

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
JULY 11, 1928

THE MEETING WAS CALLED TO ORDER AT 9:30.

Present: President Shaw, Mrs. Stockman, Messrs. Brody, Watkins, McColl, McPherson, Superintendent Pearce and Secretary Halladay.

Absent: Mr. Gowdy.

The minutes of the previous meeting were read and approved.

TRAVEL AUTHORIZATION:

1. Confirmation of trip with expenses for C. S. Dunford to attend meeting of Great Lakes Regional Advisory Board, Buffalo, New York, June 19 and 20.
2. Request of Dr. Ward Giltner to attend the Annual Meeting of the American Veterinary Medical Association, August 6th to 10th at Minneapolis.
3. Report on trip of Mr. P. G. Lundin, to Washington June 21 to 25 with four 4-H Club members to attend the club encampment.
4. Request of Professor C. G. Card and Mr. Hannah to attend the International Baby Chick Convention at Cedar Point, Ohio, July 30 to August 3.
5. Request for mileage on two cars, and authorization for Mr. Card, Mr. Hannah, Mr. Todd, Mr. Boyd, Dr. Stafseth, and Dr. Chandler to attend the Poultry Science Association Meeting at Purdue on August 20th.
6. Request for authorization for trip with expenses, of H. C. Rather to attend the Seed Verification Conference held in Chicago on June 25 to 27.
7. Report on trip of Instructor Hyde to attend Landscape Conference at Cornell June 21, 22 and 23.

Travel
Authorizations

On motion of Mr. Brody, it was voted that the above requests for out-of-state travel be granted.

8. Request of Professor R. W. Newton to attend the National Tax Association Conference in Seattle, Washington during the week of August 27th.

On motion of Mrs. Stockman, it was voted that Mr. Newton be granted permission to attend the above Conference.

RESIGNATIONS:

1. Resignation of Dr. Rubel L. Kahn, Lecturer in Immunology, effective June 30th.
2. Resignation of W. W. Diehl of the Department of Economics to take effect at the end of the Academic year.
3. Resignation of Professor Claud Clayton, Associate Professor of Economics, to take effect at the end of the current academic year.
4. Resignation of Mr. Leroy H. Schnell, critic teacher in Mathematics in the Department of Education and the East Lansing Public Schools, to take effect September 1st.
5. Resignation of Mrs. Logel, stenographer in Department of Education, effective July 1st.
6. Resignation of Mr. Harry F. Clements, assistant in Plant Physiology, effective August 31st.
7. Resignation of Mr. C. W. Bennett, Research Associate in Plant Pathology, effective July 15.
8. Resignation of Mr. Harvey DeWeerd, Instructor in History, effective September 1st, 1928.

Resignations

On motion of Mr. McColl, it was voted to accept the above resignations.

APPOINTMENTS:

1. Appointment of Mr. Newton W. Larkum, Lecturer in Immunology, effective July 1st at a salary of \$300. annually.
2. Appointment of Mr. Orman E. Street, effective September 1, at a salary of \$1800, as Assistant in Plant Physiology.

Appointments

3. Request for transfer of Miss Marie Mercier from office of Dean Phelan to office of Secretary Halladay, as Office Assistant to the Secretary beginning August 1st at a salary of \$1800 and the transfer of Miss Elsie Marquardt, from the Office of the Secretary to that of Professor Richards as Secretary to Mr. Richards at a salary of \$1500, effective September 1.
4. Mr. S. W. Roland, as half-time assistant in the Department of Electrical Engineering.
5. Mr. R. I. Quinet as half-time graduate assistant in Animal Pathology to succeed Dr. D. B. Meyer.
6. Mr. M. G. Farleman as half-time assistant in the Department of Entomology at a salary of \$800.
7. In the Department of Chemistry the following appointments as half-time assistants: Harlow R. Brigham, Mark A. Ullrey, and Stuart E. Sinclair at salaries of \$800, all replacements.
8. A. J. Gelpi as half-time assistant in the Department of Bacteriology, at a salary of \$800. to fill an existing vacancy.

On motion of Mr. Brody, it was voted to approve the above appointments.

9. Request of Dean Giltner for additional help for Dr. Chamberlain.

Deferred.

10. Recommendations of Dean Cox and Directors Baldwin and Gardner for the appointment of Mr. Ernest L. Anthony as Professor of Dairying and Head of the Dairy Department, to succeed Prof. O. E. Reed, at a salary of \$5500 per year, beginning September 1st.

On motion of Mr. Watkins, it was voted that Mr. Brody be appointed, with power, to go to Morgantown, W. Va. and confer with Mr. Ernest L. Anthony and others regarding the position as Head of the Dairy Department.

11. Recommendation of Dean Cox and Director Baldwin for the appointment of Mr. Keith Himebaugh, beginning July 1st at a salary of \$2400 per year.
12. Also appointment of Mr. Bernard R. Proulx for three months at \$270 per month effective July 1st.
13. Also the appointment of Mr. Kenneth Post as Extension Specialist in Floriculture at a salary of \$2,000 per year, effective August 15th.
14. Also the appointment of Mr. John H. Breyfogle as Kankaska County Agricultural Agent at \$2400 per year, effective July 9th.
15. Appointment of Mr. Glenn W. Bradt as Instructor in Biology in the Department of Zoology and Geology, salary \$2400 per year from college rather than Extension as heretofore.
16. Recommendation that the salary of H. C. Rather be fixed at \$4250, \$1250 from Experiment Station and \$3,000 from College, Beginning June 15, 1928.
17. Appointment of Miss Edith Grundemier as Research Assistant in Home Economics at a salary of \$2200 per year, effective September 1st.
18. Recommendation that Miss Hersey remain on pay-roll at her present salary until October 1st, and that at that time she receive an appointment as graduate assistant for remainder of fiscal year at a salary of \$450.00.
19. Appointment of Frieda Gilmore as Extension Specialist in Clothing at a salary of \$1800 per year, effective August 15th.
20. Appointment of R. E. Decker as Extension Specialist in Farm Crops to succeed Mr. Rather, beginning July 1st, salary \$3600.
21. Request for the transfer of Helen Willis from Short Course Office to Office of Dean of Agriculture at \$1500 per year, beginning July 1st.
22. Request for the transfer of Winifred Tornblom from office of Dean of Agriculture to office of the President of the College at a salary of \$1500, effective July 1st.
23. Recommendation of Dr. Coons for the appointment of C. D. Sherbakoff for one month at \$250 to do some special identification work in the department of Botany.

On motion of Mrs. Stockman, it was voted to approve the above appointments.

24. Request of Professor Allen for additional instructor in Civil Engineering at a salary not to exceed \$2,000. Also request for additional part-time graduate student at \$800 per year.

No action.

- 25. Retention of Miss Hume as one-half time instructor in Department of English at salary of \$900, for the academic year. Professor Johnston also asks for confirmation of appointment of John A. Clark as instructor in English at salary of \$2100, effective September 1st.
- 26. Recommendation for the payment of \$150 per month to Mr. Harold Lakin for the months of July, August and September, from Research funds in Economics and payment as one-half time graduate assistant at \$800 per year beginning October 1st.
- 27. Recommendation that Mrs. Pearl Sitton be advanced from one-half time stenographer to full time stenographer, effective August 1st, at a salary of \$1200 per year.
- 28. Appointment of Malcolm Henry as Instructor in Mathematics at a salary of \$1900 effective beginning of the academic year, 1928.
- 29. Verification of authorization regarding the employment of Mr. Shulman under conditions described by Director Willard.
- 30. Appointment of Miss Clara L. Graves as Nutrition Specialist in Home Economics Extension work at a salary of \$1800 per year, effective August 15, 1928.
- 31. Appointment of Miss Florence L. Becker to the position of Nutrition Specialist at a salary of \$2760 effective August 15, succeeding Miss Martha Mae Hunter.
- 32. Temporary appointment of Mr. A. J. Bell as Agricultural Engineering Specialist for July, August and September at \$225 per month, one-half on Agricultural Engineering Department and one-half extension.

On motion of Mrs. Stockman, it was voted to approve the above appointments.

MISCELLANEOUS:

- 1. Request that attention be called to committee of Board appointed to consider basket ball floor for new demonstration hall.
- 2. Request that some member of the Board be delegated to interview Governor Green relative to the signature of papers on account of supplementary appropriation bill passed in Washington, entitling this institution to \$20,000 additional funds for extension work.

Basketball Demons. Hall

Mem. of Board to interview Gov. Green, re: bill passed in Wash.

On motion of Mr. McPherson, it was voted to refer the above matter to Mr. Pearce.

- 3. Recommendation of Faculty relative to establishment of Graduate School.

Graduate School

On motion of Mrs. Stockman, seconded by Mr. Watkins, it was voted to establish a graduate school and that the form of organization and personnel be referred to the Administrative Group for recommendations.

- 4. Complaint of Lansing Coal Credit Bureau relative to use of Pere Marquette switch and State owned facilities for the handling of coal for employees of the institution and others.

Use of Pere Marquette switch

On motion of Mr. McColl, it was voted to refer the above matter to the President and Consulting Committee.

- 5. Request of Student Committee that the Board authorize the business agencies of the college to collect the \$3.50 Wolverine fee.

Wolverine Fee.

On motion of Mr. McPherson, it was voted to defer the matter indefinitely.

- 6. Request for instructions relative to settlement of bill from Detroit Clipping Bureau.

Detroit Clipping Bureau.

On motion of Mr. Brody, it was voted to refer the above matter to the Secretary for reply.

- 7. Communications from the Michigan Bean Company and Hart Brothers, requesting the Board to provide for further scientific research relative to Bean Growing soil problems.

Michigan Bean Co.

On motion of Mr. Brody, it was voted to refer the above matter to the Director of the Experiment Station.

- 8. Report on status of nitrogen cultures in response to request for information submitted by Kirby B. White of the D. M. Ferry Company.

Status of Nitrogen cultures

On motion of Mr. McPherson, it was voted to refer the above matter to the President and Consulting Committee.

- 9. Consideration of report of committee relative to requiring the purchasing of coupon books for the Union for all students enrolling in the Institution.

Coupon books for the Union

No action.

- 10. Report of Committee representing College and Union Boards.

Report of Committee representing College & Union Boards

On motion of Mr. Brody, it was voted to balance accounts with the Union as of July 1st and that the amount to be set up in the budget for services to the Union for the next year be referred to the Alumni Committee of the Board.

- 11. Further consideration of recommendations relative to music fees, and the carrying over of the Music Department Balance.

On motion of Mr. Brody, it was voted to spread the music entertainment fee of \$1.50 over the year by collecting 50¢ per term.

On motion of Mr. McColl, it was voted that a fee of \$25.00 be charged those students who are unable to pass entrance grades in music, until they have passed such entrance grades. Mrs. Stockman and Mr. McPherson voted NO.

Additional teacher training critic.

- 12. Recommendation of Dean Ryder relative to employment of additional teacher training critics.

On motion of Mr. Brody, it was voted to employ an additional critic teacher at a salary not to exceed \$2,000.00.

Ext. Specialist Presque Isle County

- 13. Recommendation of Board of Supervisors of Presque Isle County Requesting the appointment of an extension specialist to deal with the control of contagious abortion.

Action deferred.

Dr. Olin's request for medical assistant.

- 14. Request of Dr. Olin for the addition of \$2,000 to his budget for the employment of a medical assistant in his department for next year.

Action deferred.

- 15. Request for authorization to enter into a co-operative agreement with the U. S. D. A. relative to investigations relating to status of farms in cut-over region of Northern Michigan.

On motion of Mr. Watkins, it was voted that authorization be granted to enter into a co-operative agreement with the U.S.D.A. relative to investigations relating to status of farms in cut-over region of Northern Michigan.

- 16. Recommendations relative to the proposed establishment of a department of publications.

On motion of Mr. Brody, it was voted to refer the above matter to the President and Consulting Committee.

Topographical survey of Kellogg farm.

- 17. Report of topographical survey of W. K. Kellogg farm by some members of the Engineering Division.

On motion of Mr. McPherson, it was voted that the students employed in making a topographical survey be paid for the time employed and that the expenses incurred including paper and books be paid by the college.

Additional Assistance in Dept. of Physiology & Pharmacology

- 18. Recommendation of Mr. B. B. Roseboom relative to case of Mr. McLaughlin and request for additional assistance for the department of Physiology and Pharmacology.

On motion of Mr. Brody, it was voted that the recommendation relative to the appointment of Mr. McLaughlin be adopted, Mr. McLaughlin's employment to cease August 31, 1928 or before, if Mr. McLaughlin chooses.

Report of Attorney Gen. re: Theo. Pearson

- 19. Report of the Attorney General regarding Mr. Theodore Pearson was placed on file.

- 20. Report of the Building Committee on the Barn, Dormitories, etc.

Contract for Dairy Barn

On motion of Mr. McColl, it was voted that the Board let the contract for the Dairy Barn and Bull Barn to the Trier Construction Company of Saginaw, the low bidder, and to the low bidders on equipment.

On motion of Mr. McColl, it was voted that the matter of Dormitories be referred to a committee to be appointed by the President.

- 21. Permission is asked to change the amount given at the last meeting for two tiers of stacks for the Library, from \$16,449 to \$16,944.

On motion of Mr. McPherson, it was voted to make the correction.

- 22. On motion of Mr. McPherson, it was voted that the salaries agreed upon for Mr. Butterfield, Mr. Phelan, Mr. Willard and Mrs. Powell be paid as from funds of the fiscal year ending June 30, 1928.

Approval of graduation list.

- 23. Approval of the names of such candidates as Miss Yakel may recommend for graduation from summer school.

On motion of Mr. McColl, it was voted that such candidates as Miss Yakel may recommend for graduation from summer school be approved.

Creamery Waste Disposal Project.

- 24. Report of the meeting of the joint committee on Creamery Waste Disposal Project. Also request for \$700.00 for use in this cooperative project, presumably from Experiment Station funds.

On motion of Mr. McColl, it was voted that the above matter be left to Mr. Wilkins for adjustment.

New Poultry Plant.

- 25. Presentation of matter of location of New Poultry Plant.

Action deferred.

Agreement with Mr. Richards May 23, 1927 to be filed

- 26. On motion of Mr. Brody, it was voted that the agreement made with Mr. Richards May 23, 1927

be made part of the records and that a copy of correspondence be placed on file in the Secretary's Office.

27. A request was made by Dr. Bessey and others for a contribution of \$350 to assist in the publication of a manuscript by Dr. Watson, being financed by the Michigan Academy of Science.

Pub. of ms.
by Dr. Watson

On motion of Mr. Brody, it was voted that the appropriation be authorized providing the publishers are willing to deliver to the institution its proper share of the publications.

28. The Committee composed of Mr. Brody and Mrs. Stockman, to whom was referred the request for \$5,000 to be used in purchasing band instruments reported that they would recommend the amount of \$2500 for such use.

A
\$2500 allowed
for band in-
struments.

On motion of Mr. Watkins, it was voted to accept the report.

29. It was voted that the next meeting of the Board be held Wednesday August 15th at 9:00 A.M. in the President's Office.

THE MEETING ADJOURNED AT 4:30.

Robert B. Shaw

President

Stewart S. Halladay

Secretary

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
AUGUST 9, 1928

THE MEETING WAS CALLED TO ORDER AT 9:30

Present: President Shaw, Messrs. Brody, Watkins, McPherson, Gowdy, Supt. Pearce and Secretary Halladay.

Absent: Mr. McColl and Mrs. Stockman.

The minutes of the last meeting, having been in the hands of the members, were approved without reading.

RESIGNATIONS

Resignations

1. Resignation of Mr. Floyd E. Fogle accepted by the Advisory Committee of the Board on July 30, effective at the end of the present College year.

On motion of Mr. Brody, it was voted that the action taken by the Advisory Committee in regard to Mr. Fogle's resignation be approved.

2. Recommendation of Dean Cox that the resignation of Miss Clarice Austin, a stenographer in the Department of Economics, be accepted to take effect August 16.
3. Recommendation of Dean Cox that the resignation of Mr. Arbuthnot be accepted to take effect September 1.

On motion of Mr. McPherson, it was voted to accept the resignations of Miss Clarice Austin and Mr. Arbuthnot effective as stated above.

TRAVEL AUTHORIZATION

Travel
Authorizations

1. Request for traveling expenses of Mr. John Carter, Mr. John McAllen, Mr. Andrew Quirrie, Dr. Hutton, and Mr. R. S. Hudson, who will accompany the College Horse Show to the Ohio State Fair.
2. Advisory Committee authorized out-of-state travel for Nevils Pearson, who attended the State Club Leaders Conference of four states at Angola, Indiana, on July 20, and 21.
3. Advisory Committee authorized out-of-state travel with expenses for Dr. H. J. Stafseth to assist in the Poultry Clinic at the American Veterinary Medical Association meeting at Minneapolis, August 7 to 10.
4. Request for authorization for payment of expenses of Director R. J. Baldwin to James Lake, Indiana, to assist with Tri-State County Agent Conference.
5. Request for delegation with traveling expenses only paid for L. G. Gentner on account of International Convention of Entomologists at Ithaca, New York, August 12 to 18.