Minutes of the
Meeting of the State Board of Agriculture
September 15, 1939

Present: Mr. Halstead, Chairman; Messrs. Hayney, Brody, Jakuny; Mrs. Kasellink; President Shaw;
Treasurer Wilkins; Secretary Hannah.

Absent: Mr. Lowing; Dr. Elliott.

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved.

Immediately upon convening of the Board, President Robert S. Shaw called to the
attention of the Board the recent newspaper articles concerning WPA construction
of improvements in a sub-division owned by him, and furnished a full statement of
the facts regarding this project. No charges having been brought before this Board
and having complete confidence in the integrity of President Shaw, the Board is
of the opinion there is nothing before it requiring any action on its part.

On motion of Mr. Brody, seconded by Mr. Jakuny, it was voted to adopt the above statement, and to
authorize the furnishing of copies of the statement to members of the press.

Resignations, Leaves and Appointments
1. Resignation of E. L. Austin, Head of the Department of Education, effective August 31, 1939.

2. Resignation of Gerald Winton, stenographer in the Department of Agricultural Chemistry, effective
August 28, 1939. Mr. Winton has accepted a permanent position elsewhere.

3. Resignation of Miss Augusta Holmes as assistant in Institutional Administration and resident
dietitian at Mary Mayo Hall, effective August 21, 1939. Miss Holmes has accepted a position
at the University of Connecticut.

4. Leave of absence with full pay for J. A. Davidson, Assistant Professor and Research Associate
Poultry Husbandry, for the six month period from February 1 to August 1, 1940. Mr. Davidson
has been a member of the staff for thirteen years. He wishes to do advanced work at Kansas
State College in genetics and also some special work during the summer session at the University
of Wisconsin.

5. Leave of absence without pay for Paul Dressel, instructor in Mathematics, from October 1, 1939,
to March 31, 1940. Mr. Dressel has been offered a fellowship to work with Dr. Tyler on the
twenty two college study.

6. Temporary appointment of Miss Marie E. Haskell as stenographer in the Department of Agriculturallap-Dointments
Chemistry at a salary of $1320 per year, effective September 13, 1939. Miss Haskell will re-
place Mrs. Vera Blankenburs who has been granted leave of absence because of illness.

7. Appointment of Dr. Earl W. Henderson as assistant professor and research assistant in Poultry
Husbandry, effective September 15, 1939, at a salary of $3000 per year, payable half from the
Experiment Station and half from College funds. Authorization for this position was made two
years ago.

8. Continuation of the employment of Mrs. Flora Dube as stenographer in the Forestry Department on
the present basis; i.e. at 50 cents an hour to be paid from the labor payroll and an amount
equal to her salary to be transferred from the salary payroll to the labor payroll account.
Mrs. Dube replaces Mary Tilton who has resigned.

9. Appointment of Miss Mary Alfreda Hanson as part-time housing assistant in the Office of the Dean
of Women at a salary of $600 for the ten months' period from September 1, 1939, to June 30, 1940.
This is a new position included in the budget for 1939-40.

10. Appointment of Merton Vandermeer and Albert Agett as assistant football coaches for the fall and
spring practices of 1939-40 at a total salary of $600 for each man (both of these men have been
employed previously in similar capacities).

11. Appointment of Mrs. Regina Gabriel Frisbie as assistant in Institutional Administration and
resident dietitian at Mary Mayo Hall at a salary of $200 for 1939-40, effective September 1,
1939. Mrs. Frisbie will replace Miss Augusta Holmes (salary $550) who has resigned.

12. Appointment of Mrs. Margaret Shadlock Foster as supervising teacher in Home Economics in
Eastern High School at a salary of $750 per year from College funds, effective September 1, 1939.
The State Board of Control for Vocational Education will pay Mrs. Foster $1365, making her total
salary $2100. She replaces Miss Meta Vossbrink (salary $820) who has been transferred to
itinerant teacher trainer.
Appointments

13. Appointment of Harren Fleischner as instructor in English for the fall term only at a salary of $400 for the term to be paid in three installments, the first on October 31, 1939.

14. Appointment of Warren Fleischner as part-time instructor in Mathematics at a salary of $600 for the year, payable in ten equal installments, the first on September 30, 1939. Mr. Fleischner replaces W. V. Fuller who has been transferred to a full-time position.

15. Appointment of David M. Shideler as part-time instructor in Mathematics at a salary of $600 per year payable in ten equal installments, the first on September 30, 1939. Mr. Shideler replaces Lyle McLean who has been appointed to a position in the Registrar's Office.

16. Appointment of Richard B. Kemnitz as instructor in Mathematics at a salary of $1000 for the six-month period from October 1, 1939, to March 31, 1940. Mr. Kemnitz will replace Paul Tresell who has requested leave without pay.

17. Appointment of Don Morrison as half-time undergraduate assistant in music at a salary of $550 per year payable in ten equal installments, the first on September 30, 1939. Mr. Morrison has held this position for the past two years.

18. Appointment of Ormond O. L. Sanford as part-time undergraduate assistant in Education for the fall and winter terms only at a salary of $600 for the period. Mr. Sanford plans to complete work for his degree by the end of the winter term. This is a new position.

Travel

1. Full expenses of $275 for a trip which Dr. C. A. Eppert made to New Brunswick, New Jersey, August 22-24. The trip was arranged by Dr. O. W. Lindow, Research Director of the Kellogg Company, for a consultation with Dr. Russell covering modifications in deficiency diets as carried out by Dr. Russell, and expenses should be charged to the Kellogg Chemistry Project.

2. Full expenses of $2245 for a trip which Dr. W. L. Mallmann made to Chicago on September 1 to attend a meeting dealing with the problem of mold control on cold storage eggs; expenses to be paid from the Poultry Products Revolving Fund.

3. First-class railway mileage for Karl Dressel to attend a meeting of the American Institute of Park Executives at Philadelphia, Pennsylvania, September 18-21; expenses to be paid from Forestry Department Funds.

4. Full expenses for R. J. Baldwin to accompany a traveling conference of federal agencies into Wisconsin and Minnesota by auto and train, leaving Michigan on September 22.

5. Full expenses for A. C. Baltzer and Henry Rosema to go to Chicago for a special radio program of National Farm and Home on September 25. Mr. Rosema was secretary of the original cow testing association which is being featured on the program.

6. Full expenses for Or. A. Preran to attend the Annual Meat Conference on research work in meats in Chicago, October 13-15. This meeting is being called by the U.S. Department of Agriculture, and expenses should be paid from the Experiment Station Funds of the Animal Husbandry Department.

7. First-class railroad mileage for W. V. Fekete to attend the meeting of the American Public Health Association in Pittsburgh, Pennsylvania, October 17-20; and the International Association of Milk Sanitarians in Jacksonville, Florida, October 25-27. Mr. Fekete has been asked to present papers at both meetings.

8. Full expenses of approximately $140 for J. A. Preran to accompany the 4-H Club Team to the national Dairy Show at Des Moines, October 14-29; expenses to be paid from Extension Funds.

9. Approval of the following expenses in connection with trips for the Animal Husbandry Judging team:

   Early October - Expenses for G. A. Preran for use of college bus for transportation 3 days to Ohio State University $90.
Middle of October - Expenses for G.J. Propp and use of college bus in transporting the judging team to the American Royal, Kansas City, Mo. $300

November - 3 days - Expenses for G.J. Propp and use of college bus to transport students to Purdue University, Lafayette, Indiana $70

November 30 to December 4 - Expenses for G.J. Propp and six students in attending the International Livestock Contest in Chicago $160

10. Request from Glen Stewart, Alumni Secretary, for full expenses for the following trips during the Football season:

a. Luncheon meeting with M.S.C. alumni prior to the Purdue game at Lafayette, Indiana, on October 21.

b. Luncheon meeting with M.S.C. alumni prior to the Syracuse game at Syracuse, New York, on November 4.

c. Dinner meeting and rally of M.S.C. alumni on November 10 prior to the Santa Clara game at San Francisco, California.

Action deferred on item c.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve travel requests except No. c under item 10, which is deferred.

Approval of contribution to Olympic fund.

Recommendation from the Athletic Council for making a contribution to the Olympic Fund of ten cents for each ticket sold for the Temple football game on November 26, 1939, as Michigan State's portion for raising the Olympic fund, in line with plans adopted by other colleges.

Bill of $91.45 from the University Hospital, Ann Arbor, for services rendered Edward Siebert.

Bill of $2 to Dr. W. Toothaker and $6 to Edward W. Sparrow Hospital for services rendered H. E. Brown, a member of the staff of the Farm Crops Department, who was injured while performing manual work on the farm.

4. Approval of students eligible for graduation at the end of the six weeks summer session and the twelve weeks summer session. (See list page 1562)

5. Request from the Band Committee that the Michigan State College Band be authorized to attend the Purdue football game on October 21.

6. Delegation of a representative to attend the 1939 meeting of the Association of Governing Boards of colleges and universities at the University of Texas, Austin, Texas, from October 25 to 28. On motion of Mrs. Mangelink, seconded by Mr. Brody, it was voted to appoint Mr. Jakway as delegate to represent Michigan State College at the meeting of the Association of Governing Boards at Austin, Texas.

7. Recommendation from Dean Anthony that the $8,500 additional Bankhead-Jones funds be apportioned as follows:

a. $2,500 for the Home Economics Section to provide a research assistant at a salary of $1,700 per year and $800 added to their operating budget.

b. $1,000 added to the Agricultural Chemistry Section to provide for an additional research assistant.

c. $600 each to the Farm Crops, Dairy Husbandry, Horticulture, Soils, and Botany Departments to provide one graduate assistant for each department.

d. $300 added to the operating budget of the South Haven Experiment Station.

8. Recommendation from Dean Anthony for the payment of $415 extra compensation to the following men who have been teaching NYA classes during the summer:

- R. L. Cook $35
- N. K. Haywood $45
- G. L. Cole $45
- H. G. Pettigrove $45
- C. E. Robey $45

9. Request from Miss Beatrice Boyle that her leave of absence from September 15, 1939, to June 15, 1940, be annulled. Due to serious illness Miss Boyle finds it impossible to undertake graduate study as she had planned.

Approval of payment of extra compensation for those teaching NYA.

Cancellation of Beatrice Boyle's leave of absence.
10. Recommendation from Dean Anthony that Clyde C. Hey, who is to do some teaching during the fall term, be placed on the College payroll as Farm Management Extension Specialist and In­
structor in Farm management for the amount of $108.33 per month from October 1 to December
31, 1939. Also the recommendation that Kenneth Gusterhout's salary be paid from the Extention
budget for the same amount ($108.33) during this period.

11. Recommendation from Dean Anthony that Mrs. Weber Kinzley's salary be increased from $1040
to $1140 per year, effective September 1, 1939. Mrs. Kinzley was appointed in 1938 as
stenographer in the Forestry Department.

12. Authorization for John C. Davis, assistant professor of Economics, to teach a course at the
University of Michigan during the academic year of 1939-40. The class meets once a week from
4:00-6:00 p.m. and will not interfere with his work at the College.

13. Authorization for John C. Davis, assistant professor of Economics, to teach a course at the
University of Michigan during the academic year of 1939-40. The class meets once a week from
4:00-6:00 p.m. and will not interfere with his work at the College.

14. Authorization for John C. Davis, assistant professor of Economics, to teach a course at the
University of Michigan during the academic year of 1939-40. The class meets once a week from
4:00-6:00 p.m. and will not interfere with his work at the College.

15. Request from Dean Emmons for an appropriation of $2640 for the continuation of the Coopera­
tive Research Study in Higher Education.

16. Authorization for the establishment of a service center on the campus for assistance to
small communities in the organization of their various educational efforts. This originated
with a request from Mr. Parker of the State Board of Control for Vocational Education.

17. Recommendation from Director Young that three additional men be employed to work with the
freshman football team during the 1939 fall season at a salary of $100 each. These men
will be selected from among the Varsity letter-winners who have finished their college com­
petition and who will be in attendance at the College during the fall term. This is subject
to Athletic Council approval.

18. Presentation of the 1939-40 budget of the Athletic Division as approved at the last Ath­
etic Council meeting.

19. Recommendation from Dean Anthony that William Kimmel's salary be increased from $2200 to $2600
per year, effective September 1, 1939.

20. Dean Emmons appeared before the Board and explained the course in aeronautics offered
at Michigan State College. It was further voted to approve the collection of a fee of $40.00
per student to authorize an application to the Civil Aeronautics Authority so that this Training May be offered

21. Recommendation from the Treasurer that on and after July 1, 1939, monies received from the
treesor of the College to be deposited with the Bank of Lansing.

22. Recommendation from Mr. W. A. Haverport that Mr. C. H. Pesterfield, Instructor in Mechani­
cal Engineering, be permitted to receive extra pay in the amount of $1.25 per hour for such
services as he is called upon to render in connection with the new power plant.

23. Recommendation that all the historical records now stored in the Library be transferred to the
custody of Miss Eline Yakeley, Associate in historical Research.

On motion of Mr. Jakway and Mr. Hannah, it was voted to serve on this committee.

On motion of Mr. Halsted, seconded by Mr. Halstead, it was voted to refer the above matter to Mr.
Berkey for investigation and report at the next meeting of the Board.

On motion of Mr. Brody, seconded by Mr. Halstead, it was voted to refer the above proposal to the
Civil Aeronautics Authority in cooperation with the various colleges of the country.

On motion of Mr. Halstead, seconded by Mr. Halstead, it was voted to approve the Miscellaneous items
except items 16 and 18 on which action appears.

A committee representing the Michigan Hotel Association appeared before the Board and pre­
presented a proposal for the construction of a building to house an Inn and Laboratory for the
Hotel Administration students to be constructed on the campus.

On motion of Mr. Brody, seconded by Mr. Haverport, it was voted to refer the proposal of the Hotel
Association to a Committee appointed by the President. The President appointed Mr. Brody, Mr.
Jenney and Mr. Mannah to serve on this committee.

On motion of Mr. Halstead, seconded by Mr. Halstead, it was voted to change Mrs. Mabel Kinzley’s salary from $1030 to $1140 per year, effective September 1, 1939. Mrs. Kinzley was appointed in 1938 as
stenographer in the Forestry Department.
24. The President presented a report on the M.S.C. Bookstore which has been operated by a non-profit corporation for a number of years. A committee appointed by the President including the directors of the present book store recommends that the corporation be dissolved and its assets turned over to Michigan State College to be operated by the College as a college bookstore.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above report and to authorize the Comptroller to take such steps as are necessary to take over the assets and operation of the book store.

25. The State Highway Department has notified the College of the cancellation of the maintenance of the main college road as of August 1, 1939. Upon inquiry by the Secretary the Ingham County Road Commission has agreed to maintain the college roads and drives including Farm Lane on a cost basis, itemized bills to be sent to the College.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the cooperative arrangement with the Ingham County Road Commission on the above basis.

26. State Highway Commissioner, Wuray D. Vankagoner, proposed to establish a highway research laboratory in cooperation with the Engineering Division of the College. A written memorandum of agreement covering the establishment and maintenance of this laboratory as proposed by Mr. Vankagoner was presented to the Board.

On motion of Mr. Brody seconded by Mr. Halstead, it was voted to approve this agreement.

27. The Federal Communications Commission's deadline for completing the changes in increasing the power of WKAR is September 30th.

On motion of Mr. Halstead, seconded by Mr. Brody, the secretary was authorized to file a request with the Federal Communications Commission for an extension of time. The minimum amount of work necessary to comply with the requirements of the Federal Communications Commission is authorized to be spread over a period of several years and not to exceed $20,000 for the present fiscal year.

28. The Comptroller recommends that the funds needed for the power plant changes authorized at today's meeting be secured by a direct borrowing from local banks. He further suggests that at some time later in the year, when the balance of the power plant changes are authorized, a more permanent type of financing be arranged to provide funds for the additional work and to retire the temporary borrowing.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to authorize the President, Secretary and Comptroller to negotiate with the banks of Lansing or other banks and to proceed with the borrowing of not to exceed $160,000 to be used to pay the costs of the power plant changes authorized today.

PRESIDENT'S REPORT

Resignations

1. Resignation of Miss Mary Tilton, stenographer in the Forestry Department, effective July 15, 1939.

2. Resignation of Dr. A. F. Yeager, assistant professor and research assistant in Horticulture, effective September 1, 1939. Dr. Yeager has accepted a position as head of the department of horticulture of the University of New Hampshire.

3. Resignation of Miss Mildred Erickson, stenographer in the Military Department, effective August 31, 1939. Miss Erickson is planning to be married.

4. Resignation of Mrs. Jean Trembley Rich, instructor in English, effective August 31, 1939.

5. Resignation of R. I. McDavid as Instructor in English, effective August 31, 1939. Mr. McDavid's appointment was on a one-year basis.

6. Resignation of M. C. Gay, instructor in Economics, effective August 31, 1939. Mr. Gay has accepted a position at the University of Maryland.

7. Resignation of R. M. Clark as assistant professor of Education and supervising teacher of Agriculture at Okemos, effective June 30, 1939. Mr. Clark has been taken over by the State Board of Control as assistant state supervisor.

8. Resignation of Orrin Enslow, employee in the Music Department, effective August 1, 1939.

9. Resignation of R. T. Angle as half-time graduate assistant in Animal Pathology, effective September 1, 1939.
1. Appointment of Keith C. Barrons as assistant professor and research assistant in Horticulture at a salary of $3200 per year, effective September 1, 1939. Mr. Barrons replaces Mr. Yeager who resigned (same salary).

2. Appointment of Willis E. Chase as instructor in Forestry for one year only at a salary of $2200 per year, effective September 1, 1939. Mr. Chase replaces J. H. Rustad who will be on leave of absence for this year.

3. Reinstatement of Carl Wright as research assistant in Farm Management at his former salary of $2000 per year. Mr. Wright did not accept the position offered him by the Bureau of Agricultural Economics.

4. Appointment of Dr. W. S. Gillam as assistant professor of Soils from September 1, 1939 to June 15, 1940 at a salary of $2400 for the period. Dr. Gillham will replace Dr. Tyson who will be on leave during this period.

5. Authorization for the Forestry Department to employ Mrs. Flora Dube temporarily at 50 cents an hour to replace Miss Mary Tilton. Mrs. Dube is to be paid from the labor payroll, but an amount equal to her salary during her employment will be transferred from the salary payroll to the labor payroll account.

6. Transfer of Calvin M. Meredith from the position of Assistant County Agent in Midland County to the position of County Agent in Arenac County at a salary of $2100 per year, effective August 1, 1939. Mr. Meredith replaces James M. Gorson (salary $2600) whose resignation has been accepted.

7. Continuation on a permanent basis of the employment of Miss Ardis Nugent as Home Demonstration Agent in Washtenaw County at the same salary of $1700 per year, effective August 1, 1939.

8. Appointment of Carl H. Moore as Assistant County Agent in Midland County at a salary of $1500 per year, effective August 1, 1939. The Bureau of Agricultural Economics is to pay $1125 and Extension funds $375 of his salary. Mr. Moore replaces C. M. Meredith who has been transferred.

9. Appointment of Miss Elsie Titsworth as Home Demonstration Agent for the district of Newaygo, Mecosta, Oceana, and Muskegon counties at a salary of $1300 per year, effective September 1, 1939. Miss Titsworth replaces Miss Dorothy Vasold (salary $1800) whose resignation has been accepted.

10. Appointment of William Stahl to a full time position as assistant in research in Bacteriology at $1350 per year, effective September 1, 1939, payable from Bankhead-Jones funds. Mr. Stahl was employed during 1938-39 only on a part-time basis. This position is a combination of a half-time fellowship at $720 per year offered to and declined by A. Ferrer Sellars, and a half time assistantship authorized by the Board at its last meeting. Mr. Stahl and Mr. Charles L. San Clemente, who has been appointed as a half-time fellow in Bacteriology, will fill the position left vacant by the resignation of Dr. R. E. Fennell.

11. Appointment of Mrs. Mardell Tompkins as Assistant in Research in Home Economics at a salary of $1700 per year, effective September 1, 1939. This is a new position payable from additional Bankhead-Jones research funds being received this year.

12. Appointment of Dr. Leonard Folkers as assistant physician at the Health Service at a salary of $2500 per year, effective September 1, 1939. Dr. Folkers replaces Dr. W. S. Roberts whose appointment expired June 30, 1939.

13. Appointment of Miss Vera Schultz as assistant night nurse at the College Hospital at a salary of $90 per month plus meals and laundering of uniforms for ten months beginning September 16, 1939. This is an additional position included in the budget for 1939-40.

14. Appointment of Miss Marian Holstepple as nurse-technician for the Health Service at a salary of $1200 per year plus board and laundry of uniforms, effective September 5, 1939. This is a new position which was included in the budget on a ten months basis at $100 per month. Miss Holstepple's appointment is on a 12 months basis.

15. Appointment of Mrs. Maude S. Zindel as assistant clinic nurse for 1939-40 at a salary of $90 per month plus board and laundry of uniforms for ten months beginning September 1, 1939. This is an additional position included in the budget for 1939-40.

16. Transfer of Miss Mabel Swan from the Central Stenographic Office to the Buildings and Grounds Department at a salary of $1000 per year, effective September 1, 1939. Miss Swan's salary was formerly $1200. She replaces Miss Norma Hull who is being transferred.

17. Appointment of Howard E. Winters as instructor in Chemistry at a salary of $1700 per year, effective September 1, 1939. Mr. Winters will replace Miss Marianna Auer (salary $1600) who was not reappointed.

18. Appointment of Frank L. Koronda as instructor in Chemistry at a salary of $1700 per year, effective September 1, 1939. This is an additional position included in the budget for 1939-40.
19. Appointment of Dr. Louis L. Ray as assistant professor in Geology at a salary of $2400 per year, effective September 1, 1939. This is an additional position included in the budget for 1939-40.

20. Appointment of John A. Young as instructor in Geology at a salary of $1800 per year, effective September 1, 1939. Mr. Young will replace Dr. Justin Zinn who has been promoted.

21. Appointment of Miss Dorothy Kerth as instructor in Physical Education for Women at a salary of $1400 per year, effective September 1, 1939. Miss Kerth replaces Mrs. Josephine Garrin Fennell (salary $2540) whose resignation has been accepted.

22. Appointment of Miss Thelma Bishop as instructor in Physical Education for Women at a salary of $1800 per year, effective September 1, 1939. This is an additional position which was included in the budget for 1939-40.

23. Appointment of Miss Mary Emma Barnes as instructor in Foods and Nutrition for one year only at a salary of $1800 per year for nine months service, effective September 1, 1939. Miss Barnes will replace Miss Jeanette Lee who has been promoted (salary $1900).

24. Appointment of Dr. James W. McGrath as instructor in Physics at a salary of $1800 per year, effective September 1, 1939. Dr. McGrath will replace Dr. C. W. Chamberlain who has retired.

25. Appointment of Paul G. Gray as instructor in Electrical Engineering at a salary of $1500 per year, effective September 1, 1939. This is an additional position included in the budget for 1939-40.

26. Appointment of Miss Mary Emma Barnes as instructor in Foods and Nutrition at a salary of $1800 per year, effective September 1, 1939.

27. Appointment of Mr. Lawrence Babb as instructor in English at a salary of $1800 per year, effective September 1, 1939. Mr. Babb replaces Mrs. Jean Trembley Rich (salary $1900) who has resigned.

28. Appointment of Mark Ashin as instructor in English at a salary of $1600 per year, effective September 1, 1939. Mr. Ashin replaces S. S. Nipp who was not reappointed (salary $150 per month).

29. Appointment of Dr. Arnold L. Williams as instructor in Mathematics at a salary of $1800 per year, effective September 1, 1939. This is an additional position included in the budget for 1939-40. Mr. Williams has served as part-time instructor during the past year.

30. Reappointment of Carl H. Nordström as instructor in Mathematics at a salary of $1800 per year, effective September 1, 1939. Mr. Nordström was employed last year as an instructor at the same salary.

31. Appointment of Dr. John L. Northam as instructor in Mathematics for the fall and winter terms of 1939-40 at a salary of $1000 to be paid in seven monthly installments, the first on September 30 1939. Mr. Northam has been graduate assistant in Mathematics for the past two years and will replace Dr. Sater for the two terms while he is on leave. Through error Dr. W. Carlson was appointed to this position at the Board meeting on July 6, and this action corrects that error.

32. Reappointment of Frederick Whitesell as instructor in Foreign Languages (German) at a salary of $1500 per year for part-time. Mr. Whitesell has been employed for two years at $1700 per year for full time.

33. Reappointment on a permanent basis of Mrs. Olive Dobson Henkel as instructor in Voice at a salary of $1250 per year, effective September 1, 1939. Mrs. Henkel has been employed for two years at this same salary on a nine months basis, but she is now to receive her salary in twelve installments.

34. Appointment of Miss Luella Price as instructor in Music at a salary of $1650 per year, effective September 1, 1939. (Miss Price will replace Mr. Orrin Ensfield who has resigned (salary $1500)).

35. Reappointment of G. L. Jones as instructor in Music for 1939-40 at the same salary of $2000 per year.
38. Appointment of C. R. Watts as instructor in Economics and Sociology at a salary of $2100 per year, effective September 1, 1939; salary to be divided equally between the two departments. This is a replacement of Harold Ross who held a part-time position in Sociology last year at a salary of $600, and a partial replacement for M. C. Gay, instructor in Economics, who has resigned.

39. Reinstatement of John O. Davis as full-time assistant professor of Economics at a salary of $3200 per year, effective September 1, 1939. Mr. Davis received $2600 before he was appointed as assistant to the Dean of Liberal Arts at $3100. His title as assistant to the Dean of Liberal Arts is to be discontinued and he will carry some of the work formerly carried by M. C. Gay who has resigned.

40. Continuation of Dr. Anders Orbeck as assistant professor of English and assistant to the Dean of Liberal Arts at a salary of $2900 per year, effective July 1, 1939. As assistant professor of English Dr. Orbeck received $2500 per year.

41. Reappointment of C. W. Vosbrink as Acting Chairman of the English Department for 1939-40 at the same salary of $3000 per year.

42. Appointment of Dr. W. G. Grove as Acting Chairman of the Mathematics Department for 1939-40 at a salary increase of $500, effective September 1, 1939. Dr. Grove's total salary for 1939-40 will be $4400. Professor Crowe and Professor Powell will serve with Dr. Grove as a committee in charge of the Department.

43. Appointment of Thomas Kerry as supervising teacher of Agriculture at Okemos and assistant professor of Education at a salary of $2750 per year, effective July 1, 1939. His title as assistant professor of Agriculture Dr. Orbeck received $2300 per year.

44. Appointment of John W. Hall as supervising teacher of Agriculture at Perry and assistant professor of Education at a salary of $2750, effective July 1, 1939. This salary will be paid direct to Mr. Hall by the State Board of Control for Vocational Education. He will replace R. M. Clark who has resigned.

45. Appointment of Miss Meta Yossbrink as itinerant teacher trainer in Home Economics at a salary of $2600 per year, effective September 1, 1939. Miss Yossbrink will replace Miss Mattie Pettson during her leave. Her salary is paid by the Board of Control for Vocational Education.

46. Appointment of Miss Emma M. Griesse as supervising teacher in Home Economics at Mason and instructor in Education at a salary of $2500; $500 to be paid by the Mason School Board, $1600 by the College to be reimbursed up to a maximum of 75 percent by the State Board of Control for Vocational Education. Miss Griesse's appointment is effective September 1, 1939.

47. Approval of change in status of Mary Bruce from full time instructor in Animal Pathology at $1320 per year to half-time instructor at a salary of $720 per year, effective September 1, 1939.

48. Appointment of Egbert Conklin as assistant in Animal Pathology for 1939-40 at a salary of $1200 per year, effective September 1, 1939. Mr. Conklin will replace R. T. Ingle, half-time graduate assistant who has resigned, and will carry part of the work formerly carried by Miss Bruce.

49. The following graduate assistantship appointments have been made for 1939-40. All are re-appointments, replacements, or new positions which were included in the budget for 1939-40.

- Chemical Engineering - Reappointment of E. H. Shotwell as half-time graduate assistant.

- Chemistry - Appointment of Arthur H. Davidson as half-time graduate assistant to replace Harold Wiesner who was appointed but did not accept.

- Civil Engineering - Reappointment of G. R. Greenth in as half-time graduate assistant.

- Dairy Husbandry - Reappointment of Robert G. Townley as half-time graduate assistant.

- Drawing & Design - Reappointment of Paul R. Larson as half-time graduate assistant.

- Economics - Appointment of Eldon A. Johnson as quarter-time graduate assistant in Accounting to replace Orland Bines.

- Engineering Exp. Sta. - Reappointment of W. J. Rhyoth as half-time graduate assistant.

- Forestry - Reappointment of Charles Dobrowolsky as half-time graduate assistant.

- Geology & Geography - Appointment of William B. Paine as half-time graduate assistant.

- Mathematics - Appointment of Philip Browne as half-time graduate assistant to replace Jack L. Northam.

- Philosophy of Science - Reappointment of Lawrence Schaeffer as half-time graduate assistant to replace E. W. Western.
President's Report, Appointments, continued

September 15, 1939

Appointments

49. Graduate assistantship appointments, continued:

- Appointment of Russell G. Lloyd as half-time graduate assistant to replace G. C. McGorley who has resigned.

- Appointment of Milton Greath as half-time graduate assistant to replace Janet Kelley who was half-time undergraduate assistant last year.

- Appointment of Roy F. Matelski as half-time graduate assistant to replace G. M. Welles who has resigned.

- Appointment of Reginald Holland, Wilbur F. Luick, Gordon Vossen, and William Shae as half-time graduate assistants. These are the four new positions included in the budget for 1939-40.

- Appointment of Joseph F. Loomis and William Greif as half-time graduate assistants. These are the two new positions included in the budget.

Leaves

1. Leave of absence without pay for Dr. James Tyson, Assistant Professor and Research Assistant in Soils, for the nine months period from September 15, 1939 to June 15, 1940. Dr. Tyson will be Assistant Professor of Soils at Iowa State College during the next school year. This is in accordance with arrangements to exchange professors with Iowa State College and the University of Nebraska.

2. Leave of absence without pay for one year for Paul Barrett, Extension Specialist in Soil Conservation, effective August 16, 1939. Mr. Barrett is taking a position as representative of the Bureau of Agricultural Economics in Land Use Planning for the State of Michigan.

3. Leave of absence for Miss Mattie Pattison, itinerant teacher trainer in Home Economics, for one year from September 1, 1939 to August 31, 1940. Miss Pattison is on the payroll of the Board of Control for Vocational Education, and her leave has no effect upon the College budget.

4. Leave of absence without pay for Miss Meta Toosbrink, supervising teacher of Home Economics, for one year beginning September 1, 1939 so that she may replace Miss Pattison during her leave.

Travel

1. Mileage on one car for V. A. Ereeman, G. K. Davis, and B. J. Killam to attend the Annual Nutrition Conference held at the Central Soy Bean Company research Laboratories at Decatur, Indiana, on July 12; mileage expenses payable from Animal Husbandry Department funds.

2. Full expenses for Mr. W. L. Mallman to attend the World's Poultry Congress at Cleveland so that he might take care of the Michigan exhibits.

3. First-class railroad mileage for G. W. McCraw of the Kellogg Demonstration Farm to attend the World's Poultry Congress at Cleveland.

4. Full expenses for O. A. Brown to attend a meeting of the National Lamb Feeder Committee in Chicago on August 2. This was a special meeting called by the Lamb Feeders' Associations and the Cooperative Marketing Organizations, and expenses are to be paid from Animal Husbandry Department funds.

5. First-class railroad fare and maintenance expenses for C. L. Cole to attend the McKenney sheep sale at Pesquea, Wisconsin, on August 4, and also to visit farms in the vicinity to purchase herd sires for the sheep flocks; expenses to be paid from Animal Husbandry Department funds.

6. Mileage on one car for members of the Agricultural Economics Extension staff to attend the American Institute of Cooperation in Chicago, August 1-7.

7. Car Mileage allowance for B. F. Vanderlype to interview prospective students at Schenectady, Amsterdam, and Canton, New York, and vicinity. Mr. Vanderlype expects to spend part of August at Canajoharie, New York.

8. Full expenses for C. W. Bachman to attend athletic meetings at Northwestern University and Chicago, August 23.

9. First-class railroad mileage for B. T. Mallman to attend the annual meeting of the A.V.M.A. at Memphis, Tennessee, from August 26 to September 1, 1939.

10. First-class railroad mileage for B. W. Teas to attend the American Country Life Association meeting at State College, Pennsylvania, from August 30 to September 2.

11. Mileage on one car for members of the Mathematics Department to attend the meeting of the Mathematical Society to be held at Madison, Wisconsin, September 4-9.

12. Mileage on one car for members of the Department of Chemistry to go to Boston and return for the meeting of the American Chemical Society, September 11-15. Professors Clark, Bring, Hall, and Leininger expect to go.
13. First-class railroad mileage for Dr. F. J. Schable to attend the American Chemical Society meeting being held at Boston, Massachusetts, September 11-15; expenses to be paid from Agricultural Chemistry funds.

14. Full expenses for R. V. Gunn to represent the College at a called conference of the north central states dealing with research in livestock marketing. The meeting will be held in Chicago on September 15 and 16. Expenses are to be paid from the Experiment Station allotment to the Economics Department.

15. Mileage on one car and maintenance expenses for L. E. Hamwood to accompany the Dairy Cattle Judging Team to the Eastern States Exposition at Springfield, Massachusetts, September 12-21; and to the Dairy Cattle Congress at Waterloo, Iowa, September 22-28.


**MISCELLANEOUS**

1. Authorization for the employment of an instructor, half-time in Sociology and half-time in Economics, at a salary from $2000-2200 per year. This will fill the part-time position in Sociology formerly held by Harold Ross and will partially replace M. C. Gey who has resigned from his position in the Economics Department.

2. Authorization for an increase in Maxine McKinley’s salary from $550 to $600 per year for ten months’ service, effective July 1, 1939. Miss McKinley is assistant dietitian in Mary Mayo Hall.

3. Authorization for an increase in Miss Ann Kuehl’s salary from $2280 to $2400 per year, effective September 1, 1939. Miss Kuehl received an offer from another institution at a higher salary.

4. Authorization for an increase in Miss Dorothy Parker’s salary from $2340 to $2400 per year, effective September 1, 1939.

5. Authorization for R. V. Brown’s (Assistant Professor in Physiology and Pharmacology) salary to be increased from $2300 to $2500 per year, effective September 1, 1939.

6. Authorization to carry P. J. Schaible and E. J. Stafseth on the College payroll for full time up to July 10, 1939. This legislation providing for partial payment of their salaries by the federal government did not go into effect until July 10.

7. Correction in the status of C. E. Muhr who has been appointed as half-time graduate assistant on funds provided by the Forex Industry. Mr. Muhr is to receive $800 instead of $600.

8. Approval of change in title of Duane Gibson from Research Assistant to Instructor and Research Assistant in Sociology at the same salary of $2000 per year. Also authorization that Dr. C. R. Hoffer’s salary be paid $1560 from Experiment Station funds and $1640 from College funds; and that Mr. Gibson’s salary be paid $1800 from Experiment Station funds and $200 from College funds. This action involves no change in the total salary of either staff member.

9. Report that Dr. Newton Chute did not accept the position as assistant professor of Geology to replace Duncan Stewart. The appointment was made at the April Board meeting to be effective September 1, 1939.

10. Approval of Dean Huston’s recommendation that Frank T. Parmalee, half-time graduate assistant in Entomology, be allowed to report October 1, 1939. Mr. Parmalee will receive no remuneration for the month of September from the College. He will continue his work with the U. S. Department of Agriculture until that date.

11. Suspension of Forrest Fansher, who holds the American Jersey Cattle Club Fellowship, from August 1 to October 31, 1939. Mr. Fansher will take charge of the Oaklands herd during this time. This arrangement has the approval of the American Jersey Cattle Club.

12. Acceptance of an industrial fellowship from the Dow Chemical Company for experimental work in testing the suitability of Dowicides as dairy germicides. The Dow Chemical Company will contribute $420 in two equal installments.

13. Acceptance of an industrial fellowship from the National Pickle Packers’ Association of Chicago for Chemical, nutritional, and bacteriological studies of cucumbers and pickles and pickled products. The Association will contribute $750 for one year beginning September 1, 1939.

14. Acceptance of a grant of $2500 from the American Institute of Refrigeration to be used for research on the use of carbon dioxide gas in the refrigeration of meat, meat products, and other perishable foods which may be assigned for research by the Institute. The agreement authorizes the College to employ a full-time man at a salary not to exceed $1500 per year and graduate fellows on a half-time basis at a salary not to exceed $600 per year.
15. Acceptance of $1200 from the general Electric Company of Schenectady, New York, to be used in a study of the influence of certain lights on the ripening of meat. The work is to be performed by the Sections of Bacteriology, Home Economics, and Animal Husbandry.

16. Acceptance of a gift of $100 from the American College of Dentists to defray expenses of research on dental carries being carried out by Dr. Hunt and Dr. Hoppert.

17. Authorization to the Christian Company to hire a crane operator at $1.50 per hour to be paid by them and they in turn to be reimbursed by the College at the end of each calendar month. This arrangement is to be effective only until the next meeting of the Board.

18. Authorization for the expenditure of $600 for the installation of new concrete slabs and pipe rails for the north and south stadium ticket booths; costs to be charged to athletic receipts.

19. Transfer to the general fund of the following balances of the W. K. Kellogg Gift to the Sanctuary:

| Plantings | $17.28 |
| Bridge | 14.70 |
| Cabins | 12.70 |
| Photographic | 12.70 |
| Museum Background | 90.80 |

20. Approval of the Summer Session payroll covering the salaries for the six-week session, eight-week language courses, ten-week language courses, Kellogg School, art school, and conservation camp totaling $419,964.75.

21. Approval of the Post Session payroll amounting to $1899.99, and also the payment of $125 to Justin Zinn who conducted a Field Geology course near Marquette during the first two weeks in September.

22. Approval of Mr. Wilkins' recommendation that $3,285.19 used for acoustic treatments in Mason Hall last year be transferred from the Mason Hall changes to the Alterations and Improvements balance left last year.

23. Approval of Dean Anthony's recommendation that a temporary loan of $700 be made to the Department of Horticulture to be returned by April 1, 1940, from sales of products resulting from the use of this fund.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the President's Report.

FWS ITEMS

Report of actions taken by the Committee consisting of Mr. Brody, the President and Secretary, authorized at the Board meeting of July 6th to act for the Board on all FWS matters in the interim between Board meetings. The following actions have been taken by the Committee acting for the full Board:

1. The offer of the United States of America to amend the contract created by the acceptance of the offer for aid in financing the men's dormitory by increasing the federal grant from $202,500 to $213,173 was accepted for the Board.

2. Changes in the specifications for the men's dormitory including the omission of a portion of the attic work; the changing of the closet poles from 1" to 3/4"; the changing of the specifications for certain sections of the attic and certain other changes in specifications at no change in the contract price.

3. Certain changes in the specifications for the auditorium including a considerable amount of electrical work made necessary by some omissions in the original specifications were approved at an addition to the contract price of $1,079. The Committee acting for the Board authorized Mr. Wilkins to deposit an additional $1079 in the Construction Account to provide the necessary funds.

4. Certain changes in the specifications for the livestock judging pavilion were approved at a deduction in the contract price of $272.20.

5. Certain additional painting was necessary in the completion of the livestock judging pavilion. This painting was authorized and certain painting was omitted at an increase in the contract price of $80.00.

6. Certain blackboards were necessary in the classrooms in the livestock judging pavilion and the installation of these blackboards was authorized at an increase in the contract price of $277.00.

7. The original contract did not include the installation of the floor material in the livestock pavilion specifications for a proper floor and other items that were necessary to build this building. The Committee acting for the Board authorized the architects and authorized at an increase in the contract price of $3,542 and the time for the completion of the building was extended to August 31, 1939.

8. Bids for classroom furniture for the classrooms in the livestock judging pavilion were taken on August 24, 1939, in accordance with FWA regulations and the contract for this material was awarded to the low bidder, the Michigan School Service of Lansing at $195.00.

9. The time for completion of the girls' dormitory was extended to September 15, 1939.

10. Certain changes in the specifications were authorized in a "wash-up" change order deducting $637.50 from the original contract price of the Veterinary Clinic Building.
The following PWA ITEMS require Board action:

1. The Committee appointed by the Board at the July 6th meeting has completed the final inspection and recommended the acceptance and authorization for final payment when certain minor details are completed of the following buildings:
   a. Livestock judging pavilion, PWA Docket, Mich. 1201-F
   b. T. C. Abbot Hall Men's Dormitory, PWA Docket, Mich. 1003-F
   c. Veterinary clinic addition, PWA Docket, Mich. 1612-F
   d. Olin Memorial Health Center, PWA Docket, Mich. 1202-F

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to accept and authorize final payment of a, (Livestock judging pavilion); b, (Veterinary clinic addition); and d, (Olin Memorial Health Center); deferring action on c.

2. It will expedite the handling of PWA matters if the Board will authorize the same committee to act for the Board in the interim until the next regular meeting of the Board.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve continuance of the same committee to act on PWA items in the interim until the next Board meeting.

3. Mr. Calder, the architect, recommends a change in the specifications including an extra underground connection to connect the down spout from the northeast corner of the Music Building to the main gutter at an additional cost of $69.96.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above recommendation.

SECRETARY'S ITEMS

1. In connection with the construction of the bridge, it is necessary to have a skilled crane operator that cannot be furnished by the WPA. The President acted for the Board in approving the payment of this crane operator at $1.50 per hour until the next Board meeting. The Secretary recommends that the Christian Company be authorized to carry this operator on their payroll and to render accounts at the end of each calendar month. It is estimated that the total cost during the period of construction will be not to exceed $2,000.

2. Certain sheet piling and other material were necessary in connection with the construction of the bridge and had to be rented from the Christian Company at a cost of $700.00.

3. In connection with the large WPA project changes have been made in the WPA setup requiring the owners to purchase a larger percentage of the materials. It is requested that the Board authorize the purchase of such materials as are necessary to build the roads, bridge, sidewalks and other items included in the WPA project and authorize the transfer of such funds as are necessary from the Special Alterations and Improvements Accounts carried over from the 1938-39 fiscal year.

4. Dean Anthony and Director Gardner recommend the purchase of a small parcel of land adjacent to the Dunbar Forestry Station at a total cost of $200 to be paid from the funds budgeted to the Forestry Department. It is feared that this lot will be purchased for resort purposes and it might be used for purposes detrimental to the operation of the summer Forestry Camp.

5. The budget provides funds for the purchase of the 50 acres of farm land under option from Mr. Hochanessian at the Southwest corner of Phillips and Mt. Hope Roads. Dean Anthony and Director Gardner recommend that this land be purchased at this time so that Mr. Hochanessian may be moved off the property as he continues the operation of the work of the Animal Disease Research Department that are using the farm and buildings.

6. Frank Stanzak, an employee of the Grounds Department, was injured while at work and developed a hernia. An operation was necessary and has been performed. The medical and hospital costs will not exceed $290.00.
On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the six items above.

No action.

7. Mr. Davenport recommends the installation of a new electrical distribution service for the Union Building at a cost of $1,000.

No action.

8. The Michigan Press Association requests increased space for their offices on the campus when it is available.

No action.

9. Dean Anthony presents a proposed oil and gas lease covering the Kellogg Farm. This agreement entails the payment of $2200 per year to the College in payment for the lease.

Action deferred.

10. Due to the embarrassing situations in which we have found ourselves with reference to the use of bleachers by off-campus groups, it is recommended that in cases where these bleachers are used off the campus a rental charge of $10.00 per section be required.

No action.

11. The estate of LeVerna Hoyes forwarded an additional check for $389.37 which was received on July 10th to supplement the LeVerna Hoyes scholarship funds already available.

12. Mr. Ormand E. Hunt, vice-president of General Motors Corporation offers to give to the College a certain tract of land situated in the city of Ann Arbor consisting of a certain subdivision with the understanding that the property will be sold by the College and converted into cash to be used to provide scholarships for needy students in agricultural and horticultural courses in honor of Mr. Hunt's father, Mr. Edson Hale Hunt who graduated from the College in the Class of 1877.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to accept the land offered by Sir. Ormand E. Hunt.

13. In accordance with the action taken by the State Board of Agriculture at the meeting on July 6th, plans and specifications for an addition to the power plant building and the purchase and installation of a power board switchgear and for the purchase of new water softener equipment were taken on September 13th as follows:

Mr. Munson, the architect, Dean Dirks, Mr. Davenport and Mr. Erickson, the Consulting Engineer, recommend the awarding of contracts as follows: For construction of the Addition to the Power Plant to E. J. Corr of Lansing, at $35,476; the plumbing and heating in the addition to Davis Brothers of Detroit at $6,634; the electric wiring in the addition and the installation of the switchgear equipment to Eaton & Buehler of Detroit at the basis of a flat price of $6,120 for the work in the addition and a flat fee of $1,000 plus actual cost for the work of installation of the switchgear, estimated total cost not to exceed $10,000. The water softener is to be purchased from and installed by the DaLee Company of Detroit at $9,952; the switchgear equipment to be purchased from the General Electric Company at $75,759. The following items to be done by the Buildings and Grounds Department:

1. New 1000 gallon water service pump
   $3500.00
2. Moving water service pumps and piping
   2000.00
3. Alterations and moving fee water pumps
   3500.00
4. New Boiler feed pump
   3000.00
5. Alterations in Buildings and Grounds shops
   3000.00
6. Closing in back of false ceiling from control panel to ceiling
   200.00
7. Storage tank and sump for water conditioner, sump pump.
   800.00

On motion of Mr. Brody, seconded by Mr. Jakway, it was voted to approve item No. 13.

14. The bases for the diving boards and the electric basketball score board to be included in the Gymnasium and Field House should be built into the building. The swimming board and bases will cost $600.00. The electric basketball score board will cost $400.00 - a total of $1100.00 to be charged to Permanent Improvements, Athletic Department.

On motion of Mr. Haistead, seconded by Mr. Berkey, it was voted to approve the above item.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve items 8 and 11.

15. A communication from E. L. Osborne of 4407-25th Street, Detroit, Michigan, addressed to Governor Dickinson was read to the Board.
List of graduates at the end of the Summer Session July 28, 1939:

DIVISION OF AGRICULTURE
Agriculture
Degree: Bachelor of Science

Henry Dermot Hamilton
Edwin Morgan Eankinson

Don Mathison McCormack
George Leslie Helsen
Stanley Robert Pollyea

DIVISION OF ENGINEERING
Degree: Bachelor of Science

Charles Winfield Atwater, ch
Harry Roy Bentley, c
Harper Lee Camp, ch
Raymond Frederick Dakin, ch

Floyd Earl Huber, ch
Richard Hyatt Hutchinson, e

George Edward Leavagood, ch
Donald Harry Macdonald, ch
William Rood Taylor, m
Robert Seaman Tooke, m

DIVISION OF HOME ECONOMICS
Degree: Bachelor of Science

Flora Doris Anderson
Darlene Frances Beckman
Gladys Eila Brown
Catharine Marie Carlson
Kathryn Rough Cox
Donnave Myrtle Edmundson
Beatrice Ime Flahler
Helene Mary Foss

Elenore Eugenia Gough
Isabel Jane Hardy
Evelyn Ruth Hitchcock
Kildred Zone Jeffers
Rita Laura Kies
Doris Marie McDaniel
Helen Nancy McMillen
Ruby Helen Marvin
Shirley Rose Meier

Kathryn Alice Miller
Florence Georgia Bann
Marion Elizabeth Bohns
Betty Jane Ryan
Dorothea Grace Schrifer
Barbara Holma Smith
Charlotte Marie Wagner
Winifred Ellen Webb
Rose Jane Wernuth

DIVISION OF APPLIED SCIENCE
Applied Science
Degree: Bachelor of Science

Norma Jean Ashley
Albert Edward Buchholz
Donald Edward Crissey

Kenneth Edmiston Greer
Paul George Jacobs

John Kerfoot McFroy
Jan B. Pietrzyk, Jr.
Robert Francis Treascott

DIVISION OF LIBERAL ARTS
Liberal Arts
Degree: Bachelor of Arts

Margaret Mary Anderson
Margaret Louise Auble
Harriet Ruth Barton
Robert Lester Courtwright

Elizabeth Colas Mackie
Dikta Newlin

DIVISION OF PHYSICAL EDUCATION
Degree: Bachelor of Science

Lowell Robert Ecklund
Emil Paul Zarchenberg
Robert Earl Mason
Richard J. Peersall

Charles Frederick Pegg
Alexander W. Skorina
Edward Watson Snyder
Arthur James Webb

Business Administration
Degree: Bachelor of Arts

Fred Edmund Heidrich, Jr.
Edward George Hertel, Jr.
Leo Kazma

Elizabeth Merle McDonnell
Eldon Edmund McLean

Robert Hillas Owen
Robert William Patenge
Louis Vander Kay
List of graduates at the end of the Summer Session July 28, 1939, continued:

DIVISION OF LIBERAL ARTS

Public School Music
Degree: Bachelor of Music
Frances Eugenia Minges

DIVISION OF VETERINARY SCIENCE

Veterinary Science
Degree: Doctor of Veterinary Science

Lester Maxwell Greene
Harry Paul Johnson

DIVISION OF MEDICAL SCIENCE

Medical Biology
Degree: Bachelor of Science
Walter Noel Mack

Advanced Degrees

Master of Arts
Harry Charles Beaman

Master of Music
Wanda Virginia Cook

Master of Science
Willis Henry Bash
Edmund Stanley Burke

List of graduates at the end of the Summer Session September 8, 1939

DIVISION OF AGRICULTURE

Agriculture
Degree: Bachelor of Science
Lee James Farrell, Jr.

DIVISION OF HOME ECONOMICS

Hilton Frank Beauchamp
Degree: Bachelor of Science
Mary Ann Ruth Libey

DIVISION OF APPLIED SCIENCE

Applied Science
Degree: Bachelor of Science
Robert William Lieber

Physical Education
Degree: Bachelor of Science
David Allan Goldsmith

Police Administration
Degree: Bachelor of Science
Charles John Albert

DIVISION OF ENGINEERING

Degree: Bachelor of Science
James Brewster Johnson, ch.

Terry Sam Ozier
Sherwood Austin Wakeman

Nathan Miner

M. Gordon Bull

Russell L. Eggert
William Paul Puller
Christine Carlson

Clifford J. Gibbs
Tompkins W. Terwilliger

Joseph William Long

William Adolph Olman
List of graduates at the end of the Summer Session September 8, 1939, continued:

DIVISION OF LIBERAL ARTS

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<thead>
<tr>
<th>Name</th>
<th>Degree</th>
<th>Division</th>
<th>Additional Degree</th>
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<tbody>
<tr>
<td>Harold C. Early</td>
<td>Bachelor of Arts</td>
<td>Liberal Arts</td>
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<td>Josephine Clare Beltman</td>
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<td>Joann Elizabeth Horst</td>
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<td>Munice Elizabeth Irish</td>
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<td>Jane Pope</td>
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<td>Harry Glen Fitch</td>
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<td>Eunice Elizabeth Irish</td>
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Advanced Degrees

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<tr>
<td>Jack Howard Cameron</td>
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<td>Hotel Administration</td>
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<td>Charles Almon Vay</td>
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<td>William Herbert Stehi</td>
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Business Administration

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<td>Kenneth Dale Clinton</td>
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<td>Noel Etienne Dore</td>
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<td>Clarence Frederick Gentor</td>
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<td>Robert Douglas MacCurdy</td>
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<td>Hyrlie R. Hunger</td>
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<td>Lyle Moyer Murphy</td>
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<td>James Lowell Orison</td>
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Minutes of the Meeting of the State Board of Agriculture

October 19, 1939

Present: Mr. Halstead, Chairman; Messrs. Berkey, Brody, Downing, Jakway; Mrs. Masslink; President Shaw; Treasurer Wilkins; Secretary Hannah.

Absent: Dr. Elliott

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved.

RESIGNATIONS, LEAVES, AND APPOINTMENTS

Resignations
1. Resignation of Mrs. Irene Margarvdt Johnson as stenographer in the Department of Journalism and Publications, effective November 4, 1939.

2. Resignation of Mrs. Elma Lest Durkee as clerk in the Registrar's Office, effective October 1, 1939.

3. Resignation of Robert Patrick as quarter-time graduate assistant in Bacteriology, effective September 30, 1939, so that he may accept an appointment to the General Electric Company Fellowship.

Leaves
4. Leave of absence with full pay for Miss Alice Bates, Assistant State Club Leader, for the three month period from October 1 to December 31, 1939, because of ill health.

5. Leave of absence with full pay for Miss Edna Smith, state Leader of Home Economics Extension, for the period from July 27 to December 31, 1939. Miss Smith was injured in an automobile accident on July 27 and will not be able to assume duties until the first of the year.

Appointments
6. Appointment of Miss Mary Berkey as stenographer in the Department of Journalism and Publications at a salary of $1200 per year, effective October 15, 1939. Miss Berkey will replace Mrs. Johnson whose resignation has been presented (same salary).

7. Appointment of Miss Catherine Finlan as clerk in the Registrar's Office at a salary of $1080 per year, effective October 1, 1939. Miss Finlan replaces Mrs. Durkee whose resignation has been presented (salary $1200).

8. Appointment of Charles E. Schmitter as fencing coach at a salary of $500 for the five month period from November 1, 1939 to March 31, 1940.