MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
April 18, 1950

Present: Mr. Brody, Chairman; Messrs. Aber, Armstrong, More; Miss Jones; President Hannah;
Treasurer May; Secretary McDonel.

Absent: Mr. Mueller; Dr. Thurston

The meeting was called to order at 2:00 p.m.

The minutes of the previous meeting were approved.

PRESIDENT’S REPORT

Travel

1. Full expenses for Paul A. Miller to attend the National Farm Electrification Conference in
   Chicago on December 20–23, 1949. One-half of his expenses were paid by the National Farm
   Electrification Conference direct, and one-half from Farm Foundation funds.

2. Full expenses for C. M. Horn to go to Washington, D.C., and New York City on March 21–24
   to make final plans for the European Flying Classroom; paid from the Flying Classroom account.

3. Full expenses for E. J. Benne to go to Washington, D.C., on March 23 to testify before the
   U.S. Food and Drug Administration hearings on necessity of using insecticides and fungicides
   in the production of foods and foodstuffs, vegetables, fruits, etc.; paid from Experiment
   Station funds.

4. Full expenses for C. F. Loomba to go to Washington, D.C., and New York City on March 23–27
   to attend the advisory meeting of the Inter-American Institute of Agricultural Science; paid
   from Carnegie funds.

5. Full expenses for C. M. Horn to go to Racine, Wisconsin, on March 27 to work on the raising
   of funds for the European Flying Classroom; paid from Flying Classroom funds.

6. Full expenses for Walter L. Weeks to attend a training program in radioactivity and radioactive
   monitoring at Oakridge, Tennessee, from April 2 to May 9, 1950. Mr. Weeks was nominated on
   Governor Williams’ request that Michigan State College send a well-qualified representative to
   attend the training program.

7. Full expenses for R. E. Young to attend a meeting of Western Conference Directors of Athletics
   and also the Arch Ward Dinner in Chicago on April 14–17.

   to attend the Arch Ward Dinner in Chicago on April 16 and 17.

9. Full expenses for Kenneth Wilson to attend the Buyers’ Clinic of the National Association of
   Food Chains in Chicago on April 16–18; paid from the National Association of Food Chain Funds.

10. Full expenses for R. W. Bell to attend the workshop for extension specialists at Cornell
    University on April 17–28; paid from Extension funds.

Miscellaneous

1. Approved the promotion of M. D. Rogers from Instructor to Assistant Professor of Electrical
   Engineering, effective July 1, 1950.

2. Accepted a grant of $50 from the Michigan Farm Bureau women to be used as scholarship aid for
   a woman student enrolled during the spring term 1950.

3. Approved an appropriation of $787 to pay for the printing of the brochure on the Natural Sci-
   ence Building for general distribution, and particularly for distribution to students interested
   in science in the high schools of Michigan.

4. Authorized new lighting for the new museum cases in the Museum at an estimated cost of $80; to
   be charged to Alterations and Improvements 1949–50.

5. Authorized a new fountain at the Health Service and tiling in the wheel chair room at an esti-
   mated cost of $250; to be charged to Alterations and Improvements 1949–50.

6. Authorized alterations in the basement of the Administration Building to provide additional
   space for tabulating at an estimated cost of $1550; to be charged to Alterations and Improve-
   ments 1949–50.

NEW BUSINESS

Resignations

1. Resignation of June Szosz Zimmerman as Home Economics Editor at Radio Station WKAR, effective
   April 15, 1950. Mrs. Zimmerman will devote full time to her home.
April 18, 1950

PRESIDENT’S REPORT, continued

Resignations, continued

2. Resignation of Maurice E. Hubble as 4-H Club Agent in Calhoun County, effective May 15, 1950 to accept another position.

3. Resignation of Bernice M. Hale as Home Demonstration Agent in Hillsdale County, effective May 31, 1950. Miss Hale plans to be married.


7. Resignation of Elmer L. Robinson as Instructor in Anatomy, effective August 31, 1950 to go into practice for himself.

Leaves

1. Leave of absence with full pay for Kenneth Richards, Supervisor of Continuity in Radio, from June 26 to July 9, 1950, to enable him to complete the television and radio courses at Northwestern University.

2. Leave of absence without pay for Gloria Smith, Nurse at the Health Service, from June 12 to July 21, 1950, for a European trip.

3. Leave of absence without pay for Shawna Stitt, Nurse at the Health Service, from June 12 to July 21, 1950, for a European trip.

4. Leave of absence without pay for Lewis B. Mayhew, Assistant Professor on the Board of Examiners, effective April 1, 1950, for an indefinite period. Mr. Mayhew will be assistant to Dr. Dressel in the Cooperative Study of Evaluation.

5. Leave of absence with full pay for Paul E. Schlessener, Instructor in Agricultural Engineering, from June 19 to July 14, 1950, to attend a special Irrigation Planning Course at Colorado A & M College.

6. Extension of leave of absence with full pay for Irving R. Wyeth, Lenawee County 4-H Club Agent, through June 30, 1950. Mr. Wyeth has been on sick leave since February 6, 1950. He has been a member of the staff since May 6, 1946.

7. Leave of absence with full pay for Byron R. Carpenter, Tuscola County 4-H Club Agent, from June 19 to July 2, 1950, to enable him to attend the six-week summer session at Michigan State College.

8. Leave of absence with full pay for the following members of the Extension staff, effective from June 12 to June 26, 1950, to enable them to attend summer school at Colorado A & M College, Fort Collins, Colorado:

   Ralph B. Coulter, Ogemaw County Agricultural Agent
   R. S. Lincoln, Emmet County Agricultural Agent
   Stanley A. Mahaffy, Lapeer County Agricultural Agent
   M. LaVerne Trevorrow, Barry County Home Demonstration Agent
   Luella Schrier, Branch County Home Demonstration Agent

9. Leave of absence without pay for Maxine A. Eyestone, Instructor in Written and Spoken English, from September 1, 1950, to August 31, 1951, to study toward her Ph. D. degree.

10. Leave of absence without pay for William G. Butt, Instructor in Written and Spoken English, from September 1, 1950, to August 31, 1951, to study toward his Doctor of Education degree at Wayne University.

11. Leave of absence without pay for Lawrence H. Kohn, Instructor in Written and Spoken English, from September 1, 1950, to August 31, 1951, to study toward his Ph. D. degree at the University of Denver.

12. Leave of absence without pay for D. Loren Carmichael, Instructor in Business Administration, from September 1, 1950, to August 31, 1951, to study toward his Ph. D. degree.

13. Extension of leave of absence without pay for Edward T. Miller, Assistant Professor of Business Administration, to August 31, 1951, to continue study toward the doctorate at Harvard University. Mr. Miller has been on leave without pay since September 1, 1949.

14. Leave of absence without pay for Amy Jean Holmblade, Assistant Professor of Education and Home Economics, from May 1 to May 30, 1950, to work in Washington on a revision of the standards for degrees of achievement for the National Association of Future Homemakers of America.
Leaves

15. Leave of absence with half pay for George B. Price, Assistant Professor of English and of Literature and Fine Arts, from September 1, 1950, to August 31, 1951, for the purpose of research on a Huntington Library Fellowship at the Huntington Library, San Marino, California. Mr. Price has been a member of the staff since September 1, 1942.


Appointments

1. Appointment of William Butter as Managing Editor of the Michigan State College Press at a salary of $6000 per year on a 12-month basis, effective April 24, 1950. This is a new position to be paid from Michigan State College Press funds.

2. Appointment of Earl K. Brigham as Assistant Professor (Extension) and Bulletin Editor at a salary of $4200 per year on a 12-month basis, effective August 1, 1950. Mr. Brigham has been employed as temporary Instructor in Journalism during the past year.

3. Appointment of Mrs. Alice C. Thorpe as Script Writer at Station WJRT at a salary of $60 per month, effective from April 1 to June 15, 1950, as partial replacement of June Szosz. This is in addition to her duties in the School of Home Economics.

4. Appointment of Mrs. Horrire G. Bennett as Script Writer at Station WJRT at a salary of $120 per month, effective from April 1 to June 15, 1950, as partial replacement of June Szosz.

5. Appointment of Harold Dahnke as Assistant Professor in Counseling and Examinations at a salary of $4500 per year on a 12-month basis, effective July 1, 1950. This is an additional replacement for L. E. Mayhew who has requested leave of absence.

6. Appointment of Virginia Graham as Technician in Agricultural Economics at a salary of $2000 per year, effective from April 16, 1950, to April 15, 1951, and paid from Experiment Station funds. This is a new position.

7. Appointment of John E. White as temporary Instructor in Agricultural Engineering at a salary of $265.66 per month, effective from April 1 to June 30, 1950, and paid half from Extension and half from Experiment Station funds. This is a replacement for R. R. Robinson, resigned.

8. Appointment of William Iyle Brook as Kent County 4-H Club Agent at a salary of $3400 per year on a 12-month basis, effective June 12, 1950, to replace Marvin Davenport, transferred.

9. Appointment of Frederick William Dostal as 4-H Club Agent in Oceana and Newaygo Counties at a salary of $3900 per year on a 12-month basis, effective June 1, 1950, to replace Arden Peterson, transferred.

10. Appointment of Ralph Emerson Kirch as Branch County 4-H Club Agent at a salary of $3400 per year on a 12-month basis, effective June 16, 1950, to replace Don Eppelheimer, transferred.

11. Appointment of Edwin Dean Haven as 4-H Club Agent in Manistee, Mason, and the west half of Lake Counties at a salary of $3400 per year on a 12-month basis, effective May 1, 1950, to replace Daniel Anderson, resigned.

12. Transfer of Harvey J. Elliott from Oceana County Agricultural Agent to St. Joseph County Agricultural Agent and a salary increase from $4500 to $4500 per year, effective May 16, 1950, to replace Vernon F. Hinz, transferred.

13. Appointment of William Emerson Rosserman as Oakland County Assistant Agricultural Agent at a salary of $3400 per year on a 12-month basis, effective April 21, 1950, to replace Fred W. Gettel, resigned.

14. Appointment of Joel E. Segall as temporary Instructor in Business Administration at a salary of $400 per month, effective from April 1 to June 30, 1950, to replace Harold Stevenson, resigned.

15. Appointment of Hugh McKerney as Lecturer in Hotel Administration at a salary of $300 for the period from March 30 to May 26, 1950.

16. Appointment of Donald J. Melville as part-time Instructor in Education and Agriculture at a salary of $1200 for the period from September 1, 1950, to June 30, 1951, to replace Conrad White, resigned. This is reimbursable from Vocational Teacher Training Funds.

17. Appointment of Wave Bowes Granger as temporary Instructor in Education at a salary of $400 per month, effective from April 1 to June 15, 1950, to replace Virginia Shannon, resigned.

18. Appointment of Mary Lee Hurt as Associate Professor of Education and Home Economics at a salary of $4800 per year on a 12-month basis, effective September 1, 1950, to replace Mrs. Merle Byers, retired. Miss Hurt will head up the Home Economics Education program and will be on leave with half pay at $2400 per year from September 1, 1950 through June 30, 1951.
NEW BUSINESS, continued.

Appointments, continued.

19. Appointment of Ruth Russell as Instructor in Music at a salary of $3200 per year on a 10-month basis, effective September 1, 1950. Miss Russell has been employed during the past year on a temporary basis.

20. Reappointment of Ralph W. Duckwall, Jr. as temporary Instructor in Speech, Dramatics, and Radio Education at a salary of $300 per month, effective from April 1 to June 30, 1950.

Miscellaneous

1. Change in status of Joseph G. Duncan from Bulletin Editor paid half from Experiment Station and half from Extension funds to Assistant Professor (Research) and Bulletin Editor paid entirely from Experiment Station funds, effective August 1, 1950.

2. Increase in salary for Arthur Mauch, Professor of Agricultural Economics, from $6350 per year to $7500 per year, effective July 1, 1950.

3. Change in status of Mrs. Alice Thorpe, Instructor (Research) in Home Management and Child Development, from one-half to two-thirds time at an additional salary of $70 per month, effective from April 1 to June 30, 1950. The additional salary is to be paid from College funds.

4. Change in status of Bmorene Briggs from full-time to half-time temporary Assistant in Chemistry and a salary change from $185 to $95 per month, effective April 1, 1950.

5. Change in title of Margie Yerkey Oger from Assistant to Technician in Anatomy, effective April 1, 1950.

6. Report of the death of Mrs. Ledah Thompson, Hostess in North Williams Hall, on March 16, 1950. Mrs. Thompson had been employed by the College since October 1, 1928.

7. Report of the death of Mrs. Norma S. Roseboom on April 3, 1950. Mrs. Roseboom was first employed by the College on September 1, 1905, and was an associate Professor of English at the time of her retirement on September 1, 1941.

8. Payment of additional amounts to salaried employees, as follows:

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9. Receipt of two checks for $50 each from T. K. Cowden which he has received as consultant fee from the Committee for Economic Development.

10. Receipt of a check for $400 from the estate of LaVerne Hoyes to be used for LaVerne Hoyes scholarships.

11. Receipt of a check for $50 from the M40 Alumni Club of Calhoun County to be used to assist a student from Calhoun County who is attending Michigan State College.

12. Receipt of a check for $70.58 from the Lansing-East Lansing Branch of the AAW to be paid to the fund started a year ago to aid veterans' wives.

13. Receipt of a check for $10 from the American Legion Muwarme Post 535 to be used for the Spartan Nursery School.

14. Receipt of a check for $4000 from the National Sanitation Foundation to be used under the direction of W. L. Nallman in Bacteriology for a continuation of a research project on sanitation of machine dishwashing. The agreement provides for a graduate fellowship.
NEW BUSINESS, continued

Miscellaneous, continued

15. Continuation of the memorandum of agreement with the Navy Department Office of Naval Research covering a grant of $4,260 to be used under the direction of W. F. Bowes in the Chemistry Department in a study of the magnetochemical investigation of the absorption of metal ions, metal complex ions, organic free radicals, and other molecules from solution on solids such as charcoal and silicon gel. The agreement provides for a graduate fellowship.

16. Approval of a memorandum of agreement with the Distillers’ Feed Research Council, Inc., of Cincinnati, Ohio, covering a grant of $1,000 to be used under the direction of C. F. Huffman in the Dairy Department to determine the coefficient of apparent digestibility of two types of distillers’ solubles in order to estimate their nutritive value for dairy cattle.

17. Approval of a memorandum of agreement with the Sulphite Pulp Manufacturers’ Research League, Inc., of Appleton, Wisconsin, covering a grant of $2,000 to be used under the direction of Frank Thorp in Animal Pathology and R. V. Luedke in Agricultural Chemistry in a study testing the vitamin and protein value of wood yeast for growing and fattening pigs at the Jackson Prison Farm.

18. Receipt of a check for $2,750 from Ford Motor Co. for Hotel Administration to pay lecturers during the spring term 1950.

19. Continuation of the memorandum of agreement with Excel Chemicals & Service, Inc., of Benton Harbor covering a grant of $25 to be used by the Entomology Department and credited to the research fund set up by the Michigan Pest Control Operators Association in 1941.

20. Continuation of the memorandum of agreement with the Michigan Pest Control Operators of Grand Rapids covering a grant of $50 to be used in the Entomology Department and credited to the research fund set up by the Association in 1941.

21. Approval of a memorandum of agreement with Julius Hyman & Co. covering a grant of $600 to be used under the direction of Professor Watson in the Entomology Department in investigations with the insecticidal compounds aldrin, dieldrin, chlordane and other candidate compounds.

22. Approval of a memorandum of agreement with the American Cyanamid Company of New York covering a grant of $1,000 to be used under the direction of Professor Watson in the Entomology Department in investigations into the properties of parasitized and related compounds as insecticides.

23. Continuation of the memorandum of agreement with Cerophyl Laboratories, Inc., of Kansas City, Missouri, covering a grant of $1,900 to be used under the direction of F. L. Wynd in the Botany Department in an investigation of the relationship of environmental factors on the growth and composition of grass and other forage plants.

24. Approval of a memorandum of agreement with Evergreen Farms, Inc., of Raymontville, Texas, covering a grant of $1,300 to be used under the direction of F. L. Wynd in the Botany Department in a study of the nutritional factors affecting the growth and nutrition value of grass and other pasture plants.

25. Receipt of a check for $1,500 from O. W. Mourer to be used for any purpose which the State Board of Agriculture directs. Mr. Mourer does not wish any publicity on the gift.

26. Continuation of the memorandum of agreement with the Tennessee Corporation of College Park, Georgia, covering a grant of $500 to be used under the direction of the Botany Department in a study of the effectiveness of copper fungicides in controlling plant diseases, particularly those of celery, potatoes, and tomatoes.

27. Gift from the Minneapolis-Honeywell Regulator Company of Detroit of a motorized steam valve, a temperature controller, and a thermostat, valued at $150.

28. Acceptance of a grant of $10,000 from The Rockefeller Foundation of New York City to be used under the direction of C. L. Hamm in the Horticulture Department in a study of the mechanism of action of 2,4-dichlorophenoxyacetic acid with special reference to its effect on enzymes and nutritive value of plants. The agreement provides for a graduate fellowship.

29. Additional appropriation of $300 for the Music Department for additional part-time secretarial help for the balance of this fiscal year.

30. Additional appropriation of $300 for Hotel Administration to pay lecturers during the spring term 1950.

31. Additional appropriation of $100 for Hotel Administration to employ additional labor during the spring term 1950.

32. Additional appropriation of $1,100 for the poultry Husbandry Department for the balance of this fiscal year.

33. Additional appropriation of $500 for the tour made by the Men's Olee Club in Michigan.

34. Additional appropriation of $500 for swimming in the Department of Physical Education to cover the major portion of the cost of the participation of the team in the A.A.U. events.
NEW BUSINESS, continued

Miscellaneous, continued

35. The stairwells and walls in Agricultural Hall are seriously in need of painting. It is recommended that this work be done at an estimated cost of $1600; charged to Alterations and Improvements 1949-50.

36. Recommendation for the renovation of two rooms in Morrill Hall for the use of Dr. Wilson, Director of the Cooperative Project of the National Association of Food Chains at an estimated cost of $210; charged to Alterations and Improvements 1949-50.

37. Recommendation for new blackboards and other work to be done in the art exhibition room in the Music Building at an estimated cost of $500; charged to Alterations and Improvements 1949-50.

38. Recommendation for a new roof on the Egg Laying Contest Buildings at an estimated cost of $3000; charged to Utility Extension and Replacements.

39. Recommendation that the lease on the Sanford House be renewed at a rent of $1500 per year for the three years from August 1, 1950, to July 31, 1953.

40. Recommendation that the lease on the William A. Robinson Cooperative House be renewed at a rent of $1000 per year for the three years from September 1, 1950, to August 31, 1953. It is understood that should it be necessary to paint the outside of the house during the next three years, the College will pay for the painting.

41. Recommendation that the lease on the Swing House be renewed at a rent of $1200 per year for the three years from September 1, 1950, to August 31, 1953.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the President's Report and all New Business.

TRAVEL

Authorization for the President to act for the Board and approve necessary and desirable travel for next month.

On motion of Mr. Armstrong, seconded by Mr. More, it was voted to authorize the President to act for the Board on the travel items.

ADDITIONAL ITEMS

Resignations

1. Resignation of Mrs. Mizola P. Bayle as temporary Instructor in Textiles, Clothing and Related Arts, effective March 31, 1950.

2. Resignation of Mrs. Morrine G. Bennett as temporary Instructor in Textiles, Clothing and Related Arts, effective March 31, 1950.

Leaves

1. Leave of absence for Mabel Petersen, Assistant Counselor for Women, with full pay for one month and without pay from September 5-18, 1950, for travel in Europe.

2. Leave of absence without pay for Richard W. Lindholm, Professor of Economics, from September 1, 1950, to June 30, 1951, to serve as an economist with the Board of Governors of the Federal Reserve System in Washington, D. C.

3. Leave of absence without pay for Martin S. Soria, Assistant Professor of Art, from September 1, 1950, to August 31, 1951. Mr. Soria has received a Guggenheim Scholarship with which he expects to do research in Guatemala, Colombia, Ecuador, Peru, and Brazil.

4. Leave of absence without pay for Allan Leepa, Assistant Professor of Art, from September 1, 1950, to August 31, 1951. Mr. Leepa has received a Fulbright Scholarship.

Appointments

1. Appointment of Peter Francis Newell as Associate Professor of Physical Education, Health and Recreation for Men and Head Basketball Coach at a salary of $8,000 per year on a 12-year basis, effective May 16, 1950, to replace A. S. Kircher, resigned.

2. Appointment of John Benington as Assistant Professor of Physical Education, Health and Recreation for Men and Assistant Basketball Coach at a salary of $4200 per year on a 12-month basis, effective April 20, 1950.

On motion of Mr. Brody, seconded by Mr. More, it was voted to approve Items 1 and 2.

3. Transfer of Harold Sponberg from Assistant Counselor for Men to Assistant Director of Placement and a salary increase from $4500 to $5000 per year, effective July 1, 1950. Mr. Sponberg will be in charge of teacher placement to replace C. M. Campbell who will teach full time in the Education Department.

4. Appointment of Harold M. Throop as Assistant Baseball Coach at a salary of $50 per month, effective from April 10 to June 9, 1950.
ADDITIONAL ITEMS, continued

Miscellaneous

1. Change in status of Leslie W. Gysel, Associate Professor of Forestry, from full time to half time at a salary rate of $3000 per year, effective from May 1 to June 30, 1950, when he will return to full time status. Dr. Gysel will be paid by the U. S. Forest Service for half of his time during this period.

2. Correction in salary of Mrs. Esther E. Link, Instructor in Short Courses, from $250 per month from January 9 to March 3, 1950, to $500 for the period from January 9 to March 3, 1950.

3. Correction in salary of Mrs. Wilda M. Southworth, Instructor in Short Courses, from $125 per month from January 9 to March 3, 1950, to $250 for the period from January 9 to March 3, 1950.

4. Change in salary for Julia Tear, Associate Professor of Short Courses, from $300 to $400 for the period from April 3 to May 26, 1950.

5. Increase in salary for Richard W. Linholm, Professor of Economics, from $6900 to $7000 per year, effective July 1, 1950.

6. Receipt of a check for $10 from the Eastern High School Principal to be credited to the Richards Memorial Fund.

7. Continuation of a memorandum of agreement with the Standard Oil Company (Indiana) of Chicago covering a grant of $3200 to be used under the direction of B. H. Trigsby in the Botany Department for the research project on selective petroleum weed killers. The agreement provides for a graduate fellowship.

8. Ralph Calder, Architect, has donated $5,000 of his services on Cowles House as a contribution to the College.

9. Statement from Ballard, Jennings, Bishop and Ellsworth for the period of January 6 to March 31 for a total amount of $1915.47.

10. Recommendation from Comptroller May that $5,026.42 in delinquent student loans extending from 1929 be charged off as uncollectable. It is understood that the Accounting Office will continue to make efforts to collect these even though the amounts are charged off. Mr. May recommends that the appropriation to cover this item be made from the law enforcement fund which now amounts to in excess of $25,000.

11. Additional appropriation of $800 for the Horticulture Department for necessary work on the Horticulture Gardens.

12. The federal government through the Governor's Office requested the assignment of a college staff member for enrollment in a civilian defense program at Oakridge from April 2 to May 9. V. L. Weeks of the Department of Physics is designated to receive this training. An appropriation is requested to cover the costs of his maintenance and travel.

13. The formal deed has been received from the Dunbar estate deeding the 44½ acres of land formerly owned by Mr. Dunbar to the College to be incorporated as a part of the Dunbar Station.

14. R. E. Kelly of the Department of Horticulture, who has had charge of the work in agriculture for many years, retired April 1. Dean Anthony recommends that Professor Kelly's position be transferred to the Department of Entomology and that Department authorized to look for a thoroughly trained, full-time staff member.

15. Communication from Dean Wyngarden and Professor Killingsworth asking authorization for Dr. Killingsworth to accept an offer to serve as one of a panel of three to arbitrate disputes for the U. S. Steel Company. This is in addition to arrangements now in effect in which Dr. Killingsworth serves as arbitrator for the Bethlehem Steel Company.

16. Reinstatement of Arthur Brandstattter, Head of the Department of Police Administration, on the payroll on April 1, 1950. Mr. Brandstattter was granted leave without pay to go to Germany, beginning January 16, 1950.

17. At the last meeting of the Board, it was suggested that the protection of the College from undesirable structures and operations in the immediate vicinity of college property be taken up with the township boards of Meridian and Lansing Townships. The township boards of both townships are very cooperative and assure us that no changes are contemplated in the zoning ordinances that would be undesirable from our point of view. Copies of the building codes and zoning ordinances are filed with the records for this Board meeting.


19. Recommendation for the establishment of a curriculum for the training of professional nurses. This recommendation was formulated by a special committee appointed for the purpose and comes with the approval of the Administrative Group.

After some discussion, it was decided to ask Dean Emons and Dean Combs to meet with the Board at the next meeting to discuss this whole matter and in the meantime some of the Board members expressed a desire to discuss the matter with folks conversant with nursing education in whom they have confidence.
20. The following recommendation is made by a special committee appointed by the President and
comes with the approval of the Administrative Group:

In order to place Michigan State College in position more effectively to cooperate with the
junior colleges of this state, already organised or in prospect, the following recommenda-
tions are proposed:

a. That effective July 1, 1950, a member of the Basic College staff be appointed, with
appropriate salary adjustments, to a 12-month position, as follows:

Director of the Office of Cooperation with Junior Colleges - 2/3 time
Continuation in present teaching position - 1/3 time

The division of time suggested would be that this staff member carry a full teaching load
in the fall quarter, a partial teaching load in the winter, and that the spring and
summer months be freed from teaching. This employee would have one month vacation in
the summer. He would have responsibility for cooperation with junior colleges through-
cut the year.

b. That the Office of Cooperation with Junior Colleges be established in the Basic College
and that the director be responsible to and report to the Dean of the Basic College;
further, that he be given title in the Department of Higher Education to make for closer
relationship with the work of that division and with the work of the Director of High
School Cooperation.

c. That there be budgeted to this office for the fiscal year 1950-51:

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 full time stenographer</td>
<td>$2100*</td>
</tr>
<tr>
<td>Equipment</td>
<td>250</td>
</tr>
<tr>
<td>Travel and operating expense</td>
<td>1000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3350</strong></td>
</tr>
</tbody>
</table>

*Subject to classification and change by the personnel office.

d. That there be an advisory committee for this position consisting of the Dean of the
Basic College as chairman; the Dean of the School of Science and Arts; the Dean of the
All-College Division; the Director of the Division of Education; and the Director of
High School Cooperation.

e. That the duties of the Director of the Office of Cooperation with Junior Colleges
shall be:

1. To become familiar with the organizational, curricular, and other problems
   of junior colleges.
2. To make himself available as a Consultant to Michigan Junior Colleges.
3. To cooperate with junior colleges, on their request, in curricular problems,
   including those related to effective service within a community as well as
   those related to the programs of the much more limited number of students who
   plan to transfer to Michigan State College.
4. To be in position to channel requests for service on the part of junior colleges
to the department or other unit of Michigan State College best able to render
such service, it being assumed that all schools of Michigan State College have a
direct interest in such service. Junior college officials have expressed a need
for one office through which their needs might be channeled.
5. To represent Michigan State College at the Michigan and national meetings of
junior college associations. (It is further recommended that Michigan State
College take out an associate membership in the Michigan Association of Junior
Colleges.)
6. To cooperate with the State Department of Public Instruction on junior college
matters appropriately of interest to Michigan State College.

On motion of Miss Jones, seconded by Mr. Akers; it was voted to approve item 20.

21. The policy concerning fees for non-credit workshops and similar courses in the Continuing
Education Department is as follows:

a. On-Campus Workshops for Newly-Elected County Officials—a fee of $1 to $2 per person.
b. County Government Institutes and Senior Government Days Held at County Seats—no fee.
c. On-Campus Short Courses and Conferences other than those in Agriculture and Home
   Economics—fees vary from $1 to $5 per person. Such fees cover the direct costs of
each course or conference, including promotion, instruction, entertainment, materials
   and supplies, and printing the programs.
d. Off-Campus Conferences and Short Courses—the basic fee is $5 per person for an 8-week
course meeting two hours per week. Fees vary from this amount if the course is
shorter or longer in point of time. In specialized courses such as Engineering
Refresher Training or courses in which there is a limited registration, the fees may
range from $10 to $15 per student.
ITEMS, continued

21. Policy re: non-credit workshop fees, continued:

   e. Off-Campus Services to Business and Industry--fees vary from $15 to $20 per diem, depending upon the amount of services each business requests and the number and type of people whom they wish in the program.

In the setting of fees for all of these programs, the salaries of the administrators and clerical people paid from current college funds are not included. If the cost of the program is partially reimbursable from State Vocational Education funds, then the fees or per diem charges are reduced accordingly.

22. College housing for faculty members was originally intended by the State Board of Agriculture to be a temporary, postwar arrangement to make it possible to house the new staff members required by the great expansion of enrollment at the end of the war. It was not intended to undertake to provide permanently satisfactory housing for permanent employees.

The State Board of Agriculture at its meeting of April 18, 1950, adopted the following rules governing college housing for college employees to be effective July 1, 1950:

   a. Residence in all college-owned housing units is to be limited to new members of the staff until they are able to find adequate and suitable housing elsewhere. Staff members with permanent tenure (professors and associate professors) are not to be permitted to live in college operated housing for more than two years after the original appointment.

   b. Instructors and assistant professors during their probationary appointment periods (without permanent tenure) may live in college housing.

   c. Instructors or assistant professors without permanent tenure who through promotion or reappointment acquire tenure while living in college housing may live in college housing not to exceed one year beyond the beginning of the next fiscal year after the appointment with permanent tenure is approved by the Board.

   d. Employees now living in college-owned housing, who would be barred by these rulings, are to have at least six months beyond July 1, 1950, to locate themselves elsewhere.

On motion of Mr. More, seconded by Mr. Armstrong, it was voted to approve items 21 and 22.

SPECIAL MISCELLANEOUS

1. Communication from four faculty members inquiring as to the willingness of the State Board of Agriculture to sell part of the college farm to be used as a cooperative housing project for faculty members. The communication asks several questions.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to instruct Secretary McDonel to advise the Committee of the sincere interest of the Board in the housing problems of faculty members and to inform them that it is asking the officers of the College to give consideration to this whole matter of faculty housing and possible assistance that can be rendered by Michigan State College. The communication is to inform the group that this Board does not feel free to sell the property under discussion for any purpose at this time.

2. Recommendation from Dean Huston, Chairman of the Committee on Honorary Degrees, that honorary degrees be offered to the following persons as Commencement in June 1950:

   Max W. Gardner, of the Class of 1912
   Head of the Department of Plant Pathology,
   University of California, for the Degree of Doctor of Science

   Major General Donald A. Stroh, of the Class of 1915
   Retired - For the Degree of Doctor of Law

   John Sims, of the Class of 1918
   Executive Secretary and Manager of the Ohio Farm Bureau
   for the Degree of Doctor of Agriculture

On motion of Miss Jones, seconded by Mr. More, it was voted to approve the above recommendation.

3. Discussion of the employment of auditors for the next fiscal year.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to employ the firm of Ernst and Ernst to audit the college accounts for the next fiscal year.

4. Advisability of an appropriation or provision in the next budget of approximately $10,000 per year for the Engineering Experiment Station to carry on research in engineering.

The Board authorized an appropriation of $2,000 for the balance of the present fiscal year with the understanding that if funds are available, $10,000 will be included in the budget for next year in the Engineering Experiment Station to be expended under the direction of the Dean of Engineering.
5. Recommendation from Mr. Philip J. May, Comptroller, and Mr. Earl H. Cress, President of the Ann Arbor Trust Company, that the following securities held in the Jenison Trust be sold at market value:

<table>
<thead>
<tr>
<th>No. of Shares</th>
<th>Description of Securities</th>
<th>Certificate No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Seagrave Corporation Common</td>
<td>10098</td>
</tr>
<tr>
<td>18</td>
<td>Seagrave Corporation Common</td>
<td>020409</td>
</tr>
<tr>
<td>6</td>
<td>Seagrave Corporation Common</td>
<td>020610</td>
</tr>
<tr>
<td>100</td>
<td>Packard Motor Car Company Common</td>
<td>D7751</td>
</tr>
<tr>
<td>2</td>
<td>Cities Service Company Common</td>
<td>LDO226</td>
</tr>
<tr>
<td>3</td>
<td>Greene Cananea Copper Company Common</td>
<td>J61483</td>
</tr>
<tr>
<td>15</td>
<td>Nipissing Mines Company, Limited Common</td>
<td>A34477</td>
</tr>
</tbody>
</table>

On motion of Mr. Akers, seconded by Miss Jones, it was voted to authorize the sale of the above-mentioned securities at market value, and that Philip J. May, Comptroller, be authorized to execute any and all necessary transfers to effectuate and carry out the sale of said securities.

6. Dean Bryan has requested that funds in the Veterinary Faculty Trust Account be invested in some way to earn enough to cover the annual award of $25 to the second-year veterinary student who during his first year maintained the highest academic record in his class. At present there is $630 in the Fund, which is invested with the East Lansing Building and Loan Association at 3 per cent. It is recommended that 4 additional shares of A. T. & T. stock be purchased at a cost of approximately $620 for the Veterinary Faculty Trust Account. At current dividend rates, this would yield the Fund an annual income of $36.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the above request.

7. Recommendation from Mr. Philip J. May, Comptroller, and Mr. Earl H. Cress, President of the Ann Arbor Trust Company, that proceeds from sales of securities, authorized on this date in the Jenison Trust, be invested as follows:

1) Conversion of $1,800, American Telephone and Telegraph Company 3 1/8% Conv. Debentures due June 20, 1959, numbers TM46-511 for $1000, TD15-757 for $500, T999-599, T999-500 and T999-501 for $100 each into 18 shares of Common stock by surrender of the Debentures and $30 per share in cash, total $540 cash.

2) Balance of funds to be used in purchase of American Telephone and Telegraph Common stock in the open market at the current market price.

3) Purchase of four shares of American Telephone and Telegraph Company common stock for the Veterinary Faculty Trust Fund.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the above recommendation.

The Board adjourned at 5:00 p.m. to reconvene at six o'clock in the Union to meet with a Committee of the Michigan legislature that have requested an opportunity to meet with the Board this evening.

[Signatures]

President

Secretary