berkey, it was voted to accept the above resignation.

LEAVE

1. Request has been made by Government officials in Washington, for A.J. Hannah to administer the Federal Hatchery Program. Therefore, leave of absence without pay is recommended for one year or less, effective as soon as President Roosevelt signs the code.

On motion of Mr. Berkey, it was voted to approve the above request for leave of absence.

MISCELLANEOUS

1. Recommendation from Supt. Berridge that 160 acres of land at Lake City be re-released at $250 per year for a five year period, with purchase option.

On motion of Mr. McPherson, it was voted to approve the above recommendation.

2. Recommendation by the Patent Committee that, hereafter one fifth of the royalties accruing to the institution from patents developed by staff members be given to the staff members in question, rather than the entire amount being given to the State Board of Agriculture.

On motion of Mr. Brody, it was voted to approve the recommendation from the Patent Committee.

3. It is recommended by Dr. Patton that Mr. R. V. Gunn of the Agricultural Economics Extension Section give part time to teaching (courses previously taken care of by Mr. Ulrey, now on leave) during the winter term 1934. One third of Mr. Gunn's salary to be paid from academic funds made available through the remainder of Mr. Ulrey's salary.

On motion of Mr. Brody, it was voted to approve the above recommendation.

4. The Labor Payroll Committee reduced the salaries of Mr. V. Armitage (creamery foreman) to $135.00, intending a $20.00 reduction, and Mr. D.H. Hendrickson (Milk room foreman) to $120.00 intending a $15.00 cut. Inasmuch as these cuts were really $23.35 and $20.00 respectively, the committee recommends that the salaries be changed to Armitage - $140.00 and Hendrickson - $125.00.

On motion of Mr. Brody, it was voted to approve the above recommendation.

5. Request from Dean Giltner for reimbursement of $5.00 a month to Mr. Klever to offset Federal reduction in salary in that amount.

On motion of Mr. Berkey, it was voted to approve item 6.

6. Payroll of instructors and staff members for work in connection with football games has been submitted for approval. Total amount $568.50.

On motion of Mr. Berkey, it was voted to approve item 6.
Membership to be paid for Assoc. of Gov. Boards.

7. The American Association of Governing Boards has submitted bill for membership dues in the amount of $35.00 for this year.

On motion of Mr. McPherson, it was voted to approve item 7.

Woodlot to be transferred to For. Dept.

8. Request that the woodlot adjacent to the Red Cedar and near the Poultry Plant be transferred to the Department of Forestry for supervision and maintenance.

On motion of Mr. Brody, it was voted to approve item 8.


9. Request that a Home Economics Specialist be employed for the months of January, February and March 1953 at a salary not to exceed $150.00 per month.

On motion of Mr. Berkey, it was voted to approve item 9.

Action def. on request for increase in salary of Churchill.

10. Request that an increase of $500 per year be given to B. R. Churchill, as of January 1, 1954. This request was presented to the Board at the time of Mr. Wells' appointment.

On motion of Mr. McPherson, it was voted to defer action on items 4, 5, and 10, pending action on the budget set-up for the second half of the fiscal year - to be acted upon at the December board meeting.

5-piece orchestra to be hired for radio progs.

11. Request that Mr. Keith Himebaugh be authorized to hire a three piece student orchestra for use in afternoon radio programs, estimated cost $300.00 plus cost of piano rental.

On motion of Mr. Berkey, it was voted to approve the above request, cost of orchestra and piano rental to be taken from the Contingent Fund.

New plans for consolidating Extension work.

12. New plans for consolidating extension work in the sparsely settled counties are being worked out; the district agent to be paid on same salary basis as county agents, i.e. $2100 per year. All county travel will be paid from local funds. It is recommended that $100 be appropriated as a maximum for each county for inter-county travel, to be paid from Extension Funds.

On motion of Mr. McPherson, it was voted to approve item 12.

Contracts for football games to be submitted to a committee hereafter.

13. Contracts for football games to be submitted to the President, the Chairman of the Board, the Comptroller and Secretary for approval.

On motion of Mr. Berkey, it was voted that all contracts for football games be submitted to a Committee consisting of: the President, the Chairman of the Board, the Comptroller and Secretary for approval.

Harris Trust & Savings Bk to be recognized as successor to Old Merchants Nat. Bank.

14. Kellogg Endowments. It is requested that the Harris Trust and Savings Bank of Chicago be recognized as successor to the Old Merchants National Bank and Trust Company of Battle Creek as trustee of the so-called Kellogg Farm Trust.

On motion of Mr. Berkey, it was voted that the State Board of Agriculture recognize the Harris Trust and Savings Bank of Chicago as successor to the Old Merchants National Bank and Trust Company of Battle Creek as trustee of the so-called Kellogg Farm Trust and that the President of Michigan State College and the Secretary of the State Board of Agriculture be authorized to sign for the Board.

Temp. appointments:

1. Due to an automobile accident, Dr. Olson is unable to teach this Fall. The following people were appointed to temporarily do his work. Paul Dressel - $200 per term, D. H. Ely - $100 and Miss Inez Bagley $100.00.

2. Report on the examination of the accounts of Michigan State College for year ended June 30, 1955 was submitted by Seidman & Seidman.

3. Approval was given for travel request of Miss Edna V. Smith to Chicago to attend the Land Grant College meeting, November 13 to 15.

4. Approval of the Purchase of a Dodge car for the Upper Peninsula Station on condition that it be arranged with the firm, from whom the purchase is made, to wait for payment until the College has available money.

5. Mr. Wilkins reports that the cost of the trip to Milwaukee for the Band totalled $670.90.

6. Recommendation of Dr. Giltner, Director Gardner and Dean Anthony regarding the services of Dr. R. W. Snyder.

7. Travel authorization for J. W. Stack to Chicago to attend the meeting of the Inland Bird Banding Association, October 28th. Railway mileage only.

On motion of Mr. Brody, it was voted to adopt and approve the recommendations of the President, except item 5, upon which action has been deferred.
SECRETARY'S ITEMS

1. Further report on accident to Winfield Russell, Crane Operator, who was injured last summer. At the August 2nd meeting of the Board, expenses for an operation were approved. Mr. Russell reported back for duty November 20th, and the time lost is now being reported: 546 hours at $3.00 an hour - total $1,638; also a statement from Health Service amounting to $35.60 to be approved. Total $2,003.60, now to be approved.

2. Report on accident to Glen Sleight, carpenter, injured while using boring machine. Time lost - 40 days at $5.00 - total $200.

On motion of Mr. Berkey, it was voted to approve items 1 and 2.

5. The piece of property described as follows is being offered to Michigan State College for the sum of $500, cash by Mr. David Friedland of Lansing, Michigan: Com. on N. and S. line of Sec. 24 at S. line of G.T.R.R. Rt. of way. So. 180 ft. E. 320 ft. N. 180 ft. to said Rt. of way to beginning.

On motion of Mr. Berkey, it was voted not to consider the purchase of this property at this time.

4. Report of President Shaw and Secretary Halladay on the following requests for refunds of fees:

   Miss Betty Richardson (request for refund of student fees)
   William Byrne
   C.P. Grizzard
   Curtis Rollings

   The requests of the three above mentioned were not granted. No residence was established before entrance to College, and it would be a direct violation of the law to allow them a refund or exemption from this fee, after they registered in college without becoming residents of the State. Therefore, the three were refused.

On motion of Mr. Brody, it was voted to approve the above report from the President and Secretary.

5. Request from the Highway Department regarding the right of way release across the Soils Experiment Field at Mancelona.

On motion of Mr. Berkey, it was voted to have the Highway Department proceed according to the original agreement which the college had with them.

6. Request from the Animal Pathology Department for construction of a temperature room in the attic, estimated cost not to exceed $250.

On motion of Mr. Berkey, it was voted to approve the above request, work to be started as soon as funds are available.

7. The State Welfare Department has offered certain labor to the College to be paid for at the expense of the Government. The list of projects is herewith attached.

On motion of Mr. Brody, it was voted to approve the above mentioned offer from the Welfare Department, with the understanding that each item on the list of projects, as it came up, should be approved by the President and Secretary and the two local members of the Board, Mr. Brody and Mr. McPherson.

8. Question of sending Band to Detroit Saturday, November 25 for the Football Game, estimated cost $250.

On motion of Mr. Berkey, it was voted to send the Band to Detroit for the Football Game Saturday.

TRAVEL

1. Professor P. A. Herbert to Milwaukee, Wisconsin, December 1st and 2nd, to attend a conference concerning the mutual Lake States problem of prolonging the life of the forest industry, Federal cooperation in fire protection, and taxation of forest land. This meeting has been called by the Governor of Wisconsin, and Gov. Comstock has asked Prof. Herbert to attend, all expenses.

2. Charles W. Bachman, L. L. Frimodig, John Kobs, Ralph Young, and a faculty member of the Athletic Council to the Annual Western Conference meetings in Chicago, December 8th and 9th, to arrange athletic schedules. Full expenses recommended, by Athletic Council.

5. E. T. Hallman to Chicago, December 5th to 8th to attend the Association of Research workers in Animal Diseases and U.S. Livestock Sanitary Association, railroad mileage only. Dr. Hallman has a paper to present.

5. George Amundson, to Chicago, first week in December to attend the meeting of the American Society of Agricultural Engineers, railroad transportation mileage only.
Travel, cont.

6. H. C. Moore, to Chicago, December 5th and 6th to attend special meeting regarding potato seed certification. Expenses to be paid from Michigan Crops Improvement Association funds.

7. H. H. Musselman to Chicago, December 4th to 6th, to attend Power and Machinery and Farm Structures Division of the American Society of Agricultural Engineers. Meeting is held here next year, and Mr. Musselman wants to work out preliminary plans. Railroad mileage only.

8. V. A. Freeman to Chicago, to attend American Society of Animal Production November 20 to December 5th railroad mileage only.


On motion of Mr. Berkey, it was voted to approve the above travel requests.

Travel to International livestock and hay show.

Chicago first week in December.

1. Dean Anthony - November 30 to December 4th - all expenses.

2. C. R. Oviatt, grain and hay show, to erect educational exhibit, November 30 to December 4th, all expenses from extension funds.

3. R. E. Decker, grain and hay show, to pack up above exhibit and return, and to attend meeting of Extension agronomists, December 6 to 8, all expenses from Extension funds.

4. G. F. Kenner, in charge of Michigan competitive exhibits at the grain and hay show, November 30 to December 5th, expenses from Michigan Crop Improvement Association.

5. J. W. Thayer, Jr., Assistant Coach, crops Judging Team, November 30 to December 6th all expenses from Crops Judging Team funds.


7. H. R. Pettigrove, to act on small grains Judging Committee, December 1 to 5, expenses to be paid by International Grain and Hay Show.

8. H. C. Rather, December 5 to 7, expenses from Crops Department, railroad mileage.


10. H. F. Moxley, November 30 to December 6, American Society of Animal Production, railway mileage expenses.

11. R. N. Tenny, in charge of tour of several short course students, all expenses if accompanying students.

12. Following men in charge of college horse exhibit, November 29 to December 10, and expenses: John Carter, John MacAllen, Andrew Quirrie, and R. S. Hudson.

13. The following people in charge of various groups of 4-H Club winners, attending the National 4-H Club Congress. Miss Lois Corbett, P. G. Lundin, Clare Rood and A. G. Kettunen, all expenses. Meals and Lodging are asked for Miss Olga Bird.


15. A. Brown, November 30 to December 5, in charge of college livestock exhibits, all expenses.

On motion of Mr. Brody, it was voted to approve the 15 items of travel listed above.

It was voted to hold the next meeting of the State Board of Agriculture on Thursday, December 21st at 2 o'clock.