March 15, 1954

SECRETARY'S REPORTS

Item 2, cont.

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>105 hours at $5.60</td>
<td>$615.00</td>
</tr>
<tr>
<td>Statement from Dr. Randall</td>
<td>10.00</td>
</tr>
<tr>
<td>Statement from Health Service for February</td>
<td>26.00</td>
</tr>
</tbody>
</table>

$74.00

The only other item which may appear for payment in this case is a statement from the Health Service for medical attention during March. It is necessary for Mr. Noble to report at the Health Service occasionally.

On motion of Mr. Doming, seconded by Mr. Halstead, it was voted to approve items 1 and 2.

3. Purchase of Reo truck for use in Stores Department.

On motion of Mr. Brody, seconded by Mr. Daane, it was voted that authority to purchase a Reo truck to be used in the Stores Department, be granted the Purchasing Department.

It was also voted that any old cars or trucks not in condition for use be salvaged immediately.


MISCELLANEOUS REPORTS

1. Report from Mr. Daane relative to College securities in the East Lansing State Bank.

No action.

2. Report of the President and Secretary regarding the bonds of Mr. Wilkins and Mr. Schepers. Bond for $60,000 was secured for Mr. Wilkins, Treasurer, from the Michigan Surety Company of Lansing; and a bond for $25,000 was secured for Mr. Schepers, Cashier, from the Michigan Surety Company of Lansing.

Report accepted.

The meeting adjourned at 4:00 o'clock.

President

Secretary

Minutes of the
Meeting of the State Board of Agriculture
April 10, 1954

Present: Messrs. Brody, Chairman; Berkey, Doming; Dr. Eugene Elliott, representing the Superintendent of Public Instruction; President Shan and Secretary Halladay.

Absent: Mrs. Wilson, Messrs. Daane, Halstead. (Mr. Halstead voted by proxy).

The meeting was called to order at 1:12.

The minutes of the previous meeting were approved having been in the hands of the Board members.

Resignations

1. Resignation of Mr. Harold Stinson, County Agricultural Agent of Gratiot County, effective April 21, 1954.
2. Resignation of Thomas S. Higgins, police officer, effective May 1, 1954. No replacement has been requested as yet.
3. Resignation of Miss Ruth Jameson, half-time research clerk in the Department of Economics, effective April 7, 1954. No successor has been recommended.
4. Resignation of Mr. F. S. Neiman, Poultry Extension Specialist, effective March 31, 1954.
5. Resignation of Dr. Clarence Sorman, Instructor and Asst. in Soils, effective April 19, 1954.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to accept the above resignations.
APPOINTMENTS

1. Appointment of Mr. James A. Porter as County Agricultural Agent for Gratiot County, replacing Mr. Stinson (resigned) at a salary of $2100 per year. Appointment is to become effective April 16, 1954.

2. Temporary appointment of Mr. Charles E. Blakeslee as County Club Agent for Luce County during the months of May and June, at a salary of $80.00 per month.

3. Appointment of Mrs. Leona MacLeod as Home Demonstration Agent in Oakland County, replacing Miss Elizabeth Field (transferred by Board action February 15, 1954) at a salary of $1300 per year, appointment to become effective May 1, 1954.

4. Request of Dean E. H. Ryder that the appointment of Mrs. Laure Irland as Instructor in History and Pol. Science be continued for the spring term at $130 per month.

On motion of Mr. Berkey, seconded by Mr. Dovning, it was voted to approve the appointments.

5. Appointment of Mrs. Leona MacLeod as Home Demonstration Agent in Oakland County, replacing Mrs. Elisabeth Weld (transferred by Board action February 15, 1954) at a salary of $1300 per year, appointment to become effective May 1, 1954.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above leaves.

TRAVEL

1. Request of G. G. Stewart, Alumni Secretary, that the College pay $25.00 of the expense of automobile travel to the annual meeting of the American Alumni Council at Sky Top, Pa. Mr. Stewart will pay the other expenses involved himself.

2. S. J. Stafseth, Professor of Pathogenic Bacteriology, to Guelph, Ontario, to speak before a meeting of the Eastern Conference of Research Workers in Poultry Disease on May 19th. Transportation expenses are requested.

3. Herman H. Halladay, Secretary of the State Board of Agriculture, to the meeting of the Association of College and University Business Officers at Lawrence, Kansas, May 10th and 11th.

4. S. J. Baldwin, Director of Extension Work, to Chicago May 18th to appear on the Land Grant College radio program; all expenses requested.

5. Request for travel and maintenance expenses for J. L. VanCamp, Superintendent of the Forestry Nursery, who will accompany Forestry students to Indiana on the annual field trip May 2nd to May 5th.

6. Miss Dorothy Parker and Miss Josephine Garvin, Instructors in Physical Education, to Cleveland, Ohio, for the Physical Education convention April 30th to May 1st. Mileage allowance for one car has been recommended.

7. Request for travelling expenses of L. C. Miller, Associate Professor of Mechanical Engineering, incurred on a trip to Cleveland April 30th to May 7th, accompanying the group of Hotel Training students.

8. Request for all expenses incurred by R. F. Kroodama, Extension Specialist in Forestry, on a trip to Chicago April 17th for the meeting of the regional forestry board of the Lumber Code Authority.

9. Request for expenses incurred by A. B. Love, Extension Specialist in Farm Marketing, on a trip to Washington April 6th by request of the Michigan Bean Jobbers' Association; expenses to be paid from Extension Funds.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the travel requests.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above travel requests.
April 10, 1954

Authorization of the appointment of Miss Lois Arnold to replace Miss Elizabeth Daniels, Instructor in Physical Education, for the duration of the latter's illness during the spring term. Appointment became effective April 1, 1954, and salary was set at $162.00 per month.

Approval of travel of C. F. Overall, Extension Specialist in Farm Crops, to Washington in connection with sugar legislation; expenses of trip paid by the Farmers' and Manufacturers' Beet Sugar Association.

Authorizations of payment of expenses ($162.47) incurred by B. V. Penquist, Associate Professor of Geology, on the annual student geology field trip.

Authorization of travel and maintenance expenses for T. L. Austin, Professor of Education, who was asked to speak before the Central Regional Conference for Vocational Home Economics in Chicago, April 17th. Expenses chargeable to Vocational Teacher Training in Home Economics.

Authorization of mileage expenses for one car and maintenance expenses for Miss Nelie Eyres, Associate Professor of Home Economics Education, and one other member of her staff to attend the Conference of Vocational Home Economics in Chicago, April 17th to 20th; expenses chargeable to Vocational Teacher Training in Home Economics.

Authorization of maintenance expenses only for the members of the Department of Education to attend the Conference for Vocational Agricultural Teacher Trainers at Indianapolis, Indiana, April 15th and 16th.

Authorization of car mileage and expenses for Dean Anthony and the members of his staff to attend the regional housing on the Dairy Allotment Relief Plan at the Government Dairy Conference in Indianapolis, Indiana, April 4th and 5th.

Authorization of expenses for S. E. Proulx, Assistant to the Dean of Liberal Arts, who was in charge of the trip taken by Hotel Management students in Cleveland April 2nd to 6th.

Authorization of mileage expenses to Chicago for one car, in order that five members of the Mathematics Department might attend the meeting of the American Mathematical Society April 6th and 7th.

Delegation of Lloyd C. Evans, Professor of Institutional Administration, to attend the meeting of Deans and Advisors of Men held at Northwestern University March 26, 27 and 28, expenses allowed.

Miss Conrad's travel to Cincinnati to represent the College at the meeting of the American Association of University Women in Cincinnati, April 20th and 21st; mileage expenses allowed.

Towns to take part of vacation Apr. 22 to May 9.

Approval of the request of Jackson H. Tomes, Librarian, to take part of his annual vacation from April 1st to May 9th.

Approval of the recommendation of Dean E. H. Ryder that Mrs. Sholl be engaged to continue the work of Mr. J. H. Randish in Pipe Organ at the rate of $2.00 per lesson per student and that Robert Miller be engaged at a salary of $275.00 for the spring term to carry Mr. Feinlich's instruction work other than that in Organ. The amounts paid Mrs. Sholl and Mr. Miller are to be deducted from the unused budget allotment for Mr. Randish's salary.

Authorization of the transfer of sufficient funds from the budgeted amount for the salary of H. V. Joyner (resigned) to the Art Department budget to pay the instructor who has been carrying Mr. Joyner's work on an hourly basis.

Authorization of the Register to furnish diplomas to graduating students from the School for the Blind without payment of the usual fee.

Authorization of the recommendation of C. O. Wilkins, Comptroller, to act as agent for the President in signing warrants, as provided in Act No. 116, Section 50, of the Public Acts of 1954.


On motion of Mr. Brody, seconded by Mr. Beasley, it was voted to approve the President's Reports.

On motion of Mr. Brody, seconded by Mr. Beasley, it was voted to approve the above recommendation.

On motion of Mr. Brody, seconded by Mr. Doering, it was voted to approve the above recommendation.

On motion of Mr. Brody, seconded by Mr. Doering, it was voted to approve the above recommendation.
1. Recommendations of Professor H. S. Patton, Head of the Economics Department

1. That for the period of Dr. William Haber's service as State Emergency Welfare Administrator his salary be reduced to $425.00 per month, effective April 1st.

2. That the teaching of the courses which Dr. Haber will not be able to meet be transferred to Dr. L. E. Rice, quarter-time graduate assistant, for which added duties Mr. Rice will receive $100.00 per month during April, May and June in addition to the $50.00 a month he receives as a graduate assistant. This additional amount will be paid from the unused budget allotment for Dr. Haber's salary.

On motion of Mr. Brody, seconded by Mr. Downing, it was voted to approve the above request.

3. Request of Dr. H. S. Patton, Comptroller, that $25,000 (estimate of expenditures for the balance of the year) be transferred from the general funds to the contingency account of the State Board.

4. Request of Mr. J. E. Baldwin, Director of Extension Work, that the following changes in the Extension budget, which involve no change in the total amount, be made. The amount are necessary because of the transfer of salaries of several staff members to A. A. A. funds, building up a reserve in the State Offset salary fund, and increased expenses due to the A. A. A. work which have caused a deficiency in State Offset and Extension State funds for travel and maintenance. The following amounts are to be deducted from State Offset salary fund and added to the indicated projects:

<table>
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<tr>
<th>Project</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Administration</td>
<td>$200.00</td>
</tr>
<tr>
<td>Publications</td>
<td>$200.00</td>
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<tr>
<td>Clothing</td>
<td>$200.00</td>
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<tr>
<td>Foods and Nutrition</td>
<td>$200.00</td>
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<tr>
<td>Home Purchasing</td>
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<tr>
<td>Child Care and Training</td>
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<tr>
<td>Boys and Girls Clubs</td>
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<tr>
<td>Farm Crops</td>
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<tr>
<td>Dairy</td>
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<tr>
<td>Dairy</td>
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<tr>
<td>Animal Husbandry</td>
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<tr>
<td>Animal Husbandry</td>
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<tr>
<td>Horticulture</td>
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<tr>
<td>Soils</td>
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<tr>
<td>Insect Control</td>
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<tr>
<td>Animal Disease Control</td>
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<tr>
<td>Forestry</td>
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<tr>
<td>Landscape</td>
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<tr>
<td>Poultry</td>
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<tr>
<td>Pest Management</td>
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<tr>
<td>Farm Management</td>
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<tr>
<td>Farm Management</td>
<td>$1500.00</td>
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On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above request.

5. Recommendation of E. L. Anthony that the collection of Short Course Club dues ($2.00) be made at the time course fees are paid, as is done in other courses.

6. Recommendation of C. O. Kilkins, Comptroller, that $325,000 (estimate of expenditures for the balance of the year) be transferred from the general funds to the contingency account of the State Board.

7. Report of E. L. Anthony of the substitution of C. E. Horne, graduate student in Horticulture, for Dr. C. H. Spurway on the trip to the meeting of the Society of American Florists in Rochester, New York, April 16th. Authorization for Dr. Spurway to attend this meeting was granted at the January meeting of the Board.

On motion of Mr. Brody, seconded by Mr. Downing, it was voted to approve items 5, 6, and 7.

8. Request from Dr. Patton that arrangements be made whereby Dr. P. M. Thrun may be enabled to give a portion of his time during the current term to serving in an advisory capacity with the State Tax Commission, as per the terms in Dr. Patton's letter of April 11 on file.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above request.

9. Waiver and consent agreement relative to college funds impounded in the East Lansing State Bank. (The amount not fully covered by bond was $16,626.62. The law in favor of Mason, Alexander, Hochstetler & Colette of Grand Rapids made a report to Mr. Daane to whom was referred the matter of the status of the East Lansing State Bank as far as college deposits are concerned. Copy of report is placed on file in the Secretary's Office).

The following telegram was received from Mr. Daane who was out of the city:

Hot Springs, Arkansas - April 10, 1954

Paul Cholett, Mason Alexander Hochstetler Co.
People's State Bank, Bldg, Grand Rapids, Mich.

Please advise present status without prejudicing our position against Security Co. and others. I am in favor of cooperating with East Lansing State Bank officials.

G. L. Daane
MISCELLANEOUS

The opinion rendered by the firm of Mason, Alexander, McCaslin and Cholette under date of March 24, 1934 on the question whether or not the Treasurer of the Michigan State Board of Agriculture is liable to account for such portions of funds as may have been received by him and deposited in a Banking institution without being secured by surety bond or sufficient collateral, is on file in the Secretary's Office.

On motion of Mr. Dooming, seconded by Mr. Berkey, it was voted that subject to the approval, by one or more members of the Board in addition to those present, to be exhibited by filing a written proxy and consent to this action that this Board adopt the proposed plan or reorganization submitted by the East Lansing State Bank upon condition, however, that as part of said reorganization plan an agreement be executed by the Michigan Surety Company through its duly authorized officers and Mr. Jacob Schepera that this action of the Board is taken without prejudice to any rights that the Board might have against said Surety Company or Mr. Schepera for any liability that might exist on their part, this agreement to be subject to the approval of the attorney or counsel for the Board.

The following proxy was received from Mr. Benjamin H. Halstead:

April 19, 1934

Know all men by these presents, that I, Benjamin H. Halstead, member of the State Board of Agriculture of the State of Michigan, do hereby constitute and appoint Herman H. Halladay, of East Lansing, Michigan attorney and agent for me, and in my name, place and stead, to vote as my proxy at a regular meeting of the said State Board of Agriculture, to be held at the office of the President of the Michigan State College of Agriculture and Applied Science on the nineteenth day of April, 1934, upon any business that may properly come before said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand this nineteenth day of April, 1934.

(Signed) Benjamin H. Halstead

In the presence of
(Signed) Frances Merrill

The meeting adjourned at 4:00 P.M.