MINUTES OF THE MEETING of the STATE BOARD OF AGRICULTURE July 13, 1950

Present: Mr. Brody (Chairman); Messrs. Akers, Armstrong, Mueller, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel.

Absent: Dr. Thurston.

The meeting was called to order at 10:00 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations
1. Resignation of James E. Bane as temporary Instructor in Counseling and Examinations, effective June 15, 1950.
2. Resignation of Ermond H. Hartmans as part-time Instructor (Research) in Agricultural Economics, effective June 15, 1950. Mr. Hartmans has been appointed to a full-time instructorship.

Leaves
1. Leave of absence without pay for Donald A. Taylor, Instructor in Business Administration, effective from September 1, 1950 to August 31, 1951, to study for his doctorate at the University of Michigan.

Appointments
1. Appointment of Mrs. Evalyn S. Cooke as Resident Hostess in Phillips Hall at a salary of $400 for the period from June 15 to August 31, 1950.
2. Reappointment of Jack C. Leonard as Instructor (Research) in the Engineering Experiment Station at a salary of $3950 per year, effective June 1, 1950, for an indefinite period. Mr. Leonard is paid from the Gerber Products grant.
3. Reappointment of James F. White as Assistant Professor (Research) in the Engineering Experiment Station at a salary of $5700 per year, effective June 1, 1950 for an indefinite period. Mr. White is paid from the Gerber Products grant.

Travel
1. Full expenses for Tom Corners, Promotion Manager of the State News, for a trip made on February 12-16 to Chicago to attend the Inland Daily Press Convention; paid from Michigan State News funds.
2. Railway coach fare for Harry J. Brown to go to Chicago on June 12-16 to do research in the Newberry Library in connection with his research project on U. S. industrial history; paid from his All-College Research grant.
3. Maintenance expenses for J. W. Rose to contact produce trade in Indianapolis, Indiana; Louisville, Kentucky; Nashville, Tennessee; Little Rock, Arkansas; St. Louis, Missouri; and Springfield, Illinois; paid from Extension funds.
4. Full expenses for C. H. Hansen to make a side trip from Washington, D. C., to Coatesville, Pennsylvania, on June 21 and 22 to investigate an oil burner development which may be used in the frost prevention equipment; paid from Experiment Station funds.
5. Full expenses for H. E. Anderson to make side trips from New London, Connecticut, to Worcester and Cambridge, Massachusetts; and to New Haven, Connecticut, on June 21-25 to interview staff candidates.
6. Full expenses for James R. Brown and John Randall to go to Indianapolis on June 22-25 to pick up the dummy for the 1951 Wolverine and lay out available negatives for engraving.
7. Full expenses for L. R. Schenman and F. W. Suggitt to attend the Upper Mississippi Region Flood Survey Conference in Chicago on June 26-29; paid from Extension funds.
8. Maintenance expenses for O. A. Brannan to go to Chicago on June 27 and 28 to attend a hearing called by the Standardization and Grading Division relative to changing the present grading system of grading market cattle.
PRESIDENT'S REPORT, continued

Miscellaneous

Salary and title changes included in budget

1. The following salary and title changes have been authorized and are included in the 1950-51 budget:
   
a. Alvie L. Smith, College News Editor, salary increased from $4400 to $5000
b. T. A. Godditch, Assistant Professor in Counseling and Examinations, salary increased from $4100 to $4400.
c. Theodore J. Brevik, Instructor (Research) in Agricultural Engineering, salary increased from $4600 to $4900.
d. Howard C. Zineld, title changed from Assistant Professor (Extension) to Associate Professor (Extension) of Poultry Husbandry.
e. Clair E. Tettenser, Instructor in Speech, Dramatics, and Radio Education, salary increased from $3800 to $4200.
f. Carl F. Frost, Assistant Professor of Psychology, salary increased from $6500 to $7500 and title changed to Associate Professor of Psychology.

$400 rec'd from Campus Chest for Sp. Nursery

Add. cl-typist position in the Upper Peninsula Station Office at Chatham, to be paid for from Experiment Station funds.

6 spkr platforms for Berkey Hall

6. Authorised the construction of six speakers' platforms for the classrooms in Berkey Hall at a total cost of $246; to be charged to the Berkey Hall Construction Account or to Alterations and Improvements.

Contract for drainage for Water Reservoir

7. Approved awarding the contract for the drainage for the Water Reservoir to the McLean Construction Company, the low bidder, at $10,937.30. The following bids were received.

   - McLean Construction Company, Lansing $10,937.30
   - Angell Construction Company, East Lansing 12,057.75
   - J. Scarlett, Holt 12,781.00

Contract for steam and water service for new Vet Bldg

8. Approved awarding the contract for the steam and water service for the new Veterinary Building to Hickey, Shaw and Winkler at an estimated cost of $9800 which includes a fixed fee of $980.

NEW BUSINESS

1. Resignation of Mrs. Suzanne Brodie Maitland as Instructor in Speech, Dramatics, and Radio Education, effective July 25, 1950. Mrs. Maitland was appointed to teach in both summer sessions. She will be able to be here for the first session only, and she is to be paid $600 for the first 6-week session.

2. Resignation of Marie Helen Otto as Nurse at the Health Service, effective August 31, 1950. Mrs. Otto is moving from East Lansing with her husband.

3. Resignation of Gerald O. Edgerton as Instructor (Research) in Agricultural Engineering, effective June 30, 1950. This project, which was financed from Hope-Plumagan funds, has been discontinued for this Station.

4. Resignation of E. Dean Troop as 4-H Club Agent in Ottawa County, effective June 30, 1950 to enter private business.

5. Resignation of Richard L. Pease as Clinton County 4-H Club Agent, effective July 15, 1950 to accept a position with the New York Extension Service.

6. Resignation of Opal Roberson as Assistant Home Demonstration Leader, effective July 15, 1950, to accept a position at Iowa State College.

7. Resignation of Edgar A. Perretz as Assistant Professor of Social Service, effective August 31, 1950 to accept a position with the West Virginia Department of Health.

8. Resignation of Claire A. Stegnitz as temporary Instructor in Electrical Engineering, effective June 20, 1950.

9. Resignation of Winston Osborn as Instructor in Foods and Nutrition, effective August 31, 1950, to accept a position in the south to be near her family.

Resignations continued


Leaves

1. At the June Board meeting, Dale E. Hathaway, Instructor (Extension) in Agricultural Economics, was granted leave without pay for one year beginning September 1, 1950. It is recommended that the period of this leave be changed to one year beginning October 1, 1950.

2. Leave of absence without pay for Robert A. Dils, Assistant Professor of Forestry, from September 16, 1950, to March 15, 1951, to work toward his doctorate.

3. Leave of absence without pay for R. Keith Hudson, Assistant Professor of Forestry, from September 16, 1950, to December 15, 1950, to work toward his doctorate.

4. Leave of absence with full pay for Andrew L. Olson, 4-H Club Agent in Grand Traverse, Leelanau, and Benzie Counties, from October 11, 1950 to April 10, 1951, and without pay from June 1 to August 31, 1951, to work toward his Master's degree at Michigan State College. Mr. Olson has been working at M.S.C. since November 1949.

5. Leave of absence with full pay for Margaret Harris, Assistant Home Demonstration Leader, from September 10, 1950, to March 9, 1951, to attend the triennial conference of the Associated Country Women of the World in Copenhagen, Denmark, followed by a tour of several European countries. Miss Harris has been a member of the staff since April 1956.

6. Leave of absence with full pay for Jessie Marion, Assistant Professor (Extension) of Textiles, Clothing, and Related Arts, from September 1-30, 1950, to attend the meeting of the Associated Country Women of the World in Copenhagen, and to visit places of interest in Europe.

7. Leave of absence with full pay for Anne E. Field, Eaton County 4-H Home Demonstration Agent, from July 18 to August 17, 1950, for health reasons.

8. Leave of absence without pay for Alfred Novak, Assistant Professor of Biological Science, for one year beginning September 1, 1950, to accept a research fellowship from the Public Health Service to do research at the California Institute of Technology.

9. Leave of absence with pay for Marie A. Adler, Assistant Professor (Extension) of Music, from July 5 to August 16, 1950, to attend summer school at Columbia University.

Appointments

1. Appointment of the following Resident Advisers in Dormitories for the first 6-week summer session:
   Mrs. Ethel Longstreet, South Campbell, at $200 for the period.
   Mrs. Marian Phillips, Yakeley Hall, at $255 for the period.
   Miss Grace Richards, East Yakeley Hall, at $200 for the period.
   Mrs. Cora Chaffee, West Yakeley Hall, at $200 for the period.

2. Appointment of the following persons to the staff of the first 6-week summer session, effective from June 17 to July 25, 1950:
   Stanley White, Instructor in Speech, at a salary of $200 for the period.
   Wilfred M. Arneson, Instructor in Speech, at a salary of $200 for the period.
   Mrs. Irene W. Harper, Instructor in Speech, at a salary of $200 for the period.
   Edward A. Andreasen, Instructor in Speech, at a salary of $150 for the period.

3. Appointment of Robert Marlow Davis as Instructor in Psychology at a salary of $266.67 for the period from July 26 to September 2, 1950.

4. Appointment of C. Grant Reed as Staff Physician at the Health Service at a salary of $8500 per year, effective September 1, 1950, to replace C. A. Laughhead, resigned. Dr. Reed was a member of the staff from June 1947 to August 1949.

5. Reappointment of Mrs. Norrine G. Bennett as Script Writer at WMAR at a salary of $280 per month, effective from June 16 to August 31, 1950.

6. Transfer of Jack C. Perer from Jackson County 4-H Club Agent to Ottawa County 4-H Club Agent at the same salary of $3600 per year, effective July 15, 1950.

7. Appointment of Allan James Harden as Clinton County 4-H Club Agent at a salary of $3400 per year, effective August 1, 1950, to replace Richard L. Pease, resigned.
APPPOINTMENTS

8. Appointment of the following Resident Hostesses in Men's Residence Halls at a salary of $1500 for the period from September 1, 1950 to June 30, 1951:
   - Mrs. Claire B. Kidd, Abbot Hall
   - Mrs. Margaret H. Luker, Mason Hall
   - Mrs. Alice M. Flory, Snyder Hall
   - Mrs. Eulyn S. Cooke, Phillips Hall
   - Mrs. Margaret H. Luker, Mason Hall
   - Mrs. Hồnia Matteson, East Shaw Hall
   - Mrs. Alice M. Flory, Snyder Hall
   - Mrs. Mary A. Starring, West Shaw Hall

9. Appointment of the following Assistant Resident Hostesses in Women's Residence Halls at a salary of $1050 for the period from September 1, 1950 to June 30, 1951:
   - Mrs. Trzide Lindhout, Gilchrist Hall
   - Mrs. Marian Phillips, Yakeley Hall
   - Mrs. Ethelyn Munshaw, Landon Hall
   - Mrs. Elsie Longstreet, Williams Hall
   - Mrs. Alice M. Flory, Snyder Hall
   - Mrs. Eline deBeaubien, West Mayo

10. Appointment of the following Resident Hostesses in Women's Residence Halls at a salary of $1550 for the period from September 1, 1950 to June 30, 1951:
    - Mrs. Cora Chaffee, West Yakeley
    - Mrs. Gail Carter, East Yakeley
    - Mrs. Grace Bunch, South Campbell
    - Mrs. Hilda Robinson, North Williams
    - Mrs. Virginia Williams, West Landon
    - Mrs. Grace Stanley, Roehdahle House
    - Mrs. Nancy Blackman, Ewing House

11. Appointment of the following Resident Hostesses in Women's Cooperative Houses at a salary of $1000 for the period from September 1, 1950 to June 30, 1951:
    - Mrs. Maude Wotring, Robinson House
    - Mrs. Gracie Stanley, Rochdale House
    - Mrs. Elmer Ewing, Ewing House
    - Mrs. Molly Kaiser, Black House
    - Mrs. Grace Stanley, Rochdale House
    - Mrs. Gertrude Harrington, Sanford House
    - Mrs. Eileen deBeaubien, West Mayo

12. Transfer of Mrs. Leonie D. MacLeod from Assistant Professor of Textiles, Clothing, and Related Arts to State Home Demonstration Leader with the rank of Associate Professor (Extension) and a salary increase from $800 to $8500 per year, effective September 1, 1950. Mrs. MacLeod will replace Rachel Markwell, resigned.

13. Transfer of Beatrice A. Frangquist from Home Demonstration Agent at Large to Assistant State Home Demonstration Leader with the rank of Assistant Professor (Extension) and a salary increase from $4100 to $4500 per year, effective July 1, 1950. Miss Frangquist will replace Elizabeth Roniger, resigned.

14. Appointment of Mrs. Caroline B. Gray as temporary Instructor in Biological Science at a salary of $225 per month, effective from October 1 to December 31, 1950 to replace Edward J. Perkins, for half time.

15. Appointment of R. Stuart Wright as Instructor in Effective Living at a salary of $3500 per year, effective September 1, 1950 on a 10-month basis. Mrs. Wright will replace George Myers who has been transferred.

16. Appointment of Frederick B. Rainsberry as Instructor in Effective Living at a salary of $3600 per year, effective September 1, 1950 on a 10-month basis, to replace Richard G. Davis, resigned.

17. Appointment of Guido L. Weber as Lecturer in Business Administration at a salary of $277.77 per month, effective from October 1, 1950 to June 30, 1951.

18. Appointment of Arthur John Mertzke as Instructor in Effective Living at a salary of $3500 per year on a 10-month basis, effective September 1, 1950 to June 30, 1951 to replace D. A. Taylor, on leave.

19. Appointment of Robert F. Voertman as Instructor in Economics at a salary of $3500 per year on a 10-month basis, effective September 1, 1950, to replace Fred C. Armstrong, resigned.

20. Appointment of Betty Lee U0 as Assistant in Home Management and Child Development at a salary of $3500 per year on a 10-month basis, effective September 1, 1950 to June 30, 1950 to replace Betty Poullon, resigned. Miss Poullon will be paid from Spartan Nursery funds.

21. Appointment of Mrs. Wave Bowes Granger as Assistant in Education at a salary of $4200 per year on a 12-month basis, effective September 1, 1950 and paid from Vocational Education funds, Mrs. Granger has previously been employed on a temporary basis.

22. Appointment of Patrick L. Sullivan as Instructor in Psychology at a salary of $4500 per year on a 10-month basis effective September 1, 1950. This is a new position.

23. Appointment of Caroline Gray Bristol as Supervisor of the Social Research Laboratory in Sociology and Anthropology at a salary of $5000 per year on a 12-month basis, effective August 16, 1950, to replace Joanne Brunsch, resigned. Her salary is paid from Experiment Station funds.

24. Appointment of Max Nelson as Assistant Professor of Speech, Dramatics, and Radio Education at a salary of $4200 per year on a 10-month basis, effective September 16, 1950. This is a new position.
NEW BUSINESS, continued

Appointments, continued

25. Appointment of Frederick L. Bowtan as Instructor in Anatomy at a salary of $3300 per year on a 10-month basis, effective September 16, 1950, to replace Elmer Robinson, resigned.

26. Appointment of Irving L. Dahljelm as Technician in Bacteriology and Public Health at a salary of $3600 per year on a 12-month basis, effective July 1, 1950 to replace Leland Chilton, who died on June 14, 1950.

Miscellaneous

1. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of the first summer session on July 23, and at the end of the second summer session on September 2, 1950. (List is on file in the Registrar's Office and in the Secretary's Office).

2. Increase in salary for Margaret Harris, Associate Professor (Extension) and Assistant State Home Demonstration Leader, from $5000 to $5500 per year, effective July 1, 1950. Miss Harris will serve as Acting State Leader until September 1.

3. Transfer of Gerald L. Kincaid from Instructor in Written and Spoken English to Instructor in English, effective September 1, 1950 to replace Leland King, resigned.

4. Change of status of Mabel A. Cosby, Assistant Professor in Counseling and Examinations, from 6-month status to a 12-month basis, and an increase in salary from $4000 to $4400 per year, effective September 1, 1950.

5. Appointment of Frederick L. Bouwman as Instructor in Anatomy at a salary of $3300 per year on a 12-month basis, effective July 1, 1950 to replace Leland Chilton, who died on June 14, 1950.

6. Change in title of Walter Mack from Assistant Professor to Associate Professor of Bacteriology and Public Health, and a salary increase from $5600 to $6000 per year, effective July 1, 1950. His salary is paid half from College and half from Experiment Station funds.

7. Payment of the following amounts to salaried employees since the last Board meeting:

8. Gift of children's toys valued at $20 from Mr. and Mrs. Jack Dunlap for use of children at the Spartan Nursery School.

9. Gift of $35 from various alumni to be added to the A. E. Chittenden Student Loan fund.

10. Grant of $1000 from the Michigan Department of Public Instruction to be used under the direction of C. P. Locsin in the Social Research Service in studies of the Grand Traverse Area Community School Service Program.

11. Gift of 4,280 feet of irrigation pipe and fittings valued at $3,250 from the Hamilton Supply Company, the Aluminum Company of America, the R. K. Pierce Manufacturing Company, and the L. R. Nelson Manufacturing Company to be used by the Agricultural Experiment Station in the Departments of Farm Crops, Agriculture, and Soil Science.

12. Receipt of a check for $5000 from The Detroit Foundation for research at the direction of the Dean of Agriculture for a continuation of scholarship aid to worthy students in the School of Agriculture, particularly in Short courses.

13. Grant of $675 from the Kent County Vining Scholarship Fund to be used by the Short Course Department for scholarship aid for one boy and one girl each year.

14. Receipt of a check for $30 from Professor Cowden which he has received as a consultant fee from the Committee for Economic Development.

July 13, 1950

Appointments

Approval degrees granted and Summer school: 

Salary inc. Margaret Harris to $5500

Trans. G. L. Kincad to Counsel & Exams

Ch. status Mabel Cosby to 12 mo.


Change title Walter Mack to Assoc.Prof & Inc. sal. to $4500

Gift of toys to Spartan Nursery

$35 from alumni to Chittenden Fund

$1000 from Pub. Instr. for research

$350 rec'd for Exp. Sta.

$500 rec'd from Caukins Foundation

$62 rec'd Kent Co. Vining Scholarship fund.

$50 rec'd from Dr. Cowden
NEW BUSINESS, continued


15. Receipt of a check for $500 from the Arkansas Commission on Higher Education covering payment for Dean Anthony's services as a consultant.

16. Recommendation from Dean Emons for the creation of a Department of Nursing Education in the Division of Biological Sciences in the School of Science and Arts with Dr. E. J. Staffsath as temporary Head of that Department.

17. Recommendation that provision be made for 10 additional graduate assistantships in the School of Graduate Studies.

18. Request for an additional Clerk-Stenographer II position in the Department of Physical Education, Health and Recreation for Men.

19. Recommendation for the establishment of a classification as Plant Manager in the Artificial Breeders Laboratory with a salary range of $275 to $350 per month and paid on the labor payroll.

20. Recommendation that the following classifications and wage ranges be approved:

<table>
<thead>
<tr>
<th>Classification</th>
<th>Recommended Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>IBM Supervisor I</td>
<td>$2750 - $3240</td>
</tr>
<tr>
<td>IBM Supervisor II</td>
<td>$3500 - $4040</td>
</tr>
<tr>
<td>Payroll Assistant</td>
<td>$3600 - $4040</td>
</tr>
</tbody>
</table>

Accountant II

The following Accounting Office employees who are now on board appointment will be transferred to the proper classifications: Gerard Bush, Orville Everett, Floyd Macklem, Loretta Vight, Noel Miller, Clelia Weissinger, Ernest Schaffer, Bernard Black, Elmer Wilcox, Margaret Davies.

21. Recommendation that the lease on Rochdale House at 406 N.A.C. Avenue, which expires on July 15, 1950, be renewed for a period of three years at the same rental of $800 per year.

On motion of Mr. Broady, seconded by Mr. Armstrong, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations

1. Resignation of Pauline M. Harrison as Nurse at the Health Service, effective September 15, 1950, to devote full time to her home.

2. Appointment of Eleanor M. Roehm as Nurse at the Health Service at a salary of $2500 per year on a 12-month basis, effective September 15, 1950, to replace Pauline Harrison, resigned.

3. Appointment of George D. Elomka as Lecturer in Business Administration at a salary of $2333.33 per month, effective from January 1 to June 30, 1951.

4. Reappointment of Leo J. Norton as temporary Instructor in Business Administration at a salary of $2800 for the three terms of 1950-51.

5. Appointment of Earl A. Bowdicker as Associate Professor of General Business at a salary of $3500 per year on a 10-month basis, effective August 1, 1950, to replace C. S. Dunford, retired.

6. Appointment of Anna H. Estes as Instructor in Foods and Nutrition at a salary of $3400 per year on a 10-month basis, effective September 1, 1950, to replace Winston Osborn, retired.

7. Appointment of Donald E. Marshall as Assistant Professor of Philosophy at a salary of $4500 per year on a 10-month basis, effective August 1, 1950. This is a new position.

8. Appointment of E. L. V. Shelley as Instructor in Psychology at a salary of $265.66 for the first six weeks of Summer School.

9. Appointment of Dr. Don H. LaFond as Lecturer in Surgery and Medicine at a salary of $300 per year effective September 1, 1950 for an indefinite period.

10. Appointment of Dr. L. H. LaFond as Lecturer in Surgery and Medicine at a salary of $300 per year effective September 1, 1950 for an indefinite period.

11. Appointment of Clifford H. Weimke as Lecturer in Education at a salary of $500 for the Second Summer Session 1950.

Miscellaneous

1. Professor Albert T. Cordray is now assigned part-time in the Department of Speech, Dramatics, and Radio Education and part-time as Adviser to Foreign Students. It is recommended that he be assigned full-time Adviser to Foreign Students, effective July 1, 1950.

2. At the last Board meeting, Mrs. Dorothy R. Ross was changed from half-time to full-time Instructor in Counseling and Examinations, effective July 1, 1950. This change to a full-time basis should be corrected to be effective September 1, 1950 on a 12-month basis.
3. Increase in salary for Howard Zinziel, Associate Professor (Extension) in Poultry Husbandry from $6000 to $6500 per year, effective July 1, 1950.


7. Approval of the salary payroll for the first 6-week summer session as submitted by S. E. Crowe, Director of the Summer School, in the total amount of $128,901.71.

8. Gift of the Perry Greely Holden Collection valued at $2000 from Perry Greely Holden, Class of 1889, to the College Library. The material is well documented and is of considerable value as agricultural history.

9. Grant of $9,400 from the National Cancer Institute to be used under the direction of Dr. Walter H. Mack, of the Bacteriology Department in serological studies of avian lymphomatosis and related manifestations.

10. Grant of $28,328 from the United States Department of State to be used under the direction of Professor Brandstatter in Police Administration to continue the program in the training of German police officers at Michigan State College.

11. Establishment of a Clerk-Stenographer II position in the Anatomy Department for one year only, beginning July 1, 1950. This replaces a technician position for the 1950-51 fiscal year.

12. Communications from the following persons expressing appreciation to the Board for the diplomas of merit granted with retirement: Chester Allen, Albert Amiss, Leroy S. Foltz, Paul Honigsheim, John P. Fulton, C. H. Miller, Julia Tear.

13. The All-College Educational Research Committee conducted a poll of the teaching faculty to determine their preference for an equalized quarter system or an equalized semester system. The results were as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>Quarter System</th>
<th>Semester System</th>
<th>Blank</th>
<th>Total number of ballots returned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture</td>
<td>120</td>
<td>22</td>
<td>1</td>
<td>144</td>
</tr>
<tr>
<td>Business and Public Service</td>
<td>20</td>
<td>22</td>
<td>1</td>
<td>23</td>
</tr>
<tr>
<td>Engineering</td>
<td>26</td>
<td>22</td>
<td>1</td>
<td>39</td>
</tr>
<tr>
<td>Home Economics</td>
<td>20</td>
<td>22</td>
<td>1</td>
<td>23</td>
</tr>
<tr>
<td>Science and Arts</td>
<td>170</td>
<td>107</td>
<td>3</td>
<td>280</td>
</tr>
<tr>
<td>Veterinary Medicine</td>
<td>26</td>
<td>11</td>
<td>0</td>
<td>37</td>
</tr>
<tr>
<td>Basic College</td>
<td>20</td>
<td>40</td>
<td>4</td>
<td>64</td>
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<tr>
<td>Board of Examiners</td>
<td>20</td>
<td>5</td>
<td>1</td>
<td>26</td>
</tr>
<tr>
<td>Not indicated</td>
<td>614</td>
<td>259</td>
<td>29</td>
<td>802</td>
</tr>
</tbody>
</table>

More than 1100 reports and ballots were sent out. This represents a vote of just over half of those who were sent ballots.

14. Request from the Michigan State Fair for a scholarship equal to student fees for a year to be given to the winner of an essay jointly sponsored by the Michigan State Fair, the Detroit Free Press, and Michigan State College on the subject of "What Does the Michigan State Fair Mean to Michigan".

15. Report on the total construction costs of Shaw Dormitory:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original contract including fee</td>
<td>$3,665,650</td>
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<tr>
<td>Authorized change orders</td>
<td>112,128</td>
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<tr>
<td>Adjusted contract</td>
<td>$3,777,778</td>
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</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disbursed to date</td>
<td>$3,102,242.74</td>
</tr>
<tr>
<td>Estimated to complete (not to exceed)</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Final estimated cost</td>
<td>3,202,242</td>
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<tr>
<td>Estimated savings</td>
<td>375,032</td>
</tr>
<tr>
<td>5% of 3,777.77%</td>
<td>188,886.70x25%</td>
</tr>
<tr>
<td>5% of 3,777.77%</td>
<td>188,886.70x20%</td>
</tr>
<tr>
<td>5% of 3,777.77%</td>
<td>188,886.70x15%</td>
</tr>
<tr>
<td>Diff.</td>
<td>-375.032</td>
</tr>
<tr>
<td>Net, bonus</td>
<td>114,209.21</td>
</tr>
<tr>
<td>Net savings</td>
<td>$461.223</td>
</tr>
</tbody>
</table>
16. Since the last meeting of the State Board of Agriculture, the following property has been purchased for the dormitory site west of Harrison Road:
   a. Bailey and Burns lots, nos. 1, 2 and 3 of block 2 $2000
   b. Brown property, lot 5, block 3 6000
   c. Barr property, south 50.65 ft. of lot 5, block 1 2500
   This property is all located in Moore's, Church and Scovell's sub-division.

17. The following are alterations and improvements that should be done this season at the various sub-experiment stations and on the College Farm at East Lansing:

   **Sub-Station Alterations and Improvements:**
   - Completion of causeway. Repair and painting at Bird Sanctuary $2000
   - Repair house at Kellogg Forestry Farm (Parker House) 450
   - Repair foundation and walls of granary at Chatham 500
   - Road and line fencing 600
   - Painting buildings at Lake City 500
   Total $350

   **College Farm:**
   - Drainage 2000
   - Penciling 700
   - Site cleanup 1500
   Total $3100

   Most of these items are continuations of projects which were begun last year and are now partially completed. The work should be charged to Alterations and Improvements 1950-51.

18. It is necessary to seal the concrete and terrazzo floors in the team rooms, locker rooms and the concrete floors of the balcony of the Fieldhouse at an estimated cost of $900; to be charged to Alterations and Improvements 1950-51.

19. The greenhouses at the rear of the Horticulture Building used by Horticulture, Botany, and Soil Science need to be reglazed, painted and put in good repair. The estimated cost is $500; to be charged to Alterations and Improvements 1950-51.

20. The general office, Room 303 Anatomy Building, needs to have the lighting improved at an estimated cost of $80; to be charged to Alterations and Improvements 1950-51.

21. Recommendation for the installation of an acoustical ceiling in three rooms in Building B-3 on South Campus (used by Psychology) at an estimated cost of $715; to be charged to Alterations and Improvements 1950-51.

22. An appropriation to provide for the changes required in converting certain quonsets from resident to classroom purposes was previously provided by the Board. It is now recommended that the following changes be authorized:
   - Prepare 5 quonsets for the Chemistry laboratories $16,790
   - Prepare 7 quonsets for Police Administration 8,200
   - Prepare 6 quonsets for Psychology 5,750
   - Prepare 1 quonset for Speech 150
   - Prepare 4 steel classrooms for the Art Department 1,124
   Total estimated cost $28,640

23. Recommendation that the contract for fencing the ten new tennis courts and the new secret football practice field be awarded the Cyclone Fence Division, the low bidder, at $7,328. The bids were as follows:
   - Cyclone Fence Division $7,328
   - Continental Steel Corporation 8,869

24. Recommendation that the contract for road and parking area surfacing of the Agricultural Hall parking area, the Stadium-Red Cedar parking area, and the new Greenhouse parking area be awarded to the Detroit Concrete Products Corporation, the low bidder, at $12,965. The bids were as follows:
   - Detroit Concrete Products Corporation $12,965
   - Michigan Celprovia Company 15,300
   - The Ferris Company 16,575
   - Wright Contracting Company 20,260

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the Additional Items.

**SPECIAL MISCELLANEOUS**

1. Approval of the budget for the fiscal year 1950-51 as prepared in accordance with previous Board action.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the 1950-51 budget as submitted by the Comptroller.
2. Authorized the awarding of the contract for the construction of a 1,250,000 gallon water reservoir with the necessary pumps, equipment, etc., to the low bidder, the Vandenburg Construction Company, at $258,000. Seven construction companies furnished bids which are as follows:

Vandenburg Construction Co., East Lansing $258,000
Reniger Construction Co., Lansing 211,948
Dillow and Armstrong, Detroit 212,126
Macini-Miller-Thompson Co., Detroit 221,800
H. O. Christian Company, Lansing 229,916
Clark Construction Co., Grand Ledge 245,000
W. H. Marvin Company, Birmingham 270,000

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the award to the Vandenburg Construction Company.

3. Authorization for the President, Secretary, and Comptroller to take such action as may be necessary in connection with the closing of accounts and other year-end transactions at the end of the fiscal year 1949-50, all to be subject to final ratification by the Board at its next meeting.

4. At the last meeting of the Board it was suggested that the President prepare a policy statement governing participation by employees in political activities.

5. Report on the employment of the Commonwealth Associates of Jackson as Power Plant Consultant to make a study of our power plant needs and operations as authorized at the last Board meeting. Mr. R. W. Parkinson was invited to meet with the Board at lunch time and presented a preliminary report. Commonwealth Associates recommend a minimum program the construction of an adequate smoke stack adjacent to the new power plant at an estimated cost of $85,000 and the installation of new coal handling equipment at that plant at an estimated cost of $50,000. As an alternative the most desirable long-range program would include the relocation of the coal storage piles to a point several hundred feet south of Shaw Lane and the installation of an overhead continuous coal moving system. If it is desired to clean up the appearance about the old power plant, the installation of covered bunkers and a new coal handling system there could be installed at approximately $50,000. Mr. Parkinson pointed out that there was certain delayed maintenance at both plants that should be taken care of at this time.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to authorize the President, Secretary and Comptroller to proceed to make effective the minimum recommendations of Commonwealth Associates including the construction of the new smoke stack and of the coal handling equipment at the new power plant with the coal pile to remain at or near its present location and the necessary delayed maintenance items. This work to be carried out under the supervision of Commonwealth Associates. The Commonwealth Associates are to be employed to supervise these installations and to advise with college employees in the development, operation and maintenance of the steam production and power generating facilities and in the distribution of steam and electricity.

6. Discussion of the developments in connection with the editorial in the Michigan State News with reference to the American Legion.

On motion of Dr. Smith, it was voted to approve the following statement prepared by the President:

The State Board of Agriculture recognizes that political affairs and issues are of real importance and concern to members of Michigan State College staff, as they are to other citizens in our democratic society. Because of their special background and qualifications, Michigan State College faculty members have an important contribution to make in bringing their knowledge and abilities to bear on political problems of national and local significance.

A member of the staff may become a candidate in a non-partisan election for an office of a temporary nature, such as membership on a municipal charter revision commission or as a delegate to the State Constitutional Convention, or as a member of a local school board, and such candidacy will not require a leave of absence from the State Board of Agriculture.

However, Michigan State College faculty members are requested to take cognizance of the fact that the public does not always dissociate the private views of faculty members from the official position of the College itself. It is considered inimical to the best interests of the institution that Michigan State College be identified with partisan politics. In view of these considerations, it is requested that staff members who desire to take any active part in partisan political campaigns or to interfere directly in partisan issues obtain a leave of absence without pay, or resign their positions. It is the intent of this policy to safeguard the freedom of speech, thought, and action of staff personnel and to avoid the impairment of the significant contributions they are capable of making towards the definition of political issues and the solution of political problems in a democratic manner.

Report on employment of Commonwealth Associates and approval of certain of their recommendations.

Contract for water-reservoir let to Vandenburg Const. Co.

Approval of policy statement governing participation by employees in political activities.

Enforcement of action by Adm. Ofo. and Board of Publi. in suspending State News for remainder of summer.
Mr. Calder named architect for proposed new women's dormitory.

7. At a previous Board meeting it was decided to invite the firm of Giffels and Vallet of Detroit and Ralph Calder to meet with the Board at this meeting for a discussion of the proposed new women's dormitory with the understanding that one of the two firms would be retained to complete the architectural work for this building.

Mr. Ray Giffels, Mr. Rosetti and Mr. Thompson of the firm of Giffels and Vallet of Detroit and Mr. Ralph Calder of Detroit appeared before the Board separately.

Following these conferences and after considerable discussion, the following actions were taken by the Board:

a. On motion of Miss Jones, seconded by Mr. Brondy, it was voted to proceed with the employment of an architect to complete plans and specifications for the proposed women's dormitory.

b. On motion of Mr. Brody, seconded by Mr. Haasler, it was voted to instruct the President, Secretary and Comptroller to make an application for a Federal loan covering the cost of the preparation of the plans and specifications authorized in the above motion. Following are the resolutions as approved:

WHEREAS, the State Board of Agriculture, herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as a dormitory for housing women students at Michigan State College is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of public law 352, 81st Congress, approved October 12, 1949, the United States of America has authorized the making of advances to public bodies to aid in defraying the cost of architectural, engineering, and economic investigations and studies, surveys, designs, plans, working drawings, specifications, procedures and other action preliminary to the construction of public works; and

WHEREAS, the applicant has examined and duly considered such Act and the applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the State Board of Agriculture, the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately.

2. That Philip J. May, Treasurer, be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the applicant to aid in defraying the planning cost preliminary to the construction of such public works, which shall consist generally of a dormitory to house and feed 1,000 girls. This building will contain approximately 3,200,000 cu. ft. with about 500 sleeping rooms and dining facilities.

3. That if such advance be made the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of such action preliminary to the construction of the public works:

4. That the said representative is hereby authorized to furnish such information and take such other action as may be necessary to enable the applicant to qualify for the advance:

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application; and

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

SPECIAL MISCELLANEOUS, continued

Resolution to qualify for loan under Public Law 352, 81st Congress:

WHEREAS, Michigan State College has great need for additional facilities for housing women students resulting from the continued increased enrollment; and

WHEREAS, there are no rooming facilities available in the community and unless this space is provided many girls wishing to attend Michigan State College will be unable to because of lack of housing; and

NOW, THEREFORE, BE IT RESOLVED that that the dormitory for women students is a part of the overall building program of Michigan State College, the site having been acquired for this building.
SPECIAL MISCELLANEOUS, continued

7. Proposed new women's dormitory, continued:

   c. On motion of Mr. Armstrong, seconded by Mr. Akers, it was voted to engage Mr. Ralph Calder
      of Detroit as the architect for the proposed women's dormitory.

8. In accordance with usual custom, unless emergencies arise there will be no Board meeting in the
   month of August, and when the Board adjourns it will adjourn to meet again on September 21.

The Board adjourned at 4:00 p.m.

[Signatures]

President

Secretary