MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
January 21, 1955

Present: Messrs. Brody (Chairman); Mueller, Rouse; Miss Jones; President Hannah, Treasurer May
and Secretary McDonel

Absent: Mr. Akers, Dr. Smith; Dr. Taylor

The meeting was called to order at 2:00 p.m.

The minutes of the previous meeting were approved.

The President reported to the Board the death of the father of Dr. Connor D. Smith and of the
fact that the funeral was being held at the same time as the Board meeting this afternoon.

It was unanimously voted to extend to Dr. Smith and his family the sincere sympathy of the Board.

PRESIDENT’S REPORT

Appointments

1. Donald Celam Harmer, County 4-H Club Agent at Large, on a 12-month basis, at a salary of $3800
   per year effective January 1, 1955, paid $2700 from Smith-Lever and $1100 State Offset funds.

2. Donald P. Brown, Assistant Professor of Agricultural Engineering, on a 12-month basis at a
   salary of $6500 per year, effective from January 1, 1955 to December 31, 1955 paid from Rural
   Electrification TV funds.

3. William Henry Friday, Instructor in Agricultural Engineering, on a 12-month basis, at a salary
   of $4500 per year, effective January 1, 1955 for an indefinite period, paid three-quarters
   from College and one-quarter from Experiment Station funds.

   of $300 for the period.

5. Barrett Lyons, Lecturer in Social Work from January 1, 1955 to March 31, 1955, at a salary of
   $500 for the period.

6. Chitra M. Smith, Instructor in Social Science from January 1, 1955 to March 31, 1955 at a
   salary of $1200 for the period, paid $600 from Political Science and $600 from Social Science.

7. Swart Leon Evans, Instructor in Social Science from January 1, 1955 to March 31, 1955 at a
   salary of $600 for the period.

8. Norma H. Stafford, Instructor in Health, Physical Education and Recreation at a salary of
   $4000 per year from January 1, 1955 to March 31, 1955.

9. Maria Butler, Instructor in Health, Physical Education and Recreation at a salary of $500 per

10. H. Weldon Frase, Instructor in Social Work, at a salary of $2400 for the period

11. Amy Palmer, Instructor in Teacher Education, at a salary of $400 for the period January 1,

12. Edwin Warren Miller, Instructor in Engineering Drawing at a salary of $2700 for the period

13. Shirley Epperson Lippincott, Instructor in Foods and Nutrition at a salary of $666.66 for the

14. Marilyn Elaine Down, Instructor in Art at a salary of $500 for the period January 1, 1955 to
    June 30, 1955.

15. William A. Bowers, Instructor in Physics and Astronomy at a salary of $160 per month from

Miscellaneous

1. Change in the effective date of the appointment of Frank J. McArdle, Assistant Professor

2. Salary of Roy A. Clifford in Sociology and Anthropology amounting to $450 per month from
   January 1 to March 31, 1955 to be paid from the Carnegie grant (Account 71-2697).

2a. David Alline Carroll, Assistant Professor of Military Science at a salary of $200 per month
Memo agreement, Ag. Marketing Serv. $1700
Also one for $1100

3. Approved a memorandum of agreement with the Agricultural Marketing Service of the U. S. Department of Agriculture of Washington, D. C., covering a grant of $1700 to be used under the direction of A. W. Farrell in Agricultural engineering in a project to increase the efficiency of commercial dry bean storage operations by various researches.

4. Approved a memorandum of agreement with the Agricultural Marketing Service of the U. S. Department of Agriculture covering a grant of $1100 to be used under the direction of A. W. Farrell in Agricultural Engineering to study methods of maintaining the quality of grain stored at bin sites. The agreement provides for a special graduate research assistant.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the President's Report.

NEW BUSINESS

Resignations and Terminations

1. William Lawrence Engle, 4-H Club Agent in Alcona and Oscoda Counties, effective December 31, 1954 to join a building and construction company.

2. George S. Gerhard, Instructor in Political Science, effective December 31, 1954 to enable him to accept a half-time assistantship for winter and spring terms.

3. R. Vance Presthus, Associate Professor of Political Science, effective August 31, 1955.


6. Raymond L. Scheele, Assistant Professor of Sociology and Anthropology, effective March 31, 1955.

7. Dorothy J. Hitchcock, Instructor in Microbiology and Public Health, effective December 31, 1954. Miss Hitchcock has accepted a position with Clemson College in South Carolina.


Leaves

1. Alvin D. Farwell, Assistant Professor of Animal Husbandry, with full pay from March 1, 1955 to May 31, 1955 to study at the University of California.

2. Bernard C. Lemke, Professor of Accounting, with half pay from September 1, 1955 to August 31, 1956 to study and travel.

3. Ralph L. Paul, Assistant Professor of Engineering Drawing, with half pay from September 1, 1955 to August 31, 1956 to study at the University of Minnesota or the University of Michigan.

4. Albert C. Warne, 4-H Club Agent in Montcalm County, with full pay from January 16, 1955 to February 15, 1955 for health reasons.


8. Wesley R. Fishel, Associate Professor of Political Science, without pay from January 1, 1955 to March 31, 1955 to serve as special consultant of FOA in Viet-Mam.

Appointments

1. Don Robert Kebler, Assistant County Agricultural Agent at Large, on a 12-month basis, at a salary of $3,600 per year, effective January 16, 1955, paid $2,700 from Smith-Lever and $900 from State Offset funds.

2. Mary Agneta Hixon, Home Demonstration Agent in Oakland County on a 12-month basis, at a salary of $3,500 per year, effective January 1, 1955, paid $2,700 from Smith-Lever and $800 from State Offset funds.

3. William T. Hagge, Assistant Professor (Res.) of Animal Husbandry on a 12-month basis, at a salary of $3,750 per year, effective June 1, 1955 and paid from Experiment Station funds.
NEW BUSINESS, continued

Appointments, continued

11. Ruth Jesse, Instructor in Social Science and Sociology and Anthropology, at a salary of $1000 for the period January 1, 1955 to March 31, 1955, paid $600 from Social Science and $400 from Sociology funds.
12. Margaret Fuller, Instructor in Political Science at a salary of $335.50 for the period January 1, 1955 to March 31, 1955.
19. Deborah Wheaton, Instructor in Chemistry, at a salary of $300 per month effective January 1, 1955 for an indefinite period.
20. Evelyn Lyons, Instructor in Chemistry, at a salary of $300 per month effective January 1, 1955 for an indefinite period.
21. Bruce E. Hartsoch, Associate Professor of Chemistry, at a salary of $600 per month, effective January 1, 1955 to March 31, 1955. This salary is in addition to retirement pay.
Appointments, continued

31. Evode McCall, Assistant Professor of Sociology and Anthropology, at a salary of $4500 per month effective January 1, 1955 to August 31, 1955, paid from State Board of Alcoholism Project funds.

32. Charles Leon Horrell, Professor and Head of Animal Pathology on a 12-month basis at a salary of $12,000 per year, effective July 1, 1955.

33. David L. Clark, Instructor in Microbiology and Public Health on a 10-month basis at a salary of $3500 per year, effective July 1, 1955.

34. Neal H. Cholvin, Instructor in Surgery and Medicine on a 10-month basis at a salary of $5000 per year, effective February 1, 1955.

35. Byron Casey, Psychiatrist at the Health Service on a 12-month basis, at a salary of $11,000 per year, effective July 1, 1955.

36. Clarence J. Pappen, Staff Physician at the Health Service, on a 12-month basis at a salary of $10,000 per year, effective January 1, 1955. Since Dr. Pappen is 55 years of age, he will not be included in the retirement and insurance program.

37. Wayne Franklin Tinkle, Assistant in the Placement Office, on a 12-month basis, at a salary of $6500 per year, effective January 1, 1955.

Change in status Chester J. Jackson - permanent basis.

1. Change in status of Chester J. Jackson, Assistant Professor of Agricultural Engineering from temporary to permanent basis and subject to tenure rules, effective July 1, 1955.

2. Change in source of salary funds for the following Dairy Department staff members, effective March 1, 1955:
   - L. G. Harmon, Associate Professor, from full time Experiment Station to 3/4 Experiment Station and 1/4 College.
   - W. W. Snyder, Associate Professor, from full time College to 3/4 College and 1/4 Experiment Station.
   - G. K. Trout, Professor, from 2/3 College and 1/3 Experiment Station to 1/2 College and 1/2 Experiment Station.

3. Change in salary of Ellis T. Austin, Instructor in Economics, from $2000 per year to $3500 per year, effective from January 1 to March 31, 1955, when the rate will revert to $2000 per year.

4. Continuation of James Earl Robertson in engineering Drawing at a salary of $3750 per year in addition to retirement pay, effective from January 1 to August 31, 1955.

5. Change in source of salary funds for Joe D. Mills, temporary Instructor in Sociology and Anthropology, from full time College to 1/2 College and 1/2 Experiment Station funds (account 71-6601), effective from January 1 to June 30, 1955.

6. Recommendations as follows relative to tenure, effective January 21, 1955:
   a. Removal of the following persons from being subject to tenure rules:
      - Harry S. Wilt, Agricultural Economics (effective February 28, 1955)
      - Harvey Kappahn, Agricultural engineering
      - Charles Nick, Fisheries and Wildlife (he is an employee of Mich. Dept. of Conservation)
   b. Change John W. Morris from Assistant Director of Athletics and Assistant Director of Athletics and Assistant Professor of Health, Physical Education, and Recreation to Assistant Professor in Intercollegiate Athletics.
   e. Transfer John Frotman from Health, Physical Education, and Recreation to Intercollegiate Athletics. He has the rank of an instructor.

Report of death Candace Appleton

7. Report of the death of Candace I. Appleton on December 27, 1954. Miss Appleton was first employed by the College on January 1, 1925, and was head nurse at the hospital at the time of her retirement on September 3, 1952.

8. Gift of a Serv-a-Slice bread dispenser valued at $112 to be used in the Union Cafeteria.

9. Gifts for the College Museum as listed in the Inventory Office with a total value of $999.40.
### Miscellaneous, continued

10. Payments as follows to salaried employees since the last Board meeting:

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<tr>
<th>Name</th>
<th>Amount</th>
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<td>Windows</td>
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### January 21, 1955

**Grant of $2,000 from the Midwest Administration Center of the University of Chicago to be used under the direction of E. A. McIntyre in Journalism to Continue the project on the communications study.**

**Grant of $1,000 from Haskell Nichols of Jackson, Michigan, to be used toward the cost of the Centennial.**

**Grant of $5,209 from the W. K. Kellogg Foundation of Battle Creek to be used for the construction of men's dormitories, certain alterations of existing structures, furnishings, etc., at the Kellogg Biological Station.**

Additional amounts paid to salaried employees:

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<th>Amount</th>
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<td>Continuing</td>
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<td>Engineering</td>
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<td>10.00</td>
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<tr>
<td>Miscellaneous</td>
<td>0.00</td>
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</tbody>
</table>
Grants as follows to be used for scholarship purposes:

1. Acceptance of several grants for scholarship purposes:
   a. $3,300 from F. Edward Geldhof, Vice President of Whirlpool Corporation of St. Joseph, Michigan, to provide one or more scholarships for students in engineering.
   b. $8,000 from the Catholic University of Detroit to be credited to the Catholic Foundation Scholarship Fund.
   c. $5,559 from Charles E. Heath of Kalamazoo to be used to help needy and worthy students from the Kalamazoo area.
   d. $370 from the Episcopal Woman’s Club of Lansing to continue financial assistance for a foreign student.
   e. $5,000 from Mrs. Allen B. Fox to be added to the W. A. Brown Scholarship Fund. A total of $12,500 for this fund has been received to date.
   f. $5,000 from the Department of Agriculture of Washington, D.C., to provide $600 tuition fee for each of the five Korean police trainees attending Michigan State College.
   g. $10,000 from the estate of S. S. Jones to continue the scholarships for descendants of World War I veterans.
   h. $6,000 from Farm Bureau Services, Inc., of Lansing, to continue the scholarships for the Elevator and Farm Supply Short Course.

Renewal memos of agreement with:

15. Almont Agric. Ext. Asso., Grant $1250
16. Approval of a memorandum of agreement with the Michigan Agricultural Extension Association of Almont, Michigan, covering a grant of $1,250 to be used under the direction of B. Varner in the Cooperative Extension Service to continue assistance in the cost of an intensive agricultural extension program with the farmers of Almont Township in Lapeer County.
17. Distillers Feed Research Council, Grant $2,500
18. Approval of a memorandum of agreement with the Distillers Feed Research Council of Cincinnati, Ohio, covering a grant of $2,500 to be used under the direction of W. H. Heaton in Dairy in a study of the occurrence of heritable economic characteristics of dairy cattle in the Michigan Dairy Herd Improvement Association.
20. Approval of a memorandum of agreement with the National Institute of Health of Bethesda, Maryland, covering a grant of $3,383 to be used under the direction of E. W. Weidner in Political Science to provide graduate training in politics and special teacher training to a highly selective group of candidates for the doctorate in Political Science.
21. Michigan Agricultural Extension Association, Grant $3,716
22. Approval of a memorandum of agreement with the Michigan Agricultural Extension Association of Almont, Michigan, covering a grant of $3,716 to be used under the direction of R. H. Fulton in Botany to determine the effect of granulation on the availability of the phosphorus in commercial fertilizers.
23. Michigan State University, Grant $4,250
24. Approval of a memorandum of agreement with the Office of Naval Research of Washington, D.C., to be used under the direction of G. W. Weidner in Botany in a study of the mechanism of sulfate reduction and fixation into organic form by enzymes of higher plants.
25. Michigan State University, Grant $3,000
26. Approval of a memorandum of agreement with the Stauffer Chemical Company of New York, New York, covering a grant of $3,000 to be used under the direction of A. E. Foulon in Botany to determine the effectiveness of a formulation of Stauffer Uptan 50W to control raspberry anthracnose and spur blight diseases.
27. National Science Foundation, Grant $2,000
28. Approval of a memorandum of agreement with the National Science Foundation of Washington, D.C., to be used under the direction of A. H. Randurski in Botany in a study of the mechanism of sulfate reduction and fixation into organic form by enzymes of higher plants.
29. Office of Naval Research, Grant $2,500
30. Approval of a memorandum of agreement with the Office of Naval Research of Washington, D.C., to be used under the direction of G. W. Plaxis in Physics and Astronomy in a study of the radiation balance in the atmosphere as determined by the distribution of water vapor, carbon dioxide and ozone and its relation to meteorological factors. Provision is made for special graduate research assistants.

January 21, 1955
28. Recommendation that the bid of R. L. Spitzley in the amount of $61,147.83 be accepted for the following work to be done and charged to Alterations and Improvements:

- Transfer of Gertrude Gannon from the Classified List as Secretary Executive in Animal Pathology to Secretary in the President's Office at a salary of $16,000 per year, effective January 1, 1956.
- Establishment of a Secretary-Departmental II position in the Detroit Office of Continuing Education.
- Reclassification of a Secretary-Departmental II to a Secretary Executive position in Police Administration.
- Establishment of a Secretary-Executive position in Dormitories and Food Services and deletion of a Clerk II position.
- Establishment of 2 Mechanical Technician I positions in the College Museum.

29. Several alterations and improvements approved.

30. Recommendation that the bid of R. L. Spitzley for the December 1954 Christmas Adventure in World Understanding:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid</th>
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<tr>
<td>Shaw-Walker</td>
<td>81,183</td>
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<tr>
<td>Spitzley Heating</td>
<td>61,147.83</td>
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<tr>
<td>Distel Heating Co.</td>
<td>69,700</td>
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<tr>
<td>United Piping and Erecting</td>
<td>72,435</td>
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<tr>
<td>Dard, Inc.</td>
<td>81,250</td>
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<tr>
<td>Alternate Bid</td>
<td>92,590</td>
</tr>
</tbody>
</table>

31. Grants as follows to be used under the direction of E. L. Harden in Continuing Education for several grants for Christmas Adventure in World Understanding:

- $500 from the Ford Motor Company Fund of Dearborn, Michigan
- $400 from the East Lansing Lions Club
- $350 from Business Women's Company of Grand Rapids
- $250 from the Vassar College Foundation of Grand Rapids
- $20 from Mrs. R. F. Lyman, Jr., of East Lansing
- $25 from David Newman Lodge 507 of Jackson
- $25 from E. J. Ainney of East Lansing
- $20 from Richmond Clubs of Richmond, Michigan
- $20 from Mrs. Janice D. Miller of Jackson
- $20 from a member of the Zonta Club of Lansing
- $20 from Club 17 of Flint
- $20 from Mrs. Dorothy Osgood of East Lansing
- $20 from Mrs. Gary Miller of Jackson
- $20 from Mrs. Gladys Olds Anderson of Lansing
- $20 from a member of the Zonta Club of Lansing
- $20 from the Michigan Artificial Breeders' Cooperative
- $20 from the Michigan State Board of Alcoholism
- $20 from the Automobile Club of Michigan

32. Establishment of a Secretary-Departmental I position in the Detroit Office of the Marketing and Consumer Information program, paid from AAA Project 96 funds.

33. Reclassification of a Clerk-Stenographer I to a Typist-Dictaphone Operator position in the Office of Agricultural Communications.


35. Reclassification of a Secretary-Departmental II to a Secretary Executive position in Police Administration.

36. Reclassification of a Secretary-Departmental I to a Secretary-Departmental II position in Nursing Education.

37. Establishment of a Secretary-Departmental II position in the Detroit Office of Continuing Education.

38. Establishment of a Secretary Executive position in Dormitories and Food Services and deletion of a Clerk II position.

39. Establishment of 2 Mechanical Technician I positions in the College Museum.

40. Transfer of Gertrude Gannon from the Classified List as Secretary Executive in Animal Pathology to Secretary in the President's Office at a salary of $16,000 per year, effective January 1, 1956, on Board appointment.

41. Recommendation for the following work to be done and charged to Alterations and Improvements:

- Recarpet Fairchild Theater
- Improve lighting, Rooms 302 and 309, Horticulture
- Improvements to International Center
- Provide coat racks, Rooms 204, 304, Natural Science

42. Recommendation that the bid of R. L. Spitzley in the amount of $61,147.83 be accepted for the steam supply to University Village. Bids were received as follows:

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<tr>
<th>Company</th>
<th>Base Bid</th>
<th>alternate bid</th>
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</thead>
<tbody>
<tr>
<td>R. L. Spitzley Heating</td>
<td>61,183</td>
<td>92,590</td>
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<tr>
<td>Shaw-Walker</td>
<td>61,642</td>
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<tr>
<td>Distel Heating Co.</td>
<td>69,700</td>
<td>100,300</td>
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<tr>
<td>United Piping and Erecting</td>
<td>72,435</td>
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<tr>
<td>Dard, Inc.</td>
<td>81,250</td>
<td>105,355</td>
</tr>
</tbody>
</table>
January 21, 1955

NEW BUSINESS, continued

Miscellaneous, continued

43. Recommendation that the low bid of Haussman Construction Company in the amount of $4,562 be accepted for work involved in changes at the Union dock. Bids were received as follows:

Haussman Construction Company $4,562
Perron Construction Company 4,900
Christman Company 5,400
Vendenburg Construction Company 5,601

44. The Michigan Department of Conservation is offering to give the College 10 acres of land now controlled by the Conservation Department. This land is not within the property which the College now owns but is within a very few miles of the Dunbar Forest.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to request the Michigan Department of Conservation for the transferring of the above mentioned 10 acres of land to the State Board of Agriculture.

45. Request from the Consumers Power Company to lease a right of way to construct a power line across a portion of the Lake City Experiment Station.

46. The annual dinner extended by the State Board of Agriculture to the Michigan Press Association will be held on January 28 at the Kellogg Center.

47. The following resolution has been received from the Michigan State Horticultural Society:

"The commercial canning and freezing of fruits and vegetables is becoming increasingly important to Michigan agriculture. Over one-half of all fruits and vegetables grown in Michigan are now sold to processors. The consuming public with each passing year is expressing a greater preference for canned and frozen foods, and the per capita consumption of the same is increasing while the per capita consumption of fresh fruits and vegetables is decreasing.

"Several states, notably California, Wisconsin, New York and Illinois, which compete with Michigan in the market for processed foods, have provided extensive facilities for research into new varieties of fruits and vegetables and into processing problems and techniques. Growers and processors in these states have already realized substantial gains in revenue as a result of these programs.

"As an example, California, which a few years ago had relatively little strawberry production, now leads the nation in this important crop. Much of the credit for this advance is due to the introduction of the heavy-fruited 'University' varieties developed at the University of California Davis campus. The farm value of strawberries in the state in 1953 was $27,000,000—about 15 times greater than in 1944.

"There exists a grave danger that Michigan will fall behind in this important field of research unless comparable facilities and programs are adopted here. Our central location, proximity to market, and favorable climatic conditions will avail us nothing, unless our varieties and processing techniques keep pace with competing states.

"WHEREFORE, BE IT RESOLVED by the Michigan State Horticultural Society in meeting assembled this 8th day of December, 1954, that Michigan State College be urged to vigorously pursue the comprehensive program of research into new varieties of fruits and vegetables suitable for processing and into processing methods and techniques in order that Michigan growers and processors may obtain their fair share of the national market in future years.

"BE IT FURTHER RESOLVED, that the Secretary be instructed to forward a copy of this resolution to President Hannah of Michigan State College."

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve all New Business.

ADDITIONAL ITEMS

Resignations

1. Margaret L. McKoane, Assistant Professor of Physical Education, effective August 31, 1955.
2. John W. Fitzgerald, Special Report Writer in Information Services, effective January 12, 1955. Mr. Fitzgerald was a temporary employee.
3. Edgar L. Harden, Dean of Continuing Education, effective June 30, 1955. Dean Harden has accepted a position as executive vice president of the Drop Forging Association in Cleveland, Ohio.

Leaves

1. Henry Clay Smith, Associate Professor of Psychology with half pay from September 1, 1955 to August 31, 1956 to accept a Fulbright Professorship in Italy or Mexico.
2. James W. Miller, Professor and Head of Teacher Education, without pay effective January 1, 1955 for an indefinite period. Professor Miller has been appointed Comptroller of the State of Michigan.

Appointments

Miscellaneous

1. Transfer of Harry S. Wilt from Assistant Professor of Agricultural Economics on a 12-month basis to County Agricultural Agent at Large on a 12-month basis at an increase in salary from $9,900 to $10,500 per year effective March 1, 1955.

2. Increase in salary for Leslie W. Scott, Professor and Director of Hotel, Restaurant and Institutional Management from $33,000 to $34,000 per year, effective January 21, 1955.

3. Increase in salary for James S. Feurig, Staff Physician at the Health Service, from $9,650 to $10,000 per year, effective January 1, 1955.

4. Transfer of Hildred J. Hart from L-H Club Agent in Livingston County on a 12-month basis to L-H Club Agent in St. Joseph County on a 12-month basis, at no change in salary, effective January 17, 1955.

5. Transfer of LeRoy C. Ferguson from Associate Professor of Political Science on a 10-month basis to Associate Professor of Political Science and Director of the Governmental Research Bureau on a 10-month basis, at no change in salary effective February 1, 1955.

6. Recommendation from the Retirement Committee for the retirement after 25 years of service of Mr. Gov. Franklin Sherman, III, Associate Professor of Entomology, at a pension of $637 per year, effective May 1, 1955.

7. Gift of various Chinese textiles valued at $2,990 from Professor and Mrs. Shao Chang Lee of East Lansing for the College museum.

8. Grants as follows for scholarship purposes:
   a. $200 from the Gratiot County Bankers Association of Alma, Michigan, to provide $100 scholarships for two students for winter term 1955.
   b. $50 from James A. Groome and James A. Russell of Flint to provide a scholarship for a deserving woman student in Home Economics.
   c. $300 from Ascher House Fund, Inc. of Detroit, for a scholarship for graduate study for a student during 1954-55.

9. Renewal of a memorandum of agreement with the Lederle Laboratories Division of the American Cyanamid Company of Pearl River, New York, covering a grant of $2,000 to be used under the direction of H. F. Wyngarden in the School of Biological Sciences.

10. Grant of $500 from the Dow Chemical Company of Midland to be used under the direction of A. W. Farrell in Agricultural Engineering in support of the fertiliser placement research project.

11. Approval of a memorandum of agreement with the Upjohn Company of Kalamazoo covering a grant of $1,650 to be used under the direction of C. L. Hamner in Chemical Engineering in further research on growth promoters.

12. Renewal of a memorandum of agreement with the Institute for Economic Education, Inc. of Detroit, covering a grant of $2,500 to be used under the direction of H. J. Weygarden in the School of Business and Public Service to assist in the financing of the Economic Education Workshop program during the summer of 1955.

13. Grant of $750 from Giffels & Vallet, Inc. of Detroit to be used in the Christmas Adventure in World Understanding in December 1954 sponsored by the Continuing Education Service.

14. Renewal of a memorandum of agreement with the Dearborn Chemical Company of Chicago covering a grant of $1,650 to be used under the direction of H. F. Obricht in Chemical Engineering in investigation of boiler water sludge conditioners over a range of working pressure and heat transfer improvement by the use of organic agents.

15. Discussion of the acceptance of the farm recently willed to Michigan State College by Mr. Foot of East Jordan, Charlevoix County.

16. Additional appropriation of $3,000 to cover the cost of the new College motion picture.

17. Recommendation that the contract for the installation of water service to the Animal Industries Group be awarded to the low bidder, Angell Construction Company, at a cost of $8,516.25. The following bids were received:
   - Angell Construction Company: $8,516.25
   - Shaw-Winkler: $13,630.00
   - Spitzley Heating Company: $14,355.00

18. Recommendation that the contract for the construction of the single men's dormitory at the Kellogg Biological Station be awarded to the low bidder, Murray Construction Company of Battle Creek at a cost of $39,420. The following bids were received:
   - Murray Construction Company, Battle Creek: $39,420
   - Lewis Construction Company, Battle Creek: $41,710
19. Communication from G. S. McIntyre, Director of the Michigan Department of Agriculture, indicating the willingness of the State Department of Agriculture to accept as a site for their new building a site on Harrison Road directly north of the Federal Poultry Buildings.

20. An appropriation of $12,950 is requested to provide adequate footings and structural changes in the old pavilion area of Agricultural Hall to take care of substantial settling that has recently occurred.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve this appropriation.

ADDITIONAL ITEMS, continued

Distinguished Professorship of Horticulture whenever funds are available.

Fees approved.

Site for Dept. Agric. Bldg. approved.

Miscellaneous, continued

Communication by H. Lautner problems re: additional structures.


Report P.J. May re: workmen's compensation act July 1 to December 31, 1954, as follows:

<table>
<thead>
<tr>
<th>Days of Disability</th>
<th>318</th>
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<tbody>
<tr>
<td>Amount paid as accident time</td>
<td>2,936.09</td>
</tr>
<tr>
<td>Amount paid as compensation</td>
<td>2,024.98</td>
</tr>
<tr>
<td>MSC Health Center Charges</td>
<td>1,651.00</td>
</tr>
<tr>
<td>Off-Campus Medical Services</td>
<td>1,057.54</td>
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On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to authorize the administrative officers to request the governor and the legislature for an appropriation of $3,000,000 from the year's funds to continue construction on the library.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to increase the basic student fee by $5.00 per term effective at the beginning of the next school year. This additional fee is to be earmarked initially for an addition to the Olin Memorial Health Center and subsequent thereto for the construction or installation of facilities for the general use of the student body that should not be paid for out of public funds. This action authorizes the preparation of plans by Mr. Ralph Schuler for the expansion of Olin Memorial Health Center for consideration by the Board at a later date. This action changes fees to:

<table>
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<tr>
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<tbody>
<tr>
<td>1 - 5</td>
<td>15.00</td>
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<td>6 - 10</td>
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Summer Session only 11-4

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On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to authorize the officers to make arrangements with Mr. Claude Erickson to prepare plans for the construction of the proposed bridge for later consideration by the Board.

January 21, 1955

ADDITIONAL ITEMS, continued

SPECIAL MISCELLANEOUS

1. Construction of the library is proceeding at a pace that will require substantially more funds in the current fiscal year than will be available from the appropriation. As of now, we have spent all but $213,000 of the $2,500,000 already appropriated for this project. The Board should decide as to the desirability of asking the present legislature and the governor for an immediate appropriation to take care of the building costs between now and July 1, estimated to be an additional $750,000.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to authorize the administrative officers to request the governor and the legislature for an appropriation of $3,000,000 from the year's funds to continue construction on the library.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to increase the basic student fee by $5.00 per term effective at the beginning of the next school year. This additional fee is to be earmarked initially for an addition to the Olin Memorial Health Center and subsequent thereto for the construction or installation of facilities for the general use of the student body that should not be paid for out of public funds. This action authorizes the preparation of plans by Mr. Ralph Schuler for the expansion of Olin Memorial Health Center for consideration by the Board at a later date. This action changes fees to:

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Student fees to be raised $5.00 per term effective at the beginning of the next school year. This additional fee is to be earmarked initially for an addition to the Olin Memorial Health Center and subsequent thereto for the construction or installation of facilities for the general use of the student body that should not be paid for out of public funds. This action authorizes the preparation of plans by Mr. Ralph Schuler for the expansion of Olin Memorial Health Center for consideration by the Board at a later date. This action changes fees to:

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January 21, 1955

SPECIAL MISCELLANEOUS, continued

1. The School Board of District #1, Volinia Township, Cass County, has asked this Board to provide a site out of the Russ Forest for a new consolidated school.

By unanimous consent, it was decided to refer this matter to the college attorney to determine whether or not this request would violate the conditions of the original agreement with Mr. Russ.

2. The following communication has been received from O. J. Munson Associates:

"As you know, the drawings were very close to completion when progress was halted last March at the time that it was evident that the appropriation to be passed by the Legislature would not be sufficient to build the project as then planned.

"These drawings had been prepared in accordance with the instructions from the College Administration in close cooperation with the Departments involved, and had been approved by all parties. It was the belief of everyone concerned that the appropriation would be sufficient to cover the estimated cost of the project as planned ($5,322,700.00).

"As you are aware the appropriation was finally passed in the amount of $4,000,000 and the revision of the plans was immediately started to bring the cost down.

"These revisions included the elimination of the Animal Husbandry Building temporarily, and required the preparation of entirely new drawings for the Creamery and Meat Laboratory Buildings on a somewhat reduced scale, as well as considerable re-assignment of space in the so-called Poultry Department and Dairy Dept. buildings.

"We have records showing that our Engineers and we have put in in excess of 7500 hours on these revisions since last March. At $1.00 per hour for labor and overhead without profit comes to $30,000.00 which we are requesting at this time.

"When the Animal Husbandry building proceeds, we expect that we will be paid the regular commission plus the cost of any substantial revisions, inasmuch as we will not have received any compensation for the architectural and engineering services on a building project which will probably cost $1,000,000.

"I wish to make it clear that on the present project under construction, we will bill the Board of Agriculture only for 5% of the cost of construction plus the cost of the revisions as outlined above.

"During the thirty years we have always received fair treatment from the College Administration, and we have no reason to expect otherwise at this time. Thanking you for serious consideration of the above request, I am

Very truly yours,

O. J. Munson, Associates

By /s/ O. J. Munson"

By mutual consent, it was understood that the Board would be glad to grant Mr. Munson an opportunity to be heard at the next meeting of the Board if he wishes.

6. Mr. May and Mr. Cress recommend that the following recommendations of Scudder, Stevens and Clark be approved:

Pension and Retirement Fund:

Buy: $200,000 U. S. Savings Bonds, Series K - 1-1-1967, yield 2.76
50,000 U. S. Treasury, 6-13-1963, yield 2.5
500 shares Marine Midland Convertible Preferred. Purchase to be made at not to exceed $55 at an estimated cost of $26,500
500 shares American Natural Gas at $28. Estimated cost $20,000 - Current Div. $2.35

Consolidated Investment Fund:


Jenison Fund:


Rackham Fund:

Buy: $100,000 U. S. Savings Bonds, Series K - 1-1-1967, yield 2.76.

On motion of Mr. House, seconded by Mr. Brody, it was voted to approve the above recommendation of Scudder and Stevens and the Finance Committee.
SPECIAL MISCELLANEOUS, continued

7. Discussion with the Board of the present status of negotiations with the Foreign Operations administration with reference to the contract with the government of South Viet-Nam.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to authorize the officers of the College and the college attorney to approve a contract with the government of South Viet-Nam and the Foreign Operations Administration when they are satisfied that the best interests of Michigan State College are adequately covered.

Mr. Calder

6. Discussion of the building program recommendations to be made by the Governor to the Michigan legislature and the request for sketches and other detailed information by February 15.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to empower the officers of the College to authorize Mr. Calder to prepare sketches, floor plans, etc, for the buildings to house the School of Business and the basic college as required for submission to the State Budget Office by February 15th and similarly to authorize an agreement with Giffels and Vallet of Detroit covering the Engineering Building.

Mr. Calder

5. Recommendation from the Committee on Honorary Degrees and the Administrative Group that honorary degrees be conferred as follows:

a. On Thursday, February 10, in connection with Farmers' Week, Doctor of Agriculture to Ezra Taft Benson.

b. On Founders' Day, February 12, Doctor of Laws degrees to:

Howard L. Zehbe, President of Ohio State University
James E. Coman, United States High Commissioner for Germany
Earl R. Outwater, President of General Motors Corporation
Dwight D. Eisenhower, President of Pennsylvania State University
E. R. Fred, President of the University of Wisconsin
C. M. McCarthy, President of the University of Michigan
A. D. P. Hinson, The Canadian Ambassador to the United States
Frederick L. Hovde, President of Purdue University
Aiden-E. Aline, President of the American Farm Bureau Federation
James F. Mitchell, Secretary of Labor
Lloyd H. Morse, President of the University of Illinois
J. L. Morrill, President of the University of Minnesota
W. N. Whitehouse, President of Albion College
G. Mennen Williams, Governor of Michigan

On motion of Mr. Rouse, seconded by Mr. Mueller, it was voted to approve the above recommendation of the Committee on Honorary Degrees and the Administrative Group.

The meeting adjourned at 1:25 p.m. The next meeting will be held Friday, February 19, 1955.