THE MEETING WAS CALLED TO ORDER AT 9:50

Present: President Shaw, Mrs. Stockman, Messrs. Brody, McColl, McPherson, Gowdy, Superintendent Pearce and Secretary Halladay.

Absent: Mr. Watkins

The minutes of the previous meeting were approved without reading, having been in the hands of the Board members.

RESIGNATIONS

1. Resignation of H. W. Hewetson, Instructor in Economics, effective September 1st.
2. Resignation of John W. Hyde, Instructor in Landscape Architecture, effective September 1st.
3. Resignation of Robert Addy, Extension Specialist in Dairy Husbandry, effective August 31st.
4. Resignation of J. G. Black, Instructor in Physics, effective August 20th.
5. Resignation of Mr. Lett, Graduate Assistant in Mechanical Engineering effective August 9th.
6. Resignation of Professor O. E. Reed, Head of Dairy Department effective October 1st.
7. Resignation of J. D. Romaine, Research Assistant and Instructor in Soils, effective October 1, 1928.
8. Resignation of Professor H. C. Coffman, Head of Department of Psychology and Philosophy, effective September 1st.
9. Resignation of D. C. Mook, Research Assistant and Instructor in Dairy Husbandry, effective September 1st.
10. Resignation of Mrs. Jessie Wolford, stenographer in Economics Department, effective September 1st.
11. Resignation of H. A. Shadduck, Assistant in Experiment Station Chemistry, effective September 16th.
12. Resignation of N. D. Hinton, Instructor in Chemistry, effective September 1st.

On motion of Mr. McPherson, it was voted to accept the above resignations.

APPOINTMENTS

1. Appointment of R. J. Davis, Assistant in Experiment Station Chemistry Section, effective September 15th, $1500 per year.
2. Appointment of B. G. Sitton, for second year teaching Fellowship in Horticulture, salary $700, effective September 15th.
3. Appointment of R. L. Horne, as Instructor in Economics, salary $1800 to succeed Mr. Hewetson, resigned, effective September 1st.
4. Appointment of R. V. Tanner, from December to March, inclusive to aid in Soils Extension work at the rate of $225 per month.
5. Appointment of Miss Elsie Dick, stenographer, Department of Economics advanced from $1020 to $1200 to succeed Mrs. Wolford, appointment effective September 1st, Parnell funds.
6. Appointment of Miss Olive Humford to succeed Miss Dick at $85.00 per month, effective September 11, Parnell funds.
7. Appointment of H. A. Berg, Extension Specialist in Farm Management, $2500, effective October 1st.
8. Appointment of Mary Kent, stenographer, Department of Education, salary $110 per month, effective September 17th.
9. Appointment of Paul D. Gibson, County Agricultural Agent for Clare County, $2400 Extension State funds effective August 15th.
10. Appointment of Goodwin P. Tolles, Instructor in Entomology to succeed H. D. Arbuthnot, at a salary of $1500 effective September 1st.
11. Re-appointment of P. A. Boyer, one-half time graduate assistant in Sociology for the year 1928-29 at a salary of $800.

12. Appointment of Elane Rickett, stenographer in Short Course Office, salary of $1300 effective September lst.

13. Appointment of C. A. Hoppert, Associate Professor of Physiological Chemistry at a salary of $2400 effective at the beginning of the college year.

14. Appointment of Lamar H. Wood as one-half time graduate assistant in Forestry, Kellogg Scholarship, at a salary of $800 on 10 months basis effective September lst.

15. Appointment of J. O. Smith and Walter D. Halsey as one-quarter time graduate assistants in Department of Chemistry at a salary of $400 per year for each, effective September lst.

16. Appointment of Maurice Howitt as Instructor in Landscape Architecture at a salary of $2000 per year effective September lst.

17. Appointment of William Gill to replace George Churchill, resigned, both effective September lst, Position, janitor, caretaker and stock clerk, salary $1800.

18. Appointment of Mr. Lewis Bateman, Instructor in Chemistry at a salary of $1800 effective September lst, to replace H. D. Hinton, resigned.

19. Leave of absence for C. E. Slaughter, Research Assistant in Engineering Experiment Station, September lst to December 30th without pay.

20. Appointment of Myhren C. Peterson as Instructor in Civil Engineering for the fall term at $600 for the period; January lst to become one-half time graduate assistant in Civil Engineering at the regular Fellowship rate for the balance of the year.

21. Advancement of Mr. Floyd Young in Department of Anatomy from one-half time to three-fourths time assistant, the increase of $400 to be made up from Anatomy funds.

22. Appointment of Gordon S. Matthews to the Kellogg Fellowship in Farm Crops at stipend of $800 per year, effective September lst.

On motion of Mr. Gowdy, it was voted to approve the above appointments.

23. Consideration of requested leave of absence for George Churchill, employee of the Chemical Department since 1933 and now in the County T. S. Sanitarium.

On motion of Mr. McColl, it was voted to grant Mr. George Churchill a leave of absence for six months with one-half pay.

TRAVEL AUTHORIZATION

1. Authorization for Professor Pettit and his assistant, Mr. Bibble, for expenses for one car and two men, September 24th to 29th to attend Corn Borer meetings at Toledo and also in Ontario.


3. Request for travel authorization on account of meetings of Corn Borer committees, called by the Bureau of Entomology, September 24th to 27th at Toledo and in Canada, involving expense of operating one automobile and personal expenses other than transportation for H. C. Eaton, H. C. Hasselman and A. E. Harston and J. E. Cox.

4. Authorization for George Starr to attend meeting of Sweet Corn Breeders and visit cucumber trial plots at Madison, Wisconsin, September 10th, all expenses paid.

5. Authorization for Mr. Bottery to attend a short course in Design and Control of Concrete Mixtures for faculty and staff members of Engineering Colleges, to be held September 18th to 21st, inclusive, at Philadelphia, estimated cost $90.00.

6. Authorization for Dr. Grove to attend mathematical society at Amherst College, September 4th to 7th. Estimated cost $95.00 to $100.00.

7. Authorization for Professor F. G. Serf to attend the meeting of the American Society for Steel Treating to be held at Philadelphia, October 8th. Estimated cost $95.00.

8. Authorization for H. C. Rater, to meet with Agronomists of Ohio and Indiana at Toledo, Ohio, August 26th, and to confer with National Milling Company on wheat improvement program.


10. Authorization for Mr. H. H. Thornton and Mr. J. W. Morey to attend the State Fair, Columbus, Ohio in charge of E. S. C. Sheep exhibit.

11. Authorization for R. E. Hill to attend the meeting of Farm Management representatives at Normal, Illinois, September 6th.

12. Authorization for Dr. Harmer to attend the Vegetable Growers Association of America, meeting September 10th to 14th at South Bend, Indiana.
13. Authorization for G. A. Brown, to attend the Ohio State Fair, August 27th and 28th in charge of Live Stock Exhibits of M. S. C.
15. Authorization for Dr. McCool to attend the Second National Fertilizer Conference at West Baden, Indiana, September 5th and 6th.

On motion of Mr. Brody, it was voted that the above requests for out-of-state travel be granted.

FINANCE
1. Request for Summer School pay for the benefit of the family of the late Florence Birdsall.
On motion of Mr. Gowdy, it was voted to pay to Miss Birdsall's mother the amount due her for Summer School pay and that the amount be paid from Summer School funds.
2. Approval of budgeting of Capper-Ketcham fund of $20,000 and increase in the Smith-Lever funds, amounting to $7,635.37.
On motion of Mr. Gowdy, it was voted to accept the fund appropriated by Capper-Ketcham budget and that it be included in the budget for the purpose for which it was passed.
3. Approval of salary of O. J. Wilson at $2540 and of Miss Margaret Miles at $2280.
On motion of Mr. Gowdy, it was voted to approve the above salaries.
4. Approval of salary of Mrs. Philp at $1600.
Action referred to Advisory Committee.

MISCELLANEOUS
1. Request of Dean J. P. Cox for authorization to occupy a vacated dwelling house on the campus if such should become available.
No action.
2. Request of Miss Yakeley for additional $175.00 to employ extra assistance in filling out the Federal Bureau Land Grant College Questionnaire.
On motion of Mr. Gowdy, it was voted that Miss Yakeley's request be granted and that the salary be added to her budget from the general fund.
3. List of graduates completing their work at the end of the Summer School.
On motion of Mr. McColl, it was voted that the list of graduates as submitted by the President and approved by the faculty be granted the degrees as recommended by Miss Yakeley.
4. Committee report on location of Potato Experimental farm.
On motion of Mr. McPherson, it was voted to make the question of the location of the potato experimental farm a special order for the next meeting.
5. Request of Alumni for consideration of installment of Basket Ball floor in New Armory.
Matter referred to the Building Committee.
On motion of Mr. McColl, it was voted that the Vocational Budget Report as submitted be approved and used for the purpose for which the appropriation was made.
7. On motion of Mr. Gowdy, it was voted that the President appoint the alumni members of the Board consisting of Mr. Brody, Mr. McColl and Mr. Watkins to advise with the Alumni Secretary about the feasibility of publishing the alumni catalogue.
8. On motion of Mr. McPherson, it was voted that the services of Mr. Bernard Proulx be continued until January 1.
9. On motion of Mr. Brody, it was voted that the landscaping and all service connections for the new Memorial Tower, donated by Mr. and Mrs. John Beaumont be made at college expense.
10. On motion of Mr. McColl, it was voted that the road leading to Abbot Hall from the north be closed and that the work necessary be authorized as advised by the landscape architect.
11. On motion of Mr. McColl, it was voted that Mr. Mayer be given salary for the months of July and August as per contract on file.
12. On motion of Mr. McPherson, it was voted that Mr. Leonard be paid for two months, September and October, at the rate of $600 per month provided it meets with the approval of the Athletic Council.
11. Re-appointment of P. B. Boyer, one-half time graduate assistant in Sociology for the year 1928-29 at a salary of $800.
12. Appointment of Elene Hickey, stenographer in Short Course Office, salary of $1200 effective September 1st.
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4. Authorization for George Starr to attend meeting of Sweet Corn Breeders and visit cucumber trial plots at Madison, Wisconsin, September 10th, all expenses paid.
5. Authorization for Mr. Bothery to attend a short course in Design and Control of Concrete Mixtures for faculty and staff members of Engineering Colleges, to be held September 18th to 21st, inclusive, at Philadelphia, estimated cost $75.00.
6. Authorization for Dr. Grove to attend mathematical society atAmherst College, September 4th to 7th. Estimated cost $55.00 to $60.00.
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Action referred to Advisory Committee.

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Matter referred to the Building Committee.


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10. On motion of Mr. McColl, it was voted that the road leading to Abbot Hall from the north be closed and that the work necessary be authorized as advised by the landscape architect.

11. On motion of Mr. McColl, it was voted that Mr. Mayer be given salary for the months of July and August as per contract on file.

12. On motion of Mr. McPherson, it was voted that Mr. Leonard be paid for two months, September and October, at the rate of $3000 per month provided it meets with the approval of the Athletic Council.
On motion of Mr. Brody, it was voted that the house formerly occupied by Dean Phelan be designated in the future as the President’s House and that President Shaw be authorized to use same and that other quarters designated by the President for departments be approved.

On motion of Mr. Brody, it was voted to defer the matter until the next meeting of the Board.

On motion of Mr. McPherson, it was voted to authorize the Secretary to refer the matter to Mr. Halladay.

On motion of Mr. McPherson, it was voted to increase Professor Plant’s budget as per request.

On motion of Mr. Gowdy, it was voted to remunerate Mr. Hardesty for his services.

On motion of Mr. McColl, it was voted to remunerate Mr. Hardesty for his services.

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On motion of Mr. Gowdy, it was voted to increase Professor Plant’s budget as per request.

On motion of Mr. McPherson, it was voted to accept Mr. Reed’s resignation.

On motion of Mr. McColl, it was voted to refer the matter to Mr. Halladay.

On motion of Mr. McPherson, it was voted to refer the matter to the building Committee with power to act.

Dear [Name]

I hope this letter finds you well. I am writing to inform you that the Board of Directors has approved the purchase of the Wilcox Farm. This decision was made on motion of Mr. Brody.

We are excited about the future of the farm and believe it will be a valuable asset to our community. If you have any questions or concerns, please feel free to contact me.

Sincerely,

[Your Name]