Minutes of the Special Meeting of the State Board of Agriculture
August 9, 1953

Present: Messrs. Brody, Chairman; Berkey, McPherson, Mrs. Wilson; Dr. Voelker, President Shaw and Secretary Halladay.

Absent: Mr. Daane

The meeting was called to order at 5:00 P.M.

Correction of Board minutes of meeting of August 2, 1953, item immunity from salary cut granted Mr. Dwight (Physics Department). This immunity should be cancelled. It was the intention to recommend immunity for Mr. Clarence Hause, and it is found that Mr. Hause was given immunity in the regular budget set-up upon which the Board has already passed.

Correction in budget of salary of Miss Seekell from $150 to $175 a month, retroactive to July 1st. Miss Seekell is taking care of two counties and her salary was by error cut to $150 a month.

On motion of Mr. Brody, it was voted to approve items 1 and 2.

APPOINTMENTS AND RESIGNATIONS

1. Appointment of Lois Arnold as Instructor in Physical Education for women from September 1st to December 31, 1953 for $500. Miss Arnold is to take care of Dr. Lightning's classes while Dr. Lightning is on leave.

2. Resignation of Caroline Cooley, half time research clerk, in the Department of Economics, effective August 12th, 1953.

On motion of Mr. Berkey, it was voted to approve the two items above.

TRAVEL

1. Authorization for expenses for G. M. Trout to accompany Dairy Products Judging Team To Chicago September 16th to 22nd, and also to give talk before 15th Annual meeting of the International Association of Milk Dealers, September 18th to 21st; with all expenses paid. On motion of Mr. McPherson, it was voted to adopt this recommendation.

PRESIDENT'S REPORT

MISCELLANEOUS

1. Request from Mr. Jackson Towne that new light equipment be installed in Library and be charged to Library Budget.

Action deferred until meeting of the Board to be held in September.

2. Request from Mr. Schepers, Washington Beet Sugar Refinery, regarding designation of banks for deposit of Federal funds from National Government.
On motion of Mr. Berkey, it was voted that the President and Secretary be authorized to do whatever is necessary for the College to conform to the requirement of the N. S. A.

The plan of reorganization follows:

Be it and it is hereby resolved that the following resolutions embody the principles of reorganization of the instruction in music of the Michigan State College in accordance with the recommendations of the joint committee of the State Board of Agriculture, the faculty and the Board of Directors of the Institute as determined at a meeting held in the President's Office December 21, 1932, and approved by the State Board of Agriculture on December 29, 1932.

Be it and it is hereby resolved that the Michigan State College School of Music be organized and constituted a department within the Liberal Arts Division of the college and that all matters of policy, courses of study, campus activities, student fees, and any other matter pertaining to the conduct of the affairs of the School of Music be governed and conducted in a manner similar to other departments of that division.

Be it and it is further resolved that the credit rating of all courses and lessons in applied music given in the Michigan State College School of Music shall be determined by the usual and proper college authorities, and that the determination of the minimum and maximum salaries to be paid the personnel of the Michigan State College School of Music, as hereinafter provided, shall be based upon the actual teaching hours in the case of classroom instruction, and in the case of applied music, a minimum period of thirty minutes shall be considered a class-room hour in instrumental instruction.
Be it and it is further resolved that a minimum of ten class-room hours teaching be required of the Head of the Department, and sixteen class-room hours per week for all other members of the teaching staff, before any additional remuneration shall be paid by the Michigan State College over and above the minimum salaries, as hereinafter provided.

Be it and it is further resolved that the college retain and pay for the ensuing year, seven months, the above mentioned class-room hours teaching, upon the following named persons and at the minimum and maximum amounts set opposite their respective names, provided such salary payments shall be made in 12 monthly installments.

Minimum College Salary | Maximum College Salary
------------------------|------------------------
Lewis Richards, Professor, Head of Dept. | $4,140 | $5,600
Josephine Kackley, Professor | 5,000 | 5,906
F. Patton, Associate Professor | 5,000 | 5,906
Michael Press, Associate Professor | 5,000 | 5,906
Arthur Farrell, Associate Professor | 5,000 | 5,906
Alexander Schuster, Instructor | 2,750 | 2,750
Lillie L. Rensick, Instructor | 2,750 | 2,750
Leonard Falcone, Instructor | 2,750 | 2,750
Marcus Fossenkemper, Instructor | 2,750 | 2,750
Mrs. Ruth Bradt-Mack, Instructor | 1,800 | 1,800
Asst. to Mr. Patton | 1,200 | 1,200
Miss Mary A. Collinge, Rural Extension | 2,922 | 2,922
Miss Mabel Miles, Rural Extension | 2,922 | 2,922
Extension Travel | 1,500 | 1,500

$38,015

Be it and it is hereby resolved that all fees collected from regularly enrolled students of the Michigan State College School of Music for tuition in applied music, for rental of music instruments and rooms, and all other fees be agreed upon as to the amount by the proper authorities of the Michigan State College and be collected by and paid into the Treasury of the Michigan State College in the same manner as student fees for any other college department are collected and paid, and further that when fees for tuition in applied music and Student Concert fees are collected that they shall be credited to the Michigan State College School of Music as a revolving fund and that any additional remuneration paid to any of the personnel of the Michigan State College School of Music for extra work over and above the minimum amounts herein specified or any thereafter be agreed upon shall be paid from the receipts from the fees collected from students in applied music.

Be it and it is hereby further resolved that all receipts from all Michigan State College concert courses shall be collected by the Treasurer of said College and deposited in the treasury to the credit of Michigan State College department of Music revolving fund.

Be it and it is hereby further resolved that any additional remuneration for the personnel of the Michigan State College School of Music over and above the minimum salaries herein mentioned for the minimum class-room hours teaching as hereinbefore mentioned shall be paid to the individual teaching such additional class-room hours upon proper certification of the Head of the Department to the Dean of the Liberal Arts Division of the number of class-room hours such individual is teaching together with the names of the students studying applied music under such individual; and such payment shall not exceed the maximum salaries as herein provided and shall be pro-rated on a monthly basis and made to the individual entitled thereto upon the last day of each month succeeding the enrollment of students at the beginning of any term.

Be it and it is further resolved that such instructors as may hereinafter be engaged and whose names do not appear on the list herein contained shall be engaged and receive their appointment upon the approval of the administrative officials of the college at such salary and method of payments as shall be agreed upon at the time such appointment is made.

Be it and it is further resolved that members of the faculty of the Michigan State College School of Music be allowed reasonable time for concert engagements whenever in the judgment of the Head of the Department and with the approval of the Board such absence does not jeopardize or interfere with the work of the department.

Be it and it is hereby further resolved that any of the above mentioned persons constituting the personnel of the department of music may and are privileged to give instruction in music outside of regularly enrolled college students and may have use of college rooms and instruments at the same rental rates as charged regularly enrolled college students (such rentals to be paid into the college treasury by the person receiving such instruction) whenever such instruction does not, in the judgment of the head of the department, interfere with the college work of the department.
Be it and it is hereby resolved that the scholarships in music, namely eight scholarships in Voice, six in string instruments, six in piano, as set forth on page 265 of the Michigan State College catalog No. 10, dated May 1933 be and are hereby discontinued.

Be it and it is hereby resolved that all resolutions relative to the personnel of the Michigan State College Department of Music appearing upon the minutes of the meetings of the State Board of Agriculture and all verbal or written memorandum, with the exception of the minutes of the meeting of the State Board of Agriculture December 29, 1952, relating to the Music Department, are hereby rescinded and repealed.

3. On motion of Mr. McPherson, it was voted that the President and Music Committee of the Board be authorized to confer with the Board and officials of the Institute of Music and Allied Arts with reference to the establishment and maintenance of proper contractual relations of cooperation.

The meeting adjourned at 6:00 P.M.

President and Music Committee of the State Board of Agriculture

Minutes of the Meeting of the State Board of Agriculture September 21, 1933

Present: Messrs. Berkey, Brody, Chairman; Daane, McColl, McPherson, Mrs. Wilson, Mr. Eugene Elliott, representing the Superintendent of Public Instruction, President Shaw and Secretary Halladay.

Absent: No one.

The meeting was called to order at 3:15 P.M.

The minutes of the two special meetings held, August 2nd, 1933 and August 9th, 1933 were approved, having been in the hands of the Board members.

Resignations

1. Resignation of G. W. Putnam, Superintendent of the Experiment Station at Chatham, effective September 1, 1933.

2. Resignation of Lt. Col. A. E. Daman, as Assistant Military Property Custodian, August 31, 1933.

On motion of Mr. Brody, it was voted to approve the resignations listed above.

Appointments

1. Appointment of Francis M. Weiers as assistant freshman football coach for the season of 1933, at a salary of $150.00.

2. Appointment of C. V. Ballard as State County Agent leader, effective immediately, at his present rate of salary.

3. Appointment of Dorothy Hegstrom as assistant in the office of the Dean of Women, effective October 1st, 1933 at $205.00, replacing Mrs. Kipke (Mary Ann Uptegrove) resigned.

4. Appointment of Miss Ruth Jameson as half time research clerk in the Department of Economics (Purnell funds) effective October 1st at $25.00 per month, replacing Miss Cooley, resigned.

5. Appointment of Mr. John Long to the Ice Cream Association scholarship.

6. Appointment of the following graduate assistants and fellows for the year 1933-34.

Division of Agriculture

1) Department of Dairy Husbandry, Chloron Conley as half time graduate assistant for the year 1933-34.

2) H. L. Dunton, half time graduate assistant in the Department of Farm Crops, for the year 1933-34.

3) Dean Anderson, half time graduate assistant in Department of Farm Crops for 1933-34.

4) Grover Brown, to National Milling Company Fellowship, at $960.00 for full time.

5) Department of Soils, C. W. Lauritzen reappointed to half time assistantship Purnell Fund.

6) L. S. Carter, quarter time graduate assistant in Department of Soils, 1933-34.

7) R. H. Morse, quarter time graduate assistant in Department of Soils, 1933-34.